



**City of Sebastopol**  
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**UNAPPROVED DRAFT ACTION MINUTES**

DESIGN REVIEW & TREE BOARD  
CITY OF SEBASTOPOL  
MINUTES OF NOVEMBER 26, 2024

**DESIGN REVIEW & TREE BOARD:**

The notice of the meeting was posted on November 21<sup>st</sup>, 2024.

**1. CALL TO ORDER:** Chair Langberg called the meeting to order at 6:00 p.m.

**2. ROLL CALL:**

- Present:** Chair Langberg,  
Vice-Chair Hanley,  
Board Member Lynn Deedler  
Board Member Christine Level  
Board Member Marshall Balfe
- Absent:** Board Member Cary Bush
- Staff:** Jane Riley, Interim Planning Director  
John Jay, Associate Planner

**3. APPROVAL OF MINUTES:**

Vice-Chair Hanley, made a motion to approve the minutes of October 22<sup>nd</sup>, 2024, as submitted.

Board Member Lynn Deedler seconded the motion.

VOTE: motion passed; 5-0-0-1

- Ayes: Chair Langberg, Vice-Chair Hanley, Board Member Lynn Deedler, Board Member Christine Level, Board Member Marshall Balfe
- Noes: None
- Abstain: None
- Absent: Board Member Cary Bush

**4. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:**

**5. STATEMENTS OF CONFLICT OF INTEREST:** None.

**6. REGULAR AGENDA:**

**A. 7126 Healdsburg Ave – Pacific Knolls (Tree Removal & Design Review)**

Vice-Chair Hanley made a motion to approve the project with the condition #10 modified to include a performance bond of \$1500.00, or the appraised value whichever is greater and for the applicant to provide a new arborist report prior to the issuance of an approval. Member Christine Level seconded the motion.

VOTE: motion passed; 5-0-0-1

Ayes: Chair Langberg, Vice-Chair Hanley, Board Member Lynn Deedler, Board Member Christine Level, Board Member Marshall Balfe

Noes: None

Abstain: None

Absent: Board Member Cary Bush

**7. PLANNING DEPARTMENT REPORT was given by staff.**

**8. ADJOURNMENT:** Chair Langberg adjourned the meeting of the Sebastopol Design Review & Tree Board. The next regular Design Review & Tree Board meeting will be held on January 24<sup>th</sup>, 2024, at 03:30 p.m.