



City of Sebastopol
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UNAPPROVED DRAFT ACTION MINUTES

DESIGN REVIEW & TREE BOARD
CITY OF SEBASTOPOL
MINUTES OF OCTOBER 22, 2024

DESIGN REVIEW & TREE BOARD:

The notice of the meeting was posted on October 17, 2024.

1. CALL TO ORDER: Chair Langberg called the meeting to order at 6:00 p.m.

2. ROLL CALL:

Present: Chair Langberg,
Vice-Chair Hanley,
Board Member Lynn Deedler
Board Member Cary Bush
Board Member Christine Level
Absent: Board Member Marshall Balfe
Staff: Jane Riley, Interim Planning Director
John Jay, Associate Planner;
Nzuzi Mahungu, Planning Technician

3. APPROVAL OF MINUTES:

Board Member Christine Level made a motion to approve the minutes of **December 19th, 2023**, as submitted.

Board Member Lynn Deedler seconded the motion.

VOTE: motion passed; 4-0-1-1

Ayes: Board Member Lynn Deedler, Board Member Christine Level, Board Member Cary Bush, Chair Langberg

Noes:

Abstain: Board Member Cary Bush

Absent: Board Member Marshall Balfe

Board Member Cary Bush made a motion to approve agenda items 6A – 7355 Healdsburg Avenue, and 6B – 7175 Healdsburg Avenue, of the minutes of **August 27th, 2024**, as submitted.

Board Member Christine Level seconded the motion.

VOTE: motion passes; 3-0-2-1

Ayes: Board Member Lynn Deedler, Board Member Christine Level, Board Member Cary Bush

Noes: None

Abstain: Vice-Chair Hanley, Chair Langberg

Absent: Board Member Marshall Balfe

Vice-Chair Hanley made a motion to approve agenda item 6C- 230 Petaluma Avenue of the minutes of **August 27th, 2024**, as submitted.

Board Member Christine Level seconded the motion.

VOTE: motion passed; 3-0-2-1

Ayes: Board Member Lynn Deedler, Board Member Christine Level, Vice-Chair Hanley

Noes: None

Abstain: Chair Langberg, Board Member Cary Bush

Absent: Board Member Marshall Balfe

Board Member Cary Bush made a motion to approve the minutes of **September 24th, 2024**, as submitted.

Vice-Chair Hanley seconded the motion.

VOTE: motion passed; 4-0-1-1

Ayes: Board Member Lynn Deedler, Board Member Cary Bush, Vice-Chair Hanley, Chair Langberg

Noes: None

Abstain: Board Member Christine Level

Absent: Board Member Marshall Balfe

4. COMMENTS FROM THE PUBLIC REGARDING ITEMS NOT ON THE AGENDA:

5. STATEMENTS OF CONFLICT OF INTEREST: None.

6. REGULAR AGENDA:

A. 306 Pitt Avenue – Michael Price (Tree Removal)

Vice-Chair Hanley made a motion to approve the application based off of #6, that the tree has matured to an extent that it is determined to be out of scale with adjacent structures utilities and also poses a fear factor to the neighborhood.

Board Member Christine Level seconded the motion.

VOTE: motion passed; 4-0-1-1

Ayes: Board Member Lynn Deedler, Vice-Chair Hanley, Chair Langberg, Board Member Christine Level

Noes: None
Abstain: Board Member Cary Bush
Absent: Board Member Marshall Balfe

B. Full recommendation to the Council was discussed.

VOTE: recommendation passed; 4-0-1-1

Ayes: Board Member Christine Level, Vice-Chair Hanley, Chair Langberg, Board Member Cary Bush

Noes: None

Abstain: Board Member Lynn Deedler

Absent: Board Member Marshall Balfe

7. PLANNING DEPARTMENT REPORT was given by staff.

8. ADJOURNMENT: Chair Langberg adjourned the meeting of the Sebastopol Design Review & Tree Board at 5:38 p.m. The next regular Design Review & Tree Board meeting will be held on November 26th, 2024 at 03:30 p.m.