

BUDGET COMMITTEE RECAP OF MEETING OF JUNE 25, 2024

The Budget Committee discussed having one document that listed all the proposed reductions in one document.

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The Committee discussed the following budgets:

Engineering
Public Works Reorganization

Discussed: Adding \$5000 for Garbage Franchise Proposal review by GHD
 Adding information to the matrix of potential for reduction of engineering services for
 routine items due to budget reduction
 Staff (GHD) stated the proposal staffing structure is sustainable
 Staff also discussed the potential for a job title/job description change to be reviewed in the future for
 staffing for the engineering department

Of Note: The Committee discussed Baker Tilly and stated they want to ensure that the budget proposed contains the same information in the presentation model.

Committee Requested:

 Breakdown /explanation of impacts/costs for:

 All City owned Buildings

 Requested a snapshot in the grid of City buildings and what we provide for maintenance (staffing costs/materials, etc.)

Requested Need definition of preventative maintenance versus maintenance, such as:

High weed mowing – maintenance

Resealing bench – preventative maintenance

Costs of Staff time for preventative/hours and dollar amounts

Costs of staff time for Maintenance/hours and dollar amounts

Councilmember Maurer discussed: Staff stated no shortage of staff time needed for PW

Vice Mayor Zollman discussed:

 Running list/log of staff time/hours on various items such as:

 Unhoused

 Vandalism

 Would like to see this data

Discussed having SAFE included in this budget and that this data and information affects the bottom line

Councilmember Maurer discussed:

- Like the idea of a balanced budget
- Losing one position to the water/sewer fund
- Propose not to freeze maintenance worker II position
- Keep City bright/clean
- People upset of degradation of City
- Visual issue
- Goes beyond safety
- Not see City degrade
- If lose maintenance worker position City further degrades
- Plaza fountain needs repairs

Vice Mayor Zollman discussed:

- Concur
- Hears from downtown business of cleanliness such as cleaning of sidewalks
- If unpleasant -no one wants to be there
- Revisit the idea returning this position to the budget
- Need more people to come into the City
- Need more people on Main Street

Councilmember Maurer discussed: If the position is unfrozen, the Maintenance Worker can take care of things in plaza/park/make Sebastopol beautiful

Vice Mayor Zollman discussed:

- Consider a contract with Becoming Independent again
- Relook at that

Councilmember Maurer discussed:

- Libby Pond
- Ives Park
- Fencing
- Questioned if this was in the budget? Staff stated no sand discussed need for Special Engineering/Army Corp/Environmental review

Councilmember Maurer discussed:

- Applying to Rotary for grants
- Discussed dark sky lighting
- Receiving complaints about some bright street lights
- Advocated for PGE to give lowest K lights (2700)
- Move in direction of lower K lighting
- Get covers for lights
- Exploring options to reduce brightness of the street lights

Staff commented: Will look into/different style/downward facing/different K (meet illumination requirements); look at modification

Councilmember Maurer commented: When PGE replace do they replace with 2700 K? Staff stated yes.

Councilmember Maurer discussed costs for pet waste bags. Staff stated that is for a year supply of pet waste bags as well as a buffer to accommodate dispensers.

Councilmember Maurer discussed: EV Charging Station and maintenance; Does City make money off EC charging stations? Staff stated the City breaks even.

Vice Mayor Zollman questioned if the income offsets the costs. Staff stated yes. Staff stated: EV not fast chargers – being utilized less and less
Infrastructure highest cost

Vice Mayor Zollman requested staff:

Reach out to SCP and discuss an assessment City wide

Councilmember Maurer discussed:

- Infrastructure
- Street markings/paint/thermoplastic
- Florescent flashing on bottom of stop signs and cross walks
- Invest in more of those (especially on Main routes)

Vice Mayor Zollman discussed: Tie this into Caltrans Grant

Councilmember Maurer discussed suggestion to have plastic bollards to protect bikers.

The Committee discussed:

Senior Center

Ives Pool

Community Center

Vice Mayor Zollman discussed:

- Parity
- Disagree with SCCC assuming title of parks and recreation department
- Value Community Center as much as Senior Center, Sebastopol World Friends, Center for the Arts
- If asking Senior Center to take deduction, will be asking others to do the same
- All non-profits need to be sustainable
- Not thrilled with reduction to Senior Center but all non-profits need to be a sustainable partner
- This applies to Ives Pool as well
- Not like seeing this reduction
- Will not support the reduction if not see other proposes cuts for other non-profits

Councilmember Maurer discussed: Supports funding SCCC for \$58,300 to end of year

Vice Mayor Zollman discussed: He did not support that contribution; Stated the City funded SCCC \$353,000 last year; Stated could make funding with fundraiser and be sustainable

Councilmember Maurer discussed: SCCC has done a lot of outreach; Comfortable with budget for SCCC; hard to go from receiving \$353,000 to nothing; supported funding for half a year; hope they become sustainable; If maintenance is funding for other buildings – okay to fund maintenance for this SCCC

City Manager Schwartz discussed: fire protection improvements and that SCCC could close in 90 days if not completed

Vice Mayor Zollman discussed: Requested SCCC have a good explanation to explain to other non-profits why they should get this proposed funding and why they need more help than other non-profits

IVES POOL:

Vice Mayor Zollman discussed: Same emphasis for all non-profits; Service on behalf of City; Work to be self sufficient
Increasing rates of swimmers; Good faith promise and effort

Councilmember Maurer discussed: Update of outdoor shower area; Painting; Pool deck

Staff stated it is in the budget.

FIRE DEPARTMENT

Vice Mayor Zollman discussed:

- Medical Calls

- 60% Trip and Falls
- Like to reduce that number
- Discussed with Steve Thibodeau who stated these calls are secondary repeats/discharged patients
- Communication with Kaiser/wants more data/slip and falls/City
- Would like that data
- How much to pay to get that data
- How to assist County to get data
- Discussed SAFE Team/How it can help the Fire Department
- Discussed potential SAFE Ad hoc/how much staff time (hours and costs if Fire on Ad Hoc Committee)
- CERT Program/Discussed Chief from Long Beach Analysis of CERT and requested the Fire Chief reach out to the Long Beach Chief

Councilmember Maurer discussed:

Funding for Fire station building/thought this was from the Measure H funds (\$5M)

Fire Chief commented: That figure was from 2020/way behind the curve

City Manager Schwartz commented: Discussed deb payment for the fire truck using Measure H revenue

Councilmember Maurer discussed: Questioned need for \$15000 outreach for consolidation

Fire Chief commented: Nuance and messaging/strategic/need for Professional consultant/mailers/informational sheet

Councilmember Maurer discussed:

MYN

Fire Assessment Study – does this cost \$60,000?

Fire Chief commented: Need to decide what is wanted/ where we want to be in the timeline/be shovel ready/want to be prepared and not delay the process

City Manager Schwartz discussed bonds.

City staff discussed LAFCO requirements/contributions of city

Councilmember Maurer discussed: Can there be temporary /portable buildings

Fire Chief commented: Discussed different stages/staggered project

Vice Mayor Zollman discussed:

- Requested explanation of bond issuance in matrix
- Requested LAFCO requirements in Matrix
- Not supportive of Map Your Neighborhood funding unless there is an analysis done
- Requested the Fire Chief call Long Beach Fire Chief/getting analysis of continue MYN or slow down and bring back CERT program

Fire Chief commented:

- Discussed liability/good Samaritan
- Analysis of effectiveness of CERT and MYN
- Both have merits
- Start pursuing CERT

- MYN has merit
- Do we want to include or not include funding is the question

Councilmember Maurer asked costs for landline for 9-1-1.

Fire Chief commented the calls go to Police Department first.

Vice Mayor Zollman discussed:

- Prevention
- CIRA Ratings for claims
- SAFE
- Saves wear and tear on fire personnel

Dive in with Kaiser/Sutter for potential funding

ACTION ITEMS:

Engineering	<p>Include Funding of \$5000 for GHD - Review of Garbage Franchise Agreement Describe in matrix Engineering limited services to the public Describe how proposed staffing for consolidation is sustainable</p>
Public Works	<p>Unfreeze Maintenance Worker 2 Position currently frozen Review of Becoming Independent Contract List of City Buildings that we provide maintenance for into the Matrix Explanation/Descriptions/Examples of Preventative Maintenance What is staff time needed for preventative maintenance – hours and dollars What is staff time needed for maintenance -hours and dollars Explanation of Issues of Fencing at Libby and Ives Park (Engineering/Environmental/Look for grants) Work with Sonoma Clean Power to see about conducting an assessment of the City/partner with City Review costs for reflectors/signs – include estimate for dollars/staff time/maintenance and supplies (safety)</p>
Senior Center	<p>Staff to bring back Revised Budget with Correct Allocations for Senior Center/Ives Pool/SCCC (ensure cost allocation is correct)</p>
SCCC	<p>Sandra Maurer – supports funding for half year Stephen Zollman – does not support funding</p>
Fire Department	<p>Amount of Staff Time (Hours and Dollars) to have Fire be on ad hoc committee (SAFE) if created by Council Would like to see information on funding/costs for CERT Program Clarification on Payment of Fire Engine (How will this be paid for – debt service? Fire department)? Vice Mayor Zollman – Include funding; however, not supportive of Map your Neighborhood at this time unless there is an analysis (see analysis from Long Beach Chief) Councilmember Maurer – See Contract/Requires reporting/assessment of work doing/see benchmarks/what are we paying for/Not seen much outreach/strategies/what new neighborhoods brought on/accounting CERT – training for individuals/neighborhoods Review of Best Approach for Citizen Engagement for MYN or CERT</p>

Building	Explore terminating Flood Gauge Contract Explore other avenues to assist in paying
City Attorney	Re-allocation of Budget costs for city attorney and outside legal services; details to be included in matrix
City Manager	Shifting \$10,000 from Council budget to City Manager Budget Detailed information as to scope of work/projects/what is outside scope of work Councilmember Maurer – Supports funding to analytic support Vice Mayor Zollman – spell out analytic support; if want more - put in more but tell why want more; tie to specific example Break down costs for facilitator \$6000 for Laura Hagar invoice; need detailed information; complying with contract

LIST OF PROPOSED CUTS INTO ONE CONSOLIDATED DOCUMENT