



City of Sebastopol
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APPROVED ACTION MINUTES

PLANNING COMMISSION
CITY OF SEBASTOPOL
MINUTES OF OCTOBER 22, 2024

PLANNING COMMISSION:

The notice of the meeting was posted on October 17, 2024.

1. CALL TO ORDER: Chair Fritz called the meeting to order at 6:00 p.m.

2. ROLL CALL:

- Present:** Chair Fritz,
Vice-Chair Hanley,
Commissioner Oetinger
Commissioner Burnes
- Absent:** Commissioner Fernandez
- Staff:** Jane Riley, Interim Community Planning Director
John Jay, Associate Planner
Nzuzi Mahungu, Planning Technician

3. APPROVAL OF MINUTES:

Commissioner Oetinger made a motion to approve the minutes of **October 8th, 2024**, as submitted.

Vice-Chair Hanley seconded the motion.

- VOTE:** motion passed, 4-0-0-1
- Ayes:** Vice-Chair Hanley, Commissioner Oetinger, Commissioner Burnes, Chair Fritz
- Noes:**
- Abstain:**
- Absent:** Commissioner Fernandez

4. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:

5. STATEMENTS OF CONFLICT OF INTEREST:

6. PUBLIC HEARINGS:

7. REGULAR AGENDA

A. Active Transportation Plan Milestone Update #3 was discussed.

B. Sustainable Transportation Grant was discussed.

C. Design Review Board and Planning Commission Combination was discussed.

Vice-Chair Hanley made a motion to approve the three points made in the Design Review Board and Planning Commission combination report.

- *Planning Commission/DRB membership be expanded to seven (7) members, with membership to include at least one architect, one landscape architect, and one allied construction industry member.*

- *Continue to have in-person with Zoom and live-streaming option meetings.*

- *Continue to have two meetings a month and current schedule*

Commissioner Oetinger seconded the motion.

VOTE: motion dies; 2-1-1-1

Ayes: Commissioner Oetinger, Vice-Chair Hanley

Noes: Chair Fritz

Abstain: Commissioner Burnes

Absent: Commissioner Fernandez

7. PLANNING DEPARTMENT REPORT was given by staff.

8. ADJOURNMENT: Chair Fritz adjourned the meeting of the Sebastopol Planning Commission at 8:32 p.m. The next regular Planning Commission meeting will be held on November 12th, 2024, at 06:00 p.m.