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## UNAPPROVED DRAFT ACTION MINUTES

DESIGN REVIEW & TREE BOARD  
CITY OF SEBASTOPOL  
MINUTES OF JUNE 25, 2024

### **DESIGN REVIEW & TREE BOARD:**

The notice of the meeting was posted on June 20<sup>th</sup>, 2024.

**1. CALL TO ORDER:** Chair Langberg called the meeting to order at 6:00 p.m.

### **2. ROLL CALL:**

**Present:** Chair Langberg,  
Board Member Lynn Deedler  
Board Member Cary Bush  
Board Member Marshall Balfe (alternate)

**Absent:** Vice-Chair Hanley,  
Board Member Christine Level

**Staff:** David Woltering, Interim Planning Director;  
John Jay, Associate Planner;  
Nzuzi Mahungu, Planning Technician

### **3. APPROVAL OF MINUTES:**

The minutes of **September 5<sup>th</sup>, 2023** were continued to the next scheduled meeting on July 23, 2024.

Board Member Cary Bush made a motion to approve the minutes of **May 28<sup>th</sup>, 2024**, as submitted.

Board Member Lynn Deedler seconded the motion.

VOTE: motion passed; 3-0-0-2

Ayes: Chair Langberg, Board Member Cary Bush, Board Member Lynn Deedler

Noes: None

Abstain: None

Absent: Vice-Chair Hanley, Board Member Christine Level

**4. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:**

**5. STATEMENTS OF CONFLICT OF INTEREST:** None.

**6. REGULAR AGENDA:**

**7. PUBLIC HEARINGS**

**A. 845 Gravenstein Highway North – The Society of St. Vincent DePaul (Design Review) Continuation of May 28th, 2024, meeting**

Board Member Cary Bush made a motion to approve the project as presented with no further conditions.

Board Member Lynn Deedler seconded the motion.

VOTE: motion passed; 4-0-0-2

Ayes: Chair Langberg, Board Member Cary Bush, Board Member Lynn Deedler,  
Board Member Marshall Balfe

Noes: None

Abstain: None

Absent: Vice-Chair Hanley, Board Member Christine Level

**B. 6770 McKinley Street Suite 150 – The Lodge (Design Review)**

Board Member Lynn Deedler made a motion to approve the project based on the recommended findings of approval, subject to the conditions as provided in the Agenda packet.

Board Member Marshall Balfe seconded the motion.

VOTE: motion passed; 4-0-0-2

Ayes: Chair Langberg, Board Member Cary Bush, Board Member Lynn Deedler,  
Board Member Marshall Balfe

Noes: None

Abstain: None

Absent: Vice-Chair Hanley, Board Member Christine Level

**C. 8338/8441/8451/8480 Valley View Court – Green Valley Vista Condominiums (Tree Removal)**

Board Member Cary Bush made a motion based on the recommended findings of denial as provided in the Agenda packet.

Board Member Lynn Deedler seconded the motion.

VOTE: motion passed; 4-0-0-2

Ayes: Chair Langberg, Board Member Cary Bush, Board Member Lynn Deedler,  
Board Member Marshall Balfe

Noes: None

Abstain: None

Absent: Vice-Chair Hanley, Board Member Christine Level

**D. 540 Ellis Court – David Dietz (Tree Removal)**

Board Member Cary Bush made a motion to grant removal of the tree based on the evidence provided in the staff report and public testimony at the meeting showcasing unreasonably onerous maintenance issues.

Board Member Marshall Balfe seconded the motion.

VOTE: motion passed; 3-1-0-2

Ayes: Chair Langberg, Board Member Cary Bush, Board Member Marshall Balfe

Noes: Board Member Lynn Deedler

Abstain: None

Absent: Vice-Chair Hanley, Board Member Christine Level

**7. PLANNING DEPARTMENT REPORT was given by staff.**

**8. ADJOURNMENT:** Chair Langberg adjourned the meeting of the Sebastopol Design Review & Tree Board. The next regular Design Review & Tree Board meeting will be held on July 23, 2024, at 03:30 p.m.