

City Council

Mayor Stephen Zollman
Vice Mayor Jill McLewis
Councilmember Phill Carter
Councilmember Neysa Hinton
Councilmember Sandra Maurer



City Manager

Don Schwartz

dschwartz@Cityofsebastopol.gov

Assistant City Manager/City Clerk, MMC

Mary Gourley

mgourley@Cityofsebastopol.gov

City of Sebastopol

CITY COUNCIL MEETING AGENDA

Meeting of Tuesday, February 4, 2025

Meeting Start Time: 6:00 pm

Meeting to be held in Person and Virtual /Remote Participation

In Person: 425 Morris Street, Sebastopol, CA 95472

Zoom Link Below: Zoom Link can be used for providing public comment/Live Stream(Vimeo) is utilized for viewing only of meeting

City Council is inviting you to a scheduled Zoom meeting.

Topic: City Council Meeting - February 4, 2025

Time: Feb 4, 2025 06:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81638759011>

Meeting ID: 816 3875 9011

Passcode: 987682

One tap mobile

+16699006833,,81638759011#,,,,*987682# US (San Jose)

+16694449171,,81638759011#,,,,*987682# US

Dial by your location

• +1 669 900 6833 US (San Jose)

• +1 669 444 9171 US

• +1 253 215 8782 US (Tacoma)

Meeting ID: 816 3875 9011

Passcode: 987682

Find your local number: <https://us02web.zoom.us/j/kuFpPQzHD>

COUNCIL PROTOCOLS FOR MEETING:

This in person and virtual/remote meeting is compliant with the Governor's Executive Order allowing for a deviation of teleconference rules required by the Brown Act. Traditional Brown Act and AB 2449 requirements can be utilized for all City Council meetings as long as required notice and posting is conducted per the Brown Act.

Please Note the presiding member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting. "Disrupting" means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting.

PUBLIC COMMENT

Due to the length of recent City Council Meetings, it is strongly encouraged that written comments be submitted to the City Council by sending them by email to: citycouncil@cityofsebastopol.gov with either General Public

**MEETINGS ARE HELD AT 425 MORRIS STREET, SEBASTOPOL, CA 95472
(SEBASTOPOL YOUTH ANNEX) UNLESS OTHERWISE NOTICED**

Comment Written in the Subject Line or the Specific Agenda Item Number or Title Written in the Subject Line. Emails are distributed to the City Council as well as posted to the City Council meeting as public comment. Public Comment questions may be directed to City staff for a response at a later time.

CALL TO ORDER

ROLL CALL

SALUTE TO THE FLAG

REMOTE PARTICIPATION UNDER AB 2449 (IF NEEDED): To consider and take action on any request from a Council Member to participate in a meeting remotely due to Just Cause or Emergency Circumstances pursuant to AB 2449 (Government Code Section 549539(f)). Assembly Bill 2302 (2024) ("AB 2302") revises rules for when members of local legislative bodies may participate in meetings remotely. Specifically, it amends the number of meetings that may be attended remotely for just cause and under emergency circumstances and clarifies the definition of the term "meeting," for purposes of remote attendance. AB 2302 caps the number of remote meetings a member can attend each year based on the frequency of a legislative body's meetings: Five meetings per year for those meeting twice a month.

PROCLAMATIONS/PRESENTATIONS/INTRODUCTIONS:

Proclamation in Recognition of United States Army Air Force Staff Sergeant Yuen Hop. Sergeant Hop was from Sebastopol. In 1943, Yuen Hop, who had just finished his senior year at Analy High School, enlisted in the U.S. Army and went off to fight in World War II. He never came home. His plane was shot down over Germany during the historic Battle of the Bulge on Dec. 29, 1944. His remains were located in June 2024 and a formal military honor ceremony service will be held at the Golden Gate National Cemetery.

STATEMENTS OF CONFLICTS OF INTEREST: Conflicts of interest may arise in situations where a public official deliberating towards a decision, has an actual or potential financial interest in the matter before the Council. In accordance with state law, an actual conflict of interest is one that would be to the private financial benefit of a public official, a relative or a business with which the Councilmember is associated. A potential conflict of interest is one that could be to the private financial benefit of a Councilmember, a relative or a business with which the Councilmember is associated. A Councilmember must publicly announce potential and actual conflicts of interest, and, in the case of actual conflict of interest, must refrain from participating in debate on the issue or from voting on the issue and must remove themselves from the dais.

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (FIRST COMMENT PERIOD): *Up to Twenty (20) Minute Time Limit (Two Minutes for up to ten speakers). Additional public comment will be held at the end of the discussion and action items for up to an additional twenty (20) minutes. Mayor has discretion to allow for additional time beyond the 20 minutes allocated for public comment dependent upon the subject matter or number of speakers.*

Process for calling on Speakers: Mayor or designee shall ask for public comment as follows: Speakers to be called on in an alternate manner (One speaker in person to be called on first; then one speaker remote to be called on second with additional speakers to be called on in the same manner) based upon the time limit.

CONSENT CALENDAR: The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar.

The Mayor will read aloud the title of each consent item (either full agenda title or a simplified version of the agenda title), and ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to two (2) minutes on the entire consent calendar and request at that time that an item or items removed for discussion.

If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor. Council Members may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor.

1. Approval of City Council Meeting Minutes of January 21, 2025 (Responsible Department: City Clerk)

2. Approval of Resolution for Closure of Main Street for Apple Blossom Parade. There is no fiscal impact associated with the passage of this resolution. If the City receives any fee waiver requests for this event, that will be agendaized for a future City Council Meeting for consideration. (Responsible Department: Police)
3. Approval of Revisions to the City's Publicly Available Pay Schedule. This item incorporates revisions to the current Publicly Available Pay Schedule that include new Memorandum of Understanding (MOUs) with Sebastopol Police Officer Association (SPOA) and Service Employee's International Union (SEIU) approved by the City Council in regular meetings on January 7, 2025 and January 21, 2025 respectively. There is no fiscal budget impact to the budget with adoption of the pay schedule as the budget impacts were approved at the Jan 7th and Jan 21st Meetings (Responsible Department: Administrative Services/Human Resources)
4. Approval of Fee Waiver of Special Event Permit Fee for Annual Tree Lighting; Request is to waive the fees for this City wide holiday event held December 2024 (Responsible Department: Public Works/City Engineer)

INFORMATIONAL ITEMS/PRESENTATIONS: Informational Items or Presentations are items that are informational only and do not require action by the City Council. Presentations shall be scheduled as necessary for the promotion of an event or service or general information items to the Council and should be limited to ten (10) minutes total in length of item (total length includes questions of Council to presenter and public comment).

5. ACFR – Annual Comprehensive Financial Report Informational Presentation. The item is recommending the City Council receive the financial reports by a Certified Public Accountant for the City's annual audit for the year ended June 30, 2024. The audit was conducted by Badawi & Associates, a certified public accountant firm, and resulted in an unmodified (clean) opinion on the City's financial statements and compliance. The audit report consists of the Annual Comprehensive Financial Report (ACFR), which provides summary financial information for the City and its operations, as well as supplementary information and statistical data. There is no fiscal impact with receipt of this presentation. (Responsible Department: Administrative Services)

PUBLIC HEARING(s): NONE

REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):

6. Discussion of Direction to Voting Delegate at the Sonoma County Mayors and Councilmembers Association Meeting. There is no fiscal impact with discussion of this item.
(Responsible Department: City Clerk)

City Selection Committee Appointments:

Bay Area Air Quality Management District Board – 1 Seat (to fill expiring term of Brian Barnacle of Petaluma). 2-year term starting in February.

Letters Received:

Brian Barnacle, Petaluma

Golden Gate Bridge, Highway & Transportation District – 1 Seat (to fill expiring term of Gerard Giudice of Rohnert Park). 2-year term starting in February.

Letters Received:

Gerard Giudice, Rohnert Park

Frank Quint, Petaluma

Sonoma County Consolidated Oversight Board – 1 Seat (to fill vacancy of Chris Rogers of Santa Rosa). Term limit at

the discretion of the Sonoma County Board of Supervisors.

Letters Received:

Jackie Elward, Rohnert Park

Stephen Zollman, Sebastopol

Board of Directors Appointments:

North Bay Division LOCC, Executive Board – 1 Seat (to fill expiring term of Jackie Elward of Rohnert Park). 2-year term starting in February.

Letters Received:

Jackie Elward, Rohnert Park

Sonoma County Agricultural Preservation and Open Space District Citizens Advisory Committee – 1 Seat (to fill expiring term of Mark Stapp of Santa Rosa). 2-year term starting in February.

Letters Received:

Karen Nau, Petaluma

Marjorie Morgenstern, Cloverdale

Frank Quint, Petaluma

Alex DeCarli, Petaluma

Sonoma Marin Area Rail Transit (SMART) Commission – 3 Seats. 4-year fixed term.

2 – SCTA appointments (members appointed must also be a city/town representative for the Sonoma County Transportation Authority) to fill the vacancies by Melanie Bagby of Cloverdale and Chris Rogers of Santa Rosa. These appointments will finish out the current terms of Bagby and Rogers that end in February 2027.

Letters Received:

Gerard Giudice, Rohnert Park

Janice Cader Thompson, Petaluma

Todd Lands, Cloverdale

Ariel Kelley, Healdsburg

1 – Non-SCTA appointment (must be from a city/town on the rail line) to fill the expiring term of Debora Fudge of Windsor. This appointment will start a new 4-year fixed term beginning in February.

Letters Received:

Victoria Fleming, Santa Rosa

Chris Herrod, Healdsburg

Alex DeCarli, Petaluma

Sylvia Lemus, Cotati

7. Fire Reorganization with Gold Ridge. Recommendation on City of Sebastopol Fire Service Reorganization to the Gold Ridge Fire District. The cost to the City's General Fund with reorganization will be approximately \$1.1 million annually, with the cost increased annually based on the Bay Area Consumer Price Index. The annual increase will be a minimum of 2%, with a 5% maximum (Responsible Department: City Manager/Fire Ad Hoc Committee)

ADDITIONAL PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA: Two minutes per speaker for up to twenty (20) minutes total for public comments but can be reduced at Mayor's discretion depending upon the number of speakers or Mayor has discretion to allow for additional time beyond the 20 minutes allocated for public comment dependent upon the subject matter or number of speakers.

CITY COUNCIL/CITY STAFF REPORTS/COMMUNICATIONS/ANNOUNCEMENTS/FUTURE MEETINGS:

8. City Manager and/or City Clerk Reports: (This will be either verbal reports at the meeting, or written reports provided at or prior to the meeting)
9. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards. ((This will be either verbal reports at the meeting, or written reports provided at or prior to the meeting)
 - a. Report out from Attendance at the January 2025 New Mayors and Councilmembers Academy
10. Council Communications Received (Information/Meetings/Correspondence Received from the General Public to Councilmembers)

CLOSED SESSION: NONE

ADJOURNMENT OF CITY COUNCIL MEETING

February 4, 2025, City Council Regular Meeting will be adjourned to the Regular City Council Meeting of Tuesday, February 18, 2025, at **6:00 pm**, Sebastopol Youth Annex, 425 Morris Street, Sebastopol, CA.

American Disability Act Accommodations/Accessibility: A request can be made orally or in writing, and submitted to the ADA Coordinator by email: building@cityofsebastopol.org or to the City Clerk's Office so as to avoid delay in reviewing and processing the request. Requests can be made by contacting the ADA Coordinator's Office at (707) 823-8597, via email at building@cityofsebastopol.org or by mailing such a request to the ADA Coordinator's Office located at 7425 Bodega Avenue, Sebastopol, CA. Note that if you contact the ADA Coordinators Office, via mail, you need to make the request early enough that a response can be timely provided.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s). The City of Sebastopol is a general law city formed under the laws of the State of California. With respect to adoption of ordinances and resolutions, the City adheres to the requirements set forth in the Government Code. Unless otherwise required, the full reading of the text of standard ordinances and resolutions is waived.

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

If you have any questions regarding this meeting, please contact the City at Email: info@cityofsebastopol.org or citycouncil@cityofsebastopol.org or please call: 707-823-1153. The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review at City Hall during normal business hours. The Sebastopol City Council welcomes you in person or remotely to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

Government Code Section 54953.

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b)

(1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

There are times that the City Council open meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded as soon as possible to the City Web Site. In the event of a disruption that prevents the legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1.

COUNCIL PROTOCOLS FOR MEETING RESTATED:

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Please Note the presiding member of the legislative body conducting a meeting or their designee may remove, or cause the removal of, an individual for disrupting the meeting.

Prior to removing an individual, the presiding member or their designee shall warn the individual that their behavior is disrupting the meeting and that their failure to cease their behavior may result in their removal. The presiding member or their designee may then remove the individual if they do not promptly cease their disruptive behavior. This paragraph does not apply to any behavior described in subparagraph (B) of paragraph (1) of subdivision (b).

(b) As used in this section:

(1) "Disrupting" means engaging in behavior during a meeting of a legislative body that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, one of the following:

(A) A failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law.

(B) Engaging in behavior that constitutes use of force or a true threat of force.

(2) "True threat of force" means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat.

How can I provide Public Comment on Zoom?

The Mayor will request public comment during the Public Comment period on the agenda and during each Public Hearing and Regular Calendar Item. Once the Mayor has announced the public comment period, please do one of the following.

USING A COMPUTER OR SMART PHONE:

- *Click on the "Raise Hand" feature in the webinar controls. This will notify City staff that you have raised your hand and you would like to speak.*
- *City staff will unmute your microphone when it is your turn to provide public comment.*
- *A prompt will appear to confirm you would like to be unmuted. Once you accept the prompt, you will have two minutes to provide public comment.*
- *Once your public comment has ended, you will be muted again.*

USING A REGULAR PHONE:

- *Dial *9 (star 9), this will notify City staff that you have "raised your hand" for public comment.*
- *City staff will unmute your microphone when it is your turn to provide public comment. *6 (star 6) is used to mute/unmute.*

- *You will hear "you are unmuted" and then you will have two minutes to provide public comment.*
- *Once your public comment has ended, you will be muted again*