

SUMMARY - COMMUNITY DEVELOPMENT							
EXPENSE	2023-2024 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2023-24 Estimated Actual	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Salaries & Wages	291,217	252,384	260,903	223,800	226,194	(34,709)	-13.3%
Benefits	106,819	177,302	177,658	133,240	193,084	15,426	8.7%
Contracted Services	49,850	104,270	104,270	213,000	104,180	(90)	-0.1%
Services & Supplies	11,220	11,750	11,750	11,750	11,900	150	1.3%
Equipment Rental/Maintenance	2,831	3,050	3,050	2,100	3,050	-	0.0%
Conference & Training Expense	-	1,075	1,075	1,075	5,800	4,725	439.5%
Telecommunications	3,074	3,200	3,200	3,050	3,200	-	0.0%
Allocated Insurance	67,554	63,395	63,395	63,395	63,395	-	0.0%
Total Expense	532,564	616,426	625,301	651,410	610,803	(14,498)	-2.3%

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Community Development							
Budget Expenditures							
Account Number	2023-2024 Actual	2023-24 Adopted Budget	2023-24 Adjusted Budget	2024-25 Estimated Year-End	2025-26 Proposed Budget	\$ Inc/(Dec) Proposed vs. Adjusted Budget	% Change Proposed vs. Adjusted Budget
Salaries & Wages							
4010 - Salaries - Full Time	331,734	340,184	344,703	250,000	340,184	(4,519)	-1.3%
4011 - Salaries - Part Time	-	-	-	-	-	-	0.0%
4012 - Overtime	5,773	4,000	4,000	5,800	5,500	1,500	37.5%
4023 - One Time Payment	2,500	-	4,000	2,000	-	(4,000)	-100.0%
4990 - Staff Time Projects Reimbursement	(48,791)	(91,800)	(91,800)	(34,000)	(119,490)	(27,690)	30.2%
Total Salaries & Wages	291,217	252,384	260,903	223,800	226,194	(34,709)	-13.3%
Benefits							
4104 - Accrual in Lieu	-	-	-	2,605	-	-	0.0%
4105 - Medicare & Fica	4,948	4,933	4,933	3,800	4,933	-	0.0%
4110 - CalPERS Employer Rate	58,300	34,427	34,783	20,000	34,427	(356)	-1.0%
4111 - CalPERS UAL Cost	-	74,235	74,235	74,235	90,130	15,895	21.4%
4130 - Health Insurance	36,271	54,141	54,141	27,000	54,141	-	0.0%
4140 - Retiree Health Insurance OPEB	1,579	1,600	1,600	1,600	1,600	-	0.0%
4150 - Dental Insurance	3,343	5,181	5,181	2,300	5,181	-	0.0%
4151 - Vision Insurance	363	418	418	250	418	-	0.0%
4181 - Long Term Disability Insurance	1,218	1,392	1,392	880	1,392	-	0.0%
4182 - Short Term Disability Insurance	479	627	627	350	514	(113)	-18.0%
4183 - EAP (Employee Asst Prog)	94	105	105	65	105	-	0.0%
4184 - Life Insurance	223	243	243	155	243	-	0.0%
Total Benefits	106,819	177,302	177,658	133,240	193,084	15,426	8.7%
Contracted Services							
4210 - Professional Contract Services	45,515	97,470	97,470	200,000	97,380	(90)	-0.1%
4211 - Banking Fees	31	-	-	-	-	-	0.0%
4212 - Internet & Network /Technology Maint	-	-	-	-	-	-	0.0%
4214 - Litigation Expense	943	-	-	-	-	-	0.0%
4226 - Façade Improvement Programs	-	-	-	-	-	-	0.0%
4230 - Recruitment Services	1,043	5,000	5,000	11,200	5,000	-	0.0%
4250 - Publications/Legal Notices	2,319	1,800	1,800	1,800	1,800	-	0.0%
Total Contracted Services	49,850	104,270	104,270	213,000	104,180	(90)	-0.1%
Services & Supplies							
4310 - Office Supplies	2,626	1,200	1,200	1,200	1,200	-	0.0%
4330 - Misc Supplies & Services	569	250	250	250	400	150	60.0%
4340 - Postage & Printing	1,516	1,600	1,600	1,600	1,600	-	0.0%
4345 - Dues & Subscriptions	6,508	8,700	8,700	8,700	8,700	-	0.0%
Total Services & Supplies	11,220	11,750	11,750	11,750	11,900	150	1.3%
Equipment Rental/Maintenance							
4375 - Equipment Rental/Expenses	2,831	3,050	3,050	2,100	3,050	-	0.0%
Total Equipment Rental/Maintenance	2,831	3,050	3,050	2,100	3,050	-	0.0%
Conference & Training Expense							
4510 - Conference & Training	-	975	975	975	5,400	4,425	453.8%
4515 - Meetings & Travel	-	100	100	100	400	300	300.0%
Total Conference & Training Expense	-	1,075	1,075	1,075	5,800	4,725	439.5%
Telecommunications							
4750 - Telecommunications	3,074	3,200	3,200	3,050	3,200	-	0.0%
Total Telecommunications	3,074	3,200	3,200	3,050	3,200	-	0.0%
Allocated Insurance							
4996 - Allocated Liability Insurance	29,475	29,550	29,550	29,550	29,550	-	0.0%
4997 - Allocated Wrkrs Comp Insurance	38,079	33,845	33,845	33,845	33,845	-	0.0%
Total Allocated Insurance	67,554	63,395	63,395	63,395	63,395	-	0.0%
Total Operation	532,564	616,426	625,301	651,410	610,803	(14,498)	-2.3%

Community Development				
Object Details				
Object - Category	Line Item Description	Worksheet Unit Price	Worksheet Quantity	Worksheet Total
Grand Total		108,255	40	112,680
4990 - Staff Time Project Reimbursement				
4990 - Staff Time Project Reimb	Main Street STG Planning and Redesign Project (note: total grant \$230,178, FY24-25 \$13K; staff time of larger grant shown)	(13,000)	1	(13,000)
4990 - Staff Time Project Reimb	Main Street STG Planning and Redesign Project (note: this is not a CIP but in Planning project budget-local match \$30,000), FY24-25 estimate	(10,178)	1	(10,178)
4990 - Staff Time Project Reimb	Active Transportation Plan Update (Planning project budget-local share \$7,800)	-	1	-
4990 - Staff Time Project Reimb	PDA Land Use Housing Project Staff Time; est F26 staff time only	(40,000)	1	(40,000)
4990 - Staff Time Project Reimb	Various Developer Deposit Accounts; Estimate-50% closure of open accounts and staff portion of Barlow.	(56,312)	1	(56,312)
Total 4990 - Staff Time Project Reimb		(119,490)	5	(119,490)
4210 - Professional Contract Services				
4210 - Professional Contract Services	City Arborist	2,400	1	2,400
4210 - Professional Contract Services	Affordable Housing Monitoring (Ownership)-Tabled	-	1	-
4210 - Professional Contract Services	Affordable Housing Monitoring (Rental)-Tabled	-	1	-
4210 - Professional Contract Services	Tech Support - Planning Commission Meetings (PCA, CAC, DRB, PC) FY24 only budgeted for one Planning body (PAC)	74,800	1	74,800
4210 - Professional Contract Services	Vacation rental compliance contract	3,500	1	3,500
4210 - Professional Contract Services	Tree deposits relinquished (per tree)	75	12	900
4210 - Professional Contract Services	EIFD Contract	15,780	1	15,780
Total 4210 - Professional Contract Services		96,555	18	97,380
4330 - Misc Supplies & Services				
4330 - Misc Supplies & Services	Business cards	50	2	100
4330 - Misc Supplies & Services	Name plaques for new board/commission members	50	6	300
Total 4330 - Misc Supplies & Services		100	8	400
4345 - Dues & Subscriptions				
4345 - Dues & Subscriptions	American Planning Association, AEP, etc.	1,500	1	1,500
4345 - Dues & Subscriptions	LAFCO	7,200	1	7,200
Total 4345 - Dues & Subscriptions		8,700	2	8,700
4510 - Conference & Training				
4510 - Conference & Training	Planning Commissioner training	1,350	2	2,700
4510 - Conference & Training	Staff training	1,350	2	2,700
Total 4510 - Conference & Training		2,700	4	5,400
4515 - Meetings & Travel				
4515 - Meetings & Travel	Travel for mtgs - to/from Santa rosa, etc	100	4	400
Total 4515 - Meetings & Travel		100	4	400