

CITY OF SEBASTOPOL CITY COUNCIL
AGENDA ITEM REPORT FOR MEETING OF: January 7, 2025

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To: Honorable Mayor and City Councilmembers
From: City Clerk
Subject: Receipt of Minute/Reference Orders for Calendar Year 2024

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EXECUTIVE SUMMARY: This item is to submit to the City Council a list of City Council Agenda Items that the City Council has reviewed and/or acted upon in the last calendar year. There is no action for this item as it is informational only.

BACKGROUND:

Each City Council Meeting, the City Council as a whole receives Proclamations/Presentations, Consent Calendar Agenda Items, Informational Items, Public Hearings, Discussion and Action Items, and City Staff and City Council Reports as part of City Council Regular, Special, Closed Session or Study Session Council Meetings.

These actions are recorded in a spreadsheet called Minute Orders/Reference Orders for each Calendar Year.

A minute order is a vote by the majority of the Council to direct staff and/or approve actions to be taken such as award of contract(s) or purchase(s) (this can also be done by resolution which is more formal). The use of a minute order is simpler and less formal than a Resolution. It should be used for actions that don't require justification or establishing a relationship of the action to city policies that a resolution would do. Minute orders are used to capture a vote or action taken by the City Council and is incorporated into the record.

Resolutions are for statements of city policies, budget items, grant application submittals, etc., and provide background and justification of a more formal action.

Reference Numbers are used to document agenda items that do not require a formal vote such as informational items accepted by the City Council.

After each City Council Meeting, the City Clerk prepares and documents each action taken at the City Council Meeting. The purpose of the listing is to have easier retrieval of information and transparency of actions taken.

DISCUSSION:

Listed below are historical figures of the actions taken as well as actions taken this past year. This is an informational item only and the Council is asked to receive the report.

The number of action or informational items the City Council acted upon or received for the last ten (10) years.

2024	337 items
2023	290 items
2022	248 Items
2021	331 items
2020	264 Items
2019	292 Items
2018	263 items
2017	241 Items
2016	298 Items

2015	197 items
2014	202 Items

The number of resolutions approved and adopted by the City Council:

2024	63
2023	73
2022	103
2021	69
2020	44
2019	57
2018	51
2017	48
2016	53
2015	43
2014	60

For calendar year 2024, a status of those items is attached that contains the actions of those items that the City Council approved during this calendar year as well as receipt of informational presentations, Years of Service Awards and Proclamations. If Councilmembers have any questions on specific items, those questions can be addressed to the City Manager for a response by the responsible department. If Councilmembers request additional information on items, this item should be removed from the consent calendar and place at the end of discussion and action items for further discussion.

STAFF ANALYSIS:

Production of this list provides for open municipal government and provides the Council and public one document that contains all agenda items and actions for Calendar Year 2024 City Council Meetings.

PUBLIC COMMENT:

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this staff report such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of the agenda item.

PUBLIC NOTICE:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date.

FISCAL IMPACT: There is no fiscal impact with the action tonight.

RESTATED RECOMMENDATION: That the Council Receive the Minute/Reference Orders for Calendar Year 2024

OPTIONS:

If Councilmembers have any questions on specific items, those questions can be addressed to the City Manager for a response by the responsible department. If Councilmembers request additional information on items, this item should be removed from the consent calendar and place at the end of discussion and action items for further discussion.

ATTACHMENT(S):

Minute Order List

APPROVALS:

Department Head Approval: Approval Date: 12-18-2024

CEQA Determination (Planning): Approval Date: 12-18-2024

The proposed action is exempt from the requirements of the California Environmental Quality Act (CEQA)

Administrative Services/Financial Approval: Approval Date: 12-18-2024

Costs authorized in City Approved Budget: Yes No N/A

Account Code (f applicable) _____

City Attorney Approval: Approval Date: N/A

City Manager Approval: Approval Date: N/A

2024-001	January 2, 2024	January 2, 2024 City Council Meeting – cancelled	Assistant City Manager/City Clerk	N/A	N/A
2024-002	January 16, 2024	Approval of City Council Meeting Minutes for Meeting of December 5, 2023	Assistant City Manager/City Clerk	Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items 1, 2, 3, 4, 7 and 8.	None Required. Minutes approved, posted and filed.
2024-003	January 16, 2024	Approval of City Council Meeting Minutes for Meeting of December 19, 2023	Assistant City Manager/City Clerk	Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items 1, 2, 3, 4, 7 and 8.	None Required. Minutes approved, posted and filed.
2024-004	January 16, 2024	Receipt of Minute/Reference Orders for Calendar Year 2023	Assistant City Manager/City Clerk	Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items 1, 2, 3, 4, 7 and 8.	None Required.
2024-005	January 16, 2024	Approval of Designating Voting Delegate and Alternate(s) to Vote in the Mayor’s Absence for the 2024 Sonoma County Mayors and Councilmembers City Selection Committee Meetings and Sonoma County Mayors and Councilmembers Board and General Membership Association Meetings. This item was continued from the December 19, 2023 Council Meeting	Assistant City Manager/City Clerk	Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items 1, 2, 3, 4, 7 and 8.	None Required. Letter submitted to the Mayors ad Councilmembers Association.
2024-006	January 16, 2024	Approval of Sebastopol Walks 2024 Program for City Sponsorship	Assistant City Manager/City Clerk	Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve the walk schedule for 2024 with the following revisions: Councilmember McLewis will be walking on the day that Councilmember Hinton and Councilmember Maurer will be walking with the Mayor and Vice Mayor Zollman on their walks. Request that an updated flyer be provided to the City to be circulated about those changes and request for the future that all Councilmembers be invited to do the walks. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Request submitted to Sebastopol Walks for updated flyer and invitations for next year.
2024-007	January 16, 2024	Approval of New Sculptures for Community Sculpture Garden	Planning	Mayor Rich moved and Councilmember Hinton seconded the motion to approve New Sculptures for Community Sculpture Garden with the following conditions:	Installed.

				<p>1. Staff to notify artist if a sculpture is in need of repair and that the sculpture has up to 48 hours to repair the sculpture, and if not repaired within 48 hours; PW is authorized to remove or repair depending on discretion of staff.</p> <p>2. Staff time for installation of sculptures come of the Public Art Fund Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-008	January 16, 2024	Approval of Re-Appointment of Current Planning Commission Members	Planning	Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items 1, 2, 3, 4, 7 and 8.	None Required.
2024-009	January 16, 2024	Receipt of Interview Date/Time for the following Applications/Opening: Climate Action Committee and Sonoma County Transportation Authority (SCT) County Bicycle and Pedestrian Citizen's Advisory Committee	Planning	Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items 1, 2, 3, 4, 7 and 8.	Completed.
2024-010	January 16, 2024	EIFD Ad Hoc Committee: Discussion and Direction Regarding EIFD Boundaries, Acceptance of \$50,000 County Funding for EIFD Consultant, and Next Steps for EIFD Formation Process: (The action tonight is: a. Receipt of the Report Out b. Decision whether to move forward/not move forward with forming an EIFD c. Decision regarding the boundaries of the EIFD d. Acceptance of \$50,000 County Funding (if approved at the January 23, 2024 Board of Supervisors Meeting) (if the boundaries are all of West Sonoma County) e. Decision regarding further steps (If the boundaries are the City of Sebastopol or Sebastopol plus a portion of West Sonoma County)	EIFD Ad Hoc Committee	Councilmember Hinton moved and Vice Mayor Zolman seconded the motion to approve a) Receipt of the Report Out b) Decision to engage in a formal discussion process with the County (Supervisor Lynda Hopkins) to move forward with forming an EIFD c) To accept consideration of all possible EIFD boundaries within Supervisorial District 5, including but not limited to a possible full West Sonoma County EIFD. d) Acceptance of \$50,000 County Funding (if approved at the January 23, 2024 Board of Supervisors Meeting)	None Required. EIFD Ad Hoc Committee to continue discussion with County and create RFP.
2024-011	January 16, 2024	Discussion and Consideration of 2024 City Council and City Staff Committee and Liaison Appointments	Mayor/Assistant City Manager/City Clerk	Councilmember Hinton moved and Councilmember Maurer seconded the motion to approve the appointments as discussed and for any staff assignments, the City Manager has discretion to designate staff as appropriate.	None Required. Committee assignments approved and agencies notified.

				<p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-012	February 5, 2024	CLOSED SESSION AGENDA ITEM: Public Employment (§ 54957): Fire Chief	Assistant City Manager/City Clerk/Attorney	5-0 Consensus	HR to begin recruitment and return with a revised job description to the City Council at Open Session
2024-013	February 6, 2024	Agenda Item Number 1. Interview for Opening on Climate Action Committee (One applicant) 5:30 pm – 5:45 pm Applicant Name: Phillip Carter	Planning/Assistant City Manager/City Clerk	None Required. Interviews Conducted	None Required. Action to take place later in agenda.
2024-014	February 6, 2024	Agenda Item Number 2. Interview for Opening on Sonoma County Transportation Authority (SCTA) County Bicycle and Pedestrian Citizens Advisory Committee (Three Applicants for One Seat) 5:45 pm – 6:00 pm Applicant Name: Phillip Carter 6:00 pm – 6:15 pm Applicant Name: Silas Stafford 6:15 pm – 6:30 pm Applicant Name: Gavin Water	Planning/Assistant City Manager/City Clerk	None Required. Interviews Conducted	None Required. Action to take place later in agenda.
2024-015	February 6, 2024	<ul style="list-style-type: none"> • Proclamation – Black History Month • Introduction of Ukraine Delegates: Sebastopol World Friends, the City of Sebastopol's Sister City organization is hosting a delegation from Ukraine through the US Congressional program Open World, which sponsors promising leaders from developing and former Soviet countries to study democratic processes and specialized topics to help them improve those processes in their home countries. 	Assistant City Manager/City Clerk	None Required	None Required. Proclamation Presented
2024-016	February 6, 2024	Approval of City Council Meeting Minutes for Meeting of January 16, 2024	Assistant City Manager/City Clerk	<p>Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Items 3, 5, 6, 7, 8, and 9. Item number four has been removed and will be discussed at the end of the regular items.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE:</p>	None Required. Minutes approved, posted and filed.

				<p>Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	
2024-017 Resolution Number 6572- 2024	February 6, 2024	Approval of Action Minutes versus Detailed Minutes for City Meetings and Amendment to Records Retention Policy for Retention of City Meeting Videos	Assistant City Manager/City Clerk	<p>Vice Mayor Zollman moved and Mayor Rich seconded the motion to: Approve use of action minutes as the Official Minutes for City meetings; providing the attachment of raw text minutes as information only to the Action Minutes; and approve amendment of the City's records retention program to retain City meeting videos on the Cit website for three years (versus the current one year) as well as maintain DVD Media for three years, or until such time media type is no longer available or supported, whichever is first. Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required Action Minutes approved with longer retention for meeting videos.
2024-018	February 6, 2024	Sebastopol Kiwanis Club to Conduct their Annual Fireworks Show on July 3, 2024 located on public property of the West Sonoma County Union High School District. Analy High School, 6950 Analy Avenue, Sebastopol and finding this action exempt under CEQA Section 15304(e)	Fire	<p>Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Items 3, 5, 6, 7, 8, and 9. Item number four has been removed and will be discussed at the end of the regular items. Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None required. Fireworks approved.
2024-019 Resolution Number 6573- 2024	February 6, 2024	Adoption of Resolution authorizing the closure of Main Street during the 2024 Apple Blossom, Saturday, April 27, 2024 the use of the South High Street parking lot for the Apple Blossom Festival and the suspension of street	Police	<p>Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Items 3, 5, 6, 7, 8, and 9.</p>	Approved Resolution.

		vendors/solicitation licensing Section 201 of Ordinance No. 696		<p>Item number four has been removed and will be discussed at the end of the regular items.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-020 Resolution Number 6574- 2024	February 6, 2024	Approval to Authorize a Change of City Officials to Order Deposits and Withdrawals from Local Agency Investment Fund (LAIF)	Administrative Services	<p>Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Items 3, 5, 6, 7, 8, and 9.</p> <p>Item number four has been removed and will be discussed at the end of the regular items.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required
2024-021	February 6, 2024	Approval of Notice of Completion for Ives Park ADA Pathway	Engineering/GHD	<p>Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Items 3, 5, 6, 7, 8, and 9.</p> <p>Item number four has been removed and will be discussed at the end of the regular items.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	Notice of Completion signed and filed with County Recorder's office.
2024-022	February 6, 2024	Approve letter authorizing PG&E to donate City of Sebastopol work credits to Sonoma County	Engineering/GHD	<p>Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Items 3, 5, 6, 7, 8, and 9.</p>	None Required.

				<p>Item number four has been removed and will be discussed at the end of the regular items. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-023	February 6, 2024	Consideration of Appointment to the Opening on Climate Action Committee	Planning/Assistant City Manager/City Clerk	<p>Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve appointment of Phillip Carter from the one interview conducted earlier in the evening and reappoint the two serving members (Kenna Lee and Lisa Pierce) Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: Councilmembers Hinton and McLewis</p>	None required. Appointments made.
2024-024	February 6, 2024	Consideration of Appointment to the Opening on the Sonoma County Transportation Authority (SCTA) County Bicycle and Pedestrian Citizens Advisory Committee (Three Applicants for One Seat)	Planning/Assistant City Manager/City Clerk	<p>Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to appoint Gavin Waters to the Opening on the Sonoma County Transportation Authority (SCTA) County Bicycle and Pedestrian Citizens Advisory Committee. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: Councilmembers Hinton and McLewis</p>	None required. Appointed Gavin Waters.
2024-025	February 6, 2024	Receipt of Quarterly Informational Report (SAVS) and Discussion/Information on Future of Horizon Shine Residents	Planning	<p>MOTION: Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to request that City staff report back at the next city council meeting.</p>	None required.

				<p>and following city council meeting on the status.</p> <p>City Manager Schwartz commented an invitation will be extended to St Vincents De Paul to attend the next Council meeting.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-026	February 6, 2024	Discussion of Appointment of Openings on the Design Review Board	Planning	<p>Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to schedule interviews at a future city council meeting with the three candidates who submitted applications within the deadline and limiting the interviews to ten minutes. The Council provided additional comments.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None required.
2024-027 Resolution Number 6575- 2024	February 6, 2024	Discussion and Consideration of Approval of Budget Amendments: a. Planning /Engineering Departments: (\$55,000: AmeriCorp Trail. The proposed budget amendment of \$55,000 to accommodate additional costs for project management, environmental permitting and construction engineering is needed due to discovery that environmental permits are needed and the delay to the start of the construction resulting from the environmental matter)	Engineering/GHD/Administrative Services	<p>Mayor Rich moved and Councilmember McLewis seconded the motion to approve and adopt the Resolution amending the Fiscal Year 2023-24 Capital Improvement Program budget for Americorps Trail Extension Project CIP #0411-73.00. Council further directs the City Manager keep the Budget Committee informed of other potential budget changes as the environmental work and construction progresses.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE:</p>	None Required Americorps Trail project progress included in monthly reports.

				<p>Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	
2024-028	February 6, 2024	Consideration of Amendment to City Council Protocols: In Person or In Person/Zoom Virtual Format for City Meetings	Assistant City Manager/City Clerk	<p>Councilmember Maurer moved and Councilmember McLewis seconded the motion to maintain in person and virtual meeting format.</p> <p>With the addition to receive Legal Opinion and guidelines from the City Attorney</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	None Required. Meetings to remain status quo In Person and Virtual
2024-029	February 6, 2024	<p>City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards. ((This will be either verbal reports at the meeting, or written reports provided at or prior to the meeting)</p> <p>a. City Council Liaison to Unhoused (Vice Mayor Rich/Responsible Department: Planning)</p> <p>b. EIFD Report out from Ad Hoc Committee (Mayor Rich/Vice Mayor Zollman)</p>	Planning And EIFD Committee	None Required. Informational Only	Report Filed with City Council packet
2024-030	February 20, 2024	Approval of City Council Meeting Minutes for Meeting of February 5, 2024, Closed Session	City Clerk/Assistant City Manager/City Clerk	<p>Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Items 1, 2, and 3 with amendment to the minutes.</p> <p>Item number four has been removed from the agenda.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmembers Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: Councilmember Hinton</p> <p>Abstain: None</p>	None Required. Minutes approved, posted and filed.

2024-031	February 20, 2024	Approval of City Council Meeting Minutes for Meeting of February 6, 2024	City Clerk/Assistant City Manager/City Clerk	Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Items 1, 2, and 3 with amendment to the minutes. Item number four has been removed from the agenda. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: Councilmember Hinton Abstain: None	None Required. Minutes approved, posted and filed.
2024-032 Resolution Number 6576- 2024	February 20, 2024	Approval to Revise the Classification Specification, Fire Chief	Administrative Services	Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Items 1, 2, and 3 with amendment to the minutes. Item number four has been removed from the agenda. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: Councilmember Hinton Abstain: None	NONE REQUIRED
2024-033	February 20, 2024	Approval of Request for Calling a Cease Fire: Resolution for the City of Sebastopol to join the United Nations, Amnesty International, World Health Organization, world leaders, religious leaders, and citizens of the world everywhere in calling for an immediate and permanent CEASEFIRE, an end to all armed hostilities, and the prompt release of all hostages on both sides	Agenda Review Committee	NONE REQUIRED – ITEM PULLED FROM THE AGENDA	NONE REQUIRED
2024-034	February 20, 2024	Presentation and Discussion of Indirect Cost Allocation Plan – Study Outcomes as of Fiscal Year 2023-24: Presentation by: Clear Source Financial. This presentation conveys the outcomes of a study to prepare a new Indirect Cost Allocation Plan, which determines Citywide overhead burden by department and reimbursement for central services to the General Fund from other funds such as the Water and Wastewater Funds.	Administrative Services / City Manager	NONE REQUIRED – INFORMATIONAL ONLY	None Required.
2024-035	February 20, 2024	Status Report/Update on SAVS Transition Plan	Police	NONE REQUIRED	Report Out Provided

<p>2024-036 Resolution Number 6577- 2024</p>	<p>February 20, 2024</p>	<p>Ad Hoc Committee Report Out/Recommendations for Garbage Franchise Agreement. The item is to request the City Council Terminate further negotiations with Recology for a long-term extension of their Franchise Agreement; and direct and authorize staff to prepare and execute a contract with R3 Consulting Group, a solid waste management consultant, to manage procurement for hauler; and other actions associated with the RFP process as noted in the agenda item report.</p>	<p>Assistant City Manager/City Clerk</p>	<p>Vice Mayor Zollman moved and Councilmember McLewis seconded the motion to approve the following:</p> <p>1. Terminate further negotiations with Recology for a long-term extension of their Franchise Agreement; Direct and authorize staff to prepare and execute a contract with R3 Consulting Group, a solid waste management consultant, to manage procurement for hauler; Approve Resolution for Budget Amendment for *\$200,000 for R3 Contract to be paid from the unassigned fund balance. *The General Fund will be reimbursed through a one time procurement reimbursement from selected hauler. Authorize staff to formalize with Recology the additional short term extension (Recology has agreed by email to the City to an additional six month extension to June 2025) to the current Recology contract to allow for a 15 month process for the hauling services RFP; Authorize City staff to negotiate with Recology an additional three month extension (through September 2025) allowing for a minimum of 18 months for a RFP process; (As of the writing of this report, staff has not heard back from Recology on this request); Issue a Request For Proposal for hauling services (“hauling services RFP”) to include preparation of a new Solid Waste and Recycling Services Franchise Agreement in anticipation of the expiration of the existing franchise agreement; Dissolving of the current Ad Hoc Committee. If a future ad hoc committee is required, City staff will return to the City Council with an agenda item with that request. With the addition that a future agenda item be returned with the weighting/scoring criteria.</p>	<p>Contract signed with R3 – Item to return to future Council meeting for scoring criteria</p>
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2024-037	February 26, 2024	<p>CLOSED SESSION AGENDA ITEM: Conference with Legal Counsel: Existing Litigation (Government Code Section 54956.9) DAVID ALLEN YESUE, MICHAEL W. DEEGAN, PAIGE ELIGHTZA CORLEY, JESSICA MARIE WETCH, and SONOMA COUNTY ACTS OF KINDNESS Versus City of Sebastopol (One Case)</p>	Assistant City Manager/City Clerk/City Attorney	No Report Out	No report out
2024-038	March 5, 2024	<p>PROCLAMATIONS/PRESENTATIONS: The following were presented: <ul style="list-style-type: none"> • Proclamation – Proclaiming National Surveyor's Week - March 17-23, 2024 • Proclamation – Proclaiming March 2024 as American Red Cross Month • Proclamation – Proclaiming March as Women's History Month: The 2024 for Women's History Month will be Women Who Advocate for Equity, Diversity and Inclusion. Chosen by the National Women's History Alliance, the 2024 theme was picked to "recognize the example of women who are committed to embracing everyone and excluding no one in our common quest for freedom and opportunity" </p>	Assistant City Manager/City Clerk	None Required	None Required. Proclamations presented.
2024-039	March 5, 2024	Approval of City Council Meeting Minutes for Meeting of February 20, 2024	Assistant City Manager/City Clerk	<p>MOTION: Councilmember Maurer moved and Councilmember McLewis seconded the motion to approve Consent Calendar Items 1 and 2 with amendments to the minutes.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: Councilmember Hinton</p>	None Required. Minutes approved, posted and filed
2024-040	March 5, 2024	Approval of City Council Meeting Minutes Closed Session Meeting of February 26, 2024	Assistant City Manager/City Clerk	<p>MOTION:</p>	None Required. Minutes approved, posted and filed

				<p>Councilmember Maurer moved and Councilmember McLewis seconded the motion to approve Consent Calendar Items 1 and 2 with amendments to the minutes.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: Councilmember Hinton</p>	
2024-041	March 5, 2024	Approval of Letter of Support for City of Santa Rosa Community Project Funding Request for the Llano Trunk Sewer Line Project	Engineering/GHD	<p>MOTION: Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Items 3 and 4.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	Signed letter submitted to Santa Rosa.
2024-042	March 5, 2024	Approval of Adoption of Vehicle Miles Traveled (VMT) Thresholds and Policies	Planning	<p>MOTION: Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Items 3 and 4.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	Resolution adopted. Nothing further required.
2024-043	March 5, 2024	City's annual audit for the year-ended June 30, 2023; Presentation by Mitesh Desai, Badawi and Associates. The	Administrative Services	MOTION:	None Required

		audit report consists of the Annual Comprehensive Financial Report (ACFR), which provides summary financial information for the City and its operations, as well as supplementary information and statistical data		Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to receive the financial reports by a Certified Public Accountant for the City's annual audit for the year ended June 30, 2023. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	
2024-044	March 5, 2024	Receipt of Electrification survey and Climate Action Committee (CAC) semi-annual update. Item is to receive the report and provide feedback to the CAC.	Planning	None Required. Received the report.	None required.
2024-045	March 12, 2024	CLOSED SESSION AGENDA ITEM: Conference with Legal Counsel: Existing Litigation (Government Code Section 54956.9) DAVID ALLEN YESUE, MICHAEL W. DEEGAN, PAIGE ELIGHTZA CORLEY, JESSICA MARIE WETCH, and SONOMA COUNTY ACTS OF KINDNESS Versus City of Sebastopol (One Case)	Assistant City Manager/City Clerk/City Attorney	No Report Out	No report out
2024-046	March 12, 2024	Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Govt. Code section 54956.9: One Case. (City Manager/City Attorney)	Assistant City Manager/City Clerk/City Attorney	No Report Out	No report out
2024-047	March 19, 2024	Interviews and Consideration of Appointment(s) to the Design Review Board/Tree Board (Responsible Department: Planning Department/City Clerk) DESIGN REVIEW BOARD /TREE BOARD INTERVIEW(S) Design Review & Tree Board (Three Seats Open) 6:00 pm Melissa Hanley Category A, C 6:10 pm Christine Level Category C 6:20 pm Lars Langberg Category A, C	Planning/Assistant City Manager/City Clerk	MOTION: Councilmember Maurer moved and Councilmember McLewis seconded the motion to approve the following members to the Design Review Board. Melissa Hanley Category C Christine Level Category C Lars Langberg Category A	None required. Approved appointments.
2024-048	March 19, 2024	Approval of City Council Meeting Minutes for Meeting of March 5, 2024 (Assistant City Manager/City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the	None Required. Minutes approved, posted and filed

				<p>motion to approve Consent Calendar Items 2, 3, 4, and 6.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-049	March 19, 2024	Approval of City Council Special Meeting Minutes for Closed Session Meeting of March 12, 2024	Assistant City Manager/City Clerk	<p>MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items 2, 3, 4, and 6.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Minutes approved, posted and filed
2024-050	March 19, 2024	Approval of Creation of City Council Liaison to the West County Museum/WSCHS and Appointment of Vice Mayor Zollman as Council Liaison	Assistant City Manager/City Clerk	<p>MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items 2, 3, 4, and 6.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Council Liaison appointed (Vice Mayor Zollman)
2024-051	March 19, 2024	Approval of Peace Wall Nominees	Planning	<p>MOTION: Councilmember Hinton moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item 5.</p>	None required

				<p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, and Mayor Rich Noes: None Absent: None Abstain: Vice Mayor Zollman</p>	
2024-052 Resolution Number 6578- 2024	March 19, 2024	Adoption of a Resolution approving a budget amendment to the Fiscal Year 2023-24 Capital Improvement Program (CIP) Budget for Bodega Avenue Bike Lanes and Rehabilitation Phase 1 Project CIP #0513-74.09. The proposed budget increase is \$89,588 and would come from the Grant24-OBAG2 Fund; and accepting improvements for public use and authorizing staff to file a Notice of Completion for Budget for Bodega Avenue Bike Lanes and Rehabilitation Phase 1 Project	Engineering	<p>MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items 2, 3, 4, and 6.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	Budget amendment incorporated in revised budget for the Project.
2024-053	March 19, 2024	City of Sebastopol Budget (Responsible Department: City Manager): a. Presentation by Baker Tilly and Associates, Long Term Financial Forecast and Models b. Preparation for FY 24-25 Budget	Administrative Services/City Manager	<p>MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to provide the following direction to staff:</p> <ul style="list-style-type: none"> • \$2.5 M Reduction Annually • What Services could be restore if any • Confirm straw vote as slides were presented: Support all options, with staff to return with a additional information, and providing specifics as follows: <ul style="list-style-type: none"> o Suspension of community benefit grants indefinitely but with a minimum of two years; o Request Commission, board and committees weigh in on suspending/eliminating/combining committees/boards/commission 	On Going Monitoring Discussion
2024-054	March 19, 2024	Consideration of Request for Waiver of Fees/Staff Time and Materials for the 2024 Apple Blossom Festival. Waiver Request submitted by the Sebastopol Area Chamber of Commerce for a waiver in the amount of \$14,781.75	Assistant City Manager/City Clerk	None- Item Continued	Item continued

2024-055	March 19, 2024	Consideration of Resolution Calling for a Cease Fire	Vice Mayor Zollman	None Item Continued	Item Continued
2024-056	April 2, 2024	<p>PROCLAMATIONS/PRESENTATIONS:</p> <ul style="list-style-type: none"> • Presentation – Year of Service Award – Douglas Buonaccorsi, Volunteer Fire Fighter for 35 years of Service • Proclamation – Recognizing Week of the Young Child, April 6-12, 2024 • Recognition of National Public Safety Telecommunicators Week (Dispatchers) is April 14-20, 2024 (Proclamation to be Presented by the Mayor or Designee at a Later Date) • Proclamation - Recognizing April as Sexual Assault Awareness Month • Proclamation - Proclaiming April as Child Abuse Prevention Month – MOVES (Minimizing Occurrences of Violence in Everyday Society) 	Assistant City Manager/City Clerk	None Required	None Required
2024-057	April 2, 2024	Approval of City Council Meeting Minutes for Meeting of March 19, 2024	Assistant City Manager/City Clerk	<p>MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number 1.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Minutes approved, posted and filed
2024-058 Resolution Number 6579- 2024	April 2, 2024	Approval of Resolution Stating the City's Opposition to AT&T Applications: Relief of "Carrier of Last Report" and Eligible Telecommunications Carrier Designation	Councilmember Maurer	<p>MOTION: Vice Mayor Zollman and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number 2.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: Councilmember Hinton</p>	None Required. Resolution adopted; sent to CPUC and Supervisor Hopkins
2024-059	April 2, 2024	Public Hearing - Canopy Residential Project – To consider a Public Hearing for an application from Samantha Hauser/	Planning	MOTION:	None required. Project approved

		<p>City Ventures for a Conditional Use Permit to allow a 100% residential project within an Office Light Industrial District; Major Tentative Map to subdivide two parcels into 80 townhome lots, plus common areas; Density Bonus (under State Law and City Ordinance) for increased building height; and, certification of an Environmental Impact Report under the California Environmental Quality Act requirements.</p>		<p>Vice Mayor Zollman moved and Councilmember McLewis seconded the motion to approve Adoption of Resolution certifying the Environmental Impact Report (EIR) pursuant California Environmental Quality Act (CEQA) and adopt a resolution approving the entitlements for the Conditional Use Permit, Vesting Tentative map for a two-lot subdivision with 80 condominium units and common areas, and Density Bonus for increased building height and as amended by staff: Page 9 November 9, 2022 Page 15 November 9, 2022</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: Maurer Absent: None Abstain: None</p>	
<p>2024-060</p>	<p>April 2, 2024</p>	<p>Consideration of Request for Waiver of Fees/Staff Time and Materials for the 2024 Apple Blossom Festival. Waiver Request submitted by the Sebastopol Area Chamber of Commerce for a waiver in the amount of \$14,781.75 (Responsible Department: City Manager; City Clerk) This item was continued from the March 19th 2024 City Council Meeting.</p>	<p>Assistant City Manager/City Clerk</p>	<p>MOTION: Councilmember Maurer moved and Councilmember McLewis seconded the motion to approve Waiver of Fees/Staff Time and Materials for the 2024 Apple Blossom Festival. Waiver Request submitted by the Sebastopol Area Chamber of Commerce for a waiver in the amount of \$14,781.75. City staff have indicated the fees can be absorbed within the current Fiscal Year's budget; therefore a resolution for budget amendment is not required.</p> <p>Discussion: Councilmember Hinton requested the mover of the motion to consider amendment for the Chamber to bring officially to their board the request to consider paying hard costs back to the City if the event was successful.</p>	<p>None Required. Fees Waived.</p>

				<p>There was no amendment to the motion. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-061	April 2, 2024	Second Motion to Apple Blossom Request: Consider repayment of hard costs to city.	Agenda Review Committee	<p>MOTION: Councilmember Hinton moved and Vice Mayor Zollman seconded the motion to request the Chamber to bring officially to their board the request to consider paying hard costs back to the City if the event was successful. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. Councilmember Maurer stated she would like to give the money this year without having to have the Chamber return the monies to the City. VOTE: Ayes: Councilmembers Hinton, McLewis, Vice Mayor Zollman and Mayor Rich Noes: Councilmember Maurer Absent: None Abstain: None</p>	None Required.
2024-062	April 2, 2024	Receipt of update on the schedule and evaluation criteria included in the Request for Proposals (RFP) document for the new residential solid waste collection and street sweeping services contract. Item is to request the Council review and provide any recommended changes for inclusion into the RFP	Assistant City Manager/City Clerk	<p>Councilmember Maurer moved and Councilmember McLewis seconded the motion to approve the evaluation criteria included in the Request for Proposals (RFP) document for the new residential solid waste collection and street sweeping services contract as amended:</p> <p>QUALITY OF SERVICE & REFERENCES 18 SUSTAINABILITY 18</p>	None Required. Information provided to consultant

				<p>SERVICE RATES & VALUE</p> <p style="text-align: right;">30</p> <p>PROPOSED SERVICES, IMPROVEMENTS, & TECHNOLOGY</p> <p style="text-align: right;">13</p> <p>COMMUNITY EMPLOYMENT & PARTNERSHIP</p> <p style="text-align: right;">8</p> <p>COMMUNICATION, OUTREACH, & CUSTOMER SERVICE</p> <p style="text-align: right;">8</p> <p>FINANCIAL ABILITY & INTEGRITY</p> <p style="text-align: right;">5</p> <p>TOTAL</p> <p style="text-align: right;">100</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-063 Resolution Number 6580- 2024 and Resolution Number 6581- 2024	April 2, 2024	Consideration of Approval of Resolution and Contract with St. Vincent de Paul regarding Construction and Operation of the "Gravenstein Commons," located at 850 N Gravenstein Highway by and between the City of Sebastopol and the Society of St. Vincent de Paul District Council of Sonoma, Inc. (Project Homekey)	Planning	<p>MOTION: Mayor Rich moved and Councilmember Hinto seconded the motion to approve the Resolution and Contract with St. Vincent de Paul regarding Construction and Operation of the "Gravenstein Commons," located at 850 N Gravenstein Highway by and between the City of Sebastopol and the Society of St. Vincent de Paul District Council of Sonoma, Inc. (Project Homekey) as amended: Identification of Staff as approved by the City Manager</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Hinton and Mayor Rich Noes: Councilmembers Maurer, McLewis, and Vice Mayor Zollman Absent: None Abstain: None</p>	None required.

2024-064	April 2, 2024	Consideration of Suspension of Zoom Virtual Format for City Meetings and Retention of In Person Only Meetings	Agenda Review Committee Meeting	None – Item Continued	None – Item Continued
2024-065	April 2, 2024	Consideration of Resolution Calling for a Cease Fire	Vice Mayor Zollman	None – Item Continued	None – Item Continued
2024-066	April 2, 2024	A. EIFD Ad Hoc Committee Report out	EIFD Ad Hoc Committee	None Required	None Required. Posted with Packet
2024-067	April 15, 2024	CLOSED SESSION AGENDA ITEM: Conference with Legal Counsel: Existing Litigation (Government Code Section 54956.9) DAVID ALLEN YESUE, MICHAEL W. DEEGAN, PAIGE ELIGHTZA CORLEY, JESSICA MARIE WETCH, and SONOMA COUNTY ACTS OF KINDNESS Versus City of Sebastopol (One Case)	Assistant City Manager/City Clerk/City Attorney	No Report Out	No report out
2024-068	April 15, 2024	Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Govt. Code section 54956.9: One Case. *Two Cases (City Manager/City Attorney)	Assistant City Manager/City Clerk/City Attorney	No Report Out	No report out
2024-069	April 15, 2024	Conference with Labor Negotiators (54957.6) Agency Designated Representatives: City Labor Negotiator Patrick Clark, Patrick Clark Consulting Human Resources Consultant Deborah Muchmore, Muchmore Than Consulting City Manager Schwartz/Assistant City Manager/City Clerk Gourley Employee Organization: Service Employees International Union (SEIU) Sebastopol Police Officers Association (SPOA) Management, Mid Management, Unrepresented	Assistant City Manager/City Clerk/City Attorney	No Report Out	No report out
2024-070	April 16, 2024	Approval of City Council Meeting Minutes for Regular Meeting of April 2, 2024	Assistant City Manager/City Clerk	MOTION: Councilmember Maurer moved and Councilmember McLewis seconded the motion to approve Consent Calendar Item Number 1, 2, 3 and 4. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Minutes approved, posted and filed.
2024-071	April 16, 2024	Approval of City Council Meeting Minutes for Special Meeting – Closed Session Meeting of April 8, 2024	Assistant City Manager/City Clerk	MOTION: Councilmember Maurer moved and Councilmember McLewis seconded	None Required. Minutes approved, posted and filed.

				<p>the motion to approve Consent Calendar Item Number 1, 2, 3 and 4.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-072	April 16, 2024	Approval of Letter of Support for Sonoma County Transit Low-No Grant	Assistant City Manager/City Clerk	<p>MOTION: Councilmember Maurer moved and Councilmember McLewis seconded the motion to approve Consent Calendar Item Number 1, 2, 3 and 4.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Letter sent to SCT.
2024-073 Resolution Number 6582- 2024	April 16, 2024	Approval of Resolution of Intention to Levy and Collect Annual Assessments for FY 2024-2025 for the City of Sebastopol's Lighting Special Assessment District, Preliminarily Approving the Engineer's Report and Setting the Date for the Public Hearing in Accordance with Provisions of the Landscaping and Lighting Act of 1972	Administrative Services	<p>MOTION: Councilmember Maurer moved and Councilmember McLewis seconded the motion to approve Consent Calendar Item Number 1, 2, 3 and 4.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	Item Moved to Step 2 in the process for May 21, 2024 City Council Meeting
2024-074	April 16, 2024	Fire Department Ad Hoc Committee – Report out of Recommendations from the Fire Ad Hoc Committee on the Future of Fire Delivery Services for the City of Sebastopol	Fire	<p>MOTION: Councilmember Hinton moved and Councilmember McLewis seconded the motion to approve:</p>	None required. Authorized to move forward with reorganization

				<ol style="list-style-type: none">1. City Council direct staff to move forward with the merger of the Sebastopol Volunteer Fire Department with the Gold Ridge Fire Department; and2. City Council direct staff to send a letter to the Local Agency Formation Commission (LAFCO) requesting initiation of the consolidation process, including a waiver of fees to the extent feasible; and3. City Council authorize staff to take other actions as needed to initiate process with LAFCO, including payment of \$10,000 deposit from Fire Department budget; and4. Council authorize the City Manager to enter into a short-term agreement with Gold Ridge to provide Chief Officer services at the Sebastopol Fire Station during the transition period while developing a longer-term agreement subject to the approval of the City Council and Gold Ridge Board of Directors, and5. Council Terminate Current Ad Hoc Fire Committee; and6. Council Authorize Creation of new Ad Hoc Committee and Appointment to Ad Hoc Committee to represent the City in negotiations with LAFCO and the Gold Ridge Fire Department and related matters, with a description of tasks, roles, and responsibilities to be presented to the City Council for approval at a future Council meeting; recommending:<ol style="list-style-type: none">i. Councilmember McLewis and Councilmember Hinton as members of the ad hoc committee7. City Staff to terminate recruitment for Fire Chief for City of Sebastopol; thereby terminating the 960 Annuitant Agreement with Todd Derum, and8. Authorize the City Manager to explore Consulting Services for Negotiations and related assistance for Consolidation; and	
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				<p>9. Authorize the City Manager to explore consulting services for Education and Outreach</p> <p>Discussion: Require new ad hoc report back to Council within two months (description and duration) 8, 9 and 4b Leaving discretion to City Manager to timing of agenda item</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-075	April 16, 2024	Consideration of Resolution Calling for a Cease Fire (Requestor: Vice Mayor Zollman) – This item was continued from a previous City Council meeting	Vice Mayor Zollman	This item was continued from a previous City Council meeting City Council Action: No action taken – item pulled from agenda.	None at this time.
2024-076	April 16, 2024	Consideration of Fire Department Staffing, Recruitment for Second Fire Engineer Position	Fire	<p>MOTION: Councilmember McLewis moved and Councilmember Maurer seconded the motion to approve staff to Recruit and fill the vacant Fire Engineer position immediately to ensure that the Fire Department is staffed with a minimum of one qualified Driver/Operator during the day, 7 days a week.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis and Mayor Rich Noes: Vice Mayor Zollman Absent: None Abstain: None</p>	None required. Recruitment conducted.
2024-077	April 16, 2024	Consideration of Suspension of Zoom Virtual Format for City Meetings and Retention of In Person Only Meetings	Mayor Rich	<p>MOTION: Councilmember McLewis moved and Councilmember Maurer seconded the motion to approve continued use of in</p>	None – Meetings to remain Virtual and In Person

				<p>person and zoom virtual format of City meetings.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Maurer, McLewis, Vice Mayor Zollman Noes: Councilmember Hinton and Mayor Rich Absent: None Abstain: None</p>	
2024-078	April 23, 2024	Water and Wastewater Rates. It is recommended that Council review the two options and direct staff to prepare the Final Draft Financial Plan and Cost-of-Service Study using one of the two options presented. Council will need to provide this direction at the April 23rd meeting to adopt a rate increase plan that can be implemented and take effect by July 1, 2024.	Administrative Services/City Manager	<p>MOTION: Mayor Rich moved and Vice Mayor Zollman seconded the motion to:</p> <ul style="list-style-type: none"> • Accept the Water Baseline financial plan and associated rates (Option 1) • Accept the alternative Wastewater Lower Service Level financial plan and associated rates (Option 2) • Accept Tiered arrangement as proposed • Direct Staff to proceed with Proposition 218 notification and rate implementation processes • Schedule a Public Hearing for June 18, 2024 • Review of rates for the Water Haulers <ul style="list-style-type: none"> • Waive interest on Loan • Defer payment for one year • Safeguards as stated by CM <ul style="list-style-type: none"> o Cost Allocation o Master Plan o Review of water hauler rates <ul style="list-style-type: none"> o Review of rates yearly <p>Education/Outreach Greywater system - back burner to be looked into</p> <p>DISCUSSION: Vice Mayor Zollman called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hi</p>	Item Returned to the City Council for further discussion on May 21, 2024

				Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: Mauer Absent: None Abstain: None	
2024-079 Resolution Number 6583- 2024	April 23, 2024	Consideration of Approval of Community Development Director Classification and Pay Range / Salary Schedule Amendment	Administrative Services/HR/City Manager	MOTION: Mayor Rich moved and Councilmember McLewis seconded the motion to approve the following: Approval of Community Development Director Classification and Pay Range / Salary Schedule Amendment and Option B Set pay at 5% below Market Average for current salary administration Step A \$13,064.20 Step B \$13,717.06 Step C \$14,402.55 Step D \$15,122.29 Step E \$15,878.00 DISCUSSION: The Council further discussed Option A. Vice Mayor Zollman called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required
2024-080	April 23, 2024	Representative for California Intergovernmental Risk Authority (CIRA) and Redwood Empire Municipal Insurance Fund (REMIF) Board	City Attorney	No action. Item to be continued for a future as the current representative stated he would attend the meeting in May.	Item to return to May 7, 2024 City Council Meeting
2024-081	April 29, 2024	1. _____ Conference with Labor Negotiators (54957.6) Agency Designated Representatives: City Labor Negotiator Patrick Clark, Patrick Clark Consulting Human Resources Consultant Deborah Muchmore, Muchmore Than Consulting City Manager Schwartz/Assistant City Manager/City Clerk Gourley Employee Organization: Service Employees International Union (SEIU) Sebastopol Police Officers Association (SPOA) Management, Mid Management, Unrepresented	City Attorney	None Taken	None – Item Removed from Agenda

2024-082	April 29, 2024	Public Employee Performance Evaluation Title: City Manager	City Manager	The City Council is pleased to have had the opportunity for an initial evaluation session with our new City Manager. He has been on the job for only four months and has already made huge strides forward in addressing the many challenging issues faced by our town. This initial evaluation has confirmed our confidence in our selection of Don Schwartz as our City Manager. We look forward to continuing to work productively and constructively with him, as we all combine our efforts to stabilize our fiscal situation and to do what's needed to ensure the future of Sebastopol as a vibrant and thriving town. The Council has agreed to hold a second closed session as part of this initial evaluation.	Second Closed Session scheduled for May 20, 2024
2024-083	May 6, 2024	Conference with Labor Negotiators (54957.6) Agency Designated Representatives: Employee Organization: SEIU SPOA Management, Mid Management, Unrepresented	Assistant City Manager/City Clerk/City Attorney	No Report Out	No report out
2024-084	May 6, 2024	Conference with Legal Counsel: Existing Litigation (Government Code Section 54956.9) DAVID ALLEN YESUE, MICHAEL W. DEEGAN, PAIGE ELIGHTZA CORLEY, JESSICA MARIE WETCH, and SONOMA COUNTY ACTS OF KINDNESS Versus City of Sebastopol (One Case)	Assistant City Manager/City Clerk/City Attorney	No Report Out	No report out
2024-085	May 6, 2024	Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Govt. Code section 54956.9: One Case.	Assistant City Manager/City Clerk/City Attorney	No Report Out	No report out
2024-086	May 7, 2024	PROCLAMATIONS/PRESENTATIONS: <ul style="list-style-type: none"> • Proclamation Declaring May 2024 as Drowning Prevention and National Water Safety Month in the City of Sebastopol • Proclamation Declaring May as Bike To Work Month • Proclamation Recognizing National Police Week • Proclamation Declaring May as National Public Works Week • Proclamation Recognizing the 55th Annual Anniversary of Municipal Clerk Week; Declaring the Annual Municipal Clerks Week in Sebastopol 	Assistant City Manager/City Clerk	None Required	None Required. Proclamation Presented
2024-087	May 7, 2024	Approval of City Council Meeting Minutes for Special Meeting – Closed Session Meeting of April 15, 2024	Assistant City Manager/City Clerk	Vice Mayor Zollman moved and Councilmember Maurer seconded the	None Required. Minutes approved, posted and filed.

				<p>motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, 5, 7, 8 and 9 with corrected Resolution for Agenda Item Number 9. Item Number 6 was removed from the consent calendar.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-088	May 7, 2024	Approval of City Council Meeting Minutes for Meeting of April 16, 2024	Assistant City Manager/City Clerk	<p>Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, 5, 7, 8 and 9 with corrected Resolution for Agenda Item Number 9. Item Number 6 was removed from the consent calendar.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Minutes approved, posted and filed.
2024-089	May 7, 2024	Approval of City Council Meeting Minutes for Special Meeting of April 23, 2024	Assistant City Manager/City Clerk	<p>Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, 5, 7, 8 and 9 with corrected Resolution for Agenda Item Number 9. Item Number 6 was removed from the consent calendar.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None</p>	None Required. Minutes approved, posted and filed.

2024-090	May 7, 2024	Approval of City Council Meeting Minutes for Special Meeting Closed Session of April 29, 2024	Assistant City Manager/City Clerk	<p>Abstain: None</p> <p>Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, 5, 7, 8 and 9 with corrected Resolution for Agenda Item Number 9. Item Number 6 was removed from the consent calendar.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	None Required. Minutes approved, posted and filed.
2024-091	May 7, 2024	Approval of Contract for Sustainable Transportation Grant (STG) consultant (Fehr & Peers in a contract amount of \$260,000); Funding for Contract Provided through Grant Funding)	Planning	<p>Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, 5, 7, 8 and 9 with corrected Resolution for Agenda Item Number 9. Item Number 6 was removed from the consent calendar.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	None required.
2024-092	May 7, 2024	Approval of Letter of Support for 2025 Building Code Electrification – Zero Emission	Planning	<p>MOTION:</p> <p>Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Letter of Support for 2025 Building Code Electrification – Zero Emission</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmembers Maurer, Vice Mayor Zollman and Mayor Rich</p>	None required. Letter sent to State of California.

				<p>Noes: Councilmembers Hinton and McLewis</p> <p>Absent: None</p> <p>Abstain: None</p>	
2024-093 Resolution Number 6584- 2024	May 7, 2024	Approval of Vision Zero Resolution for Principles relating to Traffic Safety	Planning	<p>Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, 5, 7, 8 and 9 with corrected Resolution for Agenda Item Number 9. Item Number 6 was removed from the consent calendar.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	None required.
2024-094	May 7, 2024	Receipt of Notification of Request to Suspend Recruitment for Upcoming Vacancy on Public Arts Committee	Planning	<p>Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, 5, 7, 8 and 9 with corrected Resolution for Agenda Item Number 9. Item Number 6 was removed from the consent calendar.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	None required.
2024-095 Resolution Number 6585- 2024	May 7, 2024	Approval of Weed Abatement Notification and Setting Public Hearing Date	Fire	<p>Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, 5, 7, 8 and 9 with corrected Resolution for Agenda Item Number 9. Item Number 6 was removed from the consent calendar.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p>	None Required

				<p>VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-096 Resolution Number 6586- 2024	May 7, 2024	Revise the City's Publicly Available Pay Schedule: Adoption of Resolution Approving Salary Schedule. Per Government Code, new salary ranges for approved positions need to be included into the City's Current Pay Rates, Ranges and Stipend Resolution	Administrative Services/HR/City Manager	<p>MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Resolution Approving Salary Schedule. Per Government Code, new salary ranges for approved positions need to be included into the City's Current Pay Rates, Ranges and Stipend Resolution. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required
2024-097	May 7, 2024	Representative for California Intergovernmental Risk Authority (CIRA) and Redwood Empire Municipal Insurance Fund (REMIF) Board	City Attorney	<p>MOTION: Mayor Rich moved and Councilmember Maurer seconded the motion to approve Representative for California Intergovernmental Risk Authority (CIRA) and Redwood Empire Municipal Insurance Fund (REMIF) Board.</p> <ul style="list-style-type: none"> • Councilmember Hinton Primary • Vice Mayor Zollman Alternate <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Needed. Names of Representatives Sent to CIRA

2024-098	May 7, 2024	Discussion and Consideration of Process for Evaluation of City Attorney Proposals	ACM/City Clerk	<p>MOTION: Vice Mayor Zollman moved and Mayor Rich seconded the motion to approve Process for Evaluation of City Attorney Proposals as follows:</p> <ul style="list-style-type: none"> • City Council review all proposals and interview all proposers at an open City Council meeting • Interviews to be scheduled during week of May 28th or June 4th • HR consultant to conduct reference checks and to propose questions in one way communication • HR to create process/scoring/criteria • Direction to staff for HR to be contact and City staff to have no contact with proposers <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Process Moving Forward
2024-099	May 20, 2024	<p>CLOSED SESSION AGENDA ITEM: Conference with Labor Negotiators (54957.6) Agency Designated Representatives: Employee Organization: SEIU SPOA Management, Mid Management, Unrepresented</p>	Assistant City Manager/City Clerk	No Report Out	None Required
2024-100	May 20, 2024	<p>CLOSED SESSION AGENDA ITEM: Public Employee Performance Evaluation Title: City Manager</p>	Assistant City Manager/City Clerk	No Report Out	None Required
2024-101	May 21, 2024	Approval of City Council Special Meeting – Closed Session Meeting Minutes for Meeting of May 6, 2024	Assistant City Manager/City Clerk	<p>MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 4, 5, and 6. Item Number 3 was pulled from the agenda and will not be heard tonight and Item Number 7 was removed by Councilmember Hinton.</p>	None Required. Minutes approved, posted and filed.

				<p>Discussion: Councilmember Hinton moved to pull item number 7 from the agenda. There was no second to remove it from the agenda but it was pulled from the consent calendar for further discussion.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None</p>	
2024-102	May 21, 2024	Approval of City Council Regular Meeting Minutes for Meeting of May 7, 2024	Assistant City Manager/City Clerk	<p>MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 4, 5, and 6. Item Number 3 was pulled from the agenda and will not be heard tonight and Item Number 7 was removed by Councilmember Hinton.</p> <p>Discussion: Councilmember Hinton moved to pull item number 7 from the agenda. There was no second to remove it from the agenda but it was pulled from the consent calendar for further discussion.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None</p>	None Required. Minutes approved, posted and filed.
2024-103	May 21, 2024	Adopt Resolution authorizing the transfer of \$1,000,000 to the City of Sebastopol Section 115 Trust Pension Stabilization Trust Account. The Trust Account received an initial deposit of \$1.8 million on January 19, 2024. On March 19, 2024, the Council approved staff's recommendation to explore shifting the balance of funds in our pension reserve to the trust. City consulted with Baker Tilly, who concurred with this transfer	Administrative Services	Item Removed by Staff	None required. Transfer authorized.

<p>2024-104 Resolution Number: 6587- 2024</p>	<p>May 21, 2024</p>	<p>Resolution approving a budget amendment to the Fiscal Year 2023-24 Capital Improvement Program (CIP) budget for the Youth Annex ADA Upgrades (CIP#0213-20.05) The requested action is to increase the project budget from \$161,000 to \$181,000, an increase of \$20,000. The project is funded with Community Development Block Grant (CDBG) Grant Fund 216 and Building/Infrastructure General Fund Reserve Fund Account 216 (Assigned General Fund).</p>	<p>Engineering</p>	<p>MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 4, 5, and 6. Item Number 3 was pulled from the agenda and will not be heard tonight and Item Number 7 was removed by Councilmember Hinton.</p> <p>Discussion: Councilmember Hinton moved to pull item number 7 from the agenda. There was no second to remove it from the agenda but it was pulled from the consent calendar for further discussion.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None</p>	<p>Budget amendment incorporated in revised budget for the project.</p>
<p>2024-105</p>	<p>May 21, 2024</p>	<p>Approval of the AB 1600 Report for FY 2022-23. AB 1600 (Mitigation Fee Act, 1998), codified as Section 66000 et seq. of the California Government Code, regulates how public agencies collect, maintain, and expend impact fees imposed on developers for the purpose of defraying costs of public facilities. It includes requirements for annual accounting and reporting of the fees.</p>	<p>Engineering</p>	<p>MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 4, 5, and 6. Item Number 3 was pulled from the agenda and will not be heard tonight and Item Number 7 was removed by Councilmember Hinton.</p> <p>Discussion: Councilmember Hinton moved to pull item number 7 from the agenda. There was no second to remove it from the agenda but it was pulled from the consent calendar for further discussion.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None</p>	<p>2024 AB 1600 Report will be added to the Forward agenda no later than last meeting in December 2024.</p>

<p>2024-106 Resolution Number: 6588- 2024</p>	<p>May 21, 2024</p>	<p>FY 2024-25 Street Lighting Assessment District – Adoption of resolution of intention to levy and collect the annual assessments for Fiscal Year 2024-25 for the City of Sebastopol Street Lighting Assessment District, preliminarily approving the annual Engineer's Report and setting the date of the Public Hearing in accordance with provisions of the Landscaping and Lighting Act of 1972</p>	<p>Administrative Services</p>	<p>Absent: None</p> <p>MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 4, 5, and 6. Item Number 3 was pulled from the agenda and will not be heard tonight and Item Number 7 was removed by Councilmember Hinton.</p> <p>Discussion: Councilmember Hinton moved to pull item number 7 from the agenda. There was no second to remove it from the agenda but it was pulled from the consent calendar for further discussion.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None</p>	<p>Item Moved Forward to Final Step scheduled for public hearing on June 4, 2024</p>
<p>2024-107</p>	<p>May 21, 2024</p>	<p>Approval to Direct City Attorney to review Current City Council Policy for Agenda Preparation, Presentation of Proclamations, Reading of Consent Calendar Items, and Turning off of Microphones after the allocated time limit for Public Comment, Return an agenda item to the City Council no later than the June 18, 2024 City Council Meeting with Options, Legal Analysis and Recommendations for Amendments (if any)</p>	<p>Agenda Review Committee</p>	<p>None Item Continued</p>	<p>Item Continued</p>
<p>2024-108 Resolution Number: 6589- 2024</p>	<p>May 21, 2024</p>	<p>Public Hearing - Appeal of Tree Board denial for the removal of one Bunya Bunya tree at 6700 Sebastopol Ave; Applicant/Appellant: Barlow. The applicant/appellant requests that this decision be overturned based on the safety concerns surrounding the tree from falling cones and fronds both for pedestrians and future tenants of the building</p>	<p>Planning</p>	<p>MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to deny the appeal based on the facts and findings included in the attached Resolution of Denial of the Appeal (attached to the agenda item).</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None</p>	<p>None required. Appeal denied.</p>

				Absent: None Abstain: None	
2024-109	May 21, 2024	Water and Wastewater Rate Increases – Discussion to Address City Council Questions received since April 23, 2024, Discussion of Next Steps to Include Discussion of Options as Proposed in the Agenda item, and Approval of Amendment to Professional Services Agreement with Raftelis for Water Rate Study public education and involvement in an amount not to exceed \$20,000. Topics for Discussion include but not limited to: a) Discuss current rate proposal and concerns from Council and community and continue 218 process. b) Consider suspension of 218 process based on current rate proposal. c) Consider request that alternative rate proposals be presented to the Council, with impacts to the City from each alternative outlined. d) Consider creation of a Council Ad Hoc Committee to support whatever direction is given by Council, including for example to participate in review of the rate structure and to give recommendations to Council and community. e) Depending on outcome of agenda item and direction to staff, determine additional funding needed, request and consider recommendations from staff, and make final decision	Assistant City Manager/City Clerk/Administrative Services/GHD	Mayor Rich moved and Councilmember Hinton seconded the motion to: Direct staff to return to the City Council Meeting of June 4th to return with various rates for Option 2 for residential; commercial; and irrigation and deny the request for \$20,000 additional funding Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	Item returned on 6/4/24
2024-110 Resolution Number: 6590- 2024	May 21, 2024	Discussion and Consideration of Recommendations from Staff for Replacement of Ives Pool Heater in an amount not to exceed \$ 85,720. Replacement is needed due to the maintenance history, poor operating condition, and an extended lead-time of approximately 3 to 4 months for a replacement heating unit in the case of an unrepairable failure.	Public Works	None Item Continued	Item Continued
2024-111	May 21, 2024	Ballot Measure Initiatives/Sales Tax Measure: Receipt of Information on Potential Sales Tax Ballot Measures/Time Lines for Placement of a Ballot Measure on the November 5, 2024 General Municipal Election /Consideration o Approval of Funding for Education and Outreach Services /Campaign Polling Consultant (Estimate: \$30,000). This item tonight is not to approve placement of the ballot measure onto the November 5th 2024 election, but to determine direction to staff to move or not move forward with obtaining information and conducting outreach on a Potential Sales Tax Measure	City Manager/City Attorney	MOTION: Vice Mayor Zolman moved and Councilmember Hinton seconded the motion to approve: Researching/test polling on ¼ cent and ½ cent Conduct outreach and education Support Funding of \$30,000 Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Vice Mayor Zollman and Mayor Rich Noes: Councilmember Maurer and Councilmember McLewis Absent: None Abstain: None	None Required. Contract awarded and polling began.

2024-112	May 21, 2024	Consideration of Recommended Actions from Library Ad Hoc Committee. The Ad Hoc Committee was formed to explore future possibilities for Sebastopol's Branch, including but not limited to the issues of increased staffing and adequate facilities. The item tonight is to receive the Report from the Library Ad Hoc Committee and discuss the recommended actions in the report. It is also recommended that the Ad Hoc Committee be dissolved as it was created for this specific purpose. Depending upon the outcome of the recommendations, the Council could consider a new Ad Hoc for specific actions	Vice Mayor Zollman	None Item Continued	Item Continued
2024-113	June 4, 2024	Special Meeting – City Attorney Interviews	Assistant City Manager/City Clerk/HR	None Required	Referred to June 18 2024 Council Meeting for Discussion and Action
2024-114	June 4, 2024	PROCLAMATIONS/PRESENTATIONS: <ul style="list-style-type: none"> • Presentation – Year of Service Award – Christian Garcia, Volunteer Fire Fighter for 5 years of Service • Proclamation – Juneteenth • Proclamation – Lesbian, Gay, Bisexual, Transgender, Queer, and Intersex Pride Month 	Assistant City Manager/City Clerk	None Required	Proclamations Distributed or Filed
2024-115	June 4, 2024	Approval of City Council Meeting Minutes for Special Meeting – Closed Session Meeting of May 20, 2024	Assistant City Manager/City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, and 3. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Minutes approved, posted and filed.
2024-116	June 4, 2024	Approval of City Council Meeting Minutes for Meeting of May 21, 2024	Assistant City Manager/City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, and 3. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None	None Required. Minutes approved, posted and filed.

2024-117	June 4, 2024	Approval of Release of Request for Proposals for residential solid waste collection and street sweeping services contract	Assistant City Manager/City Clerk	<p>Abstain: None</p> <p>MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, and 3.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None Absent: None Abstain: None</p>	RFPS released with due date of July 31 st
2024-118	June 4, 2024	Continuation - Water and Wastewater Rate Increases as Directed by City Council at the May 21, 2024 City Council Meeting	GHD/Administrative Services	<p>MOTION: Vice Mayor Zollman moved as follows: 2- Move forward with the rates as discussed by the Council on May 21, 2024 (specifically, Option 2 Water, Option 2 Wastewater). The City would need Raftelis to provide an updated Water and Wastewater Rate Study Report</p> <p>2- Do not approve the First Amendment to the Raftelis contract. However, if Council chooses Option 2 for both Water and Wastewater as discussed at the May 21, 2024 meeting, an updated Water and Wastewater Rate Study Report will need to be updated by Raftelis at an additional cost of \$5,035. Motion failed for lack of second.</p> <p>Further City Council Discussion, Deliberation and / or Direction: The Council discussed the options.</p> <p>MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to:</p> <ul style="list-style-type: none"> Move forward with the rates as discussed by the Council on May 21, 2024 (specifically, Option 2 Water, 	Item Continued to 6/18/24

				<ul style="list-style-type: none"> • Option 2 Wastewater). The City would need Raftelis to provide an updated Water and Wastewater Rate Study Report • Approve an updated Water and Wastewater Rate Study Report for an update by Raftelis at an additional cost of \$5,035. <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Vice Mayor Zollman and Mayor Rich Noes: Councilmember Maurer and Councilmember McLewis Absent: None Abstain: None</p>	
2024-119	June 4, 2024	Continuation - Discussion and Consideration of Recommendations from Staff for Replacement of Ives Pool Heater in an amount not to exceed \$ 85,720. Replacement is needed due to the maintenance history, poor operating condition, and an extended lead-time of approximately 3 to 4 months for a replacement heating unit in the case of an unrepairable failure	Public Works	<p>MOTION: Councilmember Maurer moved and Councilmember McLewis seconded the motion to approve \$42,860 from the Building, Infrastructure, and Facilities Reserve Fund toward the cost of replacing the pool heater and approve and adopt resolution for budget amendment for this amount; and Requested the City make formal request for full or partial reimbursement for expense out of discretionary funds to Supervisor Hopkins</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, and Mayor Rich Noes: Zollman Absent: None Abstain: None</p>	Pool Heater ordered with a potential September 16 th installation date.
2024-120 Resolution Number: 6591- 2024	June 4, 2024	Public Hearing – Public Hearing for the consideration and authorization of the Sebastopol Solid Waste Collection Services Rates charged by Recology Sonoma Marin in accordance with City Agreement with Recology. Section 7.3 of the Agreement provides for annual adjustments to solid waste rates via Refuse Rate Index (RRI); The new monthly rates on the table below will be considered by the City	Engineering/Administrative Services	<p>MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve the Resolution authorizing adjustments to solid waste rates charges by Recology Sonoma Marin effective July 1, 2024.</p>	None Required

		Council and if authorized, are proposed to be effective July 1, 2024		<p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-121 Resolution Number: 6592- 2024	June 4, 2024	Public Hearing - Comprehensive User Fee Schedule. Item is to conduct a public hearing to fulfill the public protest hearing requirements in the updates to the Comprehensive User Fee Schedule. Upon its conclusion, the City Council shall consider adoption of Resolution Approving the Comprehensive User Fee Schedule establishing user and regulatory fees which lists certain fees and deposits collected by the City of Sebastopol including Building Department, specifically for building permit fees (valuation/permit fee)	Administrative Services/Building	<p>MOTION: Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve and adopt resolution Updating Schedule of User and Regulatory Fees for Use in Fiscal Year 2024-25.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required
2024-122 Resolution Number: 6593- 2024	June 4, 2024	Public Hearing - Weed Abatement : Public Hearing to consider pursuant to the provisions of Section 4 of Ordinance #647 of the City of Sebastopol, the City Council of said City passed a Resolution declaring that all weeds growing upon any private property or in any public street or alley, as defined in Section 1 of said Ordinance #647 constitute a public nuisance, which nuisance must be abated by the destruction or removal thereof.	Fire Chief	<p>MOTION: Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve and adopt resolution declaring that all weeds growing upon any private property or in any public street or alley, as defined in Section 1 of said Ordinance #647 constitute a public nuisance, which nuisance must be abated by the destruction or removal thereof.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	Approved

2024-123	June 4, 2024	Public Hearing - FY24-25 Street Lighting Assessment District - Conduct a public hearing, Adopt a resolution approving the annual Engineer's Report, confirming the Assessment Diagram, and authorizing the levy of annual assessments for Fiscal Year 2024-25 for the City of Sebastopol Street Lighting Special Assessment District (Responsible Department: Administrative Services) (THIS ITEM HAS BEEN CONTINUED. As this item was a publicly noticed agenda item, the item will need to be opened only to continue the item to a date / time specific Council meeting. Therefore, upon Council approval the item will be continued to the June 18, 2024 City Council Meeting to be held at 6:00 pm at the Sebastopol Youth Annex, 425 Morris Street, Sebastopol, Ca and will not be heard at the June 4, 2024 City Council meeting.	Administrative Services	(THIS ITEM HAS BEEN CONTINUED. As this item was a publicly noticed agenda item, the item will need to be opened only to continue the item to a date / time specific Council meeting. Therefore, upon Council approval the item will be continued to the June 18, 2024 City Council Meeting to be held at 6:00 pm at the Sebastopol	Item Continued to June 18, 2024
2024-124 2024-125 2024-126	June 10, 2024	CLOSED SESSION AGENDA ITEM: Conference with Labor Negotiators (54957.6) Agency Designated Representatives: Patrick Clark Consulting, City Negotiator Deborah Muchmore, Muchmore Than Consulting, Human Resources Consultant Employee Organization: i. Service Employees International Union (SEIU) ii. Sebastopol Police Officers Association (SPOA) iii. Management, Mid Management, Unrepresented Conference with Labor Negotiators (54957.6) Conference with Labor Negotiators (54957.6) Agency Designated Representatives: Mayor Unrepresented Employee: Assistant City Manager/City Clerk Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Govt. Code section 54956.9: One Case	City Management	None	No Report Out
2024-127 2024-128	June 17, 2024	CLOSED SESSION AGENDA ITEM: 1. Conference with Labor Negotiators (54957.6) Agency Designated Representatives: Patrick Clark Consulting, City Negotiator Deborah Muchmore, Muchmore Than Consulting, Human Resources Consultant Employee Organization: i. Service Employees International Union (SEIU) ii. Sebastopol Police Officers Association (SPOA) Management, Mid Management, Unrepresented Conference with Labor Negotiators (54957.6) 2. Conference with Labor Negotiators (54957.6) Agency Designated Representatives: Mayor	City Management	None	No Report Out

		Unrepresented Employee: Assistant City Manager/City Clerk			
2024-129	June 18, 2024	PROCLAMATIONS/PRESENTATIONS: <ul style="list-style-type: none"> Proclamation Recognizing Larry McLaughlin Upon his Retirement from the City of Sebastopol after 37 years of service. 	Assistant City Manager/City Clerk	None	None Required. Proclamations Presented
2024-130	June 18, 2024	Approval of City Council Meeting Minutes - Special Meeting of June 4, 2024 – City Attorney Services Proposal Interviews	Assistant City Manager/City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, 5, and 6. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: <p style="text-align: center;">Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> Noes: None Absent: None Abstain: None	None Required. Minutes approved, posted and filed.
2024-131	June 18, 2024	Approval of City Council Meeting Minutes for Regular Meeting of June 4, 2024	Assistant City Manager/City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, 5, and 6. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: <p style="text-align: center;">Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> Noes: None Absent: None Abstain: None	None Required. Minutes approved, posted and filed.
2024-132 Resolution Number: 6594-2024 Resolution Number 6595-2024	June 18, 2024	Approval of Resolution Calling and Giving Notice of a General Municipal Election to be held on Tuesday, November 5, 2024 (The first Tuesday after the first Monday in November of each year) for the Election of Members of the City Council as required, and Requesting the Sonoma County Board of Supervisors to Consolidate the General Municipal Election with the Statewide General Election to be held on that date pursuant to Elections Code; and Approval of Resolution Adopting Regulations for Candidates for Elective Office Pertaining to the Candidate Statement of Qualifications and Requiring Each Candidate Filing a Candidate Statement of Qualifications Pay in Advance to the Local Agency an Estimated Pro Rated Share (\$800.00) as a Condition of	Assistant City Manager/City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, 5, and 6. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: <p style="text-align: center;">Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> Noes: None Absent: None Abstain: None	None Required. Resolution Sent to County, posted and filed

		<p>Having Statement included in the Voters Pamphlet for the Municipal Election to be held on November 5, 2024.</p> <p>a. (Two Seats Open at the November election: Neysa Hinton; Diana Rich)</p> <p>b. Nomination Papers will be available once the nomination period has opened (not earlier than the 113th day nor later than the 88th day before the municipal election). Appointments will be required. Candidates must obtain and complete the official nomination documents that are issued by the Office of the City Clerk. This is done during the official nomination period. Nomination forms are issued at no charge. Hours Available are Monday through Thursday, Between 8:00am to 5:00pm (closed 12pm-1pm) except for City holidays. To schedule an appointment, please contact the City Clerk's Office. A candidate should be prepared to provide their name and residential address for validation of current voter registration and eligibility status.</p> <p>c. Nomination period opens: July 15, 2024</p> <p>d. Standard nomination period closes (deadline to file papers): August 9, 2024</p> <p>e. Extended nomination period closes (deadline to file for a seat if one or more of the incumbents do not file): August 14, 2024</p> <p>g. Election Day: November 5, 2024</p> <p>h. Who Can Run for City Council:</p> <ul style="list-style-type: none"> • Be at least eighteen years of age or older • Be a citizen of the United States • Be a resident of the State of California • Be a registered voter for not less than 30 days preceding the date of filing candidate papers. Registration will be verified before issuance of nomination papers. The candidate shall be and remain a qualified voter in the City from which he/she seeks office from the time of filing nomination papers, as well as, throughout the full term of his/her office. • Have No Felony Convictions: A person is disqualified from holding an office upon conviction of designated crimes as specified in the Constitution and laws of the state. (Government Code Section 1021) • If Elected, You Have to Serve: The Declaration of Candidacy, which each candidate must file, states that if elected the candidate will qualify for and accept the office. The affidavit also states that the candidate will not withdraw before the election. (Elections Code Section 8028, 8040, 10510, 10511) 		<p>Absent: None Abstain: None</p>	
2024-133	June 18, 2024	Approval to Direct City Attorney to Review the Conflict of Interest Code. State law requires all public agencies, including	Assistant City Manager/City Clerk	MOTION:	Waiting for City Attorney to Outcome of

		cities, to adopt a conflict of interest code. This document identifies the positions required to file Statements of Economic Interests (Form 700) and sets forth the disclosure categories of types of interests that must be reported. These codes are to be reviewed and, if necessary, updated every two years in order to stay abreast of the current state of the law and to accurately reflect the individual office holders subject to the requirements. The update is required this calendar year		Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, 5, and 6. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	Committees; commission and board.
2024-134	June 18, 2024	Approval of Acceptance of Improvements for public use and authorizing staff to file a Notice of Completion for Parquet Street Water and Sewer Replacement and Slurry Seal (the Project). The Project consisted of constructing new sewer mains, sewer manholes and laterals to replace leaking and aged sewer lines, which posed a threat to public health and the environment, and new water main and services to replace leaking water lines and lead services.	Engineering	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, 5, and 6. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	Notice of Completion filed with County Recorder's Office.
2024-135	June 18, 2024	Enhanced Infrastructure Finance District (EIFD) Award of Contract to Consultant, Kosmont Companies, and authorize Staff to execute an Agreement with the firm to provide Planning Consultant Services as well as perform all work required for the project, as described in the proposal from Kosmont Companies (Kosmont Proposal) in an amount not to exceed \$50,000. Funding has been allocated and received from the County of Sonoma. There are no city funds expended for this contract.	Planning	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, 5, and 6. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None required.
2024-136	June 18, 2024	Continuation - Consideration of Recommended Actions from Library Ad Hoc Committee. The Ad Hoc Committee was formed to explore future possibilities for Sebastopol's Branch, including but not limited to the issues of increased staffing	Vice Mayor Zollman	MOTION: Councilmember Maurer moved to:	None required. Committee continued.

		<p>and adequate facilities. The item tonight is to receive the Report from the Library Ad Hoc Committee and discuss the recommended actions in the report. It is also recommended that the Ad Hoc Committee be dissolved as it was created for this specific purpose. Depending upon the outcome of the recommendations, the Council could consider a new Ad Hoc for specific actions.</p>		<ul style="list-style-type: none"> • Dissolve the current sub-committee and approve creation of a new sub-committee • Appointed Vice Mayor Zollman to the sub-committee to address the recommendations starting in page 23 of 34 <p>There was no second. The Motion Fails Due to Lack of a Second.</p> <p>Mayor Rich moved and Vice Mayor Zollman seconded the motion to support and approve the following recommendations:</p> <ul style="list-style-type: none"> • Dissolve the current ad hoc sub-committee and approve creation of a new sub-committee • Appointed Vice Mayor Zollman to the ad hoc sub-committee to address the recommendations starting in page 23 of 34 • No staff time • Tasks of ad hoc as listed in the staff report page 23 – 25 of page 34 • The Committee shall provide quarterly interim reports to the Sebastopol City Council • Ad Hoc coordinate intentionally with other non profits in the community that may be serving the same purpose • Focus on Grant Funding such as the ATP Grant to be leveraged • Council cautioning ad hoc committee not pre approving any project that might come back to the Council from the ad hoc <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None Absent: None Abstain: None</p>	
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<p>2024-137 Resolution Number 6596- 2024</p>	<p>June 18, 2024</p>	<p>Continuation - Public Hearing - FY24-25 Street Lighting Assessment District - Conduct a public hearing, Adopt a resolution approving the annual Engineer's Report, confirming the Assessment Diagram, and authorizing the levy of annual assessments for Fiscal Year 2024-25 for the City of Sebastopol Street Lighting Special Assessment District</p>	<p>Administrative Services</p>	<p>MOTION: Councilmember Hinton moved and Councilmember Maurer seconded the motion to Adopt a resolution approving the annual Engineer's Report, confirming the Assessment Diagram, and authorizing the levy of annual assessments for Fiscal Year 2024-25 for the City of Sebastopol Street Lighting Special Assessment District.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	<p>None Required</p>
<p>2024-138 Resolution Number: 6599- 2024</p>	<p>June 18, 2024</p>	<p>Public Hearing – Public Hearing to fulfill the public protest hearing requirements in the Proposition 218 to consider a proposed increase to our City's water and sewer rates to fund its costs for providing safe and reliable water service, including operational costs, along with capital improvement needs of the City's water and sewer utilities and equitably recover from all customers. Upon its conclusion, the City Council shall consider adoption of Resolution Approving the new rates and are proposed to be effective July 1, 2024</p>	<p>Administrative Services</p>	<p>MOTION: Mayor Rich moved and Vice Mayor Zollman seconded the motion to determine the official number of written protests received and, if the number of valid protest votes is below 50%, (total protests received 44); adopt the Resolution ADOPTING THE 2024 WATER AND WASTEWATER RATE STUDY REPORT, ADOPTING WATER AND WASTEWATER RATES FOR FISCAL YEARS 2024-25 TO FISCAL YEAR 2028- 29, AND MAKING FINDINGS UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY Amending the Master Fee Schedule for water and wastewater rates; the water and rate schedules under the current proposal of Option 2 Water and Option 2 Wastewater</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Vice Mayor Zollman and Mayor Rich</p>	<p>Add review of revenues and expenditures to Forward Calendar as part of Md-Year Budget.</p>

				Noes: Councilmember Maurer and Councilmember McLewis Absent: None Abstain: None	
2024-139	June 18, 2024	Discussion and Consideration of Appointment and Award of Contract – City Attorney or Request for Second Interview(s)	Assistant City Manager/City Clerk	The Council directed that all four attorney firms return for future interviews in Closed Session format.	Interviews Scheduled.
2024-140 Resolution Number 6595- 2024	June 18, 2024	Discussion and Consideration of Approval of Budget Continuation Resolution to Include Contract Continuations for Length of Budget Continuation	Administrative Services	<p>MOTION: Councilmember McLewis moved and Councilmember Maurer seconded the motion to:</p> <ol style="list-style-type: none"> 1. Adopt a resolution continuing appropriations that provides spending authority for the fiscal year that begins on July 1, 2024 and ends on June 30, 2025, at the same level and amounts for all funds as approved in the adopted fiscal year 2023-2024 city budget for sixty (60) days, with an additional \$1,500 for Map Your Neighborhood, for a total of \$4,161,500 to ensure the uninterrupted continuation of municipal services; 2. Approval extension of expiring City Contracts for services for an additional two months (July and August 2024); 3. Direct staff not to transfer the \$100,000 allocation of funds to the PERS reserve fund at this time. Added the KW Cleaning Contract <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. FY24-25 Proposed Budget Scheduled for Public Hearing on July 16, 2024
2024-141 Resolution Number: 6598:2024	June 18, 2024	Reconsideration of City Council Action: Reconsideration of Approval of Resolution and Contract with St. Vincent de Paul regarding Construction and Operation of the “Gravenstein Commons,” located at 850 N Gravenstein Highway by and between the City of Sebastopol and the Society of St. Vincent de Paul District Council of Sonoma, Inc.	City Manager/Planning	<p>MOTION: Councilmember Maurer moved and Mayor Rich seconded the motion to Approve Resolution and Contract with St. Vincent de Paul regarding Construction and Operation of the “Gravenstein Commons,” located at 850 N Gravenstein Highway by and between the City of Sebastopol and</p>	None required.

				<p>the Society of St. Vincent de Paul District Council of Sonoma, Inc. (Project Homekey)</p> <ul style="list-style-type: none"> Section 6E Fund staff support City Manager would be selecting consultant of its own choosing and would make payment arrangements with SVDP Contract would be between the City of Sebastopol and the Consultant/Expert <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer and Mayor Rich Noes: Councilmember McLewis and Vice Mayor Zollman Absent: None Abstain: None</p>	
2024-142	June 18, 2024	City Council Reports/Committee/Sub-Committee Meeting Reports: (a. Budget Committee Report Out	Budget Committee	None Required/Informational	None Item Received
2024-143 2024-144	July 1, 2024	Closed Session SEIU Conference with Labor Negotiators (54957.6) Agency Designated Representatives: Mayor Unrepresented Employee: Assistant City Manager/City Clerk	Assistant City Manager/City Clerk	No Report out	No Report Out
2024-145	July 2, 2024	PROCLAMATIONS/PRESENTATIONS: <ul style="list-style-type: none"> Years of Service Award: Joseph Aiello, Volunteer Fire Fighter: 10 Years Years of Service Award: Matthew Senn, Volunteer Fire Fighter: 20 Years Years of Service Award: Raymond Senn, Volunteer Fire Fighter: 45 Years Years of Service Award: Fidel "Tito" Quintero, Public Works: 20 Years 	Assistant City Manager/City Clerk	None Required/Informational	None Required/Items Presented
2024-146	July 2, 2024	Approval of Minutes of Special City Council Meeting of June 10, 2024 – Closed Session	Assistant City Manager/City Clerk	<p>Councilmember Hinton moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, and 4. Item number 5 was removed from the consent calendar.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE:</p>	None Required. Minutes approved, posted and filed.

				<p>Ayes: Councilmembers Hinton, Maurer, and Mayor Rich</p> <p>Noes: None</p> <p>Absent: Councilmember McLewis and Vice Mayor Zollman</p> <p>Abstain: None</p>	
2024-147	July 2, 2024	Approval of Minutes of Special City Council Meeting of June 17, 2024 – Closed Session	Assistant City Manager/City Clerk	<p>Councilmember Hinton moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, and 4. Item number 5 was removed from the consent calendar.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmembers Hinton, Maurer, and Mayor Rich</p> <p>Noes: None</p> <p>Absent: Councilmember McLewis and Vice Mayor Zollman</p> <p>Abstain: None</p>	None Required. Minutes approved, posted and filed.
2024-148	July 2, 2024	Approval of City Council Meeting Minutes for Meeting of June 18, 2024 -Regular Meeting	Assistant City Manager/City Clerk	<p>Councilmember Hinton moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, and 4. Item number 5 was removed from the consent calendar.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmembers Hinton, Maurer, and Mayor Rich</p> <p>Noes: None</p> <p>Absent: Councilmember McLewis and Vice Mayor Zollman</p> <p>Abstain: None</p>	None Required. Minutes approved, posted and filed.
2024-149	July 2, 2024	Approval of Notice of Completion for State Route 116 & Bodega Avenue Pedestrian Improvements	Engineering	<p>Councilmember Hinton moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, and 4. Item number 5 was removed from the consent calendar.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p>	Notice of Completion filed with County Recorder's Office.

				<p>Ayes: Councilmembers Hinton, Maurer, and Mayor Rich</p> <p>Noes: None</p> <p>Absent: Councilmember McLewis and Vice Mayor Zollman</p> <p>Abstain: None</p>	
2024-150	July 2, 2024	Departmental Reports Attached as Informational Items to City Manager Report Out	Vice Mayor Zollman	Provided direction to staff for Departmental Reports; once a month reporting in Council Meeting Packets.	Reports to be included beginning August 2024
2024-151 Resolution Number: 6600-2024	July 2, 2024	Public Hearing – Capital Improvement Plan Budget	Engineering	<p>MOTION: Mayor Rich moved and Councilmember Maurer seconded the motion to adopt a resolution approving the Capital Improvement Plan for Fiscal Year 2024-25, and approved changes to the CIP as listed below:</p> <ol style="list-style-type: none"> 1. Approve the Community Cultural Center Master Plan Project in the amount of \$85,000.00, from Fund 127, Flood Mitigation. 2. Add and approve \$70,000.00 for the SCCC Fire-Related Building Improvements, subject to a General Plan Consistency Finding by the Planning Commission, from Fund 127, Flood Mitigation. 3. Concept Plan for Bodega Avenue Bicycle Connection Ragle Rd. to Atascadero Creek Project to return to City Council once completed before moving forward with final design efforts. <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, and Mayor Rich</p> <p>Noes: None</p> <p>Absent: Councilmember McLewis and Vice Mayor Zollman</p> <p>Abstain: None</p>	SCCC Fire-related project added to the adopted CIP budget. GP consistency for the new project scheduled with and approved by the Planning Commission on 7/23/24.
2024-152	July 2, 2024	Public Hearing - First Reading and Introduction of Ordinance to approve a Development Agreement for the Hotel Sebastopol at 6828 Depot Street	Planning	<p>MOTION: Councilmember Hinton moved and Mayor Rich seconded the motion to Approve Introduction and First Reading of the Ordinance Approving a Development Agreement for Hotel Sebastopol; with addition:</p>	None required. Resolution adopted.

				<ul style="list-style-type: none"> • Applicant to return annually for update on the status of the project • Three year extension <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, and Mayor Rich Noes: None Absent: Councilmember McLewis and Vice Mayor Zollman Abstain: None</p>	
2024-153	July 2, 2024	City Council Reports/Committee/Sub-Committee Meeting Reports: a. Budget Committee Report Out	Budget Committee	None Required/Informational Only	None /item received
2024-154 2024-155	July 15, 2024	City Attorney Interview(s) Gov't Code section 54957(b)(4) provides that the term "employee" (in the closed session exception) shall include an independent contractor who functions as an officer or an employee. Since Gov't Code 36505 establishes the office and/or employment of a "city attorney", it appears to be that this first Gov't Code section allows the appointment of an individual as "city attorney" in closed session. The closed session would fall under: <ul style="list-style-type: none"> • Public Employee Employment; City Attorney • Public Employee Appointment, City Attorney <p>Conference with Labor Negotiators (54957.6) Agency Designated Representatives: Mayor Unrepresented Employee: Assistant City Manager/City Clerk</p>	Assistant City Manager/City Clerk	The City Council directed staff to return to the next City Council open meeting of August 6th for Consideration of approval of City Attorney Legal Services Contract to Redwood Public Law.	Item to be presented at Aug 6 Meeting.
2024-156	July 16, 2024	Approval of City Council Meeting Minutes for Meeting of July 1, 2024 – Special City Council Meeting – Closed Session	Assistant City Manager/City Clerk	Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Numbers 1, 2, 3, 4 and 5. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Minutes approved, posted and filed.
2024-157	July 16, 2024	Approval of City Council Meeting Minutes for Meeting of July 2, 2024 – Regular City Council Meeting	Assistant City Manager/City Clerk	Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Numbers 1, 2, 3, 4 and 5. Agenda Item Number: 4	None Required. Minutes approved, posted and filed.

				<p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-158 Resolution Number: 6601;2024	July 16, 2024	Adoption of Resolution Approving an SB 1 Proposed Project List for Fiscal Year 2024-25/ Pursuant to the requirements of SB 1, the Road Repair and Accountability Act of 2017, the City must adopt a resolution approving a list of projects proposed to be eligible for receiving fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1. The projected revenue in Fiscal Year 2024-25 RMRA funding from SB 1 that the City would be eligible to receive is \$194,800 (Responsible Department: Engineering) a. SR 116 ADA Curb Ramps and Bodega Avenue Pedestrian Crossing b. Bodega Ave. Guardrails Replacement	Engineering	<p>Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Numbers 1, 2, 3, 4 and 5. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	Resolution of List of Streets submitted to MTC.
2024-159	July 16, 2024	Approve the Funding Agreement for use of FY 2020-2021 CDBG funds for the Youth Annex ADA Project/The amount of the grant is \$50,000 and this project is included in the Fiscal Year 2024-25 Capital Improvement Plan adopted by Council on July 2, 2024. Although the total CDBG funding is \$50,000, only \$45,000 is available to the City since CDC staff has used \$5,000 for their administrative and environmental review.	Engineering	<p>Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Numbers 1, 2, 3, 4 and 5. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	Funding Agreement submitted to CDC and fully executed agreement received from CDC.
2024-160	July 16, 2024	Approval of Waiving of Second Reading and Adoption of Ordinance Number 1150 to approve a Development Agreement for the Hotel Sebastopol at 6828 Depot Street	Planning	<p>Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Numbers 1, 2, 3, 4 and 5. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None</p>	None required.

2024-161	July 16, 2024	<p>Information Presentation from California Intergovernmental Risk Authority (CIRA) (Vice Mayor Zollman/Councilmember Hinton)</p> <p>This will be a short presentation from the City's Risk Authority (CIRA) on CIRA Services & Resources and Protecting the assets of CIRA members which the City is a member. CIRA partners with member agencies in developing and implementing risk management best practices and prioritizing pool resources to those exposures with the highest potential for loss.</p>	Vice Mayor Zollman/Councilmember Hinton	<p>Abstain: None</p> <p>None Required/Informational Only</p>	None Required/Informational Only
2024-162 2024-163 2024-164 2024-165	July 16, 2024	<p>Public Hearing - To consider the Proposed Operating Budget for fiscal year 2024-25 (Responsible Department: City Manager/Administrative Services Director)</p> <p>a. Actions Include:</p> <p>i. Review of FY 24 25 Budget and Direction to staff on recommended changes</p> <p>ii. Creation of Ad Hoc Committee for Sebastopol Cultural Community Center (SCCC) Building Assessment (As approved in the CIP for \$85,000)</p> <p>iii. Creation of Ad Hoc Committee to explore Specialized Assistance for Everyone (SAFE) Program</p> <p>iv. Setting Date for Mini Goals Setting Session prior to the Mid Year Budget Review</p>	Administrative Services Director/City Manager	<p>Councilmember Maurer moved and Councilmember McLewis seconded the motion to: Provide direction to staff for amendments to the Proposed FY 24 25 Budget and directed staff to return the budget to the next City Council Meeting for consideration of adoption.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p> <p>Creation of Ad Hoc Committee for Sebastopol Cultural Community Center (SCCC) Building Assessment (As approved in the CIP for \$85,000) Item to be continued to future meeting</p> <p>Discussed Creation of Ad Hoc Committee to explore Specialized Assistance for Everyone (SAFE) Program</p> <p>Vice Mayor Zollman moved and Mayor Rich seconded the motion to create an ad hoc committee and with the obligation to return to the Council for addition of scope and timing to be returned to Council with the recommendation that the Vice Mayor and Mayor as committee members, Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p>	FY24-25 Adopted Budget to return to the City Council for ratification on August 6, 2024

				<p>VOTE: Ayes: Vice Mayor Zollman and Mayor Rich Noes: Councilmembers Hinton, Maurer and McLewis Absent: None Abstain: None Motion Fails</p> <p>MOTION: Mayor Rich moved and Councilmember Maurer seconded the motion to direct staff to set a date for Mini Goals Setting Session prior to the Mid Year Budget Review. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: Councilmember Hinton Absent: None Abstain: None</p>	
<p>2024-166 Resolution Number: 6602- 2024</p>	<p>July 16, 2024</p>	<p>Discussion and Consideration of Placement of ballot measure onto the November 2024 Election; Polling Results</p>	<p>City Manager/Outside Legal Counsel/Assistant City Manager/City Clerk</p>	<p>MOTION: 1) Adopt the proposed Resolution calling for the placement of a general tax measure on the ballot for the November 5, 2024 general municipal election for the submission to the qualified voters of an ordinance to enact a general transactions and use tax (sales tax) at the rate of half -cent; and requesting that the Sonoma County Board of Supervisors consent to the consolidations of this election with the statewide general election to be held on the same date; and modify the proposed resolution and ordinance to refer uniformly to a half -cent tax; with modified language:</p> <p>Terminate 12 years from operative date</p> <p>Staff read the question:</p>	<p>None Required. Measure sent to County Elections; Deadlines for Arguments for and Against</p>

				<p>Sebastopol Public Safety, Roads, City Services Measure: To maintain Sebastopol's City services such as 911 emergency medical/police/fire response, wildfire/emergency preparedness, maintenance of streets/roads, parks/trails, library, youth and senior services, retaining/attracting local businesses; and for general government use, shall the measure establishing a ½ cent sales tax generating approximately \$1,520,000 annually terminating 12 years upon operative date, requiring audits, public spending disclosure, all funds used locally, be adopted?</p> <p>2) Appoint, by motion, up to two members of the City Council to prepare the argument to be submitted in favor of the measure, and a rebuttal against any arguments submitted against the measure: Appointed Mayor Rich and Vice Mayor Zollan</p> <p>3. Directed staff to return with a Council policy on allocation of funds if the sales tax measure passes.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-167	July 16, 2024	Discussion and Consideration Fire Ad Hoc Committee Duties/Tasks/Duration of Committee	Fire Ad Hoc Committee	None/Item Continued	Continued
2024-168	July 16, 2024	Consideration of Creation of City Council Ad Hoc Committee for Purpose of Evaluation of Proposals and Conducting Interviews with Proposers for Services Related to the City of Sebastopol's Solid Waste Collection Agreement	Assistant City Manager/City Clerk	None /Item Continued	Continued
2024-169	August 6, 2024	<p>PROCLAMATIONS/PRESENTATIONS:</p> <ul style="list-style-type: none"> Year of Service Award – Emily Threadgill, Police Dispatcher: 10 Years Proclamation - Proclaiming August 26, 2024 as Women's Equality Day in the City of Sebastopol 	Assistant City Manager/City Clerk	None Required.	Items Presented.

2024-170	August 6, 2024	Approval of Minutes of City Council Meeting of July 15, 2024 – Closed Session – City Attorney Interviews/Appointment	Assistant City Manager/City Clerk	<p>Mayor Rich moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Item Numbers 1, 2, 3, 4, 5, 7 and 8. Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich Noes: None Absent: Councilmembers Hinton and McLewis Abstain: None</p>	None Required. Minutes approved, posted and filed.
2024-171	August 6, 2024	Approval of Minutes of City Council Meeting of July 16, 2024 - Regular Meeting	Assistant City Manager/City Clerk	<p>Mayor Rich moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Item Numbers 1, 2, 3, 4, 5, 7 and 8. Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich Noes: None Absent: Councilmembers Hinton and McLewis Abstain: None</p>	None Required. Minutes approved, posted and filed.
2024-172	August 6, 2024	Approval of Two Cooperative Agreements with the Sonoma County Transportation Authority for the a) Go Sonoma Roads Grant Funding and b) the Bodega Avenue Bike Lanes Phase 2 Project Funding	Engineering	<p>Mayor Rich moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Item Numbers 1, 2, 3, 4, 5, 7 and 8. Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich Noes: None Absent: Councilmembers Hinton and McLewis Abstain: None</p>	None Required. Agreements approved.
2024-173	August 6, 2024	Adopt Resolution Approving Parcel Map No. 154 for the Lands of Benedetti, 6809 Sebastopol Avenue	Engineering	<p>Mayor Rich moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Item Numbers 1, 2, 3, 4, 5, 7 and 8. Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich Noes: None Absent: Councilmembers Hinton and McLewis</p>	None Required. Resolution adopted.

<p>2024-174</p>	<p>August 6, 2024</p>	<p>Approval of Resolution Accepting Waterline Easement and Authorizing City Manager to execute easement deed in connection with Woodmark Apartments</p>	<p>Engineering</p>	<p>Abstain: None Mayor Rich moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Item Numbers 1, 2, 3, 4, 5, 7 and 8. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich Noes: None Absent: Councilmembers Hinton and McLewis Abstain: None</p>	<p>None Required. Easement executed.</p>
<p>2024-175 Resolution Numbers: 6605-2024 6606-2024 6607-2024 6608-2024 6609-2024</p>	<p>August 6, 2024</p>	<p>Approval of Adoption of FY 24 25 City Budget (Approve resolutions related to the Adoption of the fiscal year 2024-25 City budget as follows): a. Adopt a resolution of the Council of the City of Sebastopol adopting the budget for fiscal year 2024-25 and making appropriations for amounts budgeted. b. Adopt a resolution of the Council of the City of Sebastopol determining and establishing the City's Appropriations Limit for the fiscal year 2024-25. c. Adopt a resolution of the Council of the City of Sebastopol the expenditure plan for Supplemental Law Enforcement Services (SLESF) funding for the fiscal year 2024-25. d. Adopt a resolution of the Council of the City of Sebastopol for establishing an interfund loan agreement between the General Fund and Wastewater Fund. e. Approve the contracts listed below and Authorize the City Manager to Execute the following contracts: 1) Renewal of Contract with Muchmore Than Consulting 2) Renewal of Contract with Marin IT 3) Renewal of Contract with Phillips Seabrook Associates</p>	<p>Administrative Services</p>	<p>Councilmember Maurer moved and Mayor Rich seconded the motion to: Approve of Adoption of FY 24 25 City Budget (Approve resolutions related to the Adoption of the fiscal year 2024-25 City budget as follows): a. Adopt a resolution of the Council of the City of Sebastopol adopting the budget for fiscal year 2024-25 and making appropriations for amounts budgeted. b. Adopt a resolution of the Council of the City of Sebastopol determining and establishing the City's Appropriations Limit for the fiscal year 2024-25. c. Adopt a resolution of the Council of the City of Sebastopol the expenditure plan for Supplemental Law Enforcement Services (SLESF) funding for the fiscal year 2024-25. d. Adopt a resolution of the Council of the City of Sebastopol for establishing an interfund loan agreement between the General Fund and Wastewater Fund. And As Amended: The interfund loan term shall be for a five (5) year period; and shall accrue zero interest; and e. Approve the contracts listed below and Authorize the City Manager to Execute the following contracts: 4) Renewal of Contract with Muchmore Than Consulting 5) Renewal of Contract with Marin IT</p>	<p>None required. Budget adopted.</p>

				<p>6) Renewal of Contract with Phillips Seabrook Associates</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: Councilmembers Hinton and McLewis</p> <p>Abstain: None</p>	
2024-176	August 6, 2024	Approval of Side Letters/Extension of Contracts for: a. SPOA – Sebastopol Police Officers Association b. SEIU – Service Employees International Unit	Assistant City Manager/City Clerk, HR, Labor Negotiator	<p>Mayor Rich moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Item Numbers 1, 2, 3, 4, 5, 7 and 8. Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: Councilmembers Hinton and McLewis</p>	None Required. Extensions approved.
2024-177	August 6, 2024	Approval of City Attorney Contract for Legal Services for the City of Sebastopol; Award of Contract to Redwood Public Law	Assistant City Manager/City Clerk, HR	<p>Mayor Rich moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Item Numbers 1, 2, 3, 4, 5, 7 and 8. Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: Councilmembers Hinton and McLewis</p>	None Required. Contract Approved.
2024-178	August 6, 2024	Consideration of Creation of City Council Ad Hoc Committee for Purpose of Evaluation of Proposals and Conducting Interviews with Proposers for Services Related to the City of Sebastopol's Solid Waste Collection Agreement	Assistant City Manager/City Clerk	<p>Mayor Rich moved and Councilmember Maurer seconded the motion to approve Creation of City Council Ad Hoc Committee for Purpose of Evaluation of Proposals and Conducting Interviews with Proposers for Services Related to the City of Sebastopol's Solid Waste Collection Agreement; and appointed two members of the City Council to this committee.</p> <ul style="list-style-type: none"> • Councilmember Maurer • Councilmember McLewis 	None Required. Ad Hoc Committee Created

				<p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich Noes: None Absent: Councilmembers Hinton and McLewis Abstain: None</p>	
<p>2024-179 6610-2024</p>	<p>August 6, 2024</p>	<p>Discussion and Consideration of Approval of Public Works/Engineering Reorganization and Job Descriptions and Salary Schedule for Public Works Director/City Engineer and Engineering Technician I/II</p>	<p>Assistant City Manager/City Clerk, HR</p>	<p>Vice Mayor Zollman moved and Councilmember Maurer seconded the amended motion to Approve Resolution: 1.) Approve the new Reorganization Plan for Public Works which includes: a. Effective January 1, 2025, merge Engineering Department with the Public Works Department, and call the reorganized department "Public Works Department." b. Effective January 1, 2025, do not hire a replacement Public Works Superintendent but instead hire a new Public Works Director/City Engineer. c. Effective immediately, do not hire a replacement Permit Technician in the Engineering Department that vacated City employment on July 5, 2024 but instead hire an Engineering Technician. There is no proposed change in salary and benefits between the two positions. d. If the City is not successful in recruiting a Public Works Director/City Engineer, recruit for a Public Works Director and hire a contract City Engineer. 2.) Establishes the new classifications of Public Works Director/ City Engineer and Public Works Director and Approves the related specification and pay ranges as shown in the report.</p>	<p>None Required. Job Description and salary approved.</p>

				<p>3.) Establishes the new classification of Engineering Technician and approves the reclassification of the vacant position of Permit Technician in Public Works to Engineering Technician and</p> <p>4.) Authorizes the City Manager to recruit for the Public Works Director/ City Engineer and Engineering Technician positions and to make the necessary staff assignments and changes to documents and schedules to effect the change.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich Noes: None Absent: Councilmembers Hinton and McLewis Abstain: None</p>	
2024-180	August 6, 2024	Discussion and Consideration of Voting Delegates and Alternates, League of California Cities Annual Conference & Expo — October 16-18, 2024, Long Beach CA	Assistant City Manager/City Clerk	<p>Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to appoint Vice Mayor Zollman as the Voting Delegate and Councilmember McLewis as the Alternate Voting Delegate for the League of California Cities Annual Conference & Expo — October 16-18, 2024, Long Beach CA.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich Noes: None Absent: Councilmembers Hinton and McLewis Abstain: None</p>	None Required. Voting Delegate Form Sent to Cal Cities
2024-181	August 6, 2024	Creation of Ad Hoc Committee for Sebastopol Cultural Community Center (SCCC) Building Assessment (As approved in the CIP for \$85,000)	Public Works	<p>Mayor Rich moved and Councilmember Maurer seconded the motion to approve the Ad Hoc</p>	Scheduling the first meeting in October

				<p>Committee and appointed to the Ad Hoc committee.</p> <p>Vice Mayor Zollman Councilmember McLewis</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich Noes: None Absent: Councilmembers Hinton and McLewis Abstain: None</p>	
2024-182	August 6, 2024	Discussion and Consideration of Approval to Direct City Attorney (Once on board) to review Current City Council Policy for Council Protocols and return with Recommendations for City Council Protocols ; Creation of Ad Hoc Committee and Appointment of Two Councilmembers	Assistant City Manager/City Clerk/Agenda Review Committee	<p>Mayor Rich moved and Vice Mayor Zollman seconded the motion to approve ad hoc and appointed Approval to Direct City Attorney (Once on board) to review Current City Council Policy for Council Protocols and return with Recommendations for City Council Protocols ; Creation of Ad Hoc Committee</p> <p>Mayor Rich Vice Mayor Zollman</p> <p>Return to city council with detailed outline of tasks; budget and timeline</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Maurer, Vice Mayor Zollman and Mayor Rich Noes: None Absent: Councilmembers Hinton and McLewis Abstain: None</p>	Ad Hoc Committee Created – policy recommendations to return to future City Council Meeting
2024-183	August 6, 2024	City Manager and/or City Clerk Reports: (This will be either verbal reports at the meeting, or written reports provided at or prior to the meeting) a. Departmental Reports for July 2024 City Administration Administrative Services	Assistant City Manager/City Clerk	None Required.	Informational

		Building Engineering Fire Planning Police Public Works			
2024-184	September 3, 2024	<p>PROCLAMATIONS/PRESENTATIONS: The following were introduced/presented:</p> <ul style="list-style-type: none"> • Introduction of City Attorney Alex Mog • Years of Service - Miko Lim, Accountant/Analyst: 5 years • Years of Service - Alexander Roa, Volunteer Fire Fighter: 10 Years • Proclamation – September 2024 – National Seniors Month • Proclamation – September 15th – October 15th 2024 National Latinx/Hispanic Heritage Month 	Assistant City Manager/City Clerk	None Required.	Informational
2024-185	September 3, 2024	Approval of City Council Meeting Minutes of August 6, 2024 – Regular Meeting	Assistant City Manager/City Clerk	<p>MOTION: Mayor Rich moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 4, and 5. Item number 3 and item number 6 have been removed from the consent calendar.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Minutes approved; posted to city web site and filed for records retention.
2024-186	September 3, 2024	Approval of Artist for City Art Commission at Joe Rodota Trail and Agreement with Regional Parks (There is no fiscal impact/increase in funding to the Adopted FY 24 25 City Budget. This Art Commission is being funded through the City of Sebastopol's Art In-Lieu Fee Fund, which is designated for public artworks. The total approved budget of \$31,000.00 has been allocated for the commissioned piece and staff implementation	Planning	<p>MOTION: Mayor Rich moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 4, and 5. Item number 3 and item number 6 have been removed from the consent calendar.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton,</p>	None required.

				Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	
2024-187	September 3, 2024	Approval of contract amendment with Baker Tilly for Fleet Management Asset Study to amendment budget for an increase of \$18,900 (There is no fiscal impact/increase in funding to the Adopted FY 24 25 City Operating Budget; Funding is included and was approved in the Adopted FY 24 25 City Operating Budget	City Manager	Item Continued	Item Continued
2024-188	September 3, 2024	Approval of Notice of Completion for the Sunset Ave/Taft St Pedestrian Safety Crossing Improvements Project (Responsible Department: Engineering) (Project included Grant Fund from District 5 Infrastructure grant funding - \$200,000; and School District donation - \$20,000)	Engineering	MOTION: Mayor Rich moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 4, and 5. Item number 3 and item number 6 have been removed from the consent calendar. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Notice of completion filed.
2024-189	September 3, 2024	Approval of Notice of Completion for the Youth Annex ADA Upgrade Project (Responsible Department: Engineering) (Project included Grant Funding from the Community Development Block Grant (CDBG) - \$180,000)	Engineering	MOTION: Mayor Rich moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 4, and 5. Item number 3 and item number 6 have been removed from the consent calendar. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Notice of completion filed.

<p>2024-190</p>	<p>September 3, 2024</p>	<p>Approval of Salary Schedule for newly created position of Public Works Director/City Engineer and newly created positions of Engineer I and Engineer II as approved at the August 6, 2024 City Council Meeting, (There is no fiscal impact/increase in funding to the Adopted FY 24 25 City Operating Budget; Funding is included and was approved in the Adopted FY 24 25 City Operating Budget and at the August 6, 2024 Council Meeting) and Approval of Salary Schedule for Professional Services Temporary Hires (There is also no fiscal impact with this item as salary savings from City vacancies would be used for any temporary professional hire). (Responsible Department: Administrative Services/Human Resources) (Item was reviewed and discussed at the August 12th 2024 Budget Committee Meeting as referenced in Staff Report).</p>	<p>Administrative Services/HR</p>	<p>Mayor Rich moved and Vice Mayor Zollman seconded the motion to approve Salary Schedule for newly created position of Public Works Director/City Engineer and newly created positions of Engineer I and Engineer II as approved at the August 6, 2024 City Council Meeting, (There is no fiscal impact/increase in funding to the Adopted FY 24 25 City Operating Budget; Funding is included and was approved in the Adopted FY 24 25 City Operating Budget and at the August 6, 2024 Council Meeting) and Approval of Salary Schedule for Professional Services Temporary Hires (There is also no fiscal impact with this item as salary savings from City vacancies would be used for any temporary professional hire). (Responsible Department: Administrative Services/Human Resources) (Item was reviewed and discussed at the August 12th 2024 Budget Committee Meeting as referenced in Staff Report).</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	<p>None Required. Job description and salary approved.</p>
<p>2024-191</p>	<p>September 3, 2024</p>	<p>Presentation from Local Agency Formation Commission (LAFCO) (Mark Bramfitt) on process and timelines for Consolidation Process through LAFCO. The Local Agency Formation Commission (LAFCO) was created by State law in 1963 to regulate the boundaries of cities and special districts and will provide a presentation on the City of Sebastopol Fire Reorganization/Consolidation Process</p>	<p>Ad Hoc Fire Committee</p>	<p>No action required. Received Presentation.</p>	<p>None Required.</p>
<p>2024-192</p>	<p>September 3, 2024</p>	<p>Discussion and Consideration Fire Ad Hoc Committee Duties/Tasks/Duration of Committee - This item was continued from the July 16, 2024 City Council Meeting</p>	<p>Fire Ad Hoc Committee</p>	<p>MOTION: Vice Mayor Zollman moved and Councilmember McLewis seconded the motion to approve the roles of the Fire Ad Hoc Committee as follows: 1. Negotiate on behalf of the City of Sebastopol with the Gold</p>	<p>Fire ad hoc committee tasks approved.</p>

				<p>Fire Protection District throughout the LAFCO process</p> <p>2. Have primary responsibility for advising budget committee as relayed by the City Manager for review of budget related items; with final decision to be made by the City Council as a whole as it is related to the fire department budget.</p> <p>3. Lead review of extension and possible expansion of contract services with the Gold Ridge Fire Protection District for fire chief administration and fire department operational responsibilities, set to expire September 30, 2024.</p> <p>4. Review Resolution committing to moving forward with the LAFCO Process.</p> <p>5. Review any Revenue Sharing or Tax-Exchange Agreement, authorizing the exchange of tax revenues between the City of Sebastopol and the Gold Ridge Fire Protection District.</p> <p>6. Review the LAFCO application, which includes the Plan of Service, to ensure regulatory compliance and thoroughly evaluate the consolidation's feasibility and benefits.</p> <p>7. Lead public communications concerning the LAFCO process and subsequent consolidation with the Gold Ridge Fire Protection District.</p> <p>As Amended:</p> <p>8. Regular Reports out to City Council either verbal or written; November, January, March, May, and July</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None</p>	
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				Absent: None Abstain: None	
2024-193	September 3, 2024	Revenue Measures: Status of those that have been considered; are still being considered; or new measures to considered (This report is a follow up from the Budget Committee Meeting that was held August 12th)	Administrative Services Director	Council was in consensus to direct staff to have the budget committee review these revenue options.	None required. Budget committee to review.
2024-194	September 3, 2024	Public Hearing – Building Valuation Policy Average: Approval of Resolution of Cost per square Foot by Occupancy & Type; Valuation per square foot when contract price not available authorizing the Building Official to raise valuations on an annual basis as of July 1 of each year based on the annual Construction Cost Index (Responsible Department: Building) This publicly noticed public hearing agenda item has been pulled/removed from this agenda and will not be heard at this meeting. This public hearing will be publicly noticed again for a future City Council meeting.	Building	None. Item Continued	Item continued to future city council meeting
2024-195	September 3, 2024	EIFD (EIFD Ad Hoc Committee: Responsible Department: Planning) Pursuant to direction provided on January 16, the City has retained consulting firm Kosmont Companies through a competitive procurement process effective July 15, 2024 for advisory services related to the evaluation and potential initial implementation of an EIFD (paid for by a County funding allocation). Initial work tasks have thus far focused on: a. Evaluation of multiple potential EIFD boundary alternatives within the City and as well as portions of unincorporated County jurisdiction within the Fifth Supervisorial District; and b. Initial compilation of potential infrastructure and/or affordable housing projects that could be included on the list of authorized facilities to receive EIFD funding in the future. Kosmont and City staff would like to facilitate a discussion during the City Council's meeting on September 3, 2024, regarding the projects or types of projects that the City Council would like to see included on the list of authorized facilities that could potentially receive EIFD funding in the future. Consistent with the EIFD statute, the staff report for the January 16 discussion item provided a definition projects that would be eligible to receive funding (e.g., water, sewer, flood control, roadways, sidewalks, libraries, parks and other recreational facilities, affordable housing, fire prevention, broadband infrastructure).	EIFD Committee/Planning	City Council Discussion/Deliberations/and or Direction to Staff: The Council discussed the EIFD projects; page 8. <ul style="list-style-type: none"> • City library expansion • City Hall complex • City Parks improvements • Traffic / roadway improvements (e.g., roundabouts) • Community pool • Remodel / relocation of Community Center • Downtown Corridor pedestrian connectivity enhancements/Reimaging downtown • Flood control improvements • Various unfunded roadway, bicycle, traffic signalization improvements • Various unfunded water and sewer improvements (e.g., new wells) • Veterans Building/Other community buildings • See what 2% looks lie – what does that equal • Housing • Flood control improvements • Fire House • Make City Utilities (like PG&E) 	None required.

				Kosmont suggestion for City Council consideration: • Allocation range between 25% to 50% (Did not discuss)	
2024-196	September 3, 2024	Consideration of Recommendation for Selection of Facilitator for February 2025 City Council Goal-Setting Session and approval of amendment to contract not to exceed \$10,000 (There is no fiscal impact/no requested increase in funding to the Adopted FY 24 25 City Operating Budget; Funding is included and was approved in the Adopted FY 24 25 City Operating Budget) Recommended Facilitator: Baker Tilly	City Manager	Item Continued	Item Continued
2024-197	September 3, 2024	Discussion and Consideration of City Priorities (Short term and long term)	City Manager	Item Continued	Item Continued
2024-198	September 3, 2024	Discussion and Consideration of Approval to Amended Job Description and Salary Schedule for Police Chief. The proposed annual base salary budget at top step would be \$202,464 and a budget amendment would be required for any increase in salary. If approved, the salary schedule and budget amendment would return to the next City Council meeting of September 17, 2024.	Administrative Services/HR	<p>MOTION:</p> <p>Councilmember Hinton moved and Mayor Rich seconded the motion to approve the proposed revised Police Chief classification/job description, recommended total salary and benefits of \$289,523 for an increase of \$46,023 to the FY 2025 budget and authorize recruitment immediately; and direct staff to return with a budget amendment and Salary schedule at the next City Council meeting.</p> <ul style="list-style-type: none"> • Language that includes: Progressive modern methods of policing in brochure; willing to examine alternative methods that fits the community • Corrections / edits to job description • Agendize for budget committee presented with information of overview of salary parities (what it means for overall salary schedule) <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Job description and salary approved.
2204-199 – 2024-204	September 16 2024	<p>CLOSED SESSION AGENDA ITEM:</p> <p>1. Conference with Legal Counsel: Existing Litigation</p>	Assistant City Manager/City Clerk	No Report Out	No Report Out

		<p>(Gov. Code section 54956.9(d)(1)) DAVID ALLEN YESUE, MICHAEL W. DEEGAN, PAIGE ELIGHTZA CORLEY, JESSICA MARIE WETCH, and SONOMA COUNTY ACTS OF KINDNESS Versus City of Sebastopol (One Case)</p> <p>2. Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956.9(d)(1) Name of Case: City of Camden v. BASF Corporation US District Court District of South Carolina Case No: 2:24-cv-03174-RMG Name of Case: City of Camden v. Tyco Fire Products LP US District Court District of South Carolina Case No: 2:24-cv-02321-RMG</p> <p>3. Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code section 54956.9: One Case</p> <p>4. Public Employee Performance Evaluation (Gov. Code section 54957(b)) Title: City Manager</p> <p>5. Public Employee Performance Evaluation (Gov. Code section 54957(b)) Title: City Clerk</p> <p>6. Conference with Labor Negotiators (Gov. Code section 54957.6) Agency Designated Representatives: Mayor Unrepresented Employee: City Clerk</p>			
2024-205	September 17, 2024	Approval of Minutes of Regular City Council Meeting of September 3, 2024	Assistant City Manager/City Clerk	MOTION: Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3 and 4. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Minutes approved, posted and filed.

<p>2024-206 Resolution Number 6613- 2024</p>	<p>September 17, 2024</p>	<p>Adopt Resolution for Continuation of Participation in Sonoma County Abandoned Vehicle Abatement Program</p>	<p>Police</p>	<p>MOTION: Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3 and 4.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	<p>Resolution approved. No further action required.</p>
<p>2024-207 Resolution Number 6614- 2024</p>	<p>September 17, 2024</p>	<p>Approval of Salary Schedule for Revised Job Description for Police Chief as approved at the September 3, 2024 City Council Meeting (Salary and Benefits: \$289,523) and Approve Budget Amendment of \$46,023</p>	<p>Administrative Services/HR</p>	<p>MOTION: Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3 and 4.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	<p>None required. Job description approved.</p>
<p>2024-208</p>	<p>September 17, 2024</p>	<p>Award of Contract by Purchase Order to Earthtone Construction for the Sebastopol Community Cultural Center flood damage fire code repairs as identified by the Sebastopol Fire and Building Safety. The total not to exceed costs of \$68,140 for the required repairs is below the \$70,000 approved in the 2024/25 Budget (Page 117) funded by the Flood Mitigation Fund 127</p>	<p>Public Works</p>	<p>MOTION: Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3 and 4.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	<p>Contract awarded. Scheduling project</p>
<p>2024-209</p>	<p>September 17, 2024</p>	<p>Consideration of Adoption of Resolution for City Council Policy on Allocation of Sales Tax Revenues/Statement of Intention</p>	<p>City Manager</p>	<p>The Council discussed the resolution and clarified comments and provided clarification.</p>	<p>None required. Resolution approved.</p>

<p>Resolution Number 6615-2024</p>				<p>MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Resolution for City Council Policy on Allocation of Sales Tax Revenues/Statement of Intention as amended:</p> <ol style="list-style-type: none">1. 40% of the revenue shall be allocated for maintaining and repairing City roads, streets, drainage, and parks.2. Sufficient revenue shall be allocated for maintaining public safety, including retaining existing Police Department staffing levels and providing sufficient funding for fire services after the reorganization of such services with the Gold Ridge Fire Protection District.3. If there is sufficient revenue allocated for items 1 and 2, remaining revenues will be allocated to maintain Sebastopol's City services such as 911 emergency medical/police/fire response, wildfire/emergency preparedness, maintenance of streets/roads, parks/trails, library, youth and senior services, retaining/attracting local businesses; and for general government use.4. Any revenue generated by the Sebastopol Public Safety, Roads, City Services Measure during FY 2024-2025 shall not be allocated until the fourth quarter of the fiscal year, once the actual revenues and expenditures for FY 2024-2025 are clearer. <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None</p>	
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2024-210	September 17, 2024	Discussion and Consideration of Approval of Tasks, Timeline and Budget for City Council Ad Hoc Committee for City Council Protocols, Procedures Handbook (Ad Hoc Committee/Assistant City Manager/City Clerk	<p>Abstain: None</p> <p>MOTION: Councilmember Maurer moved and Councilmember McLewis seconded the motion to approve the proposed Tasks, Timeline and Budget for City Council Ad Hoc Committee for City Council Protocols, Procedures Handbook.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Protocols to be returned to future meeting.
2024-211	September 17, 2024	Consideration of Extension of Contract with Gold Ridge Fire Department (Contract currently expires Sep 30 2024)	City Manager/Fire Ad Hoc Committee	<p>MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Extension of Contract with Gold Ridge Fire Department.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	Approved Amendment/Contract sign
2024-212 Resolution Number 6616- 2024	September 17, 2024	Consideration of Resolution of Opposition to Measure J	Councilmember McLewis/Councilmember Hinton	<p>MOTION: Councilmember Hinton moved and Councilmember McLewis seconded the motion to approve Resolution of Opposition to Measure J.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, McLewis, and Mayor Rich</p>	None required. Resolution approved.

				<p>Noes: Councilmember Maurer and Vice Mayor Zollman Absent: None Abstain: None</p>	
2024-213	September 17, 2024	Discussion and Consideration of City Priorities (Short term and long term)	City Manager	<p>MOTION: Councilmember Hinton moved and Vice Mayor Zollman seconded the motion to approve the recommended priorities for the next six months as proposed by staff as follows and as amended:</p> <ol style="list-style-type: none"> 1. Affordable rental housing Monitoring - Contract with County for monitoring 2. Employee Negotiations 3. Enhanced Infrastructure Financing District (EIFD) 4. Fleet Assessment (This is assuming that the City Council approves the Contract Amendment). This is proposed as a priority due to the upcoming retirement of the Public Works Superintendent. 5. Fire Reorganization/Consolidation <ol style="list-style-type: none"> a. Station Assessment b. Evaluation of Expanded Coverage Options 6. Housing Element Implementation (Mandatory Requirements) 7. Public Education/Outreach for Sales Tax Ballot Measure U 8. Solid Waste Hauler Procurement 9. Sustainable Transportation Grant <p>And Direct Staff to Continue with Group 1 projects noted below:</p> <ol style="list-style-type: none"> 1. City Council Protocols (This would be individual policies coming before the City Council with the estimate completion of a City Council Protocols and Procedures Handbook June 2025). 2. Classification and Compensation Study (It should be noted that the Staffing Assessment Study proposed in the FY 24 25 	None required. Priorities established

				<p>was recommended to be reviewed during the mid year budget review process)</p> <ol style="list-style-type: none">3. Community Center Fire Safety4. Community Center Master Plan5. Emergency Operations Center Assessment6. Review Staff Support for Climate Action Committee7. Review Staff Support for Public Arts Commission8. Consider consolidating Planning Commission and Design Review Board9. Budget Tracking/Reporting10. Review of Departments' budgets, especially Public Works and Engineering11. Water System Master Plan12. Homelessness <p>And</p> <p>Review remaining priorities during the February 2025 Goals and Priority Session;</p> <p>Addition of: Council assessment of downtown (Councilmember Maurer and Councilmember McLewis)</p> <p>Clean up of Downtown by doing the following:</p> <ol style="list-style-type: none">a. freshly painted and landscaped town Squareb. The pathway in Ives Park brought up to ADA compliance and a new fencec. Graffiti & sticker removald. Garbage pick up on Main Street and the commercial corridore. Power washing sidewalks, window washing and new benches along Main Streetf. Decorating during the holidays <p>Mayor Rich called for a roll call vote. City staff conducted a roll call</p>	
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				VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	
2024-214	September 17, 2024	Consideration of Approval of contract amendment with Baker Tilly for Fleet Management Asset Study to amendment budget for an increase of \$18,900 (There is no fiscal impact/increase in funding to the Adopted FY 24 25 City Operating Budget; Funding is included and was approved in the Adopted FY 24 25 City Operating Budget	City Manager	MOTION: Vice Mayor Zollman moved to approve contract amendment with Baker Tilly for Fleet Management Asset Study to amendment budget for an increase of \$18,900 (There is no fiscal impact/increase in funding to the Adopted FY 24 25 City Operating Budget; Funding is included and was approved in the Adopted FY 24 25 City Operating Budget.	Department Director to update Vehicle Report
2024-215	September 17, 2024	Consideration of Recommendation for Selection of Facilitator for February 2025 City Council Goal-Setting Session and approval of amendment to contract not to exceed \$10,000 (There is no fiscal impact/no requested increase in funding to the Adopted FY 24 25 City Operating Budget; Funding is included and was approved in the Adopted FY 24 25 City Operating Budget) Recommended Facilitator: Baker Tilly	City Manager	None – Item Continued	Item Continued
2024-216	September 17, 2024	August Monthly Department Reports	City Manager	Informational only	None – Informational Only
2024-217	September 17, 2024	City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards. ((This will be either verbal reports at the meeting, or written reports provided at or prior to the meeting): a. September 9 2024 Budget Committee Report Out/Minutes	City Manager	Informational only	None – Informational Only
2024-218	October 1, 2024	PROCLAMATIONS/PRESENTATIONS: The following were presented: • Proclamation - Proclamation Recognizing October as the Annual Pomo and Coast Miwok People Honoring Month • Proclamation - Proclamation Recognizing October as Domestic Violence Awareness Month	City Clerk	None Required.	None Required – Proclamations Presented
2024-219	October 1, 2024	Approval of Minutes of Special City Council Meeting – Closed Session of September 16, 2024	City Clerk	MOTION: Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, and 5 with	None Required. Minutes approved, posted and filed

				<p>the correction to Item Number 2 (minutes).</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-220	October 1, 2024	Approval of Minutes of Regular City Council Meeting of September 17, 2024	City Clerk	<p>MOTION: Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, and 5 with the correction to Item Number 2 (minutes).</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Minutes approved, posted and filed
2024-221	October 1, 2024	Receipt of Annual Performance Report on Sanitary Sewer System. This Annual Sanitary Sewer System Performance Report to Council is a required component of the approved Sewer System Management Plan	Public Works	<p>MOTION: Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, and 5 with the correction to Item Number 2 (minutes).</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required.

2024-222	October 1, 2024	Receipt of Notice to Amend the City of Sebastopol Conflict of Interest Code. As required by the Political Reform Act (Government Code Section 87300 et. seq.), the City is required to review and amend, biennially, the previously adopted Conflict of Interest Code. This Code designates employees who must periodically disclose certain personal financial holdings based on their position by filing a Statement of Economic Interests (Form 700). These filers are informally referred to as designated officials. Notice is required as there will be amendments to the Conflict of Interest Code	City Clerk/City Attorney	<p>MOTION: Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, and 5 with the correction to Item Number 2 (minutes).</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Amended conflict of interest approved.
2024-223	October 1, 2024	Approval of Resolution Amending City Personnel Rules and Regulations (Adding At Will Position Language to the Rules and Regulations as well as State Law language changes and other minor clean ups)	Human Resources/City Clerk	<p>MOTION: Councilmember Maurer moved and Vice Mayor Zollman seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, and 5 with the correction to Item Number 2 (minutes).</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None required. Amendments approved.
2024-224	October 1, 2024	Consideration of Facilitator for February 2025 Goals and Priority Setting Workshop – This item was continued from the September 3, 2024 City Council Meeting	City Manager	<p>MOTION: Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve contract amendment #2 with Baker Tilly for facilitation services for the February 2025 Goals and Priority Setting workshop in an amount not to exceed \$10,000.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE:</p>	City Manager to work on setting date for goals and priority meeting.

				<p>Ayes: Councilmembers Hinton, Maurer, and McLewis</p> <p>Noes: Vice Mayor Zollman and Mayor Rich</p> <p>Absent: None</p> <p>Abstain: None</p>	
2024-225	October 1, 2024	<p>Consideration of Direction to Mayor Voting Delegate for October 10th 2024 Mayors and Councilmembers for Letters of Interest/City Selection Committee:</p> <p>Measure O Citizens Oversight Committee – 2 seats (to fill expiring terms of Mayor Kevin McDonnell of Petaluma and Vice Mayor Ben Ford of Cotati. 3 year term starting in December). Four letters of interest were received for two openings:</p>	City Clerk	<p>MOTION: Councilmember Hinton moved and Councilmember Maurer seconded the motion to provide the following Direction to the Mayor or Voting Representative for Voting at the City Selection Committee Meeting and the Mayors and Councilmembers Board of Directors Meeting of October 10, 2024 as follows:</p> <p>Supported the following for the Measure O Citizens Oversight Committee:</p> <ol style="list-style-type: none"> 1. Vice Mayor Zollman 2. Ben Ford <p>And</p> <p>Approved that if late nominations are received, that the City Council direct the Mayor or Designated Voting Representative to:</p> <p>Have the authority to vote on these late nominations or recommendations at the City Selection Committee and Sonoma County Mayors and Councilmembers Board of Directors Association Meetings</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	None required. Direction provided to voting delegate.
2024-226 and 2024-227	October 1, 2024	Discussion and Consideration of City Council Liaison for Specialized Assistance for Everyone (SAFE) Program and	Vice Mayor Zollman/Police Chief	<p>MOTION: Mayor Rich moved and Vice Mayor Zollman seconded the motion</p>	None required. Liaison created to work with Staff.

		<p>Clarification of Item in City Council priorities Staff Report of September 17, 2024</p>		<p>Approve the appointment of a City Council Liaison and direct the Police Chief to continue monitoring and exploring opportunities for the formation of a West County Homeless and Mental Health support and assistance program similar to a West County Mobile Support Team or a West County SAFE type of team.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Maurer, Vice Mayor Zollman and Mayor Rich Noes: Councilmember Hinton and Councilmember McLewis Absent: None Abstain: None</p> <p>Mayor Rich moved and Vice Mayor Zollman seconded the motion to appoint Vice Mayor Zollman as the Council Liaison.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
<p>2024-228</p>	<p>October 1, 2024</p>	<p>Consideration of Approval of Early College Credit Capstone Internship Program with Analy High School and Santa Rosa Junior College and Budget Amendment for \$2500 for two Students to Work with the City of Sebastopol</p>	<p>City Clerk/Vice Mayor Zollman</p>	<p>MOTION: Councilmember McLewis moved and Vice Mayor Zollman seconded the motion to Approve the Early College Credit Capstone Internship Program with Analy High School and Santa Rosa Junior College and Adopt Resolution for Budget Amendment for \$2500 for two Students to Work with the City of Sebastopol at the living wage rate.</p>	<p>None Required. Pilot program approved.</p>

				<p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-229	October 1, 2024	Consideration of Approval of Concurrent Resolution with Gold Ridge Fire District regarding Reorganization	Fire	<p>MOTION: Councilmember Hinton moved and Councilmember Maurer seconded the motion to approve the Joint Resolution of the City of Sebastopol and Gold Ridge Fire Protection District Endorsing the Proposed Annexation of the City of Sebastopol's Fire and Emergency Medical Services into the Gold Ridge Fire Protection District.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	Approved
2024-230	October 1, 2024	Consideration of Waiver of Fees for Trashlantis Special Event Permit \$825 and City Sponsorship	Councilmember Maurer	<p>MOTION: Councilmember Maurer moved and Mayor Rich seconded the motion to approve waiver of Special Event Permit Fees for the Trashlantis (An Active Transport, Zero-Waste, Music+ Eco-Festival) in the amount of \$825.00 and co sponsor the event.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None required. Sponsorship approved.

2024-231	October 1, 2024	<p>Discussion and Consideration of Approval City Council Policy – Priority Number 1 (As approved at September 17th Council Meeting Titled :_ First & Second Policy to be presented to the City Council:</p> <ul style="list-style-type: none"> a. Selection of Mayor/Selection of Vice Mayor b. Role of Mayor/Role of Vice Mayor c. Seating of City Councilmembers Based upon Selections of Mayor and Vice Mayor d. Required Trainings (Brown Act; Ethics; Work Place Violence; Sexual Harassment) (Item F will be continued to a future meeting) (Responsible Department: Ad Hoc Committee for Council Protocols) 	City Clerk/City Attorney	<p>MOTION: Mayor Rich and Councilmember Maurer seconded the motion to approve Policy of Selection of Mayor as follows:</p> <ul style="list-style-type: none"> • Mayor Position: Vice Mayor would be advanced into the role of Mayor upon ratification by the City Council. <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Policy approved.
2024-232	October 1, 2024	<p>Discussion and Consideration of Approval City Council Policy – Priority Number 1 (As approved at September 17th Council Meeting Titled :_ First & Second Policy to be presented to the City Council:</p> <ul style="list-style-type: none"> a. Selection of Mayor/Selection of Vice Mayor b. Role of Mayor/Role of Vice Mayor c. Seating of City Councilmembers Based upon Selections of Mayor and Vice Mayor d. Required Trainings (Brown Act; Ethics; Work Place Violence; Sexual Harassment) (Item F will be continued to a future meeting) (Responsible Department: Ad Hoc Committee for Council Protocols) 	City Clerk/City Attorney	<p>MOTION: Mayor Rich moved and Vice Mayor Zollman seconded the motion to approve Policy of Selection of Vice Mayor as follows:</p> <p>Vice Mayor: Rotation based upon the total vote counts received in the election year held two years prior.</p> <p>The Council discussed the motion.</p> <p>Mayor Rich amended the motion and Vice Mayor Zollman seconded the amended motion to approve Policy of Selection of Vice Mayor as follows:</p> <ul style="list-style-type: none"> • Vice Mayor: Rotation based upon the total vote counts received in the election year held two years prior • Staff to return with language for clarification if this results in someone not having served as Mayor or Vice Mayor prior and how that fits into the rotation <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE:</p>	None required. Policy approved.

				<p>Ayes: Councilmember McLewis, Vice Mayor Zollman and Mayor Rich Noes: Councilmembers Hinton and Maurer Absent: None Abstain: None</p>	
<p>2024-233</p>	<p>October 1, 2024</p>	<p>Discussion and Consideration of Approval City Council Policy – Priority Number 1 (As approved at September 17th Council Meeting Titled :_ First & Second Policy to be presented to the City Council: a. Selection of Mayor/Selection of Vice Mayor b. Role of Mayor/Role of Vice Mayor c. Seating of City Councilmembers Based upon Selections of Mayor and Vice Mayor d. Required Trainings (Brown Act; Ethics; Work Place Violence; Sexual Harassment) (Item F will be continued to a future meeting) (Responsible Department: Ad Hoc Committee for Council Protocols)</p>	<p>City Clerk/City Attorney</p>	<p>MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Policy of Role of Mayor and Vice Mayor with language as amended: <ul style="list-style-type: none"> • Recognized as spokesperson for the City Council when speaking on behalf of the City and City Council • To serve as the City's primary media spokesperson in coordination with City staff. Appropriate City staff should always be alerted to media contact and that the Mayor to alert the remaining Councilmembers of media contact in a timely manner • Nothing under the Mayor's duties shall limit any individual Council Member's ability to interact with members of the public or media by expressing individual opinions • Participate in the preparation of the agendas of meetings in accordance with the Agenda Review Committee Policy • Shall be elected annually from among the members of the Council, in accordance with the Selection of Mayor/Vice Mayor Protocols at the Council's first meeting in December <p>Mayor Rich re-opened public comment. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> </p>	<p>None required. Policy approved.</p>

				Noes: None Absent: None Abstain: None	
2024-234	October 1, 2024	Discussion and Consideration of Approval City Council Policy – Priority Number 1 (As approved at September 17th Council Meeting Titled :_ First & Second Policy to be presented to the City Council: a. Selection of Mayor/Selection of Vice Mayor b. Role of Mayor/Role of Vice Mayor c. Seating of City Councilmembers Based upon Selections of Mayor and Vice Mayor d. Required Trainings (Brown Act; Ethics; Work Place Violence; Sexual Harassment) (Item F will be continued to a future meeting) (Responsible Department: Ad Hoc Committee for Council Protocols)	City Clerk/City Attorney	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Policy of Seating Selection as follows: <ul style="list-style-type: none"> • Mayor to sit in center of the dais • Vice Mayor to coordinate with Mayor as to which side to sit on • Remaining Councilmembers to provide individual requests to Mayor for seating selection after the installation of Councilmembers and seating to be assigned at next City Council meeting. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Policy approved.
2024-235	October 14, 2024	Conference with Labor Negotiators (Gov. Code section 54957.6) Agency Designated Representatives: Human Resources/Assistant City Manager/City Clerk Unrepresented Employee: Management/Mid Management	Assistant City Manager/City Clerk Human Resources Legal Counsel	No Report Out	No Report Out
2024-236	October 14, 2024	Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Gov. Code section 54956.9: One Case Reference Order Number:	Assistant City Manager/City Clerk Human Resources Legal Counsel	No Report Out	No Report Out
2024-237	October 14, 2024	Public Employee Performance Evaluation (Gov. Code section 54957(b)) Title: City Clerk	Assistant City Manager/City Clerk Human Resources Legal Counsel	No Report Out	No Report Out
2024-238	October 14, 2024	Conference with Labor Negotiators (Gov. Code section 54957.6) Agency Designated Representatives: Mayor Unrepresented Employee: City Clerk	Assistant City Manager/City Clerk Human Resources Legal Counsel	No Report Out	No Report Out
2024-239	October 14, 2024	Public Employee Performance Evaluation (Gov. Code section 54957(b)) Title: City Manager	Assistant City Manager/City Clerk Human Resources Legal Counsel	No Report Out	No Report Out

2024-240	October 15, 2024	Approval of Minutes of Regular City Council Meeting of October 1, 2024	City Clerk	<p>MOTION: Councilmember Hinton moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1 and 3. Items 2, 4, 5, 6 and 7 were pulled and will be moved to the end of the regular agenda.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Minutes approved, posted and filed
2024-241 2024-242 2024-243 2024-244 2024-245	October 15, 2024	<p>Approval of City Council Policies as Listed Below (Responsible Department: Ad Hoc Committee on Council Protocols/City Clerk)</p> <p>a. Policy Number 1 Selection of Mayor b. Policy Number 2 Selection of Vice Mayor c. Policy Number 3 Roles of Mayor and Vice Mayor d. Policy Number 4 Seating Selection e. Policy Number 5 Trainings</p>	City Clerk/City Attorney	<p>MOTION: Councilmember Hinton moved and Councilmember McLewis seconded the motion to continue the protocols items to the next city council meeting. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Protocols to be returned to future meeting.
2024-246	October 15, 2024	Authorize Solid Waste Ad Hoc Committee and Evaluation Panel to Select a Top Ranked Proposer and Authorized Staff to Proceed into Negotiations	Assistant City Manager	<p>MOTION: Councilmember Hinton moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1 and 3. Items 2, 4, 5, 6 and 7 were pulled and will be moved to the end of the regular agenda.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None</p>	None Required. Panel to continue review of proposals

				Absent: None Abstain: None	
2024-247	October 15, 2024	4. Approval and Receipt of Upcoming Vacancy(ies) on the Public Arts Committee for term of Dec 31, 2024, through Dec 31, 2028. (Responsible Department: Planning/City Administration) a. One Vacancy i. Vacant Category 2: Persons with experience in the public art field as either an artist, installer or designer	Planning	MOTION: Councilmember Maurer moved and Mayor Rich seconded the motion to approve recruitment for Public Arts Committee for term of Dec 31, 2024, through Dec 31, 2028. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None required. Vacancies posted.
2024-248	October 15, 2024	5. Approval and Receipt of Upcoming Opening (ies) on the Planning Commission for term of Dec 2024 through Dec 2028 (Responsible Department: Planning/City Administration) a. Two Upcoming Openings term ending Dec 31, 2024: i. Deborah Burnes ii. Paul Fritz The members of the Commission shall be from among residents of the City of Sebastopol or shall be the owner of a business within the City of Sebastopol and a resident of one of the following school districts: Twin Hills, Sebastopol Union, and Gravenstein Union, and up to one person who is not in one of the above categories, but who is a resident of the area served by one of the following school districts: Twin Hills, Sebastopol Union, and Gravenstein Union, may also be appointed. Members shall be appointed by a majority of the members of the City Council. A majority of the members the Planning Commission shall be residents from within the City limits at all times.	Planning	MOTION: Councilmember Hinton moved and Councilmember Maurer seconded the motion to approve recruitment for Upcoming Opening (ies) on the Planning Commission for term of Dec 2024 through Dec 2028. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None required. Vacancies posted.
2024-249	October 15, 2024	6. Approval and Receipt of Upcoming Opening(ies) on the Design Review Board for term of Dec 31, 2024, through Dec 31, 2026. (Responsible Department: Planning/City Administration) a. Three Upcoming Openings term ending Dec 31, 2024 i. Cary Bush Category: Category A ii. Lynn Deedler Category: Category B iii. Marshall Balfe Category: Category D (alternate)	Planning	MOTION: Councilmember Hinton moved and Councilmember Maurer seconded the motion to approve recruitment for upcoming Opening(ies) on the Design Review Board for term of Dec 31, 2024, through Dec 31, 2026. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE:	None required. Vacancies posted.

				<p>Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	
2024-250	October 15, 2024	Approval to Delay Recruitment for Vacancy(ies) and Upcoming Opening(ies) on the Climate Action Committee	Planning	<p>MOTION: Mayor Rich moved and Councilmember Maurer seconded the motion to request that the Climate Action Committee review the openings/appointments for clarity and directed staff to return to the November 19th City Council meeting for recruitment for the Climate Action Committee.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	None required.
2024-251	October 15, 2024	Presentation: Status of Water Supply/City Water Wells/Infrastructure Issues. This informative presentation of the City Water Supply, City Water Wells, and Infrastructure is intended to provide a basic holistic understanding of the current status of the municipal water system.	Public Works	None Required. Informational Only	None Required.
2024-252	October 15, 2024	Consideration of Adoption of Resolution for First Amendment to Contract with 4 Leaf for Planning Services. The current terms of the contract is from October 15, 2024 to December 31, 2024. Item is to increase the contract amount by \$42,760 resulting in a new not-to-exceed amount of \$92,760. This will not require a budget amendment as funding is available in the Planning Department from Salary Savings from the currently vacant Community Development Director (CDD) position	Human Resources/Assistant City Manager	<p>Councilmember Hinton moved and Vice Mayor Zollman seconded the motion to Approve Adoption of Resolution for First Amendment to Contract with 4 Leaf for Planning Services. The current terms of the contract is from October 15, 2024 to December 31, 2024. Item is approved to increase the contract amount by \$42,760 resulting in a new not-to-exceed amount of \$92,760.</p> <ul style="list-style-type: none"> Requested time allocation for Jane Riley's time spent on committees and other tasks <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p>	None required. Contract approved and executed.

				<p>Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	
2024-253	October 15, 2024	<p>Direction to Voting Delegate for the proposed resolutions to be heard at the CAL Cities League of CA Cities Annual Conference, October 16-18, 2024. The Council will consider Resolution(s) proposed and determine a City position for direction to the Voting Delegate (Vice Mayor Zollman); and Alternate (Councilmember McLewis)</p> <p>i. A RESOLUTION OF THE GENERAL ASSEMBLY OF THE LEAGUE OF CALIFORNIA CITIES CALLING FOR THE CALIFORNIA LEGISLATURE TO ENACT LAWS THAT ENSURE THAT "WHAT APPLIES TO ONE, APPLIES TO ALL" IN THE FAIR AND EQUAL TREATMENT OF ALL GOVERNMENTAL OFFICIALS AT ALL LEVELS IN THE STATE OF CALIFORNIA</p> <p>ii. The General Assembly of the League of California Cities objects to the practice of the California Legislature of imposing rules limiting authority or regulating the conduct of local municipal officials that do not also apply to elected officials of the State of California; and examples of such rules or regulations that apply to local city elected officials that do not otherwise apply to the elected officials of the State of California</p>	City Clerk	<p>MOTION: Mayor Rich moved and Councilmember Maurer seconded the motion provide direction in support of the resolution but to allow the Voting Delegate's discretion to vote based upon additional information and provide information on the vote on the proposed resolution to be heard at the CAL Cities League of CA Cities Annual Conference, October 16-18, 2024 (Vice Mayor Zollman); and Alternate (Councilmember McLewis).</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	None Required. Direction provided to voting delegate.
2024-254	October 15, 2024	a. Departmental Reports	City Manager/Assistant City Manager	None Required. Informational Only	None Required.
2024-255	October 21, 2024	<p>CLOSED SESSION AGENDA ITEMS:</p> <p>1. Public Employee Performance Evaluation (Gov. Code section 54957(b)) Title: City Clerk</p>	Assistant City Manager/City Clerk Human Resources Legal Counsel	No Report Out	No Report Out
2024-256	October 21, 2024	<p>2. Conference with Labor Negotiators (Gov. Code section 54957.6) Agency Designated Representatives: Mayor Unrepresented Employee: City Clerk</p>	Assistant City Manager/City Clerk Human Resources Legal Counsel	No Report Out	No Report Out
2024-257	October 21, 2024	<p>3. Public Employee Performance Evaluation (Gov. Code section 54957(b)) Title: City Manager</p>	Assistant City Manager/City Clerk Human Resources Legal Counsel	No Report Out	No Report Out
2024-258	October 28, 2024	<p>CLOSED SESSION AGENDA ITEM(S):</p> <p>1. Conference with Legal Counsel: Existing Litigation (Government Code Section 54956.9) DAVID ALLEN YESUE, MICHAEL W. DEEGAN, PAIGE ELIGHTZA CORLEY, JESSICA MARIE WETCH, and</p>	Assistant City Manager/City Clerk City Attorney	No Report Out	No Report Out

		SONOMA COUNTY ACTS OF KINDNESS Versus City of Sebastopol (One Case)			
2024-259	November 4, 2024	CLOSED SESSION AGENDA ITEM(S): 1. Public Employee Performance Evaluation (Gov. Code section 54957(b)) Title: City Manager	Assistant City Manager/City Clerk Human Resources Legal Counsel	No Report Out	No Report Out
2024-260	November 5, 2024	PROCLAMATIONS/PRESENTATIONS/INTRODUCTIONS: • Year of Service Award – Cameron Fenske, Police Sergeant: 10 Years	City Clerk	None Required. Informational Only	None Required. Certificate Presented
2024-261	November 5, 2024	Approval of Minutes of Special City Council Meeting – Closed Session Meeting of October 14, 2024	City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember McLewis seconded the motion to approve Consent Calendar Items Number(s) 1, 2, 3, 4 and 5. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Minutes approved, posted and filed
2024-262	November 5, 2024	Approval of Minutes of Regular City Council Meeting of October 15, 2024	City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember McLewis seconded the motion to approve Consent Calendar Items Number(s) 1, 2, 3, 4 and 5. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Minutes approved, posted and filed
2024-263	November 5, 2024	Approval of Minutes of Special City Council Meeting – Closed Session Meeting of October 21, 2024	City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember McLewis seconded the motion to approve Consent Calendar Items Number(s) 1, 2, 3, 4 and 5.	None Required. Minutes approved, posted and filed

				<p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-264	November 5, 2024	Approval of Minutes of Special City Council Meeting – Closed Session Meeting of October 28, 2024	City Clerk	<p>MOTION: Vice Mayor Zollman moved and Councilmember McLewis seconded the motion to approve Consent Calendar Items Number(s) 1, 2, 3, 4 and 5.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Minutes approved, posted and filed
2024-265	November 5, 2024	Approval of Amendments to Personnel Rules: This item is to request City Council Approval and Adoption of Amendments to the Master Personnel Rules and Regulations (MPRR) removing the position of Police Chief from the classified service and making it “At Will”.	Human Resources/City Clerk	<p>MOTION: Vice Mayor Zollman moved and Councilmember McLewis seconded the motion to approve Consent Calendar Items Number(s) 1, 2, 3, 4 and 5.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required. Amendments approved.
2024-266	November 5, 2024	Public hearing for an application from Katherine Austin/Pacific Knolls Realty for project for a Conditional Use Permit at 7621 Healdsburg Avenue to allow a 100% residential project within an Office Commercial district; Major Tentative Map to subdivide one parcel into 12	Planning	<p>Councilmember Maurer moved and Councilmember Hinton seconded the motion to approve the resolution approving the entitlements for a Conditional Use Permit for 100% residential within the Commercial</p>	None required. Project approved.

		townhome lots, 12 apartments plus parking lot on one lot with plus common areas		Office District and approve a Major Tentative Map for this project located at 7621 Healdsburg Avenue. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	
2024-267	November 5, 2024	Appoint Retired Annuitant as Interim Police Chief and Certify Critical Need Prior to 180-Days From Date of Retirement. This item is to approve a resolution of the City Council of the City of Sebastopol appointing Ron Nelson, a retired annuitant, as interim Police Chief and certify the appointment is necessary to fill a critically needed position prior to 180 days from Ron Nelson's retirement date, to prevent slowdown or stoppage of work. The Fiscal Impact of appointing Ron Nelson, a Retired Annuitant, as Interim Police Chief will be a not to exceed a monthly amount of \$16,872	Human Resources/City Manager	Councilmember Hinton moved and Councilmember Maurer seconded the motion to approve Resolution appointing Ron Nelson, a retired annuitant, as interim Police Chief and certify the appointment is necessary to fill a critically needed position prior to 180 days from Ron Nelson's retirement date, to prevent stoppage of public business and continue Municipal operations. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None required. Resolutions approved.
2024-268	November 5, 2024	Approval of Amendment Number 4 for Contract for City Clerk/Assistant City Manager. This item is to approve the Contract Amendment as Negotiated. The fiscal impact of amending the agreement will be a total of \$46,700. The fiscal impact is for an increase in the base salary as well as City provided benefits.	Human Resources/City Council	Vice Mayor Zollman amended the motion and Councilmember Maurer seconded the amended motion to approve resolution Approving and Adopting an Amendment to Employment Agreement for Professional Services - Assistant City Manager/City Clerk and authorizing an increase in appropriation of \$46,700 for FY 25. • Extend the term of the current agreement until June 30, 2027, and require Employee to request a reopener to negotiate and establish	None required. Contract approved and posted.

				<p>salary and/or other compensation and benefits prior to May 31, 2027</p> <ul style="list-style-type: none"> A base salary of Two Hundred Twelve Thousand, Five Hundred and Ninety-Two Dollars (\$212,592.00). This increase is necessary to ensure retention of Employee given the results of a market survey that demonstrate the current salary of Employee is 16.9% below market rate. Employee's base salary shall be adjusted during the term of this Third Amendment to ensure that Employee's base salary is and remains five percent (5%) higher than the base salary provided by the City to the highest paid Department Head employed by the City Require both Parties to agree in writing before Employee's base salary may be reduced <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-269	November 5, 2024	Approval of Resolution for Management/Mid Management Employees. This item is to approve Resolution providing a \$1,000 off salary schedule payment to three safety positions; and approval to provide two paid days off in December 2024 to two miscellaneous employees	Human Resources/City Clerk	<p>MOTION: Vice Mayor Zollman moved Councilmember McLewis seconded the motion to approve resolution providing a \$1,000 off salary schedule payment to three safety positions; and approval to provide two paid days off in December 2024 to two miscellaneous employees.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None</p>	None Required. Negotiations approved.

				Absent: None Abstain: None	
2024-270	November 5, 2024	Discussion and Consideration of City Council Protocols and Procedures: Continued from City Council Meeting of October 15, 2024 (Responsible: Ad Hoc Committee for Council Protocols and Procedures) a. Mayor Selection b. Vice Mayor Selection c. Roles of Mayor and Vice Mayor d. Seating Selection e. Training	City Clerk/City Attorney	MOTION: Councilmember McLewis moved and Vice Mayor Zollman seconded the motion to approve City Council Policies one through five of the City Council Protocols and Procedures as presented tonight. Discussion: There was none. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: Councilmember Maurer Absent: None Abstain: None	None required. Policies adopted.
2024-271	November 5, 2024	Discussion and Consideration of City Council Protocols and Procedures (Responsible: Ad Hoc Committee for Council Protocols and Procedures) a. Agenda Review/Placement of Agenda Items b. Conduct of City Meetings	City Clerk/City Attorney	The Council provided direction to staff to return this item to the next City Council meeting as a consent calendar item.	None required. Committee to continue working on policies.
2024-272	November 18, 2024	CLOSED SESSION Conference with Legal Counsel: Existing Litigation (Government Code Section 54956.9) DAVID ALLEN YESUE, MICHAEL W. DEEGAN, PAIGE ELIGHTZA CORLEY, JESSICA MARIE WETCH, and SONOMA COUNTY ACTS OF KINDNESS Versus City of Sebastopol (One Case)	Assistant City Manager/City Clerk Legal Counsel	None Item Not Heard	None
2024-273	November 18, 2024	CLOSED SESSION Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Govt. Code section 54956.9: One Case	Assistant City Manager/City Clerk Legal Counsel	No Report Out	None
2024-274	November 18, 2024	CLOSED SESSION Conference with Legal Counsel – Initiation of Litigation Potential initiation of litigation pursuant to paragraph (4) of subdivision (d) of Gov. Code section 54956.9: One Case	Assistant City Manager/City Clerk Legal Counsel	No Report Out	None
2024-275	November 18, 2024	CLOSED SESSION Conference with Labor Negotiators (Gov. Code section 54957.6)	Assistant City Manager/City Clerk Legal Counsel HR Lead Negotiator	No Report Out	None

		Agency Designated Representatives: Labor Negotiator/Human Resources/Assistant City Manager/City Clerk a) Service Employees International Union (SEIU) - Public Works and Administrative b) Sebastopol Police Officers Association (SPOA)			
2024-276	November 18, 2024	CLOSED SESSION Public Employee Performance Evaluation (Gov. Code section 54957(b)) Title: City Manager	Legal Counsel	No Report Out	None
2024-277	November 19, 2024	Approval of Use of AB 2449 – Councilmember Maurer – Emergency Circumstances	City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to authorize attendance by Councilmember Maurer by use of AB 2449; emergency circumstances. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required.
2024-278	November 19, 2024	Approval of Minutes of City Council Special Meeting - Closed Session Meeting of November 4, 2024	City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items Number(s) 1, 2, 3, 4, 5, 7 and 8. Item number 6 has been removed. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Minutes approved, posted and filed.
2024-279	November 19, 2024	Approval of Minutes of Regular City Council Meeting of November 5, 2024	City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items Number(s) 1, 2, 3, 4, 5, 7 and 8. Item number 6 has been removed. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE:	None Required. Minutes approved, posted and filed.

				Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	
2024-280	November 19, 2024	Approval of Biennial Review of City of Sebastopol Conflict of Interest Code. As required by the Political Reform Act (Government Code Section 87300 et. seq.), the City is required to review and amend, biennially, the previously adopted Conflict of Interest Code. This Code designates employees who must periodically disclose certain personal financial holdings based on their position by filing a Statement of Economic Interests (Form 700). These filers are informally referred to as designated officials.	City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items Number(s) 1, 2, 3, 4, 5, 7 and 8. Item number 6 has been removed. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Policy adopted and new filers will be required to submit Form 700.
2024-281	November 19, 2024	Approval of City Council Protocols and Procedures (As directed at the November 5, 2024 City Council Meeting): a. Policy Number 6 City Council Policy for Agenda Preparation/ Agenda Review Committee Standing Committee b. Policy Number 7 Rules of Conduct of Its Meetings, Proceedings and City Business	City Clerk/Ad Hoc Committee	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items Number(s) 1, 2, 3, 4, 5, 7 and 8. Item number 6 has been removed. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Policies adopted.
2024-282	November 19, 2024	Approval of City Council Protocols and Procedures: a. Policy Number 8 City Council Liaison b. Policy Number 9 City Council and City Staff Annual Committee Assignments c. Policy number 10 City Council Ad Hoc Committees	City Clerk/Ad Hoc Committee	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items Number(s) 1, 2, 3, 4, 5, 7 and 8. Item number 6 has been removed. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Policies adopted.

2024-283	November 19, 2024	Electronics Policy	City Clerk	None Taken – item Continued	Continued to Dec 3 Council Meeting
2024-284	November 19, 2024	Adoption of Resolution Revising the City’s Publicly Available Pay Schedule, Effective July 1, 2024, Revised November 19, 2024	Administrative Services/Human Resources	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items Number(s) 1, 2, 3, 4, 5, 7 and 8. Item number 6 has been removed. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes:: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Resolution adopted and poste to city web site.
2024-285	November 19, 2024	Approval of Funding Agreement for Use of the Fiscal Year 2022-2023 Community Development Block Grant (CDBG) funds for the Burbank Farm Americans with Disabilities Act (ADA) Project	Engineering	MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Consent Calendar Items Number(s) 1, 2, 3, 4, 5, 7 and 8. Item number 6 has been removed. Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes:: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Funding agreement approved.
2024-286	November 19, 2024	Informational Presentation – Quarterly Report – Enterprise Funds	Administrative Services/City Manager	None Required	Informational Only. No further action
2024-287	November 19, 2024	Informational Presentation – Quarterly Report – General Fund	Administrative Services/City Manager	None Required	Informational Only. No further action
2024-288	November 19, 2024	Public Hearing – Building Valuation Fees; Building Valuation Data for Building Permits To conduct a Public Hearing for Resolution setting the Valuation rates for certain building projects and affirming the Building Officials authority to set rates for construction not listed in this resolution. These set rates and any rates set by the City Building Official will be subject to annual cost of living increases on July 1 of each year based on The Consumer Price Index (CPI) for the previous year	Building	MOTION: Councilmember Maurer moved and Councilmember McLewis seconded the motion to approve Resolution setting Valuations for Certain Types of Construction and Designating Authority to Building Official to set rates for construction types not listed. The Resolution provides authority for annual cost of living increases on July 1 of each year based on the Construction Cost Index (CCI) for the previous year.	None Required. Resolution adopted and filed per records retention.

				<p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	
2024-289	November 19, 2024	<p>Draft Active Transportation Plan – Update & Discussion. The Sebastopol Active Transportation Plan (ATP) is an update to the Sebastopol Bicycle and Pedestrian Master Plan adopted in 2011. The ATP is being developed as part of the Countywide Active Transportation Plan through a grant awarded to the Sonoma County Transportation Authority (SCTA) and a contract held by SCTA. The primary focus of this meeting is to receive an update regarding the Draft ATP content. Feedback on the presentation contents and the Draft ATP are requested from the City Council to help ensure local needs are prioritized and met through this effort</p>	Planning	<p>No action taken. Item to be returned to City Council.</p>	<p>Item to be returned to Council Jan 21, 2025.</p>
2024-290	November 19, 2024	<p>Enhanced Infrastructure Financing District (EIFD) Feasibility Analysis Findings and Next Steps. The purpose of this item is to submit to the City Council a report out from the EIFD Ad Hoc Committee to the City Council. The action for consideration tonight is as follows:</p> <ul style="list-style-type: none"> • Receive the report of Kosmont EIFD Feasibility Analysis Findings • Provide direction to continue EIFD formation process and bring back a non-binding Resolution of Intention for City Council consideration at a future meeting, subject to certain conditions being met; or • Other direction as Council deems appropriate 	Planning	<p>MOTION: Mayor Rich moved and Vice Mayor Zollman seconded the motion for the following items for the Enhanced Infrastructure Financing District (EIFD):</p> <ul style="list-style-type: none"> • Dollar for Dollar Match or some additional amount • Full fiscal analysis; staff to come back to confirm potential funding • Negotiation with County to contribute for fiscal analysis • Know exactly staff time obligation to get through EIFD resolution of intention • Consultant to work with staff and ad hoc committee to ask Board of Supervisors 	<p>Item to return to Council Feb 4, 2025.</p>
2024-291	November 19, 2024	<p>Receipt of Meet Your Neighbors (MYN) and Sebastopol Neighborhood Communication Unit (SNCU) Presentation and Approval of Agreement to Provide Funding Assistance to Gravenstein Health Action Coalition (GHAC)</p>	Fire	<p>MOTION: Vice Mayor Zollman moved and Councilmember Hinton seconded the motion to approve Agreement to Provide Funding Assistance to Gravenstein Health Action Coalition (GHAC) for the Meet Your Neighbors (MYN) and Sebastopol Neighborhood Communication Unit (SNCU) Program.</p>	<p>Agreement Approved, signed, and filed</p>

				<p>Presentation to be returned to a future City Council Meeting.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: Councilmember Maurer Abstain: None</p>	
2024-292	November 19, 2024	Consideration of Approval of Resolution of the City Council of the City of Sebastopol appointing Marsha Raines, Retired Annuitant Special Project. The Fiscal Impact of appointing Marcia Raines, Retired Annuitant Special Projects will be no more than \$1,500 This is included in the approved fiscal year 2025 budget	Human Resources	<p>MOTION: Vice Mayor Zollman moved and Councilmember McLewis seconded the motion to approve resolution appointing Marsha Raines, Retired Annuitant Special Project. The Fiscal Impact of appointing Marcia Raines, Retired Annuitant Special Projects will be no more than \$1,500 This is included in the approved fiscal year 2025 budget.</p> <p>Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None</p>	None Required – Item approved.
2024-293	November 19, 2024	Departmental Reports	City Clerk	No Report Out	None Required
2024-294	November 21, 2024	CLOSED SESSION Conference with Legal Counsel – Initiation of Litigation Potential initiation of litigation pursuant to paragraph (4) of subdivision (d) of Gov. Code section	City Attorney	No Report Out	None Required
2024-295	December 2, 2024	Conference with Legal Counsel: Existing Litigation (Government Code Section 54956.9) DAVID ALLEN YESUE, MICHAEL W. DEEGAN, PAIGE ELIGHTZA CORLEY, JESSICA MARIE WETCH, and SONOMA COUNTY ACTS OF KINDNESS Versus City of Sebastopol (One Case)	City Attorney	No Report Out	None Required
2024-296	December 2, 2024	Conference with Legal Counsel – Anticipated Litigation	City Attorney/Personnel Attorney	No Report Out	None Required

		Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Govt. Code section 54956.9: One Case			
2024-297	December 2, 2024	Conference with Legal Counsel – Initiation of Litigation Potential initiation of litigation pursuant to paragraph (4) of subdivision (d) of Gov. Code section 54956.9: One Case	City Attorney	No Report Out	None Required
2024-298	December 2, 2024	Conference with Labor Negotiators (Gov. Code section 54957.6) Agency Designated Representatives: Labor Negotiator/Human Resources/Assistant City Manager/City Clerk a) Service Employees International Union (SEIU) - Public Works and Administrative b) Sebastopol Police Officers Association (SPOA)	Assistant City Manager/City Clerk Lead negotiators	No Report Out	None Required
2024-299	December 2, 2024	Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to Government Code section 54956.95(d)(2): One case	City Attorney/Personnel Attorney	No Report Out	None Required
2024-300	December 3, 2024	Certificate of Recognition – Dante Del Prete – Upon his Retirement from the City of Sebastopol	City Clerk	None Required	Informational Only
2024-301	December 3, 2024	Approval of Resolution Reciting the Facts of the General Municipal Election Held on November 5, 2024 and Declaring and Confirming the Results and Such Other Matters as Provided by Law. (City Administration). Approve the Resolution Reciting the Facts and declaring the results of the November 5, 2024 election for the Office of Member of the Sebastopol City Council, thereby determining that by votes cast in the November 5, 2024 Election That Phill Carter has been elected to the office of Member of the City of Sebastopol City Council for a four-year term (term ending: 2028); That Neysa Hinton has been re-elected to the office of Member of the City Council for a four-year term (term ending: 2028) and Measure U has been adopted	City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, and 5 with edits to minutes as noted: Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Resolution approved, posted and filed
2024-302	December 3, 2024	Approval of Minutes of City Council Special Meeting – Closed Session Meeting of November 18, 2024	City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, and 5 with edits to minutes as noted: Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich	None Required. Minutes approved, posted and filed

				Noes: None Absent: None Abstain: None	
2024-303	December 3, 2024	Approval of Minutes of Regular City Council Meeting of November 19, 2024	City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, and 5 with edits to minutes as noted: Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Minutes approved, posted and filed
2024-304	December 3, 2024	Approval of Minutes of City Council Special Meeting – Closed Session Meeting of November 21, 2024	City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, and 5 with edits to minutes as noted: Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	None Required. Minutes approved, posted and filed
2024-305	December 3, 2024	Approval of First Reading of Repealing of Ordinance Number 1132 (Electronic Filing of Campaign Finance Disclosure and Statements of Economic Interests). This item is to repeal use of City's On Line City Portal (Vendor: Granicus/Southtech) for Submission of Campaign Statements and Form700's (Statements of Economic Interest). Effective January 1, 2025, all 87200 filers (City Council, Planning Commission, City Attorney and City Treasurer) are required to utilize the State Fair Political Practices Commission (FPPC) Portal; thereby rescinding use of the City's online program.	City Clerk	MOTION: Vice Mayor Zollman moved and Councilmember Maurer seconded the motion to approve Consent Calendar Item Number(s) 1, 2, 3, 4, and 5 with edits to minutes as noted: Mayor Rich called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich Noes: None Absent: None Abstain: None	Second Reading Scheduled for December 17 2024.
2024-306	December 3, 2024	CEREMONIAL: The following were presented: •Message from Outgoing Mayor	City Clerk	None Required.	None Required. Oaths Filed in City Hall.

		<ul style="list-style-type: none"> •Presentation to Outgoing Mayor •Newly Elected Councilmember will take his seat •Administering of Oath to Elected Councilmembers. After the Certification of the Election, the City Clerk administered the oath to Elected Councilmembers 			
2024-307	December 3, 2024	Ratification of Installation of Mayor and Vice Mayor: Council is asked to ratify the appointment of Stephan Zollman as Mayor and Jill McLewis as Vice Mayor Per City Council Policy	City Clerk	<p>MOTION: Councilmember Hinton moved and Councilmember Carter seconded the motion to ratify Installation of Mayor and Vice Mayor: Council is asked to ratify the appointment of Stephan Zollman as Mayor and Jill McLewis as Vice Mayor Per City Council Policy. Vice Mayor Zollman called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes:</p> <p style="padding-left: 40px;">Councilmembers Carter, Hinton, Maurer, McLewis, and Vice Mayor Zollman</p> <p>Noes: None Absent: None Abstain: None</p>	None Required. Mayor and Vice Mayor Selection Ratified.
2024-308	December 3, 2024	Informational Presentation – Background on Climate Action Committee; Receipt of Comments from City Council	Planning	No Action Taken. Informational Item Only.	None required.
2024-309	December 3, 2024	Informational Presentation – Update on the Sebastopol Police Department Audit Report	Police	No Action Taken. Informational Item Only.	None required.
2024-310	December 3, 2024	Consideration of Approval of Amendment to Electronics Device Policy/Newly Named City Council Policy Number 11	City Clerk/Ad Hoc Committee on Protocols	None Taken. Item Continued	Item Continued to future City Council meeting.
2024-311	December 3, 2024	Consideration of Approval of Contract for Community Development Director	Human Resources/City Manager	<p>MOTION: Councilmember Hinton moved and Mayor Zollman seconded the motion to approve Contract for Community Development Director.</p> <p>Mayor Zollman called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes:</p> <p style="padding-left: 40px;">Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman</p> <p>Noes: None Absent: None Abstain: None</p>	None Required. Contract Executed.
2024-312	December 3, 2024	Consideration of Approval of Contract for Public Works Director/City Engineer	Human Resources/City Manager	<p>MOTION: Councilmember Hinton moved and Councilmember Maurer seconded the</p>	None Required. Contract Executed.

				<p>motion to approve Contract for Public Works Director/City Engineer. Mayor Zollman called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	
2024-313	December 9, 2024	<p>Conference with Labor Negotiators (Gov. Code section 54957.6)</p> <p>Agency Designated Representatives: Labor Negotiator/Human Resources/Assistant City Manager/City Clerk</p> <p>a) Service Employees International Union (SEIU) - Public Works and Administrative</p> <p>b) Sebastopol Police Officers Association (SPOA)</p>	Assistant City Manager/City Clerk Negotiators	No Report Out	None Required
2024-314	December 9, 2024	<p>Conference with Real Property Negotiators (Gov. Code section 54956.8)</p> <p>Property: 7351 Bodega Avenue, Sebastopol, California</p> <p>Agency Designated Representatives: City Manager</p> <p>Property Owner: The Ceres Community Project</p> <p>Under Negotiation: Price and Terms</p>	City Attorney/City Manager	No report out	None Required
2024-315	December 16, 2024	<p>Conference with Labor Negotiators (Gov. Code section 54957.6)</p> <p>Agency Designated Representatives: Labor Negotiator/Human Resources/Assistant City Manager/City Clerk</p> <p>a) Service Employees International Union (SEIU) - Public Works and Administrative</p> <p>b) Sebastopol Police Officers Association (SPOA)</p>	Assistant City Manager/City Clerk Negotiators	No Report Out	None Required.
2024-316	December 16, 2024	<p>Conference with Real Property Negotiators (Gov. Code section 54956.8)</p> <p>Property: 7425 Bodega Avenue, Sebastopol, California</p> <p>Agency Designated Representatives: City Manager</p> <p>Gold Ridge Fire Protection District</p> <p>Property Owner: City of Sebastopol</p> <p>Under Negotiation: Price and Terms</p>	Assistant City Manager/City Clerk Negotiators/City Manager/City Attorney	No Report Out	None Required.
2024-317	December 17, 2024	<p>Brown Act Training (City Attorney).</p> <p>The City Attorney will be providing a Brown Act training to the City Council. The Ralph M. Brown Act is California's open meetings law. It mandates open and transparent government meetings for local legislative bodies. The Ralph M. Brown Act is a "public access law" that ensures the public's right to</p>	City Attorney	None Required. Informational Only.	None Required.

		attend the meetings of public agencies, facilitates public participation in all phases of local government decision-making, and curbs misuse of the democratic process by secret legislation. Under the Act, all meetings of local legislative bodies are open and public, and all persons are permitted to attend the meetings except as otherwise provided by State Law.			
2024-318	December 17, 2024	Approval of Minutes of Special City Council Meeting – Closed Session Meeting of December 2, 2024	City Clerk	<p>MOTION: Mayor Zollman moved and Vice Mayor McLewis seconded the motion to approve Consent Calendar Items Number(s) 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11, VOTE: Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman Noes: None Absent: None Abstain: None</p>	None Required. Minutes approved, posted and filed per records retention.
2024-319	December 17, 2024	Approval of Minutes of Regular City Council Meeting of December 3, 2024	City Clerk	<p>MOTION: Mayor Zollman moved and Vice Mayor McLewis seconded the motion to approve Consent Calendar Items Number(s) 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11, VOTE: Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman Noes: None Absent: None Abstain: None</p>	None Required. Minutes approved, posted and filed per records retention.
2024-320	December 17, 2024	Approval of Minutes of Special City Council Meeting – Closed Session Meeting of December 9, 2024	City Clerk	<p>MOTION: Mayor Zollman moved and Vice Mayor McLewis seconded the motion to approve Consent Calendar Items Number(s) 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11, VOTE: Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman Noes: None Absent: None Abstain: None</p>	None Required. Minutes approved, posted and filed per records retention.

2024-321	December 17, 2024	Approval of Adoption of Ordinance Number 1151: Ordinance to Repeal Ordinance Number 1132 (Electronic Filing of Campaign Finance Disclosure and Statements of Economic Interests)	City Clerk	<p>MOTION: Mayor Zollman moved and Vice Mayor McLewis seconded the motion to approve Consent Calendar Items Number(s) 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11, VOTE: Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman Noes: None Absent: None Abstain: None</p>	None required. Ordinance approved and sent to publishers for publication
2024-322	December 17, 2024	Receipt of Code of Conduct Policies (Request for Councilmembers to Sign Yearly)	City Clerk	<p>MOTION: Mayor Zollman moved and Vice Mayor McLewis seconded the motion to approve Consent Calendar Items Number(s) 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11, VOTE: Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman Noes: None Absent: None Abstain: None</p>	None Required. Code of Conducts sent to Council for signature.
2024-323	December 17, 2024	Approval of Local Appointments List (Maddy Act Government Code Sections § 54970- 54975) This is a current list (As of December 31, 2024) of City Commission/Board/Committees: Planning Commission, Design Review, Public Arts and Climate Action Committee	City Clerk	<p>MOTION: Mayor Zollman moved and Vice Mayor McLewis seconded the motion to approve Consent Calendar Items Number(s) 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11, VOTE: Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman Noes: None Absent: None Abstain: None</p>	None Required. Appointments posted as required.
2024-324	December 17, 2024	Receipt of Notice that the City of Sebastopol Offices will be Closed Monday December 23rd – Thursday December 26th. In response to approved employee agreements, as well as minimal staffing, the City will be closed for the Holiday period. The Police Department and Fire Departments will be staffed and Public Works will be on Stand by. The Building Department, Administrative Services, Planning and Public Works Offices will be closed.	City Clerk	<p>MOTION: Mayor Zollman moved and Vice Mayor McLewis seconded the motion to approve Consent Calendar Items Number(s) 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11, VOTE: Ayes: Councilmembers Carter,</p>	None Required. Offices Closed for Week of Dec 23-26 th .

				Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman Noes: None Absent: None Abstain: None	
2024-325	December 17, 2024	Approval of AB 1600 Report for Fiscal Year 2023-24. "AB 1600" refers to Assembly Bill 1600, a California state law that establishes guidelines for the collection and usage of "development impact fees" imposed on new development projects, essentially requiring local governments to justify and transparently account for fees they charge developers to fund necessary public infrastructure related to new development; it's often called the "Mitigation Fee Act. AB 1600 requires agencies to annually report on the fees collected and their use.	Engineering	MOTION: Mayor Zollman moved and Vice Mayor McLewis seconded the motion to approve Consent Calendar Items Number(s) 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11, VOTE: Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman Noes: None Absent: None Abstain: None	None required.
2024-326	December 17, 2024	Approval of Agreements with the California Department of Tax and Fee Administration (CDTFA) for Implementation of a Local Transactions and Use Tax for ¼ cent sales tax as approved at the November 5, 2024 Municipal Election and Agreement with Sonoma County for Regarding Measure U and Measure I. In exchange for the City waiving collection of a portion of the ½ cent sales tax authorized by Measure U, Sonoma County will pay the City an amount equal to what the City would receive if it collected the full amount	City Attorney	MOTION: Mayor Zollman moved and Vice Mayor McLewis seconded the motion to approve Consent Calendar Items Number(s) 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11, VOTE: Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman Noes: None Absent: None Abstain: None	None Required. Resolutions approved and forwarded for execution.
2024-327	December 17, 2024	Adoption of a Resolution approving the Final Map and Subdivision Improvements Agreement for the Canopy Subdivision located at 1009-1011 Gravenstein Highway North, APN 060-261-026 & 028 (Property), and accepting the dedication of public easements for utilities, emergency vehicle access and public (pedestrian and bicycle) access	Engineering	MOTION: Mayor Zollman moved and Vice Mayor McLewis seconded the motion to approve Consent Calendar Items Number(s) 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11, VOTE: Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman Noes: None Absent: None Abstain: None	None required. Resolution approved.
2024-328	December 17, 2024	Receipt of Council Appointment to Committee Requests and Discussion of 2025 City Council and City Staff Annual Board and Committee Assignments. After discussion of the requests, the item will be returned to the next City Council	City Clerk/Mayor	No action required. Receipt Only.	Mayor Zollman thanked the Council for receipt of the requests for committee assignments and stated the

		Meeting for City Council to consider and ratify the Mayor's recommendations for committee assignments per City Council Protocol			item will be returned to the next City Council Meeting for City Council to consider and ratify the Mayor's recommendations for committee assignments per City Council Protocol.
2024-329	December 17, 2024	Discussion and Consideration of Staff Support for Climate Action Committee.	Planning	<p>MOTION: Councilmember Maurer moved and Councilmember Hinton seconded the motion to support Option Number 2 Option 2: Reduce the number of staff hours supporting the work of the CAC. This is a simple option to reduce costs that would simply provide the CAC with a monthly "budget" of staff hours. Consideration will need to be given the type of work that the CAC is undertaking, as it is the largest driver of staff work. For example, CAC actions related to organizing the compost giveaway involve no staff hours, while crafting an Ordinance for Council consideration involves iterative staff reviews and the preparation of staff reports. Limiting staff hours to 10 per month would allow monthly meetings to continue to be held in compliance with the Brown Act but would reduce CAC members' reliance on Planning staff to carry out their work and may require that work to be re-prioritized. Staff hours not used in any month would roll over. This Option does have Brown Act considerations in that the Act continues to limit members' ability to talk to one another about their projects and planning staff requests outside of an open, noticed public meeting. Direct staff to return with agenda item to consider reducing the size of the committee.</p> <p>Mayor Zollman called for a roll call vote. City staff conducted a roll call vote. VOTE:</p>	None required.

				<p>Ayes: Councilmembers Carter, Hinton, Maurer and Mayor Zollman</p> <p>Noes: Vice Mayor McLewis</p> <p>Absent: None</p> <p>Abstain: None</p>	
2024-330	December 17, 2024	Consideration of Council Approval of the Sebastopol Fire Department Stipend Policy. There is no budget amendment required for approval of this policy	Fire	<p>MOTION: Vice Mayor McLewis moved and Councilmember Maurer seconded the motion to approve Sebastopol Fire Department Stipend Policy</p> <p>Mayor Zollman called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	Policy approved. Request to implement policy will be at Jan. 7, 2025 CC
2024-331	December 17, 2024	Consideration of Council Approval of Fire Captain Job Description and Salary Range. There is no budget amendment required for the approval of the job description or salary range	Fire	<p>MOTION: Councilmember Hinton moved and Councilmember Maurer seconded the motion to approve of the Fire Captain Job Description and Salary Range.</p> <p>Salary Range 10,888 1.0% below median Aligns with Windsor, St. Helena, Santa Rosa, North SC Fire, Cloverdale</p> <p>Mayor Zollman called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	Job description and salary range approved using 1.0% below median
2024-332	December 17, 2024	Consideration of Contract Amendment for Scope of Work for City Gate Contract for Fire Department Reorganization Items for an Additional Allocation of \$25,000. The FY 24 25 budget has budgeted and allocated \$50,000 for Consolidation	City Manager	<p>MOTION: Councilmember Maurer moved and Mayor Zollman seconded the motion to approve Contract Amendment</p>	None Required. Contract amendment signed.

		Negotiation Advising and the City hired CityGates for fire negotiation items. This item requires Council approval for City Manager to sign this contract which is above the purchasing authority. \$25,000 will be transferred within the fire department budget which is within the City Manager's authority. There is no increase to the budget		Scope of Work for City Gate Contract for Fire Department Reorganization Items for an Additional Allocation of \$25,000. Mayor Zollman called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman Noes: None Absent: None Abstain: None	
2024-333	December 17, 2024	Consideration of Council Approval to Proceed with Update to Staffing Assessment Study. This item has been budgeted in the FY 24 25 City Budget for \$10,000; therefore there is no budget amendment required. This item was reviewed by the Budget Committee at their meeting of December 2, 2024. City staff is requesting Staffing Assessment be Completed prior to the 2025 Goals and Priority Setting	Assistant City Manager/City Clerk	MOTION: Vice Mayor McLewis moved and Councilmember Maurer seconded the motion to approve proceeding with Update to Staffing Assessment Study. Mayor Zollman called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman Noes: None Absent: None Abstain: None	None Required. Assessment update underway with final report to be completed by Jan 31 2025
2024-334	December 17, 2024	Consideration of Approval for Budget Amendment for Additional \$1500 for newly elected Councilmember to attend the League of CA Cities /CAL Cities New Mayors and Council Members Academy, January 22-24, 2025 in Sacramento	City Clerk	MOTION: Vice Mayor McLewis moved and Mayor Zollman seconded the motion to approve Budget Amendment for Additional \$1500 for newly elected Councilmember to attend the League of CA Cities /CAL Cities New Mayors and Council Members Academy, January 22-24, 2025 in Sacramento. Mayor Zollman called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Carter,	None Required. Councilmember Carter to attend League of CA Cities conference as well as Mayor and Vice Mayor

				Hinton Vice Mayor McLewis and Mayor Zollman Noes: Councilmember Maurer Absent: None Abstain: None	
2024-335	December 17, 2024	Designating Voting Delegate and Alternate(s) to Vote in the Mayor's Absence for the 2025 Sonoma County Mayors and Councilmembers City Selection Committee Meetings and Sonoma County Mayors and Councilmembers Board and General Membership Association Meetings	City Clerk	MOTION: Councilmember Maurer moved and Mayor Zollman seconded the motion to ratify and approve Designating Voting Delegate and Alternate(s) to Vote in the Mayor's Absence for the 2025 Sonoma County Mayors and Councilmembers City Selection Committee Meetings and Sonoma County Mayors and Councilmembers Board and General Membership Association Meetings as follows: Mayor Vice Mayor Carter Hinton Maurer Mayor Zollman called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Carter, Hinton, Maurer, Vice Mayor McLewis and Mayor Zollman Noes: None Absent: None Abstain: None	None Required. Letter sent to Sonoma County Mayors and Councilmembers Association
2024-336	December 17, 2024	a. Departmental Reports b. Update/Status of Active Transportation Plan	City Manager	None Required. Informational Only	None Required
2024-337	December 20 2024	CLOSED SESSION AGENDA ITEM(S): 1. Conference with Labor Negotiators (Gov. Code section 54957.6) Agency Designated Representatives: Labor Negotiator/Human Resources/Assistant City Manager/City Clerk Service Employees International Union (SEIU) - Public Works and Administrative	Assistant City Manager/City Clerk	No Report Out	No Report Out