

Monthly Statistics

- Received and Processed six (6) Public Records Act Requests (PRAs)
- Processed Thirty (30) City Council Agenda Reports
- Meeting Hours: 96 (Clerk) 70 (City Manager) City Meetings Conducted/Attended such as:
 - City Council Regular Meetings and Closed Sessions
 - Agenda Review Committee
 - Budget Committee
 - Fire Ad Hoc Committee
 - EIFD Ad Hoc Committee
 - Ad Hoc Committee on City Council Policies and Procedures
 - Ad Hoc Garbage Proposals /Franchise Agreement Approved
 - Non Profit Collaborative
 - Library Ad Hoc
 - Miscellaneous Meetings with Members of the Council; Community Members; Organizations
- Attended 4 Trainings

Noteworthy Information

1. Completed interviews for police chief, including community panel and with outside police chiefs
2. Made further progress with Citygate on analyzing finances of fire reorganization
3. Continued assessment of fire station needs
4. On-boarding for new Community Development Director
5. Discussions with Barlow Hotel developer and team
6. Updated budget projections for some departments
7. Developed proposals and agenda items to expand Fire Department staffing, including new stipend policy and creation of Fire Captain job description and positions.
8. Interviewed applicants for Engineering Technician Position; No Hire; conducting second recruitment
9. Processing City related personnel/workman compensation and litigation matters
10. Garbage Franchise Agreement approved/Transition Plan Initiated
11. Met with development review committee to discuss various ongoing projects such as:
 - a. Canopy
 - b. Healdsburg Avenue
 - c. Barlow Hotel
12. Met with Consultant on Classification and Compensation Study; Interviews in progress with all Departments; questionnaires sent out to employees; Completion date estimated February 2024
13. Overseeing the Analy High School/SRJC Internship Program; Council approved extension of program
14. Attended Non Profit Collaborative Meeting
15. Attended Ad Hoc Library Committee meeting
16. Continued discussions as part of the Fire Ad Hoc Committee with Gold Ridge.