

RESOLUTION NUMBER: 6586-2024

CITY OF SEBASTOPOL

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEBASTOPOL TO ADOPT A RESOLUTION APPROVING THE CITY'S REVISED PUBLICLY AVAILABLE PAY SCHEDULE, EFFECTIVE JULY 1, 2023 THROUGH JUNE 30, 2024

WHEREAS, The City Council of the City of Sebastopol has established, approved, and adopted a fair and equitable compensation plan with pay ranges for approved classifications; and

WHEREAS, The California Code of Regulations section 570.5 requires a publicly available pay schedule that is current and accurate and reflects the position title for every employee position and shows the pay rate for each identified position; and

WHEREAS, The pay ranges on the attached pay schedule supersede any prior pay ranges and may be changed only upon approval of the City Council.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Sebastopol hereby adopts this Resolution approving the City's Revised Publicly Available Pay Schedule as set forth in Exhibit A, effective July 1, 2023 through June 30, 2024.

The above and foregoing Resolution was duly passed, approved, and adopted at a meeting by the City Council on the 7th day of May 2024.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by the City of Sebastopol City Council by the following vote:

VOTE:

Ayes: Councilmembers Hinton, Maurer, McLewis, Vice Mayor Zollman and Mayor Rich

Noes: None

Absent: None

Abstain: None

APPROVED: 
Diana Gardner Rich, Mayor

ATTEST: 
Mary C. Gourley, Assistant City Manager/City Clerk, MMC

APPROVED AS TO FORM: 
Larry McLaughlin, City Attorney

CITY OF SEBASTOPOL - PAY RATES, RANGES & STIPEND

Job Classification	Group	Step	Hourly	Bi-Weekly	Monthly	Annually
City Council	N/A			N/A	\$ 300	\$ 3,600
MANAGEMENT						
City Manager	Appointed	N/A	\$117.79	\$ 9,423	\$ 20,417	\$ 245,000
City Attorney	Appointed	A	\$ 76.95	\$ 6,156	\$ 13,338	\$ 160,058
		B	\$ 80.79	\$ 6,463	\$ 14,004	\$ 168,045
		C	\$ 84.83	\$ 6,786	\$ 14,704	\$ 176,444
		D	\$ 89.07	\$ 7,126	\$ 15,439	\$ 185,270
		E	\$ 93.52	\$ 7,482	\$ 16,210	\$ 194,524
Assistant City Manager City Clerk	Appointed	A	\$ 71.58	\$ 5,727	\$ 12,408	\$ 148,891
		B	\$ 75.16	\$ 6,013	\$ 13,028	\$ 156,340
		C	\$ 78.92	\$ 6,313	\$ 13,679	\$ 164,148
		D	\$ 82.86	\$ 6,629	\$ 14,363	\$ 172,354
		E	\$ 87.01	\$ 6,961	\$ 15,081	\$ 180,974
Administrative Services Director	Unrepresented	A	\$ 69.60	\$ 5,568	\$ 12,064	\$ 144,774
		B	\$ 73.08	\$ 5,847	\$ 12,668	\$ 152,017
		C	\$ 76.74	\$ 6,139	\$ 13,301	\$ 159,618
		D	\$ 80.57	\$ 6,446	\$ 13,966	\$ 167,590
		E	\$ 84.60	\$ 6,768	\$ 14,665	\$ 175,976
Community Development Director	Unrepresented	A	\$ 75.37	\$ 6,030	\$ 13,064	\$ 156,768
		B	\$ 79.14	\$ 6,331	\$ 13,717	\$ 164,604
		C	\$ 83.09	\$ 6,647	\$ 14,402	\$ 172,824
		D	\$ 87.24	\$ 6,979	\$ 15,122	\$ 181,464
		E	\$ 91.60	\$ 7,328	\$ 15,878	\$ 190,536
City Clerk	Appointed	A	\$ 65.05	\$ 5,204	\$ 11,275	\$ 135,300
Finance Director	Unrepresented	B	\$ 68.29	\$ 5,463	\$ 11,837	\$ 142,048
		C	\$ 71.72	\$ 5,738	\$ 12,432	\$ 149,180
		D	\$ 75.31	\$ 6,025	\$ 13,054	\$ 156,643
		E	\$ 79.07	\$ 6,326	\$ 13,705	\$ 164,464
Building Official	Unrepresented	A	\$ 58.25	\$ 4,660	\$ 10,097	\$ 121,159
		B	\$ 61.16	\$ 4,892	\$ 10,600	\$ 127,204
		C	\$ 64.22	\$ 5,138	\$ 11,132	\$ 133,579
		D	\$ 67.43	\$ 5,395	\$ 11,688	\$ 140,257
		E	\$ 70.79	\$ 5,664	\$ 12,271	\$ 147,252
Engineering Director Planning Director	Unrepresented	A	\$ 65.39	\$ 5,231	\$ 11,335	\$ 136,016
		B	\$ 68.66	\$ 5,492	\$ 11,900	\$ 142,805
		C	\$ 72.09	\$ 5,767	\$ 12,496	\$ 149,951
		D	\$ 75.70	\$ 6,056	\$ 13,121	\$ 157,456
		E	\$ 79.48	\$ 6,358	\$ 13,777	\$ 165,318

CITY OF SEBASTOPOL - PAY RATES, RANGES & STIPEND

Job Classification	Group	Step	Hourly	Bi-Weekly	Monthly	Annually
MANAGEMENT						
Fire Chief	Unrepresented	A	\$ 66.05	\$ 5,284	\$ 11,449	\$ 137,393
		B	\$ 69.34	\$ 5,548	\$ 12,020	\$ 144,237
		C	\$ 72.82	\$ 5,826	\$ 12,622	\$ 151,466
		D	\$ 76.45	\$ 6,116	\$ 13,252	\$ 159,025
		E	\$ 80.28	\$ 6,422	\$ 13,915	\$ 166,984
Police Chief	Unrepresented	A	\$ 67.20	\$ 5,376	\$ 11,648	\$ 139,776
		B	\$ 70.56	\$ 5,644	\$ 12,230	\$ 146,757
		C	\$ 74.08	\$ 5,927	\$ 12,841	\$ 154,096
		D	\$ 77.79	\$ 6,223	\$ 13,484	\$ 161,807
		E	\$ 81.68	\$ 6,535	\$ 14,159	\$ 169,904
Public Works Superintendent	Unrepresented	A	\$ 63.74	\$ 5,099	\$ 11,048	\$ 132,574
		B	\$ 66.92	\$ 5,353	\$ 11,599	\$ 139,183
		C	\$ 70.26	\$ 5,621	\$ 12,179	\$ 146,151
		D	\$ 73.78	\$ 5,902	\$ 12,789	\$ 153,463
		E	\$ 77.47	\$ 6,197	\$ 13,428	\$ 161,132

CITY OF SEBASTOPOL - PAY RATES, RANGES & STIPEND

Job Classification	Group	Step	Hourly	Bi- Weekly	Monthly	Annually
MID-MANAGEMENT						
Assistant Public Works Superintendent Engineering Manager	Unrepresented	A	\$ 50.68	\$ 4,054	\$ 8,784	\$ 105,407
		B	\$ 53.21	\$ 4,256	\$ 9,222	\$ 110,667
		C	\$ 55.87	\$ 4,469	\$ 9,683	\$ 116,202
		D	\$ 58.65	\$ 4,692	\$ 10,167	\$ 121,999
		E	\$ 61.59	\$ 4,927	\$ 10,676	\$ 128,113
Fire Engineer	Unrepresented	A	\$ 35.77	\$ 2,862	\$ 6,201	\$ 74,411
		B	\$ 37.56	\$ 3,005	\$ 6,511	\$ 78,129
		C	\$ 39.44	\$ 3,155	\$ 6,835	\$ 82,026
		D	\$ 41.41	\$ 3,313	\$ 7,177	\$ 86,129
		E	\$ 43.48	\$ 3,478	\$ 7,537	\$ 90,439
Principal Civil Engineer	Unrepresented	A	\$ 59.12	\$ 4,730	\$ 10,248	\$ 122,976
		B	\$ 69.16	\$ 5,533	\$ 11,988	\$ 143,851
		C	\$ 72.61	\$ 5,809	\$ 12,587	\$ 151,039
		D	\$ 76.25	\$ 6,100	\$ 13,217	\$ 158,599
		E	\$ 80.06	\$ 6,405	\$ 13,877	\$ 166,530
Senior Civil Engineer	Unrepresented	A	\$ 52.44	\$ 4,195	\$ 9,089	\$ 109,068
		B	\$ 61.34	\$ 4,907	\$ 10,632	\$ 127,589
		C	\$ 64.41	\$ 5,152	\$ 11,164	\$ 133,965
		D	\$ 67.62	\$ 5,410	\$ 11,721	\$ 140,657
		E	\$ 71.01	\$ 5,681	\$ 12,308	\$ 147,693
Police Captain	Unrepresented	A	\$ 61.22	\$ 4,898	\$ 10,612	\$ 127,342
		B	\$ 64.28	\$ 5,143	\$ 11,142	\$ 133,709
		C	\$ 67.50	\$ 5,400	\$ 11,700	\$ 140,394
		D	\$ 70.87	\$ 5,670	\$ 12,284	\$ 147,414
		E	\$ 74.42	\$ 5,953	\$ 12,899	\$ 154,784
Police Lieutenant	Unrepresented	A	\$ 56.24	\$ 4,499	\$ 9,748	\$ 116,973
		B	\$ 59.06	\$ 4,725	\$ 10,237	\$ 122,839
		C	\$ 62.01	\$ 4,961	\$ 10,748	\$ 128,980
		D	\$ 65.10	\$ 5,208	\$ 11,284	\$ 135,411
		E	\$ 68.36	\$ 5,469	\$ 11,850	\$ 142,199

CITY OF SEBASTOPOL - PAY RATES, RANGES & STIPEND

Job Classification	Group	Step	Hourly	Bi-Weekly	Monthly	Annually
MISCELLANEOUS						
Accountant Analyst (Confidential)	Unrepresented	A	\$ 43.48	\$ 3,478	\$ 7,537	\$ 90,439
		B	\$ 45.66	\$ 3,653	\$ 7,914	\$ 94,969
		C	\$ 47.94	\$ 3,835	\$ 8,310	\$ 99,720
		D	\$ 50.34	\$ 4,027	\$ 8,725	\$ 104,704
		E	\$ 52.85	\$ 4,228	\$ 9,161	\$ 109,937
Accountant	SEIU	A	\$ 39.54	\$ 3,163	\$ 6,854	\$ 82,243
		B	\$ 41.51	\$ 3,321	\$ 7,196	\$ 86,349
		C	\$ 43.59	\$ 3,487	\$ 7,556	\$ 90,667
		D	\$ 45.77	\$ 3,661	\$ 7,933	\$ 95,197
		E	\$ 48.06	\$ 3,845	\$ 8,330	\$ 99,965
Associate Planner	SEIU	A	\$ 42.63	\$ 3,410	\$ 7,389	\$ 88,663
		B	\$ 44.87	\$ 3,590	\$ 7,778	\$ 93,331
		C	\$ 47.23	\$ 3,779	\$ 8,187	\$ 98,246
		D	\$ 49.72	\$ 3,978	\$ 8,619	\$ 103,424
		E	\$ 52.34	\$ 4,187	\$ 9,072	\$ 108,863
Assistant Planner	SEIU	A	\$ 38.95	\$ 3,116	\$ 6,751	\$ 81,007
Junior Accountant		B	\$ 40.90	\$ 3,272	\$ 7,089	\$ 85,069
Management Analyst		C	\$ 42.94	\$ 3,435	\$ 7,442	\$ 89,310
Administrative Technician		D	\$ 45.08	\$ 3,607	\$ 7,814	\$ 93,771
		E	\$ 47.34	\$ 3,787	\$ 8,206	\$ 98,467
Administrative Assistant	SEIU	A	\$ 29.46	\$ 2,357	\$ 5,106	\$ 61,275
		B	\$ 30.93	\$ 2,474	\$ 5,361	\$ 64,332
		C	\$ 32.48	\$ 2,598	\$ 5,629	\$ 67,554
		D	\$ 34.10	\$ 2,728	\$ 5,911	\$ 70,927
		E	\$ 35.81	\$ 2,865	\$ 6,208	\$ 74,494
Account Clerk I	SEIU	A	\$ 25.22	\$ 2,017	\$ 4,371	\$ 52,449
		B	\$ 26.47	\$ 2,118	\$ 4,589	\$ 55,065
		C	\$ 27.80	\$ 2,224	\$ 4,819	\$ 57,832
		D	\$ 29.19	\$ 2,335	\$ 5,059	\$ 60,710
		E	\$ 30.65	\$ 2,452	\$ 5,313	\$ 63,753
Account Clerk II	SEIU	A	\$ 31.43	\$ 2,515	\$ 5,448	\$ 65,378
		B	\$ 33.01	\$ 2,641	\$ 5,722	\$ 68,669
		C	\$ 34.67	\$ 2,774	\$ 6,009	\$ 72,112
		D	\$ 36.39	\$ 2,911	\$ 6,308	\$ 75,692
		E	\$ 38.22	\$ 3,058	\$ 6,625	\$ 79,506
Office Assistant	SEIU	A	\$ 22.53	\$ 1,803	\$ 3,906	\$ 46,872
		B	\$ 23.65	\$ 1,892	\$ 4,100	\$ 49,199
		C	\$ 24.84	\$ 1,987	\$ 4,305	\$ 51,664
		D	\$ 26.09	\$ 2,087	\$ 4,522	\$ 54,266
		E	\$ 27.40	\$ 2,192	\$ 4,749	\$ 56,993

CITY OF SEBASTOPOL - PAY RATES, RANGES & STIPEND

Job Classification	Group	Step	Hourly	Bi- Weekly	Monthly	Annually
MISCELLANEOUS						
Permit Technician	SEIU	A	\$ 35.41	\$ 2,832	\$ 6,137	\$ 73,644
Planning Technician		B	\$ 37.18	\$ 2,974	\$ 6,444	\$ 77,326
		C	\$ 39.04	\$ 3,123	\$ 6,766	\$ 81,195
		D	\$ 40.99	\$ 3,279	\$ 7,104	\$ 85,251
		E	\$ 43.04	\$ 3,443	\$ 7,460	\$ 89,519
Senior Administrative Assistant	SEIU	A	\$ 34.27	\$ 2,741	\$ 5,939	\$ 71,272
		B	\$ 35.97	\$ 2,878	\$ 6,235	\$ 74,824
		C	\$ 37.77	\$ 3,021	\$ 6,546	\$ 78,556
		D	\$ 39.65	\$ 3,172	\$ 6,873	\$ 82,480
		E	\$ 41.65	\$ 3,332	\$ 7,219	\$ 86,625

CITY OF SEBASTOPOL - PAY RATES, RANGES & STIPEND

Job Classification	Group	Step	Hourly	Bi-Weekly	Monthly	Annually
POLICE PERSONNEL						
Police Technician	SPOA	A	\$ 25.85	\$ 2,068	\$ 4,481	\$ 53,770
		B	\$ 27.14	\$ 2,171	\$ 4,703	\$ 56,442
		C	\$ 28.49	\$ 2,279	\$ 4,939	\$ 59,265
		D	\$ 29.93	\$ 2,394	\$ 5,188	\$ 62,253
		E	\$ 31.42	\$ 2,513	\$ 5,446	\$ 65,351
Police Community Services and Evidence Technician	SPOA	A	\$ 28.57	\$ 2,286	\$ 4,952	\$ 59,426
		B	\$ 30.00	\$ 2,400	\$ 5,200	\$ 62,400
		C	\$ 31.50	\$ 2,520	\$ 5,460	\$ 65,520
		D	\$ 33.07	\$ 2,646	\$ 5,732	\$ 68,786
		E	\$ 34.73	\$ 2,778	\$ 6,020	\$ 72,238
Police Dispatcher	SPOA	A	\$ 31.04	\$ 2,483	\$ 5,380	\$ 64,566
		B	\$ 32.60	\$ 2,608	\$ 5,651	\$ 67,815
		C	\$ 34.23	\$ 2,739	\$ 5,934	\$ 71,203
		D	\$ 35.94	\$ 2,875	\$ 6,230	\$ 74,755
		E	\$ 37.74	\$ 3,019	\$ 6,542	\$ 78,501
Police Records & Support Services Manager	SPOA	A	\$ 37.11	\$ 2,968	\$ 6,432	\$ 77,179
		B	\$ 38.96	\$ 3,117	\$ 6,753	\$ 81,034
		C	\$ 40.91	\$ 3,272	\$ 7,090	\$ 85,083
		D	\$ 42.95	\$ 3,436	\$ 7,445	\$ 89,337
		E	\$ 45.10	\$ 3,608	\$ 7,817	\$ 93,799
Police Officer	SPOA	A	\$ 40.63	\$ 3,251	\$ 7,043	\$ 84,518
		B	\$ 42.67	\$ 3,413	\$ 7,395	\$ 88,745
		C	\$ 44.79	\$ 3,583	\$ 7,764	\$ 93,165
		D	\$ 47.04	\$ 3,763	\$ 8,154	\$ 97,847
		E	\$ 49.39	\$ 3,951	\$ 8,561	\$ 102,735
Police Sergeant	SPOA	A	\$ 47.48	\$ 3,798	\$ 8,230	\$ 98,756
		B	\$ 49.85	\$ 3,988	\$ 8,640	\$ 103,685
		C	\$ 52.34	\$ 4,187	\$ 9,072	\$ 108,863
		D	\$ 54.96	\$ 4,397	\$ 9,526	\$ 114,315
		E	\$ 57.71	\$ 4,617	\$ 10,002	\$ 120,030

CITY OF SEBASTOPOL - PAY RATES, RANGES & STIPEND

Job Classification	Group	Step	Hourly	Bi- Weekly	Monthly	Annually
SEIU PHYSICAL FIELD PERSONNEL						
Laborer	SEIU	A	\$ 21.33	\$ 1,706	\$ 3,697	\$ 44,366
		B	\$ 22.40	\$ 1,792	\$ 3,882	\$ 46,583
		C	\$ 23.51	\$ 1,881	\$ 4,076	\$ 48,910
		D	\$ 24.69	\$ 1,975	\$ 4,280	\$ 51,361
		E	\$ 25.92	\$ 2,074	\$ 4,493	\$ 53,922
Maintenance Worker I	SEIU	A	\$ 26.08	\$ 2,086	\$ 4,520	\$ 54,239
		B	\$ 27.37	\$ 2,190	\$ 4,745	\$ 56,937
		C	\$ 28.74	\$ 2,300	\$ 4,982	\$ 59,788
		D	\$ 30.18	\$ 2,414	\$ 5,231	\$ 62,776
		E	\$ 31.69	\$ 2,535	\$ 5,493	\$ 65,915
Maintenance Worker II	SEIU	A	\$ 33.27	\$ 2,661	\$ 5,766	\$ 69,192
		B	\$ 34.93	\$ 2,795	\$ 6,055	\$ 72,662
		C	\$ 36.67	\$ 2,934	\$ 6,357	\$ 76,284
		D	\$ 38.51	\$ 3,081	\$ 6,675	\$ 80,098
		E	\$ 40.44	\$ 3,235	\$ 7,009	\$ 84,105
Maintenance Worker III Senior Parks & Facilities Maintenance Worker III	SEIU	A	\$ 38.87	\$ 3,110	\$ 6,738	\$ 80,855
		B	\$ 40.81	\$ 3,265	\$ 7,074	\$ 84,890
		C	\$ 42.86	\$ 3,429	\$ 7,429	\$ 89,145
		D	\$ 45.00	\$ 3,600	\$ 7,799	\$ 93,592
		E	\$ 47.24	\$ 3,779	\$ 8,188	\$ 98,260
Senior Maintenance Worker	SEIU	A	\$ 39.85	\$ 3,188	\$ 6,908	\$ 82,893
		B	\$ 41.85	\$ 3,348	\$ 7,253	\$ 87,038
		C	\$ 43.94	\$ 3,515	\$ 7,616	\$ 91,389
		D	\$ 46.13	\$ 3,690	\$ 7,996	\$ 95,947
		E	\$ 48.44	\$ 3,875	\$ 8,396	\$ 100,752
Senior Maintenance Worker-Water System Treatment Operator Senior Maintenance Worker-Sanitary Sewer System Operator	SEIU	A	\$ 40.65	\$ 3,252	\$ 7,045	\$ 84,546
		B	\$ 42.68	\$ 3,414	\$ 7,398	\$ 88,773
		C	\$ 44.82	\$ 3,585	\$ 7,768	\$ 93,220
		D	\$ 47.05	\$ 3,764	\$ 8,155	\$ 97,861
		E	\$ 49.41	\$ 3,952	\$ 8,564	\$ 102,763

CITY OF SEBASTOPOL - PAY RATES, RANGES

Job Classification	Amount	Hourly	Monthly
TEMPORARY/SEASONAL UNCLASSIFIED POSITIONS			
Living Wage - Per Ordinance		\$ 21.25	
Laborer		\$ 21.25	
Maintenance Assistant		\$ 21.25	
Office Assistant		\$ 21.25	
Per Diem Police Dispatcher Trainee		\$ 21.25	
Police Aide Trainee		\$ 21.25	
Video Recording Operator		\$ 21.25	
City Attorney			\$ 7,790
Part-time City Engineer		\$ 50.00	
Account Clerk (Temporary)		\$ 30.65	
Interim Professional - Temporary Staff	\$30 - \$60		
Per Diem Police Dispatcher ¹		\$ 35.94	
Police Reserve Officer ²		\$ 40.63	
Police Officer Trainee ³		\$ 32.51	

¹ Based on Dispatcher Step D hourly rate without benefits or pay incentives

² Based on Police Officer Step A hourly rate without benefits or pay incentives

³ Based on Police Officer Step A hourly rate less 20% with benefits

CITY OF SEBASTOPOL - PAY RATES, RANGES & STIPEND

VOLUNTEER FIREFIGHTER STIPEND	Amount
Emergency Call-Out	\$ 15.00
Extended On Scene (Overtime)	\$ 20.00
Firefighter Drill	\$ 15.00
Captain Drill	\$ 18.00
Volunteer Assistant Chief Drill	\$ 20.00
Captain Weekend Standby	\$ 500.00
Shift Pay	\$ 200.00

Clerical Correction: Page 10 added to document (was missing from agenda item report)