

**BUDGET COMMITTEE RECAP OF MEETING OF JUNE 24, 2024**

CITY MANAGER SCHWARTZ PROVIDED AN OVERVIEW OF THE BUDGET (HIGH LEVEL PERSPECTIVE)

Current Snapshot as of today:

- Budget general fund net surplus \$123,519 (however, this is based on one time building fees of \$860,000; does not include \$300,000 preserving asset maintenance, drawing down reserves from tech fund, holding positions vacant, cutting contracts and that any additions or restorations will change that net figure as we go through the budget process.
- Discussed reversal of Unfunded Allocated Liability from Non Departmental to Departmental Budgets for Transparency and Consistency
- Discussed reversal of Pension Funding from Non Departmental back to Departmental Budgets

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The Committee discussed the following budgets:

- Planning
- Police
- Capital Improvement Program (CIP)

Committee General Comments:

- Consensus: Support returning Unfunded Allocation Liabilities to each Department
- Consensus: Support returning Pension Liabilities to each Department
- Consensus: Support City Manager to consult with Bob Leland for presentation (City Manager to kick off presentation with Bob Leland's presentation to incorporate the proposed budget as recommended by the Budget Committee)
- Consensus: All Documents to contain the "Revised Date" at the top of the document
- Consensus: All Reductions Need to be in "Red" Color for Easy Reference/Identification
- Consensus: Update of Glossary Terms – Include all Acronyms and Explanations

Committee Department Comments:

PLANNING DEPARTMENT:

- Consensus: Requested Planning Director providing funding costs for Boards, Commission and Committees as discussed at budget committee and post to the City web site

(Recommended):

Discussion of leveraging the Caltrans Grant  
Requested Break Down of Affordable Housing Costs/Registry  
\$\_\_\_\_\_ to be placed back into the Planning Department  
budget as a place holder to be reviewed at later time); Requested  
Planning Director to broaden the language as discussed

POLICE DEPARTMENT:

Consensus:

SAFE Program – Requested the Police Chief do a deeper dive into  
statistics; understand that it would not impact this year’s budget as  
it will take at least a year if implemented; Requested the Police  
Chief to return with how this would impact staff time if a City  
Council Ad Hoc Committee were created  
Support funding the one Officer Position and One Dispatch  
Position (both currently vacant) – Total Amount:  
\$\_\_\_\_\_ (Total for both positions)  
\$\_\_\_\_\_ Reduction in Overtime  
(Requested narrative with staffing modes/national policy for  
staffing for best practices for police departments;  
Recommendation for funding positions contingent on the  
creation of an Ad Hoc Committee for SAFE with numbers to be  
reviewed next year  
Review of Homeless Outreach Coordinator contract if SAFE in  
place  
Support Funding of Emergency Operations Center (EOC)  
assessment for emergency operations; Vice Mayor Zollman  
requested the CERT program to be reviewed; Vice Mayor Zollman  
requested a presentation on EMS Response (how is new  
ambulance provider meeting their requirements)  
Police Chief to provide detailed narrative on how the assessment  
will benefit the City operations emergency plans; and also how the  
EMS is helpful to the Police Department  
Of Note: EMS is not under the purview of the City; EMS will be  
providing a presentation at a future City Council Meeting  
Per Police Chief: County OES (Office of Emergency Services)  
agreed to soft opening of EOC for assessment in next few months

CAPITAL IMPROVEMENT PROGRAM (CIP):

Consensus:

Memo Part of CIP when returned for final review (include  
retention payments for projects/Which Fiscal year will these be  
paid)  
Grid for CIP – New Projects – Explanation why not see a Grid that  
is similar to all departments): Staff will put that in the memo as  
well as in the agenda report

SCCC

Fire Safety: \$70,000

Councilmember Maurer supports funding for the Community Center safety repairs for Fire/recommended this be funded through the flood mitigation funds

Vice Mayor Zollman stated he does not support and is not prepared to sign off on this request. He stated he does not want to shut down any non profit, but does not support currently where it exists; stated if SCCC wants to keep the lights open; to consider merging such at the Veterans / Center for the Arts building, and there is an open invitation from the Center for the Arts to join their location

Would support an ad hoc committee to discuss further the SCCC building

Not in favor of \$85,000 for assessment

Discussed the Barlow hotel and their analysis/study to address flooding

Suggested the City review that report to see what they are doing for flooding

Members Divided on spending for fire related items

City Manager discussed an agenda item for the entire Council to address this policy question of future of the SCCC

CIP PROJECTS:

Would like the bicycle committee to weigh in on the Bodega/Valley View bike lanes/not sure if they are needed there

Committee Consensus:

Need more information

Requested the information be included in the agenda item report for July 2<sup>nd</sup>