



City of Sebastopol
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UNAPPROVED DRAFT ACTION MINUTES

DESIGN REVIEW & TREE BOARD
CITY OF SEBASTOPOL
MINUTES OF MAY 28, 2024

DESIGN REVIEW & TREE BOARD:

The notice of the meeting was posted on May 22, 2024.

1. CALL TO ORDER: Chair Langberg called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Present: Chair Langberg,
Vice-Chair Hanley,
Board Member Lynn Deedler
Board Member Cary Bush
Board Member Christine Level
Board Member Marshall Balfe (alternate)

Absent: None

Staff: David Woltering, Interim Planning Director
John Jay, Associate Planner
Nzuzi Mahungu, Planning Technician

3. APPROVAL OF MINUTES:

Board Member Cary Bush made a motion to approve the minutes of APRIL 23, 2024, as submitted.

Vice-Chair Hanley seconded the motion.

VOTE: motion passed; 5-0

Ayes: Chair Langberg, Vice-Chair Hanley, Board Member Lynn Deedler, Board Member Cary Bush, Board Member Christine Level

Noes: None

Abstain: None

Absent: None

4. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:

5. STATEMENTS OF CONFLICT OF INTEREST:

6. REGULAR AGENDA:

7. PUBLIC HEARINGS:

A. 1009-1011 Gravenstein Highway North - Canopy Hearing (Design Review & Tree Removals) *Continuation of April 23rd, 2024, meeting*

Board Member Christine Level made a motion to approve the landscaping with a one-year maintenance period to ensure plant establishment, the color palette, fences, and the gate with an increased depth of 8 ½ feet.

Board Member Cary Bush seconded the motion.

VOTE: Motion Passed; 5-0

Ayes: Chair Langberg, Vice-Chair Hanley, Board Member Lynn Deedler, Board Member Cary Bush, Board Member Christine Level

Noes: None

Abstain: None

Absent: None

B. 845 Gravenstein Highway North – The Society of St. Vincent DePaul (Design Review) *Continuation of April 23rd, 2024, meeting.*

Vice-Chair Hanley made a motion to continue to the next Design Review Board meeting with the understanding that the applicant will revise the submittal to either remove or reduce the clock tower in size and scale, include a simplified color palette, and a simplified planting and landscape plan.

Board Member Cary Bush seconded the motion.

VOTE: motion passed; 5-0

Ayes: Chair Langberg, Vice-Chair Hanley, Board Member Lynn Deedler, Board Member Cary Bush, Board Member Christine Level

Noes: None

Abstain: None

Absent: None

7. PLANNING DEPARTMENT REPORT was given by staff.

8. ADJOURNMENT: Chair Langberg adjourned the meeting of the Sebastopol Design Review & Tree Board at. The next regular Design Review & Tree Board meeting will be held on June 25th, 2024, at 03:30 p.m.