

Budget Committee March 25, 2025, Action Minutes

1. March 17, 2025 Action Minutes Meeting Document – Received and additional clarification from the City Manager that the Budget Committee Policy will be presented to the City Council at a future meeting for discussion and approval. Councilmember Maurer will provide an example of a budget footnote.
2. Allowance for City Council Conference Training: Verbiage will be added to the budget indicating that the council will have an equal share of the conference/training budget. Additionally, a policy should be established for the policy committee to review.
3. FY25-26 Budget Review:
 - a. Building Budget: Reviewed and accepted as proposed. The City Manager will confirm the building fees with the building department for the upcoming year's building revenue projections.
 - b. Community Development Budget: Return for further review
 - c. Salary Savings: Staff to incorporate a 4% salary savings into the budget as per the forecast model.
 - d. Costs of New Employee: Received informational materials and no action
 - e. Non-Departmental Budget: Return for clarification on computer lease program
 - f. Debt Service Payment Schedule: The fire truck debt service should be removed from the debt schedule, and the fire building used as collateral will need to be addressed. Other debts have been reviewed and accepted as proposed.
 - g. Lighting Assessment District Fund: Reviewed and accepted as proposed
4. Standing Topics:
 - a. Fire Ad Hoc Committee – no action
 - b. Updating Long-term model - no action
 - c. Measure U: Status re: second ¼ cent – no discussion, no action
5. Future meeting schedules
 - a. April 8, 2025 starts 9:30 AM
 - b. April 14, 2025 starts 10:00 AM
 - c. April 22, 2025 starts 10:00 AM
6. Meeting Recap – Staff is sending out the action minutes for committee to weigh in.
7. Informational Item – Completion of Review of Departmental Budgets to date:
 - a. City Council
 - b. City Manager
 - c. City Attorney
 - d. Assistant City Manager/City Clerk
 - e. Administrative Services
 - f. Fire
 - g. Police
 - h. Building