



**City of Sebastopol**  
Incorporated 1902  
Planning Department  
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## **UNAPPROVED DRAFT MINUTES**

PUBLIC ARTS COMMITTEE  
CITY OF SEBASTOPOL  
MINUTES OF APRIL 6, 2022

The notice of the meeting was posted on March 31, 2022.

### **DESIGN REVIEW BOARD:**

**CALL TO ORDER:** Chair Mills-Thysen called the meeting to order at 10:30AM

- 1. ROLL CALL:**
- |                 |   |
|-----------------|---|
| <b>Present:</b> | Marghe Mills-Thysen, Chair<br>Jeffrey Stucker, Vice Chair<br>Robert Brent, Committee Member<br>Barbara Harris, Committee Member |
| <b>Absent:</b>  | Lars Langberg, Committee Member   |
| <b>Staff:</b>   | Kari Svanstrom, Planning Director   |

- 2. APPROVAL OF MINUTES:** November 3, 2021, January 2, 2022

Vice Chair Stucker moved to approve the minutes as submitted.

Committee Member Brent seconded the motion.

Ayes: Chair Mills-Thysen, Vice Chair Stucker, and Committee Members Brent and Harris

Noes: None

Abstain: None

Absent: Committee Member Langberg

- 3. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:** None.

- 4. STATEMENTS OF CONFLICTS OF INTEREST:** None.

### **5. REGULAR AGENDA:**

- A.** Ives Park Sculpture Garden Update (installation, signage, submissions, opening ceremony, new sculpture call, etc.)
- a.** Community Sculpture Garden opening ceremony logistics.

Chair Mills-Thysen began the discussion with signage.

Director Svanstrom answered Committee questions and reported that she met with Public Works at the sculpture garden to determine placement of the art signage and entry signage. She also noted that the sign for the sculpture garden on High Street would go in front of the art center and she is dealing with the County on it. Once the signs are approved the Public Works' sign shop will produce them. Director Svanstrom confirmed that the PAC did not need to do anything further.

Chair Mills-Thysen moved on to the topic of submissions.

Director Svanstrom answered committee questions and reported there had been no comments or submissions yet. She noted that a number of Marin County cities are working with the Voigt Family Sculpture Foundation to get sculptures placed in parks.

Committee Member Harris stated she previously worked with the Voigt Foundation and volunteered to follow up with them and the other Marin County cities they have worked with.

The Committee discussed various ways to advertise the sculpture call to ensure it is being received, and other ways to send the call out. The committee also discussed the lack of submissions and ways to rectify that, such as extending the application deadline, longer length of viewing times, paying the chosen artists a stipend from the Public Art Fund, resending the call notification or rescheduling the showing and opening ceremony, clarifying whether insurance is needed, including the Sculpture Jam artists, contacting the Sebastopol Art Gallery and Sonoma State Art Gallery, and contacting local professional artists.

The Committee decided to resend the notice of the sculpture call and publicize it in other ways. Committee Members volunteered to contact various individuals and organizations and work on compiling an updated contact list.

Vice Chair Stucker moved to push the remaining dates on the project timeline one month into the future, the submission deadline to approximately May 15<sup>th</sup>, a special PAC meeting to choose the sculptures by approximately May 20<sup>th</sup>, and the opening ceremony into early- to mid-July.

Committee Member Harris seconded the motion.

The maker of the motion amended the motion to specify the following:

Submission deadline: May 24<sup>th</sup>.

PAC meeting: Review sculptures at regular June 1<sup>st</sup> meeting.

Installation: To Be Determined. June to July.

Opening ceremony: July 23.

Updating the Sculpture Call.

The seconder of the motion accepted the amendment to the motion.

Ayes: Chair Mills-Thysen, Vice Chair Stucker, and Committee Members Brent and Harris

Noes: None

Abstain: None

Absent: Committee Member Langberg

Chair Mills-Thysen appointed herself and Committee Member Harris to a subcommittee to work on opening ceremony logistics.

**B. Library Sculpture Dedication Ceremony Logistics**

Chair Mills-Thysen appointed Committee Member Harris to a subcommittee to work on the library sculpture dedication ceremony logistics, with direction to bring a member of the library into the subcommittee. The subcommittee will choose the date of the dedication ceremony.

The Committee discussed paying for the dedication ceremony from the City budget for opening ceremonies, etc. The Committee discussed asking the library and other venues for assistance in getting the word out for the Public Sculpture Garden.

Chair Mills-Thysen requested that discussing possible recommendations for the City newsletter, doing a PAC newsletter, and posting with NPR be put on the agenda for PAC's next meeting.

**C. Brown Act Q&A**

Chair Mills-Thysen listed her questions regarding the Brown Act.

Director Svanstrom answered Committee questions.

**D. PAC Subcommittees**

- a. Opening Ceremony, Needs, Non-Member Associates**

**E. Absences from Committee Members and Staff**

**F. Discussion/Interest of Indoor Art Display at the Sebastopol Library**

**G. Connecting with Art Start**

**6. AGENDA ITEMS FOR FUTURE MEETINGS**

- a. Location of New Sculpture Call**

**7. PLANNING DEPARTMENT REPORT (Update on Future Agendas, Action of Other Boards and City Council)**

Director Svanstrom provided updates.

Chair Mills-Thysen indicated that Items D through G that was not discussed would be continued to the next PAC meeting's agenda. Committee Member Harris suggested signage for outdoor public sculpture also be agendized.

**8. ADJOURNMENT:** Committee Member Brent made a motion to adjourn the meeting. Vice Chair Stucker seconded the motion. The motion passed unanimously. Chair Mills-Thysen adjourned the meeting of the Sebastopol Public Arts Committee at 11:55 a.m. The next Special Public Arts Committee meeting will be held on April 20, 2022 at 10:30 a.m. The next Regular Public Arts Committee meeting will be held on May 4, 2022 at 10:30 a.m.