

**SUMMARY - CITY COUNCIL**

<b>EXPENSE</b>	<b>2023-24 Audited Actual</b>	<b>2024-25 Adopted Budget</b>	<b>2024-25 Adjusted Budget</b>	<b>2024-25 Estimated Year-End</b>	<b>2025-26 Proposed Budget</b>	<b>\$ Inc/(Dec) Proposed vs. Adjusted Budget</b>	<b>% Change Proposed vs. Adjusted Budget</b>
Salaries & Wages	18,000	18,000	18,000	18,300	18,000	-	0.0%
Benefits	34,131	49,270	49,270	37,215	44,406	(4,864)	-9.9%
Contracted Services	46,783	71,200	71,200	71,200	67,900	(3,300)	-4.6%
Services & Supplies	12,320	11,910	11,910	13,067	12,280	370	3.1%
Equipment Rental/Maintenance	2,831	3,050	3,050	3,035	2,460	(590)	-19.3%
Conference & Training Expense	1,060	11,525	13,025	12,875	28,400	15,375	118.0%
Telecommunications	4,466	4,460	4,460	3,225	2,760	(1,700)	-38.1%
Council Objectives	60,418	6,500	6,500	10,060	14,400	7,900	121.5%
Allocated Insurance	22,375	22,710	22,710	22,712	28,835	6,125	27.0%
<b>Total Expense</b>	<b>202,383</b>	<b>198,625</b>	<b>200,125</b>	<b>191,689</b>	<b>219,441</b>	<b>19,316</b>	<b>9.7%</b>

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City Council							
Budget Expenditures							
Account Number	2023-24 Actual	2024-25 Adopted Budget	2024-25 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
<b>Salaries &amp; Wages</b>							
4010 - Salaries - Full Time	18,000	18,000	18,000	18,300	18,000	-	0.0%
<b>Total Salaries &amp; Wages</b>	<b>18,000</b>	<b>18,000</b>	<b>18,000</b>	<b>18,300</b>	<b>18,000</b>	<b>-</b>	<b>0.0%</b>
<b>Benefits</b>							
4101 - Health in Lieu	9,241	7,280	7,280	3,200	-	(7,280)	-100.0%
4105 - Medicare & Fica	1,377	2,493	2,493	1,500	1,377	(1,116)	-44.8%
4130 - Health Insurance	19,993	33,605	33,605	27,900	36,872	3,267	9.7%
4150 - Dental Insurance	2,884	4,806	4,806	3,840	5,046	240	5.0%
4151 - Vision Insurance	303	506	506	435	531	25	4.9%
4183 - EAP (Employee Asst Prog)	170	175	175	175	175	0	0.0%
4184 - Life Insurance	162	405	405	165	405	-	0.0%
<b>Total Benefits</b>	<b>34,131</b>	<b>49,270</b>	<b>49,270</b>	<b>37,215</b>	<b>44,406</b>	<b>(4,864)</b>	<b>-9.9%</b>
<b>Contracted Services</b>							
4210 - Professional Contract Services	41,950	67,700	67,700	67,700	64,400	(3,300)	-4.9%
4212 - Internet & Network /Technology Maint	2,792	-	-	-	-	-	0.0%
4250 - Publications/Legal Notices	2,041	3,500	3,500	3,500	3,500	-	0.0%
<b>Total Contracted Services</b>	<b>46,783</b>	<b>71,200</b>	<b>71,200</b>	<b>71,200</b>	<b>67,900</b>	<b>(3,300)</b>	<b>-4.6%</b>
<b>Services &amp; Supplies</b>							
4310 - Office Supplies	1,169	1,500	1,500	1,562	1,500	-	0.0%
4330 - Misc Supplies & Services	1,582	1,000	1,000	1,000	1,000	-	0.0%
4340 - Postage & Printing	7	100	100	183	50	(50)	-50.0%
4345 - Dues & Subscriptions	9,562	9,310	9,310	10,322	9,730	420	4.5%
<b>Total Services &amp; Supplies</b>	<b>12,320</b>	<b>11,910</b>	<b>11,910</b>	<b>13,067</b>	<b>12,280</b>	<b>370</b>	<b>3.1%</b>
<b>Equipment Rental/Maintenance</b>							
4375 - Equipment Rental/Expenses	2,831	3,050	3,050	3,035	2,460	(590)	-19.3%
<b>Total Equipment Rental/Maintenance</b>	<b>2,831</b>	<b>3,050</b>	<b>3,050</b>	<b>3,035</b>	<b>2,460</b>	<b>(590)</b>	<b>-19.3%</b>
<b>Conference &amp; Training Expense</b>							
4510 - Conference & Training	-	1,975	5,625	4,075	6,500	875	15.6%
4515 - Meetings & Travel	1,060	9,550	7,400	8,800	21,900	14,500	195.9%
<b>Total Conference &amp; Training Expense</b>	<b>1,060</b>	<b>11,525</b>	<b>13,025</b>	<b>12,875</b>	<b>28,400</b>	<b>15,375</b>	<b>118.0%</b>
<b>Telecommunications</b>							
4750 - Telecommunications	4,466	4,460	4,460	3,225	2,760	(1,700)	-38.1%
<b>Total Telecommunications</b>	<b>4,466</b>	<b>4,460</b>	<b>4,460</b>	<b>3,225</b>	<b>2,760</b>	<b>(1,700)</b>	<b>-38.1%</b>
<b>Council Objectives</b>							
4800 - Council Approved Initiatives	2,888	-	-	-	-	-	0.0%
4820 - Community Grants Program	-	-	-	-	-	-	0.0%
4890 - Other Community Support	57,530	6,500	6,500	10,060	14,400	7,900	121.5%
<b>Total Council Objectives</b>	<b>60,418</b>	<b>6,500</b>	<b>6,500</b>	<b>10,060</b>	<b>14,400</b>	<b>7,900</b>	<b>121.5%</b>
<b>Allocated Insurance</b>							
4996 - Allocated Liability Insurance	20,451	21,000	21,000	21,000	26,950	5,950	28.3%
4997 - Allocated Wrkrs Comp Insurance	1,924	1,710	1,710	1,712	1,885	175	10.2%
<b>Total Allocated Insurance</b>	<b>22,375</b>	<b>22,710</b>	<b>22,710</b>	<b>22,712</b>	<b>28,835</b>	<b>6,125</b>	<b>27.0%</b>
<b>Total Operation</b>	<b>202,383</b>	<b>198,625</b>	<b>200,125</b>	<b>191,689</b>	<b>219,441</b>	<b>19,316</b>	<b>9.7%</b>

City Council				
Object Details				
Object - Category	Line Item Description	Worksheet Unit Price	Worksheet Quantity	Worksheet Total
<b>Grand Total</b>		<b>104,355</b>	<b>67</b>	<b>125,690</b>
<b>4210 - Professional Contract Services</b>				
4210 - Professional Contract Services	Closed Captioning (Average \$1,800 per month)	21,600	1	21,600
4210 - Professional Contract Services	Videographer - PCA (Average 6 hours for 1 tech x 28 meetings @85/hour)	14,300	1	14,300
4210 - Professional Contract Services	Videographer - Cody (Average 8 hours for 1 tech x 28 meetings @ \$75/hour)	16,800	1	16,800
4210 - Professional Contract Services	Videographer (Video Editing for Zoom Bombing @85/hour)	1,700	1	1,700
4210 - Professional Contract Services	City Council Goal Setting Consulting Support	10,000	1	10,000
<b>Total 4210 - Professional Contract Services</b>		<b>64,400</b>	<b>5</b>	<b>64,400</b>
<b>4250 - Publications/Legal Notices</b>				
4250 - Publications/Legal Notices	Legal Ads & Public Hearing Notices	3,500	1	3,500
<b>Total 4250 - Publications/Legal Notices</b>		<b>3,500</b>	<b>1</b>	<b>3,500</b>
<b>4310 - Office Supplies</b>				
4310 - Office Supplies	Misc Routine Supplies (Plagues, Record Retention Boxes, Tapes for label)	1,000	1	1,000
4310 - Office Supplies	Paper Allocation	500	1	500
<b>Total 4310 - Office Supplies</b>		<b>1,500</b>	<b>2</b>	<b>1,500</b>
<b>4330 - Misc Supplies &amp; Services</b>				
4330 - Misc Supplies & Services	Plaque & CC Business Cards	1,000	1	1,000
<b>Total 4330 - Misc Supplies &amp; Services</b>		<b>1,000</b>	<b>1</b>	<b>1,000</b>
<b>4345 - Dues &amp; Subscriptions</b>				
4345 - Dues & Subscriptions	Association of Bay Area Govt (ABAG)	3,000	1	3,000
4345 - Dues & Subscriptions	Chamber of Commerce	250	1	250
4345 - Dues & Subscriptions	League of California Cities	5,200	1	5,200
4345 - Dues & Subscriptions	Sister Cities International	155	1	155
4345 - Dues & Subscriptions	Annual Dropbox	125	1	125
4345 - Dues & Subscriptions	Zoom Large Meeting (1 Seat + Large Meeting)	700	1	700
4345 - Dues & Subscriptions	Adobe Programs	300	1	300
<b>Total 4345 - Dues &amp; Subscriptions</b>		<b>9,730</b>	<b>7</b>	<b>9,730</b>
<b>4510 - Conference &amp; Training</b>				
4510 - Conference & Training	League of California Cities Conference Registration (Northern Calif - Oct)	650	5	3,250
4510 - Conference & Training	League of California Cities Conference Registration (Southern Calif - Jan)	650	5	3,250
<b>Total 4510 - Conference &amp; Training</b>		<b>1,300</b>	<b>10</b>	<b>6,500</b>
<b>4515 - Meetings &amp; Travel</b>				
4515 - Meetings & Travel	League of California Cities Conference Registration (Northern Calif - Oct) Air/Hotel/Transportation	1,500	5	7,500
4515 - Meetings & Travel	League of California Cities Conference Registration (Southern Calif - Jan)	1,500	5	7,500
4515 - Meetings & Travel	League of California Cities Legislative Committee Air/Hotel/Transportation	1,600	2	3,200
4515 - Meetings & Travel	M&C Bi-Monthly Meeting (\$65 x 5 x 6)	325	6	1,950
4515 - Meetings & Travel	M&C Meeting Supplies	750	1	750
4515 - Meetings & Travel	Misc Travel Mileage Reimbursement	200	5	1,000
<b>Total 4515 - Meetings &amp; Travel</b>		<b>5,875</b>	<b>24</b>	<b>21,900</b>
<b>4750 - Telecommunications</b>				
4750 - Telecommunications	Internet Service (Shared)	1,860	1	1,860
4750 - Telecommunications	Vimeo Annual Fee	780	1	780
4750 - Telecommunications	Main Fax Line (Shared)	10	12	120
<b>Total 4750 - Telecommunications</b>		<b>2,650</b>	<b>14</b>	<b>2,760</b>
<b>4890 - Other Community Support</b>				
4890 - Other Community Support	M&C Clerk Position Share Cost	2,700	1	2,700
4890 - Other Community Support	Shuttle Fare	10,000	1	10,000
4890 - Other Community Support	Community First Credit Union Covid Loan Default	1,700	1	1,700
<b>Total 4890 - Other Community Support</b>		<b>14,400</b>	<b>3</b>	<b>14,400</b>