



**City of Sebastopol**  
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**APPROVED ACTION MINUTES**

PLANNING COMMISSION  
 CITY OF SEBASTOPOL  
 MINUTES OF SEPTEMBER 24, 2024

**PLANNING COMMISSION:**

The notice of the meeting was posted on September 19<sup>th</sup>, 2024.

**1. CALL TO ORDER:** Chair Fritz called the meeting to order at 6:00 p.m.

**2. ROLL CALL:**

**Present:** Chair Fritz,  
 Commissioner Oetinger  
 Commissioner Burnes  
 Commissioner Fernandez

**Absent:** Vice-Chair Hanley

**Staff:** Jane Riley, Interim Community Development Director  
 John Jay, Associate Planner  
 Nzuzi Mahungu, Planning Technician

**3. APPROVAL OF MINUTES:**

Commissioner Oetinger made a motion to approve the minutes of August 27<sup>th</sup>, 2024, as submitted.

Commissioner Fernandez seconded the motion.

**VOTE:** motion passed; 3-0-1-1  
**Ayes:** Commissioner Burnes, Commissioner Oetinger, Chair Fritz  
**Noes:** None  
**Abstain:** Commissioner Fernandez  
**Absent:** Vice-Chair Hanley

**4. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:**

**5. STATEMENTS OF CONFLICT OF INTEREST:** None.

**6. REGULAR AGENDA:**

**A. 7025 Coraline Court – Convalescent Housing**

Commissioner Oetinger made a motion to approve the application based off the facts, findings, and conditions as amended.  
Commissioner Burnes seconded the motion.

VOTE: motion passed; 3-1-0-1  
Ayes: Commissioner Burnes, Commissioner Oetinger, Chair Fritz  
Noes: Commissioner Fernandez  
Abstain: None  
Absent: Vice-Chair Hanley

**B. Walking Tour Discussion was discussed.**

**C. Vacation Rental Ordinance Report was discussed.**

**7. PLANNING DEPARTMENT REPORT was given by staff.**

**8. ADJOURNMENT:** Chair Fritz adjourned the meeting of the Sebastopol Planning Commission at 8:20 p.m. The next regular Planning Commission meeting will be held on October 8th, 2024, at 06:00 p.m.

**Respectfully Submitted:**

X   
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John Jay  
Associate Planner