



**City of Sebastopol**  
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PLANNING COMMISSION  
REGULAR MEETING OF: July 27, 2021

UNAPPROVED DRAFT MINUTES

PLANNING COMMISSION  
CITY OF SEBASTOPOL  
MINUTES OF July 27, 2021

**PLANNING COMMISSION:**

The notice of the meeting was posted on July 22, 2021.

**1. CALL TO ORDER:** Chair Fritz called the meeting to order.

Chair Fritz read a statement on meeting protocols and welcomed new member of the Commission, Deborah Burnes.

**2. ROLL CALL:**

**Present:** Chair Fritz, Vice Chair Oetinger, and Commissioners Fernandez, Lindenbusch, Douch, Burnes, and Kelley  
**Absent:** None  
**Staff:** Kari Svanstrom, Planning Director  
Jeffrey Setterlund, Contract Planner

**3. APPROVAL OF MINUTES:** n/a

**4. COMMENTS FROM THE PUBLIC ON ITEMS NOT ON AGENDA:** There were none.

**5. STATEMENTS OF CONFLICTS OF INTEREST:** There were none.

**6. REGULAR AGENDA:**

**A. PUBLIC HEARING – USE PERMIT, TEMPORARY: SEBASTOPOL COMMUNITY CHURCH (1000 Gravenstein Highway North) – PROJECT #2021-030** – The Planning Commission will consider an application from Sebastopol Community Church, requesting approval of a Temporary Use Permit to allow operation of two Temporary Shelters located at 1000 Gravenstein Highway North. The temporary

shelters will be situated in the parking lot adjacent to the Sebastopol Community Church.

Planner Jeffrey Setterlund presented.

Director Svanstrom noted that the City received four comments from the public on this item all of which were forwarded to the Commission and posted online. The comments came in from: Kate Haug, Ed Thompson Jr., Hattie Brown, and Mark Pavlichek.

Chair Fritz asked for questions of staff.

**Evert Fernandez, Commissioner**

Thank you. Welcomed Commissioner Burnes to the Commission. How would this be different than them parking a motor home there? How are those permits different from that?

**Kari Svanstrom, Planning Director**

That would potentially require a Use Permit as well. The micro shelters will not be moving, they will be there 24 hours a day, so that is where it crosses a line for a vehicle code, parking issue. The Safe Parking Program does not require a Use Permit, I misspoke. The former Police Chief worked very closely with the City Manager and the church regarding that. Those would not require a Use Permit. Because these structures are affixed, we do want to make sure that there is an opportunity to add conditions, particularly, our Fire Chief has some concerns regarding propane campfires and things like that as there have been issues with that in other communities. We wanted to make sure given proximity and our own safety measures that we have appropriate conditions to make sure that there is coordination with the church. The applicant, Peggy Porter, I am sure can speak further to that. With the church having facilities available, and their good neighbor policy, that is part of the temporary review that you are seeing tonight.

**Evert Fernandez, Commissioner**

This would also apply for something like a tiny home as that would be in the same category, is that right?

**Kari Svanstrom, Planning Director**

Yes, correct. I think tiny homes are a little bit more difficult. This is not subject to building permit review because there are no utilities. Chair Fritz had emailed us a question about something in the middle paragraph on page 1 of the staff report where it says, does not provide water, electricity, or it should say cooking facilities for any person staying within the temporary shelters. That is where it is a little different from a tiny home where you do have, once you have electrical, or any sort of plumbing, then you do need to follow building codes and that is a very different process.

**Evert Fernandez, Commissioner**

Thank you.

**Deborah Burnes, Commissioner**

Since they will be using the restroom and the showers and potentially some kitchen facilities in the church, how will their access be 24/7, how will that be provided, specifically the restroom if they need to use it during the hours when the church is not open? What type of supervision will there be?

**Kari Svanstrom, Planning Director**

I will let our applicant, Peggy Porter respond to that when she makes her presentation next.

**Paul Fritz, Chair**

The Use Permit contemplates up to five years. If they wanted to extend it beyond five years, would they need to submit a new application, or what would that process be to continue? If it is a successful program, and they want to continue it, what does that look like?

**Kari Svanstrom, Planning Director**

Because we certainly want to provide notification to the community, we would schedule that as an amendment to the Use Permit. Just extending the time would obviously be pretty simple. It is a little bit like Head West Marketplace, which has a Temporary Use Permit which is more than 6-months, even though it occurs once per month, but they came to the Commission because they wanted to extend beyond that.

**Paul Fritz, Chair**

It would come back to the Commission as an amendment in five years then, if they wanted to do that?

**Kari Svanstrom, Planning Director**

Correct.

**Zac Douch, Commissioner**

I did not see any comments from the Building Department, have they reviewed this yet?

**Kari Svanstrom, Planning Director**

Our Building Official reviewed it and without any electrical or plumbing, it would be exempt and not subject to the building code.

**Zac Douch, Commissioner**

Understood, thank you.

**Kari Svanstrom, Planning Director**

That is part of the reason why we go into a lot of detail. Even though the applicant is proposing not having electrical and/or water, we have gone into detail to make sure that everyone understands that that includes candles, camp stoves, smoking, and anything like that because we do want to make sure that they are not doing something that would be an issue for either the Building or Fire Departments.

**Zac Douch, Commissioner**

Right, because what is occurring to me is that the electricity option could be impacted. I mean, obviously, there needs to be some prohibition, open flames for safety reasons and electricity could speak to that.

**Kari Svanstrom, Planning Director**

Right.

**Luke Lindenbusch, Commissioner**

Thank you, Director Svanstrom, and Contract Planner Setterlund for your report. Welcomed Commissioner Burnes. I was wondering about the five-foot setback and how that number was determined.

**Kari Svanstrom, Planning Director**

I believe Contract Planner Setterlund came up with that from our standards for when we allow a temporary care unit in a residential neighborhood, is that right?

**Jeffrey Setterlund, Contract Planner**

Correct.

**Luke Lindenbusch, Commissioner**

Okay, thank you. That is all.

**Linda Kelley, Commissioner**

It is nice to see Pastor Gene here. The current parking that was provided by the church, is that still happening? Also, have there been any issues in the neighborhood?

**Paul Fritz, Chair**

That sounds like questions for the applicant.

**Linda Kelley, Commissioner**

Okay, thank you.

Hearing no further questions of staff, Chair Fritz asked to hear from the applicant.

The applicants, Peggy Porter and Joyce Cox, presented and were available for questions.

Chair Fritz asked for questions of the applicant from the Commission.

**Kathy Oetinger, Vice Chair**

Okay, thank you. I was concerned about what source of light people would have in the evening when they are residing or sleeping in their spaces to move around in the evening. What is the typical source of power? Would that be battery operated lights or is that considered an appliance?

**Joyce Cox, Applicant**

More like flashlight, LED lanterns, that kind of thing. They are well insulated, but there is no heat, but they find that even in very low temperatures in Oregon that they do maintain warmth, that because they are so well insulated, if they have a good sleeping bag, they were warm.

**Kathy Oetinger, Vice Chair**

Thank you. I had one more question too, within the church building where the showers and the kitchen are, is there some sort of a lounge area where people can sit down and just be out of the elements in the wintertime, or do you expect people to be only in their huts in the evening when they are home from work? Where can they hang out during the day?

**Joyce Cox, Applicant**

We have no provided that for any of the safe parkers. They are there from like 8 p.m. to 8 a.m. I do not know exactly what the hours are, but it is something like that. Other than that, they are not in the neighborhood or at the church property. We have been a little lacking or lax about it during COVID because we were not using the buildings and we do not have evening meetings or anything, so people have been there a little more. Hopefully we will be opening more again soon.

**Kathy Oetinger, Vice Chair**

You have five vehicles that are there for safe parking, and this is an additional two units. Will the people in those two huts also have vehicles?

**Joyce Cox, Applicant**

Yes, and they will be part of the five.

**Kathy Oetinger, Vice Chair**

Okay, that makes sense then to me. Of the five vehicles, do they have assigned parking spaces, or are they just randomly pulling into a slot within the parking lot?

**Joyce Cox, Applicant**

Currently, it is random, but we have talked about assigning spaces and putting numbers on them.

**Kathy Oetinger, Vice Chair**

Okay, thank you very much.

**Evert Fernandez, Commissioner**

Good evening, thank you for bringing this and for the work you guys are doing, and the effort and ingenuity. I really applaud you for taking this effort. I am sure it will make a difference to some people there. With regards to timing, I guess there are certain hours that they can be there, and when they are supposed to be gone. Do those hours include use of the shower? Is it the same hours a when they are supposed to be on the property, or off?

**Peggy Porter, Applicant**

Currently, I believe the shower hours are in the morning. Hopefully, when we can open more, we had more shower hours that were during the day, for other homeless people to come and use our showers and had a little bit more contact with homeless people and we had snack packs to give people, and bug passes to give people, but we have not been in our church building as much. I do not know, with this new Delta variant, it is very discouraging because we were hoping to open more of that again for them. Currently, showers are being held within that 8 p.m. to 8 a.m. timeframe.

**Evert Fernandez, Commissioner**

Could you go over again the process for selecting occupants?

**Peggy Porter, Applicant**

That process is all does by Catholic charities. I do not know the process exactly but it is done for the county-wide program.

**Evert Fernandez, Commissioner**

Okay, I think that is all I have for now. Thank you.

**Luke Lindenbusch, Commissioner**

First, I want to say thank you for bringing this application forward and for all the work that you are doing. What you are doing is really appreciated in our community. I had a question about the storage container that is situated next to one of the huts, what is that used for? As a follow up on Vice Chair Oetinger's question about assigned parking, are the parking spaces adjacent to the huts going to be used for the people using the huts, or would those be occupied by safe parkers as well?

**Peggy Porter, Applicant**

The way we have it set up is that the hut is in one parking space, and then the parker for that hut would be in the next space. This was something that the Police Department asked us to do so that we would not have people coming in and out next to the huts. It will be their own spot next to their hut. It would be a metal shipping container, a hut, the huts parking space, the next hut, and then the next huts parking space, is how we have it set up, at least in our application process, and that is what we are planning on. Ms. Cox, do you know what is in the shipping container? I don't know.

**Joyce Cox, Applicant**

Mostly the things that we use for our apple pie sale at the apple fair.

**Luke Lindenbusch, Commissioner**

Okay, that will do it, thank you so much.

**Deborah Burnes, Commissioner**

I would like to thank you so much as well. The homeless population in Sebastopol has been near and dear to my heart. I have a business on Morris Street and have been very involved. I do appreciate all your effort. I agree, if everybody took on two, and so on, and so on, we could make a big difference. One of the things I heard you talk about was your research, or what you have seen, if you give someone a stable place to live, and especially to have some belonging, that it encourages them and enables them to get into something more stable, it is like an interim to stable housing. I am wondering a bit more about that. Is this housing that is public housing that they will also be getting for free? Is it something where they are working and able to support themselves? How do you see this as a stepping stone in the community and how it enables people to be more independent?

**Joyce Cox, Applicant**

We are hoping that, and we have not worked extensively or talked extensively to Catholic Charities about that, since we are waiting to see if this is even possible, but now that it is looking more possible, we will be having deeper discussions with them. We are hoping that they will choose people to go into the huts that have the likelihood to move on. They will help them to do that through their host program. That is something we expect, either of them, or of West County Community Services to help provide, but there will be people that will probably have some income coming in. We have had two people in one car in our parking that are both employed. Somebody like that would be fabulous. We hope to choose people to go into the huts that have the potential of moving on.

**Peggy Porter, Applicant**

I will add to that a little bit. We have had success with even our safe parkers. A lot of our safe parkers are actually working folk, and just having a safe place to be at night, a place that they know they are going to, and not having to juggle and move around town has made things more stable for them, and they have managed to get into housing.

**Deborah Burnes, Commissioner**

You have said you've encountered mental illness and other issues like that that were above the scope of what you can house. If Catholic Charities is screening them, and that happens, you mentioned that had happened in the past, what would happen if they were in one of those huts, so to speak? Would they be asked to leave? Do you have another place for them to go? How do you help them get the services they need?

**Peggy Porter, Applicant**

In the past, there were multiple agencies involved in helping them move on. I guess I do not have a set answer on how we would handle that. The safe parkers will be working with social workers, and we will be working on that. We will be working to hopefully avoid those situations although I am sure that there will be situations that come up. If the thing with the safe parkers is that they are promised a level of security and safety. With mental health issues, a lot of homeless people do have mental health issues, some are in control, and some are not. We do what we can, and did what we could, and then they were asked to move on, and I do not honestly know the answer to where they went from our parking lot.

**Joyce Cox, Applicant**

We have a preschool at our church too, which is right on that parking lot, so we really do have to be careful about who is there and have sort of a low tolerance for that, we have to protect the preschool and the people who attend church.

**Linda Kelley, Commissioner**

Thank you for answering about the community aspects and compatibility, that was very good news to hear that. I am sure included in those heaters are the very popular little buddy heaters that are small propane tanks and, not that I do not think there should be heating, and they are apparently safe for carbon monoxide, but I am a little concerned about them in an enclosed space. Who will be monitoring that? Then, a lot of what is popular too are these small little power batteries that allow you to charge your phones and your other electronic equipment. I imagine that they will have to do that elsewhere, or in the bathroom at night, or however that works out. My third question is dealing with this pandemic, which is now amping up, and then the unfortunate spread throughout our largest homeless shelter with Covid infections. Of course, you mentioned your children there at the daycare and I am wondering, who is going to be monitoring that? Is public health for the County going to be coming in and doing some outreach and a lot of education to make sure that everyone is setting a good example? I hope that was not too many questions, and I just so appreciate your being willing to do this. I am glad that the parking is still available.

**Joyce Cox, Applicant**

For electric outlets, there are outdoor outlets at the church, we currently have somebody who has an electric wheelchair who recharges it every night using the outdoor outlet. Because we have the pandemic, we have very little contact with these people because they are not there during the day. We are going to have to have the host program send somebody over to look at that. They are going to have to do it by arrangement, that is the package, we will have to go someplace to meet them, or they will have to set up a meeting to at the church. During the day they are out at the homeless service center, at the living room, or at work, we are not providing social programs ourselves. Part of the agreement is that it is an agreement with the church and with Catholic Charities or West County Community Services. They have to agree to work with them, and they are the primary caregivers. We are just supplying the housing and it is not even housing.

**Peggy Porter, Applicant**

At the beginning of Covid, they were given supplies and gone through cleaning procedures for cleaning the bathroom after use. The two women that are running the shower program, primarily with backup help from our church members, are doing the cleaning between showers.

**Linda Kelley, Commissioner**

Thank you very much.

**Paul Fritz, Chair**

You mentioned the cars and the spaces next to huts would be used for the residents to park there. Do you have to have a car? If you do not have a car, can you participate in the safe parking program, or is it just for people with cars or vehicles?

**Joyce Cox, Applicant**

I think they need to have a car because they need to be gone during the day. It is a safe parking program.

**Paul Fritz, Chair**

That is just a question I have. I do not know if there is a policy about that. Does everyone have a car? Is it for people without cars, or not? The other safe parking, is that across the parking lot, or across the Danmar Drive, or is that the same lot?

**Joyce Cox, Applicant**

Same lot.

Hearing no further questions of the applicant from the Commission, Chair Fritz opened the public hearing.

**Arthur George**

I am here to speak in favor of this proposal with the suggestion to add sanitary protections in the form of a portable toilet and hand washing stations. I also want to thank Community Church for what it has done historically for safe parking for several years now and with its monthly Saturday table lunch for the unhoused. I am the chair of an ad hoc volunteer group called West County Homeless Advocates which includes representation from Community Church, other special churches, the library, concerned citizens, and activists. Our group has addressed the City Council several times in support of safe parking, sanitation, being portable toilets and hand washing, and housing as here, in a style that is akin to tiny homes. I think this is a very adventurous and experimental program that communities seeking that, may provide a model to be implemented elsewhere. Most recently, we have working with the City Manager, the Police Chief, and the Public Works Department to provide these services on Morris Street, east of The Barlow. The City has provided portable toilets, garbage cans, and most recently, monitoring of vehicle camping and a debris box to mitigate blight on Morris Street. These proposed huts are exactly in line with what we have proposed more generally to the City. These supervised units will provide necessary supervised low-cost, low-impact, small, tiny housing for persons who are presently unhoused. This reduces the number of homeless and gives them at least a place to rest each night, get their thoughts together, and hopefully plan constructive activities for the next day. This also reduces the population load elsewhere and deters expansion of settlements randomly into neighborhoods. With our emphasis on sanitation, I would suggest that the proposed use here be accompanied with placement of a portable toilet and hand washing station onsite. Even though access to bathrooms at Community Church, as proposed, those are across the street and across the church courtyard from the site. At the risk of being inelegant, the experience on Morris Street and elsewhere is that people in the middle of the night, or at other times, may not choose or be able to walk that distance in a timely manner when nature calls. The result is that human waste will find its way elsewhere. Even if not the case with the present safe parking population at Community Church, the huts that are proposed may result in an increase in the number of people on site. Even as we support this proposal, our experience is reality based. Thus, we have consistently urged the City to provide toileting and garbage cans to address these human realities which the City did very responsibly at



the early start of Covid. While we are here in support of this proposal, we suggest that a toilet and hand washing station be added, even if need be at the expense of the applicant in the face of City budget constraints and expenditures elsewhere, sharing the work between a public entity and private for health, cleanliness, and quality of life for all residents on site and in the neighborhood. Thank you very much.

**Benjamin Broadbent**

Thank you. My name is Reverend Benjamin Broadbent, I am the current lead minister at the Community Church of Sebastopol. I am also happy to have my predecessor, Reverend Gene Nelson here. I wanted to say a public thank you to Ms. Porter and Ms. Cox who have really spearheaded this effort, I am really proud of them, and I am really proud of our church. I also want to point out that our church community really considers it a joy to host the guests in our safe parking program. While there are definitely challenges along the way, they provide a degree of fellowship and, frankly, some security to our space after hours. We have received a lot from them in terms of learning about their journey and seeing their resilience, and being a part of them, doing what they need to do to stabilize their lives and seek some better conditions for themselves. This is not just hard work. There is a feedback loop of joy here that we have been a part of. Also, Ms. Cox, or Ms. Porter could respond to this, but I will initially respond to Mr. George who just shared, thank you so much Mr. George for your support. I will just speak to the bathrooms. The bathrooms that are available are not across the street, they are in the same parking lot as the proposed huts and they are on a key lock that the parkers have access to, and the hallway near there is lit. There is also an outdoor trash can right there and the trashcan and the bathrooms are regularly maintained by our custodian. I would certainly entertain the thought of a portable bathroom unit, but my opinion would be that that is not necessary. Thank you.

Hearing nothing further, Chair Fritz closed the public hearing and brought it back to the Commission for discussion.

**Zac Douch, Commissioner**

First, I would like to join the commissioners and other folks in thanking the church for this work. It is so important, and the innovative thinking as well. The feedback loop is a great element to this that I will always imagine is the case. Thank you for that. I am in support of the project, I think the conditions are appropriate, particularly the good neighbor policy, which I think will go a long way concerning some of the comments that we have received. A review of six months should include some analysis of whether the toilet facility access is adequate. With that said, I support this project.

**Kathy Oetinger, Vice Chair**

I would reiterate what Commissioner Douch just said about thanking you. I think this safe parking solution is a good solution for many people who are less vulnerable and cared for when they are in your parking lot versus on a city side street. I think the success of your safe parking program could be replicated other places in Sebastopol, and around the county too, so I appreciate that you are working on this and can help other people start programs of a similar nature. You should really be commended for your efforts and for the many hours that you volunteer spend helping other people. I think it is a good community solution. Thank you very much.

**Evert Fernandez, Commissioner**

Would it be possible for the Commission to hear an update on this after one year, it does not have to be from the applicant, it could be from staff, just to see how things are going? Could we add that in as a Condition of Approval?

**Kari Svanstrom, Planning Director**

Absolutely, Commissioner Fernandez, although I would certainly, because I am not involved on a day-to-day basis, I would certainly ask the Community Church if they would be willing to come back and discuss it with the Commission. I think that is an excellent idea.

**Evert Fernandez, Commissioner**

It would just be more of a report. Not necessarily anything for continuance, just to see how things are going, and if there is something we can do to help. I too support the project. I think it is innovative and the type of thing we need to do. Great creativity. I would encourage the applicant to keep documentation on the process that they are going through so that if other organizations want to do something similar, they can tell them about the process they went through to make it easier for them. I know each municipality is a little different, but even within Sebastopol, it would be good to be able to offer that so other organizations, if they are encouraged, it can already be kind of set up, I think it might be a way to incentivize others. I just wanted to throw that out there. But yes, thank you again, I wholeheartedly support the project.

**Luke Lindenbusch, Commissioner**

Yes, thank you. I would like to echo my fellow commissioners and strong support for this project. I am really appreciative of the Community Church for thinking about how to provide a service that really is not being provided elsewhere in the city. I hear members of the public and they are interested in programs that have wraparound services for people experiencing homelessness. I think it is important to acknowledge that we need that and that we also need solutions that are a little bit less of an intensive intervention. There are people in the community who are experiencing homelessness, who are responsible members of our community, and this is exactly the support that they need. Really appreciative of the applicant for bringing this forward, and staff for bringing this forward with a really comprehensive report as well.

Commissioner Lindenbusch made a motion to approve the application as submitted.

Commissioner Kelley seconded the motion.

**Linda Kelley, Commissioner**

I will jump in again to thank the Community Church. I am so honored to have you all still doing your social justice outreach. My experience with your church was around senior housing and how we could provide that. Now it seems like the largest, fastest growing group of homeless or shelter less people are the elderly, and it breaks my heart. I grew up in Los Angeles and spent a lot of time there with my family in the last 30 years and have watched so many gentrified neighborhoods push out seniors and they have nowhere to go. I will just put that in as another plug. I am so happy to be able to vote on this project and adding two more members of that wonderful community. Thank you very much.

**Paul Fritz, Chair**

Thanks. I will also say that I am very appreciative of what the Community Church is doing for the unhoused people in our community, and I agree, I hope that other organizations in Sebastopol and beyond, kind of take this example and we can try to house more people that just need a little bit more stability to get a leg up and move on to something a little bit more permanent. I think this is a really interesting idea and I appreciate the fact that you are not trying to pack twenty or thirty of these in, keeping it slow and doing what you

can manage and hoping again that other people can pick that up. I think that is great, every little bit helps. Hopefully we can get more people to join you in this.

**Deborah Burnes, Commissioner**

I really appreciate what you are doing for the community. I think you are leading by example, and this is such an amazing opportunity for us to be able to help you pilot this and see the success and hopefully that will parlay off into other churches and what not helping. It has been a struggle here in Sebastopol. I think one of the other issues are how it affects the community at large. It is true, we do see with our homeless population on Morris Street that there is feces, trash, and all kinds of things that are detrimental. They are putting things in the sewer to the community. By giving them a safe space that they can live healthy and with dignity, giving someone a leg up, I just feel like this is such a great opportunity for us as a community to embrace.

**Paul Fritz, Chair**

Yes, thanks. I also want to speak to Mr. George's comment about the portable toilets. I appreciate that because I do think it can become an issue. As is noted in the Conditions of Approval, there will be a review by the Planning Director within 6-months to make sure that things are going well. I am sure that the church will be on top of that as well if they see issues with people not making it to the restrooms on their property near the preschool. I am sure that they will try to rectify that situation as soon as possible. I just think the amount of oversight and participation by the church community will keep that in check so that is definitely something to keep in mind.

**Kari Svanstrom, Planning Director**

One note about any adjustments, I think we will be happy to work at a staff level with the church and their contacts. I will send my preference is actually to potentially move the shelters a little closer to the church rather than the portable toilets. It is an additional expense for the church, and they can be a little smelly if they are near property lines. There are a few alternatives, but it sounds like they have operating quite well for the safe parkers that they have there, and the key. Hopefully that continues. But yes, staff will certainly work with them on any adjustments.

**Paul Fritz, Chair**

I think Condition of Approval #10 should read, 'premises,' not, 'premise'.

**Kari Svanstrom, Planning Director**

Yes, thank you. That was a typographical error, we will change that.

The Commission voted on the motion to approve the application as submitted as follows:

AYES: Chair Fritz, Vice Chair Oetinger, and Commissioners Fernandez,  
Lindenbusch, Douch, Burnes, and Kelley  
NOES: None  
ABSTAIN: None  
ABSENT: None

Director Svanstrom spoke on the procedure for appeals and congratulated the applicant on the approval of their application.

**Paul Fritz, Chair**

Yes, congratulations.

**Joyce Cox, Applicant**

Yay, thank you.

**Paul Fritz, Chair**

When do you think you will get these installed?

**Joyce Cox, Applicant**

I do not know. The person that is heading up our building, Kennedy, is a little busy right now so it might take us a month to get it going, but we think we can build them in like three or four days. Hopefully sometime in August/September.

**Paul Fritz, Chair**

Thank you very much.

**Kari Svanstrom, Planning Director**

If you let the Planning Department know, I will certainly let the commissioner know should they want to go take a look while you are fabricating them.

**Peggy Porter, Applicant**

Thank you for your questions, your kind words, and your support. Thank you very much.

**Paul Fritz, Chair**

You are welcome.

**7. SUBCOMMITTEE UPDATES**

**Luke Lindenbusch, Commissioner**

Regarding the Climate Action Committee, at the last meeting, the Climate Action Committee heard, the first session discussing the potential ban on new gas station hookups citywide. That will be discussed by the City Council over the coming months and potential for action to be taken on that later in the year. That was informational for this first time around, but it will be coming back and likely will be coming to the Planning Commission as well. Coming up on the next agenda, there will be an update on the upcycled art project that is underway from a handful of members of that committee. I want to update as well that we have had some applications for various seats on the Committee, including from youth and business slots, and there still is an opening for an environmental justice and equity seat on the Climate Action Committee. I believe Director Svanstrom updated on this last time around, but the City has been accepted for a CivicSpark fellow, and Director Svanstrom can update more on that if there is anything to add. That's it.

**Paul Fritz, Chair**

Thank you. Is there a report from the Ives Park subcommittee?

**Kathy Oetinger, Vice Chair**

No, we do not have a report, but I did want to follow up and ask Director Svanstrom if she had a chance to contact one of the designers regarding the asphalt on the curb? Or to just reminder her that we are curious about that.

Kari Svanstrom, Planning Director

I did. They need a little bit more information, but they are going to be looking into that. Actually, one of the questions they asked, and Vice Chair Oetinger, I may ask if you can

help with this, if we could send them a picture with the condition so they can either see if they need to make a change or make a note for the contractor so that when it does go they can just lay that up a little bit more. Vice Chair Oetinger, I do not know if you are able to go take a picture of certain level differences and email that to me?

Kathy Oetinger, Vice Chair

It is hard to do that with the existing PVC, but I will make an effort.

Kari Svanstrom, Planning Director

Even with the existing PVC would be great. Thanks. I apologize for not contacting you about that earlier.

## **8. PLANNING DIRECTOR'S REPORT**

Director Svanstrom provided updates.

The Commission asked questions of Director Svanstrom.

### **Zac Douch, Commissioner**

I wanted to acknowledge and ask for your, or appreciate your forbearance, which you may have given one way or the other. I wanted to acknowledge that I have missed several meetings this year and I am not going to into a litany of reasons except to say that it has been strange and busy times and I have been having to prioritize accordingly. I wanted to acknowledge that I have missed several meetings and let you know that I will endeavor not to keep missing meetings. Thank you all, keep up the good work.

**9. ADJOURNMENT:** Chair Fritz adjourned the meeting. The next regularly scheduled Planning Commission meeting will take place on Tuesday, August 10, 2021, at 6:00 p.m.