



City of Sebastopol
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APPROVED ACTION MINUTES

PLANNING COMMISSION
CITY OF SEBASTOPOL
MINUTES OF February 27, 2024

PLANNING COMMISSION:

The notice of the meeting was posted on February 23rd, 2024.

1. CALL TO ORDER: Chair Fernandez called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Present: Chair Fernandez,
Vice-Chair Fritz,
Commissioner Oetinger
Commissioner Hanley
Absent: Commissioner Burnes
Staff: Kari Svanstrom, Planning Director;
John Jay, Associate Planner
Nzuzi Mahungu, Planning Technician

3. APPROVAL OF MINUTES: February 13, 2024

Commissioner Oetinger made a motion to approve the minutes of February 13, 2024 as amended.

Vice-Chair Fritz seconded the motion.

VOTE: motion passed; 3-0-1-1

Ayes: Chair Fernandez, Vice-Chair Fritz, Commissioner Oetinger

Noes:

Abstain: Commissioner Hanley

Absent: Commissioner Burnes

4. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:

Comments were made. Some comments were not within the purview of the Planning Commission. The Chair continued public comment to the end of the meeting.

5. STATEMENTS OF CONFLICT OF INTEREST: Paul Fritz recused himself for item 7A.

6. CONSENT ITEMS:

A. Vehicle Miles Traveled (VMT) Threshold – Adopt resolution recommending the City Council adopt the VMT Thresholds was discussed.

Vice-Chair Fritz made a motion to add to next agenda.
Commissioner Oetinger seconded the motion.

VOTE: motion passed; 4-0-0-1
Ayes: None
Noes: None
Abstain: None
Absent: Commissioner Burnes

7. PUBLIC HEARINGS

B. 494 High Street – Ted Luthin, Owner - Use Permit

Commissioner Oetinger made a motion to approve permit with conditions.
Commissioner Hanley seconded the motion.

VOTE: motion passed; 3-0-1-1
Ayes: Chair Fernandez, Commissioner Hanley, Commissioner Oetinger
Noes: None
Abstain: Vice-Chair Fritz
Absent: Commissioner Burnes

8. REGULAR AGENDA ITEMS

C. ELECTION OF OFFICERS

**Chair Fernandez made a motion to elect Vice-Chair Paul Fritz for Chair.
Commissioner Oetinger seconded the motion.**

VOTE: motion passed; 4-0-0-1
Ayes: Chair Fernandez, Vice-Chair Fritz, Commissioner Hanley, Commissioner Oetinger
Noes: None
Abstain: None
Absent: Commissioner Burnes

**Chair Fritz made a motion to elect Seth Hanley for Vice-Chair
Commissioner Oetinger seconded the motion.**

VOTE: motion passed; 4-0-0-1
Ayes: Commissioner Fernandez, Vice-Chair Fritz, Commissioner Hanley, Commissioner Oetinger
Noes: None
Abstain: None
Absent: Commissioner Burnes

9. SUBCOMMITTEE UPDATES

A. CAC LIASION was discussed

7. PLANNING DEPARTMENT REPORT was given by staff.

8. ADJOURNMENT: Chair Fernandez adjourned the meeting of the Sebastopol Planning Commission at 7:38 p.m. The next regular Planning Commission meeting will be held on March 12th, 2024 at 06:00 p.m.