

**City Council**

Mayor Una Glass  
Vice Mayor Sarah Glade Gurney  
Diana Gardner Rich  
Neysa Hinton  
Patrick Slayter



**City Manager**

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**City of Sebastopol**

CITY COUNCIL MEETING MINUTES  
MINUTES FOR Meeting of October 5, 2021

As Approved by the City Council at their regular meeting of October 19, 2021.

The City Council special and regular meeting was held via teleconference pursuant to AB 361.

Please note that minutes are not verbatim minutes and are meant to be the City's record of a summary of actions that took place at the meeting.

**5:30 pm Convene Special City Council Meeting -Closed Session (ZOOM VIRTUAL FORMAT)**

**CALL TO ORDER:** Mayor Glass called the regular meeting to order at 5:36 pm.

**ROLL CALL:**

Present: Mayor Una Glass – By video teleconference  
Vice Mayor Sarah Gurney – By video teleconference  
Councilmember Neysa Hinton – By video teleconference  
Councilmember Diana Gardner Rich - By video teleconference  
Councilmember Patrick Slayter -By video teleconference  
Absent: None  
Staff: City Manager/City Attorney Larry McLaughlin  
Assistant City Manager/City Clerk Mary Gourley

**PUBLIC COMMENT:**

(Prior to adjournment into Closed Session, the public may speak up to 3 minutes on items to be addressed in Closed Session). There were none.

**ADJOURN INTO CLOSED SESSION:** Mayor Glass adjourned the meeting to the closed session at 5:39 pm.

**CLOSED SESSION:**

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
Gov. Code section 54956.9(d)(1)  
Name of Case: V. Murphy vs. City of Sebastopol
2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
(Gov. Code section 54956.9(d)(2) (Two Cases)

**City Council Action: No Report Out**

**Minute Order Number: 2021-241**

**ADJOURNMENT OF CLOSED SESSION:** Mayor Glass adjourned the closed session at 5:58.

**ADJOURNMENT OF CITY COUNCIL SPECIAL MEETING:** Mayor Glass adjourned the special meeting at 6:00p.m.

**6:00 pm** Convene Regular City Council Meeting (ZOOM VIRTUAL FORMAT)

**CALL TO ORDER:** Mayor Glass called the regular meeting to order at 6:08pm.

**ROLL CALL:**

**Present:** Mayor Una Glass – By video teleconference  
Vice Mayor Sarah Gurney – By video teleconference  
Councilmember Neysa Hinton – By video teleconference  
Councilmember Diana Gardner Rich - By video teleconference  
Councilmember Patrick Slayter -By video teleconference

**Absent:** None

**Staff:** City Manager/City Attorney Larry McLaughlin  
Assistant City Manager/City Clerk Mary Gourley  
Administrative Services Director Ana Kwong  
City Engineer Joe Gaffney  
Planning Director Kari Svanstrom  
Police Chief Kevin Kilgore

**SALUTE TO THE FLAG:** Mayor Glass led the salute to the flag.  
Mayor Glass read the protocols for the meeting.

**PROCLAMATIONS/PRESENTATIONS:**

The following were presented:

- Proclamation - October as Domestic Violence Awareness Month
- Fire Prevention Week, October 3 – 9, 2021
- Clean Air Day, October 6, 2021
- Proclamation – October 14, 2021 as Children's Environmental Health Day 2021
- Proclamation - October 18-24, 2021, "Freedom from Workplace Bullies Week"

**Reference Order Number:** **2021-242**

**REPORT OUT OF CLOSED SESSION:** There was no report out.

It was requested that item number 8 be moved prior to item number 7. The Council was in consensus to move item number 8.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

The City has received public comment which was forwarded to the City Council and posted to the City web site.

Katie, Sebastopol Senior Center, commented as follows:

- I want to invite anyone to come down and take a tour and see what we have got going on here. Everyone is welcome regardless of age.
- We just opened up our Harvest Cafe, so Tuesday through Friday you can come get a wonderful homemade lunch. Delicious food, great service by volunteers.
- The big thing I wanted to mention was we're having our first in-person fundraiser in two years.
- It will be outside and strictly limited capacity. It will be at the Barlow Event Center, vaccination proof or a negative Covid test will be required.
- It is really an event that is critical to how we fund our senior services
- Senator Mike Maguire will be there, doing our live auction.
- We have wonderful live auction items. We are doing a wine sweepstakes for a raffle.
- We hope to see you there.

Arthur George commented as follows:

- Chair of West County Homeless Advocates
- Heightened concerns have emerged about the condition of portable toilets and overflowing garbage on Morris Street with a companion suggestion within the Council with a three-hour parking limit on Laguna Park Way to address parking theater conflicts.
- In budget meetings in July, I suggested as many as five portable toilets and there are three.
- There was a contract for cleaning on Tuesday and Saturday.
- The present number and maintenance schedule may be insufficient.
- Some former Laguna dwellers are sheltering in RVs with overcrowding adding to the burden.
- Certainly they must take housekeeping responsibility and that message is being communicated through volunteers, police and the outreach case worker.
- However, Public Works confirms that drive-and-drop garbage is dumped there from elsewhere which overflows and makes a mess within just one night separate from the Morris campers.
- Regular garbage can service on Morris is on Monday and Thursday and Public Works states they will add an additional pickup on Saturday.
- Even as Morris presents particular problems, that service is less frequent than the four days a week for City parking lots.
- The suggestion of camping use of the gravel lot behind the northwest corner of the Teen Center is under staff review but with no present plan.
- Had more urgent placement been made we might be seeing fewer of the problems claimed.
- As to Laguna Park Way there are typically only plus or minus five camper vehicles on the north side, generally below and east of the skate park, well east of Johnson Street nearest to the Rialto Theater and east of Flynn and the skate park, thus, not at all near the theater.
- The entire north block between Johnson and Flynn east of the police station and closest to the Rialto is already a red zone with no parking there whatsoever.
- I venture that few patrons ever seek to park and walk the distance to the theater from east of Flynn and the skate park with much frequency, suggesting there is little actual theater parking conflict exempt for the mere presence of the unhoused.
- As to the claim that Barlow parking conflict, the involved block is behind the Barlow, generally opposite an industrial service area for loading and shipping for beverage manufacturing, a long block distant from the prime properties along McKinley Street and thus not a premium spot for Barlow guests in the first place.
- The Barlow already has its own overflow lot which it can use and improve rather than limit the City's parking supply.
- I understand business concerns, but further limits on Laguna Park Way and negative assessment of Morris Street chips away at necessary safe parking pushing the campers elsewhere, expanding to doorways and parking and beyond, into neighborhoods, around parks and away from the relatively confined sector of services provided.

Adrienne Lauby commented as follows:

- Thank you, Arthur.
- I always appreciate the precision and detail and carefulness that you bring to this work.
- But the biggest reason I am talking is to thank all of you on the Council for providing the Peace Wall and making room there for it as part of your City.
- A few weeks ago and it was a huge, huge honor, and I just want to make a point of thanking you and all of the entire community for supporting me and the work I have done.
- Currently, one of my main roles is the president of the board of SAVS, which is a social service agency for homelessness.

- I want to commend Sebastopol in particular for the advocacy that is going on there by ordinary people, citizens.
- We have seen a group grow in the last couple of months that is just astonishing.
- It is nowhere else in the County have I seen something like this, where individuals are at Morris Street and meeting with people individually almost every day.
- The courage and steadfastness and principled kind of behavior of this group of volunteers is just extraordinary, and I think that you have supported them by supporting the people on Morris Street with parking and porta potties and trash.
- It is not too big of a surprise but it is still quite remarkable and I want to acknowledge that.

Robert commented as follows:

- You heard from me once before from Washington, D.C. when I was there during my brother's hospice several months ago.
- I don't have to reprise the whole thing about defining what the commons is.
- I appreciate Adrienne and Arthur and your support of homeless people and everyone else in town doing what is best, but we have got to set a time limit and get people off of the Morris Street corridor.
- That is not the place for this to happen.
- We can offer them something at the Grange or move it to another part of the City for a while, but this has been really dangerous.
- It is really damaging to the town's tax base and to the children who used to go work over there.
- They no longer play in the park. They don't go in the Laguna trails. We say we're for clean air day. These people are burning fossil fuels because they don't have electricity.
- They could go to a RV place or someplace where they've got electricity.
- That's not happening. Concern for children's health, fire safety, clean air.
- I had someone who had 40-plus jobs, good, high-tech, blue collar and desk jobs, coming in to move into Morris Street downtown, bringing enormous amounts of value to the tax base, an environmentally excellent company doing things for the environment.
- Absolutely that's what they do for a living. They came and the owner sat there at the edge of my property, looked out while someone from a vehicle across the street came back and forth to the bushes on the property, private property, Morris Street, where he hides his gasoline cans that he uses to run his generators.
- He doesn't want them under his vehicle. He wants them moved onto somebody's else's property when he's not pouring gas from them.
- We have lost over 40 good-paying jobs and an enormous fee for the tax base. We lose 20-some-odd jobs for somebody from Los Angeles who wants to open a laboratory, Northern California branch in Sebastopol, because of the reputation of our town. They want to be here.
- They're now going back to where they came from saying they wouldn't want to be in Sebastopol, don't believe the PR you get from that town, those aren't good people.
- I'm as far left as anybody in this town and have been so all my life.
- When we published the whole earth catalogues, we started the first chat room in the world on the internet, but I have never spent a minute on Facebook
- I'm doing this because I see this town going down, not knowing how to exercise something for these people that does not take from everyone else.
- It is taking from the entire population of this town on behalf of 12 or 15 or however many vehicles they can do.
- We have an attractive nuisance now.
- We had eight vehicles, now we have 15 or 20

- I literally picked up a pile of excrement on the sidewalk next to the person's underwear that they used to wipe themselves, right there on the sidewalk.
- Do you want to send your kids to play there in the park?

Lars Langberg commented as follows:

- Thanks to the Council for all your great work, particularly online.
- Must be more challenging than ever.
- As some of you know my office where I work is right in the center of town right next to the plaza.
- I get to see all sorts of colorful characters come and go from our town, staying a few months, staying longer, some clearly with mental health issues.
- An interesting kind of cross-sections of our times.
- I was talking to various people and we had a question, potentially a solution.
- We have a great resource in this town of our police department, and somebody said to me, do you ever see the police walking through town
- As we kept talking and I talked to other people, we have this sort of observation like that if the police could walk through town or bike through town that they could provide a presence and just in kind of opening dialogue to some of the community that comes through Sebastopol that kind of creates challenges to those of us in downtown all the time.
- It is sort of a question for the Council, obviously the police are paid for by our City, is that something we could advocate for?
- You see it in San Francisco, you see police on mountain bikes going through town.
- Why can't they get out of their cars and do a loop through town a couple of times a day and sort of create a stronger presence in a more humane way with people in our town?
- That's my comment for today. Thank you very much for your time.

Jean commented as follows:

- A Groundwater Sustainability Plan (GSP) is a 20-year plan to ensure the sustainable use of groundwater within a groundwater basin.
- The Santa Rosa Plain Groundwater Sustainability Agency (GSA) is required by state law, the Sustainable Groundwater Management Act (SGMA), to develop a Groundwater Sustainability Plan (GSP) by January 31, 2022. The goal of the GSP is to establish a standard for sustainability of groundwater management and use, and to determine how the basin will achieve this standard by 2042.
- I have only gotten involved in this a couple of months ago.
- As such, I am not an expert. However, it is my understanding that the next opportunity we have to weigh in on this plan, thus possibly adjust it, is in 5 years. By then it may be too late.
- The Final Draft GSP for the Santa Rosa Plain Groundwater Basin is available for your review and comments through 5 p.m., October 31, 2021.
- I only found out about this deadline a few days ago.
- I am requesting that an agenda item for the GSP be added to the next Council meeting or holding a public meeting.
- Three Sebastopol mutual water companies joined the GSA with Sebastopol, and we are all worried.
- As an example our well is at its lowest since we started continuous monitoring in 2009.
- All of our wells recharge areas, including Sebastopol's, are not included in the study. Only a small portion of the Wilson Grove Formation Highlands Basin is included, not our well recharge area.
- If we don't know what is happening with wells in our recharge area we could be blind sided with dry wells.

Michael Siminitus commented as follows:

- I am a local home and business owner, a former RV dweller as well as bike safety advocate.
- I spoke previously to the Council expressing strong support for better infrastructure, to get people on to class 1 trails.
- I just wanted to say I agree with Arthur George's comments.
- I want to give my feedback from the perspective of a cyclist.
- Morris is about more than safe biking and it is the only commercial areas where RVs can park.
- It doesn't seem like a good idea to remove parking where RVs along Morris Street and displace the low income community members to protect three blocks of bike lane.
- I think a better long-term solution is needed.
- Not only to house these folks but for bicycle access, but meanwhile I would suggest that the Sebastopol Bicycle and Pedestrian Master Plan is updated to include a class 1 bike lane through the natural area east of Morris Street long term to connect the trail and the West County Bicycle Trail, but I realize budgets and immediacy are a thing to address the safety of bicycling on Morris Street.
- I want to support remarking Morris Street as a bicycle boulevard with signage and reduced speed limit until a proper bike trail can be designed and funded.

Linda Collins commented as follows:

- I wanted to take this quick opportunity to thank those of you, especially Councilmember Slayter, for attending our unveiling of our time capsule that was planted, if you will, at the southwest corner of the Sebastopol Chamber of Commerce building 21 years ago.
- We had the unveiling at 11:00 on Saturday. We had a nice little gathering of people.
- We had some very interesting items come out of the cylinder.
- I will say it is quite deep, and we had a lot of Styrofoam bubbles which we are waiting patiently to make sure we put them properly where they belong.
- But we had some old wine glasses. We had some patches from the police department, a letter from the police department. Many books, magazines, newspapers.
- Unfortunately, water did seep into the cylinder and it did damage the majority of the paperwork that we had, books and such.
- Right now I have them laying out on a table with the help of everybody that attended on Saturday, in hopes to drying some of the items out.
- A lot of them were placed in plastic sleeves, but with the water that seeped in we did have damage.
- Once we identify some of the stuff that we're able to save, I will have it on display at the Chamber for anybody who come and take a look at it.
- We are also working on trying to find a solution to make sure that when we reload the cylinder, because that's what we were planning on doing Saturday, that we don't have any water seepage in there.
- For any of you that have items you would like to bring down to our office to place in the new time capsule, the date will be determined once we get the cylinder sealed.
- We are open Tuesday through Friday from 11:00 to 3:00 with the exception of tomorrow and Thursday
- Councilmember Slayter, thank you very much for your continued support and being to the majority of our events. I appreciate it very much.

Cynthia Poten commented as follows:

- I work with homeless action and with SAVS, and first I want to thank the Council for its leadership on the homelessness crisis and problems.
- Your support of Morris Street is really admired.

- As much as I understand residents' concern about the problems associated with it, I just want to emphasize that there are mental health issues there.
- They are long-term difficult problems to solve.
- Arthur George really summed it up very well, but the fact is that there are people who have no place to go after the necessary sweep of the Laguna for fire reasons.
- They are doubling up and it has exacerbated the situation and the conditions there.
- I guess what I really want to say is long term is that I urge the City to secure some kind of site for safe parking in Sebastopol that enables services to be provided for those who need it in these homeless encampments and at the same time is something that's acceptable and comfortable for the residents of Sebastopol.
- I'm hoping that you can find and secure a site and that the amount of money that's being allocated federally and statewide and countywide can help you in doing that.

Sunny Galbraith commented as follows:

- I have lived in Sebastopol 22 years.
- Cycling is my primary mode of transportation. I bike to work every day.
- I'm deeply appreciative of the expanded bike lanes and look forward to more in the future, and I just want to really appreciate Michael and Arthur who spoke earlier, and the woman who just spoke about the Morris Street issue.
- I know that the City is working on a better long-term solution for our unhoused community members, and I agree that a secure site is the long-term goal.
- I also understand that the City has recently hired a social worker to work with the RV dwellers on Morris Street and also provide trash service and porta potties.
- My concern is that if we rush to make this unavailable for RV parking in the name of bicycle safety that these community members will be parking in a disbursed way across our town and community and then will not be as able to be helped by social worker or have access to trash or porta potty, and it won't make their problem go away.
- It will actually make it worse for our community as a whole.
- I support remarking Morris Street as a bicycle boulevard for the solution.
- As a biker I feel safe if that is the solution.
- Morris Street is not a super heavy traffic area or fast, so that feels safe to me.
- I have to say I just have to balance many important issues to myself including zero waste and climate and all of these things and balance that I'm super privileged.
- I get to live in a house in Sebastopol, and that's a beautiful, wonderful thing. Not everybody has that or has access to safe housing. I have to balance that.
- Maybe I need to not have the perfect bike lane on two blocks of Morris Street so that people that are having mental health issues or having housing crisis, until we find a better longer term solution, that we don't mess with the efforts that the City is making with the social worker and moving forward on this.
- I can take a tiny little whatever, have a shared boulevard rather than a dedicated bike lane for a couple of blocks. That, I think is serving the better public good.

Brian Flath commented as follows:

- I wanted to continue on the topic that Robert touched on earlier.
- I have stuck my head out a little bit on this issue of the homeless on Morris Street.
- I have been hearing from people and talking to people in Sebastopol and I want to share some of the things I'm hearing.
- There's a lot of people that are tired of the blight on Morris Street.

- They're tired of the junk piled up on the sidewalks.
- Tired of the smell of urine as you walk or ride along Morris Street, tired of finding feces on the street, tired of the bike lane, forcing the cyclist into the roadway.
- Tired of people dumping trash and human waste on the sidewalk and into the Laguna.
- Tired of women feeling unsafe as they walk on the sidewalk of Morris Street.
- Tired of RV residents yelling homophobic slurs at children.
- Mayor, I tried to speak to you on that issue but you would not return my call.
- Tired of seeing propane tanks stored on the street.
- Tired of the police inaction in the face of obvious violations of the law and issues of public safety.
- It is just unconscionable that to members of the City Council are willing to suspend reason and ignore laws and endanger the public safety just for the benefit of a few homeless people.

Barbara Harris commented as follows:

- I am pretty much reiterating what others said in support of the status quo of RVs remaining on Morris Street.
- I have lived here almost 50 years. I have felt the changes in the community.
- Obviously I'm kind of under the radar, but this one is big. This is trying to share the road literally.
- Those signs that we see when people are bicycling and walking and driving, and I don't get that feeling that this road is being shared.
- I think that it is important, at least for now, to maintain the status quo on Morris Street.
- I think the City has done a great job in setting a precedent for the rest of the County, which is a feeling of inclusiveness, trying to solve the problems that are obvious.
- This is not the place for people to be, but it is not the place for them to leave when they're in dire need.
- I think until we find something better, until we are able to provide the services that are necessary for the unhoused, I think this is a great opportunity to let the rest of the community know that we care about people's needs and how their survival is at stake.

Suzanne Lande commented as follows:

- Others have said similar to me, but the first thing I want to say is I'm very proud to be a Sebastopol City resident.
- I am really proud of our City Council.
- I think our reputation in the County, as we're a tiny City, I think it is highly regarded.
- I think we're the leader, the beacon.
- As far as unhoused fellow residents, some of them I have known for decades.
- I might only know a first name or their face or something, and I am just not okay with shoving them out.
- I realize Morris Street and Laguna Park Way may be when I'm driving and there's bicycles, where you share the lane, I'm fine with that and I will drive very carefully and we'll make it work.
- Until we have another part of Sebastopol to receive the vehicles that are people's shelter, where it is all that they have for these shelter less people, I think we have to keep it like it is.
- I do want progress made for something else.
- I agree with several people who said the mental health element, we really, really need that.
- But, also, the concept of shared land or shared finances with unincorporated Sonoma County that's in close proximity to Sebastopol City limits may be a place for the vehicles and that could be good.
- I don't think it has to absolutely be within Sebastopol City limits, but I don't know the rules of that.



- Also, I know there's some money available, grants of some sort coming through all the government agencies that I'm really hoping Sebastopol is doing whatever they can, whatever we can, but our City Council for obtaining some more funds for it.
- I agree with a lot that was said, and some people have completely opposite viewpoint of me. I understand that.

Barbara Lee commented as follows:

- I just want to support wholeheartedly what Arthur, Adrienne, Cynthia, Ms. Galbraith and Suzanne have just said.
- This is a time in our country that we need to step up and reach out our hands to those who don't have what we do, and in this case on Morris Street it is a roof over their head.
- We have a mental health crisis and a housing crisis.
- We have issues and we have problems, and the City of Sebastopol has shown their willingness to help solve these problems.
- This is what makes a difference. We can't stop now. We've only just begun.
- We can help the people on Morris Street live a healthier, happier life, and they themselves want to make contributions to their culture and to the City that they live in.
- Some of them have lived here for years.
- Let's change the way we perceive things, the way we look at others who have less than we do.
- Let's reach out our hands and open our hearts, soften our attitudes, and let's do something that works for all of us. It is possible.
- Thank you to all of you who support the homeless people on Morris Street.
- They deserve the best we have to offer.

Natalie Timm commented as follows:

- I live in Sebastopol and I read the newspaper, and I am just wondering what happened to the \$1.2 million that was reported in the newspaper as being some misunderstanding about how the money was transferred and out of Sebastopol coffers into some mysterious other coffers.
- I was hoping we would have an update on that at some point.
- Maybe it will be in the Press Democrat or maybe it will be at a meeting.
- I love this public comment section.
- I really like the whole thing.
- I thank you very much for your service to us, Councilmembers and Mary.

Rick Geggie commented as follows:

- I have been a member of the Sebastopol community for 25 years, and recently I was in need of some accommodation away from home, and recently I have settled those things and I am the owner of one of the RVs on Morris Street, which I was living in many times.
- I encourage us all to go down to Morris Street, particularly in the late afternoon and evening, and talk with people there.
- There are many people that indeed have mental health issues, they're in crisis.
- They are living everyone's worst fear.
- They are many highly traumatized people and there are many people who are literally fighting their way back from disasters so that they can get a job and have a home.
- The number of stories which I have heard and people that I have known and have come to be friends with is growing, and I have a lot of respect for their strength, even the people who seem completely crazy to everyone else.

- So I see them as displaced persons and I have arranged for someone who is a displaced person due to medical disaster to be the manager of my RV, and it has a couple of people living in it now who were swept away in the sweep.
- I understand the sweep and I think in time we will be able to come up with some very good ideas on how we can solve the need to cook food, to get around having a fire, which is a fire danger.
- There are many really bright people, people with university degrees, that played a vital part in the life in California and they've ended up there.
- People that have been burned out two times and who have lost all of their resources and people who have been displaced because of a lack of skills and a lack of confidence to go and learn some new ones.
- I understand everyone's pique at the mess that a few people cause, and there are many people in that encampment who constantly go around and tidy up other people's messes because they appreciate the impact that the place is having and of how scarce parking is.
- Thank you very much for listening to me.
- I do encourage everyone to go and get to know some of these people. They're good people.

Barbara Renzullo commented as follows:

- I'm glad to follow Rick and his encouragement of saying go visit people on Morris Street.
- I find that to be true also, and there are people there I could spend a long, long time talking with and have great conversations.
- I also want to echo so many other statements that were made about Sebastopol City Council and how they are head and shoulders above all other places I am familiar with where there have been encampments.
- I appreciate all of that and look forward to them going forward, and to just also say this is Sebastopol and this is where we live and this is what we care about, but this is the whole country as we know.
- I think I heard a statement or a figure that nationwide there's 161,000 people who are homeless.
- Maybe that's not a correct number, but you know it is a big number.
- Then maybe in the County there's 2,000 or 3,000, and Sebastopol has its 100 or 200 people.
- What we have is an economic structural problem that has to be solved, and we are all trying to work on that.
- I think someone also mentioned there's more money coming in.
- I think it is Federal money and cities can apply for that and usually haven't been included in a big chunk of money that comes into the county, but it is county and cities.
- I hope Sebastopol will be able to take advantage of that also.

Mayor Glass made responses to public comment as follows:

- I am going to address some of the questions that were made, and one of them was, I believe, from Lars asking about if the police can walk around town
- I did want to also mention we have recently contracted with West County Community Services for a social worker who is making contact with the unhoused.
- In addition to that I know our police department, our new police chief has been very active in walking around town.
- I see that he's here and perhaps he would like to make a comment.

Chief Kilgore commented as follows:

- Our officers have been walking around the City quite often.
- One of the things that I have asked our officers to do from the very beginning of my tenure here was to make themselves more visible outside of a vehicle.

- We are still working on trying to get enough staffing that we can put our folks out on bicycle patrol, and we have updated our bicycles and now continuing to work on that staffing and uniforms for them.
- I can tell you that our officers walk at least 15 to 20 minutes of foot patrol on every single shift.
- I am typically out walking around our downtown on plaza area and Morris Street and various areas throughout the City at minimum once a week.
- I appreciate the continued support by City Council and by our businesses, and you will continue to see our officers who are out and about on foot when they're not handling calls.

### GSA

Councilmember Slayter reported as follows:

- The request for an agenda item for this Council to discuss the Groundwater Sustainability Plan, which has now just within the last few days been released to the public for review and the comment period as our public comments are noted is open.
- I was going to make this report during Council reports, but that's an hour or two from now. I will just go ahead and share the information now.
- There is a public meeting where the draft plan will be discussed at great length and with actual technical knowledge and all of the key staff members will be in attendance as well as members of the board, and that meeting is held via zoom Wednesday, October 13th. A week from tomorrow. From 5:30 until 7:30.p.m.
- You can get the information about logging on and also you can download a copy of the draft plan at [santarosaplaingroundwater.org](http://santarosaplaingroundwater.org).
- Ultimately if you don't remember what that is you can use your Internet search for Santa Rosa plan GSA and you will find it and all of the information will be there.
- Then also the following day, Thursday, the 14th at 1:00 pm, there is a special board meeting that will be a public meeting, and the public is invited to attend that also. That's zoom. Again, you can find that on the GSA's Website.
- I think we'll be able to put the draft report on our City web page as well so people can access it directly from our City organization.

### Missing \$1.2 M Funds:

City Manager/Attorney McLaughlin commented as follows:

- We certainly will endeavor to bring an item back on the agenda as soon as we can discuss the facts of the matter.
- As the Council is aware, there have been ongoing criminal investigations, so we've been unable to publicly report on the details.
- However, I can tell the public that we've recovered a fairly significant amount of money back so far through insurance coverage and anticipate further recoveries.
- Right now we anticipate having about one-third to one-fourth of the money that was lost recovered through insurance in the first round, and we anticipate more in the next couple of months.
- We are actively pursuing insurance, so is the County.
- We will try and endeavor to bring an agenda item to discuss the facts of the matter just as soon as we can, consistent with the investigations.

### **STATEMENTS OF CONFLICTS OF INTEREST:**

Conflicts of interest may arise in situations where a public official deliberating towards a decision, has an actual or potential financial interest in the matter before the Council. In accordance with state law, an actual conflict of interest is one that would be to the private financial benefit of a public official, a relative or a business with which the Councilmember is associated. A potential conflict of interest is one that could be to the private financial benefit of a Councilmember, a relative or a business with which the Councilmember is associated.

A Councilmember must publicly announce potential and actual conflicts of interest, and, in the case of actual conflict of interest, must refrain from participating in debate on the issue or from voting on the issue and must remove themselves from the dais.

**There was no Statements of Conflict of Interest stated.**

**CONSENT CALENDAR:**

The consent agenda consists of items that are routine in nature and do not require additional discussion by the City Council or have been reviewed by the City Council previously. These items may be approved by one motion without discussion unless a member of the City Council requests that the item be taken off the consent calendar,

The Mayor will read the consent calendar items; ask if a Councilmember wishes to remove one or more items from the consent calendar; and then open public comment to the members of the public in attendance. At this time, a member of the public may speak for up to three minutes on the entire consent calendar and request at that time that an agenda item or items be removed for discussion.

If an item or items are removed from the consent calendar, the item shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

Councilmembers may comment on Consent Calendar items or ask for minor clarifications without the need for pulling the item for separate consideration. Items requiring deliberation should be pulled for separate consideration and shall be placed at the end of the regular agenda items unless otherwise determined by the Mayor or Mayor Pro Tern.

Mayor Glass read the consent calendar.

Mayor Glass opened for public comment on the consent calendar. There was none.

Mayor Glass questioned if any Councilmember(s) wanted to remove any item(s) from the consent calendar.

There was no request for removal of an item.

Mayor Glass called for a motion.

**MOTION:**

Vice Mayor Gurney moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item(s) Number(s) 3, 4, 5 and 6.

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes:	Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass
Noes:	None
Absent:	None
Abstain:	None

3. Approval of City Council Meeting Minutes of September 21, 2021 (Responsible Department: City Administration)

**City Council Action: Approved City Council Meeting Minutes of September 21, 2021**

**Minute Order Number: 2021-243**

4. Approval of Notice of Completion, Sebastopol Cultural Community Center (SCCC) Kitchen Remodel, Contract No. 2020-02 (Responsible Department: City Engineer)

**City Council Action: Approved Notice of Completion, Sebastopol Cultural Community Center (SCCC) Kitchen Remodel, Contract No. 2020-02**

**Minute Order Number: 2021-244**

5. Approval to Authorize Continuation of Contract for Financial Audit Services -Badawi and Associates (Responsible Department: Administrative Services)

**City Council Action: Approved Continuation of Contract for Financial Audit Services -Badawi and Associates**

**Minute Order Number: 2021-245**

6. Local Agency Investment Fund (LAIF) Account Custodian Authorization – Adoption of Resolution authorizing the investment of the City of Sebastopol (City) monies in the Local Agency Investment Fund (LAIF) and authorizing City Officers and their successors in office to order deposits or withdrawals of City monies To/From said fund. (Responsible Department: Administrative Services)

**City Council Action: Approved Local Agency Investment Fund (LAIF) Account Custodian Authorization – Adoption of Resolution authorizing the investment of the City of Sebastopol (City) monies in the Local Agency Investment Fund (LAIF) and authorizing City Officers and their successors in office to order deposits or withdrawals of City monies To/From said fund.**

**Minute Order Number: 2021-246**

**Resolution Number: 6379-2020**

**INFORMATIONAL ITEMS/PRESENTATION:** *(Please Note: Although informational/presentations items are routinely informational in nature, some informational items may contain request for actions such as support, direction to staff, follow up, or receipt of item based on the presentation/information provided.)* **NONE**

**PUBLIC HEARING(S): NONE**

Mayor Glass called for a break at 7:23 pm and reconvened the meeting at 7:28 pm.

**REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):**

8. Consideration of Approval of Modification to Bike Plan and Conversion of Existing Bike Lane to Sharrow (Morris Street) (Responsible Department: City Engineer)

Mayor Glass commented as follows:

- I just want to state that what we are talking about here now is the specifics of the engineering of this particular item.
- Our City Attorney has advised me that this does not have anything to do with policies regarding homelessness
- This agenda item is about the engineering, the striping on our street, etcetera, and that is what the City Council should be discussing because that is what is addressed in the staff report.

City Manager/Attorney McLaughlin commented as follows:

- I just wanted to mention that, of course, the public is free to make such comments as they want when it is open for public comments.
- I was just saying this is not agendized for the City Council to discuss or give any direction concerning matters that are not referred to in the staff report.
- That would be the subject of RVs on Morris Street generally, the unhoused and matters that public speakers have already addressed tonight.

City Engineer Gaffney presented the agenda item recommending the City Council consider approval of Modification to Bike Plan and Conversion of Existing Bike Lane to Sharrow (Morris Street).

Mayor Glass opened for questions of staff/presenter.

Councilmember Rich commented as follows:

- I'm wondering if you could help me understand the options that might be available given the width of this street.
- I just want to confirm that what I think I'm hearing is correct, which is at the moment the situation is we have a seven-foot parking space, five feet of bike lane, 11 feet for vehicle traffic, and then the same thing going across the street.
- So 11 for vehicle traffic, then five for bike lane and seven for parking.
- That's adding up to 46 feet

- Is that correct

Engineer Gaffney commented as follows:

- I would have to go back and check the original striping plan.
- I know that it is a seven-foot parking lane and a five-foot bicycle lane.
- If it doesn't add up to 44, then I'm probably wrong and it is a ten-foot travel lane, which is a pretty narrow travel lane.

Councilmember Rich commented as follows:

- My follow-up question on that, given that it sounds like it is 44 feet, is whether it would be acceptable, even if it is not optimal, to allocate the space so that there's eight feet for parking, four feet for a bike lane and then ten feet for vehicular traffic and then repeat going across the street?
- Is there some reason that that is not an option?

Engineer Gaffney commented as follows:

- No, that's another viable option.
- Usually when we stripe a bike lane next to a travel lane, four feet is the minimum width for a bicycle lane under Caltrans' requirements.
- We like to give them more just so that we don't have traffic right up against the edge of the bicycle lane.

Councilmember Rich commented as follows:

- It may not be the best case scenario, but it sounds like it would be an acceptable option given your information and your knowledge about what our choices might be.
- I'm looking at if there's a way to accommodate more interest here, is there a solution for that.

Councilmember Hinton commented as follows:

- From everything that I heard, especially from the advocates at the beginning of the meeting, it sounds like the City is looking at other options that might be a more permanent place for RV parking, in which case it seems like we wouldn't want to remove the current bike lanes we've already invested in.
- Is there a way to add the emblem that shows the bikes can use the full street, since obviously people are in part of their lane, without removing them or you were saying that's too hazardous and we would have liability if we did something like that?

Engineer Gaffney commented as follows:

- The current striping designates that five-foot strip as a bicycle lane.
- There is signage at each end and then there are the markings on the pavement itself.
- To install the sign that says, "bicycles may use full lane," that would be confusing and it would also put bicycles in both the bicycle lane and in the travel lane, which would be dangerous.
- I understand your point that if there is going to be a solution to the RV parking on Morris Street, we might want to consider leaving the striping as it is and work on the RV solution.

Councilmember Hinton commented as follows:

- We've had the RVs parked there for years now in the bike lane
- I hate to wipe out the bike lanes and then we're back here a year from now repainting them because we've come up with a better solution.

Chief Kilgore commented as follows:

- I would also like to add that there is an enforcement issue that is at issue on this as well.
- When the lanes are not the proper width, it becomes unenforceable by the police department if a vehicle were to park in that lane.
- So making the parking lane the proper width is a necessity for there to be any type of enforcement action for vehicles that may be encroached into the bicycle lane.

Councilmember Hinton commented as follows:

- Are you saying it is not enforceable basically to require them to move every three days, I assume that's the enforcement you are talking about.
- But they're encroaching in a bicycle lane, so it could be enforced a different way.

Chief Kilgore commented as follows:

- No, the enforcement that I'm speaking of is the encroachment into the bicycle lane.
- If a parking lane is not properly marked at the right distance, there cannot be a citation issued for encroaching into a bicycle lane, which is the main complaint by many folks who have complained about their bicycling travel in a bicycle lane, which is why we've not been able to do a whole lot of enforcement other than conversations with people, asking them to bring their vehicles back in, their pop-outs back in from the RVs.
- A vehicle might not necessarily be an RV.
- If you have a large pickup truck with a dually rear to it, it may encroach into the bicycle lane, which can be enforceable if the parking lane is the proper width, and that is the issue at this time.
- The parking lane is not the proper width, nor is the bicycle lane.

Councilmember Hinton commented are you saying the parking lane, even though it was developed for cars, never had the intent to have an RV park there, and that an RV parking there can't be ticketed because we should have made the lane proper for RV parking.

Chief Kilgore commented as follows:

- No. That's not what I am saying
- Vehicles that park there now, whether they are a sedan or an RV, if a sedan or a pickup truck parks in that parking lane, that parking lane is not the proper width by law for any vehicle to park in that space.
- You might be able to fit a vehicle within that.
- You could fit a Smart car, maybe a Prius, something like that.
- You may even be able to fit a sedan in that area
- However, just because they fit into that doesn't necessarily mean it is an enforceable action by the police department if they were to encroach on the bicycle lane because the width of the parking lane is not the proper width.
- We set ourselves up for an issue in the court, that if we were to issue a ticket for someone encroaching into the bicycle lane it would automatically be dismissed because our parking lanes on Morris Street do not fit the legal width.

Councilmember Hinton commented we did it wrong and we have to fix it.

Vice Mayor Gurney commented as follows:

- What is the proper width for a parking space
- I understand that the proper width is eight feet for a parking place.
- That's my first question, can you confirm the eight-foot width?

Engineer Gaffney commented eight foot is the normal width for a parking space.

Vice Mayor Gurney commented is that the same in residential streets, in residential neighborhoods, a public street, eight-foot width for your car, your truck, your Sprinter van.

Engineer Gaffney commented as follows:

- When we try to design residential streets there's a lot of trade-offs.
- We try to allow an eight-foot parking lane on either side where there's parking, and then the remainder of it would be travel lane.
- But there's always trade-offs

Vice Mayor Gurney commented as follows:

- In an area like Morris Street, which is large already zoned public facilities or open space or industrial, eight feet is what would be legal, and then by the chief's comments I think that would be enforceable
- Am I understanding that correctly?

Engineer Gaffney commented that's what the Chief said, yes.

Vice Mayor Gurney commented as follows:

- I want to get back to Councilmember Rich's comments.
- If we have an eight-foot parking space, the four-foot bike lane, which is the minimum for a class two bike lane, and then a ten-foot travel lane, which is the required travel lane size, times two, East to West or West to East, we have a 44-foot width, which is the width of Morris Street?

Engineer Gaffney stated yes.

Vice Mayor Gurney commented that would allow parking, the class two bicycle lane and a regular roadway for cars; so we would be good.

Engineer Gaffney commented we would be legal, but just from observations, the RVs that are parked out there, even in an eight-foot parking lane they're still going to overhang into the bicycle lane.

Vice Mayor Gurney commented but we would have a legal-sized parking space and then the Chief would have enforceability if there is overhang.

Chief Kilgore commented as follows:

- The other thing that needs to be considered is the actual striping, which takes up space on the roadway.
- Most significantly is the double yellow line that goes down the middle of the roadway.

Vice Mayor Gurney commented the striping doesn't count as zero, it has to count one way or the other.

Engineer Gaffney commented as follows:

- When we layout the striping plan, we measure to the center of the stripes.
- We don't account for the width of the stripe itself.

Vice Mayor Gurney commented as follows:

- The stripe goes one way or the other, it doesn't count as zero.



- I'm still coming up with 44.

Mayor Glass commented with a seven-foot wide parking lane and you park a traditional sedan or a fairly large pickup truck in that parking lane, if somebody is parked and opens their door and doesn't look to see there is a bicycle going down the lane, does not that go out into the lane and make it possible for somebody who is driving their bike down to get whacked very suddenly if they're not looking?

Engineer Gaffney commented as follows:

- That's a very common occurrence in urban areas where the bicycles are riding up against the parked cars.
- The bicycle riders even have a term for it.
- They call it getting doored, running into a door that opens suddenly in front of them.
- The driver should check their rearview mirror before they open their door.
- The bicycle rider should always keep an eye on the drivers that look like they're getting ready to get out, but it is just an unavoidable situation.

Mayor Glass commented as follows:

- I have seen people get doored before. Not a pretty sight.
- It would seem to me that we have a problem that's more than just the RVs
- When I look at the RV picture, most of the RVs will fit within the eight feet, but not with the pop-outs.
- It seems like we've got more than just an RV problem.
- We have a problem of a parking lane that's too small and that needs to be rectified.
- I am hearing some degree of unsureness about all of the measurements at this time.
- I am hearing that it may be variable across the street, it may be one size at one place on the street and a different size somewhere else.
- It sounds like you are not entirely sure about the exact measurements.
- Is that accurate?

Engineer Gaffney commented as follows:

- No, it is fairly uniform up and down Morris Street.
- The only place it is different is for the first 200 feet North of Sebastopol avenue where there's no parking,
- and those areas the bicycle lane is right up against a curb.
- Then starting just North of that the bicycle lane swings out around a parking lane that is along the side.

Mayor Glass commented as follows:

- So you are confident that the 44 is correct, not 46?
- It sounded like when you were first talking it was unclear about 44 versus 46.

Engineer Gaffney commented I believe it is 44 feet.

Vice Mayor Gurney commented as follows:

- I will ask this question and maybe Engineer Gaffney can answer it or perhaps someone from the public in their comments.
- I'm curious if there is a difference if this street were identified as a bicycle boulevard.
- Does that mean something different about striping or how we use real estate or how we govern traffic on the road?

Engineer Gaffney commented as follows:

- A bicycle boulevard usually connotes sharrows, where the bicycles are not constrained to a bicycle lane along the right side, although the bicycles have to be aware that there's cars out there.
- The bicycle boulevard alerts the drivers that there's bicycles out there, and that's what I was talking about before.
- The sharrows are gradually being replaced by the sign that says "bicycles may use full lane," which I think might be a safer alternative just based on the comments that we got in the majority of the e-mails.
- A lot of the local bicycle riders echoed the same sentiment almost verbatim, that they don't like sharrows.

Mayor Glass commented we did receive some later ones and there was public comment indicating some bicycle riders didn't have a problem with that.

Councilmember Rich commented as follows:

- A quick comment on the signage alternative to sharrows.
- We all know that there are large RVs parked along that side of the street on Morris.
- Would these signs be placed in the sidewalk and would they likely be visible by vehicles or bicycles traveling on Morris given the fact that there are RVs parked along that curb?
- Is that an issue?

Engineer Gaffney commented as follows:

- We would definitely pick the locations for the signs so that they would not be blocked by a parked vehicle.
- Usually you put the signs at the beginning of a block, and that's sufficient to annotate the entire block.
- I would put one just North of Sebastopol Avenue and then another one just North of Laguna Park Way where there's still red curb there.
- Similarly, for the Southbound Morris I would put one just after you come out of the curb at the Community Center, and then another one just South of Laguna Park Way

Mayor Glass commented what is the speed limit on that street.

Engineer Gaffney commented 25 miles per hour.

Mayor Glass commented when something is designated a bicycle boulevard, are you able to slow the traffic to anything below 25?

Engineer Gaffney commented I would defer to the Chief, but I believe 25 MPH would be the correct speed for that street even if it was a bicycle boulevard.

Chief Kilgore commented I believe that we would have to look at the D.O.T. Regulations, but I don't believe that that would warrant anything less than a 25-mile-Per-Hour zone because it is considered a business district and, therefore, cannot be anything lower than a 25-mile-Per-Hour zone.

Mayor Glass commented you would have to look that up though, is that what you are saying?

Chief Kilgore commented I would need to confirm it with the Department of Transportation. But the only location that typically warrants anything lower speed is usually a school zone when it is in a public roadway such as Morris Street.

Mayor Glass opened for public comment.

Eris Weaver commented as follows:

There are different opinions.

- Several folks expressed they would be fine with the sharrows, but I would like to emphasize a small percentage are confident about riding in traffic.
- When I hear over and over again from people who would like to bike but don't because they don't feel safe and these folks need more protected bicycle infrastructure.
- If the City wants to meet its climate change goals, get more people out of cars, get more people to try biking, we need to make safer bike facilities rather than going backwards to those that are less safe.
- I would say four feet even though it is legal is not acceptable for the bike lane.
- The width of my body and bike is close to three feet, leaving six inches on either side of me between a parked car on one side and fast-moving traffic on the other.
- So just taking a foot away from the bike lane and giving it to a parking lane is not acceptable.
- The street connects two class one trails and the high school.
- It needs to keep the bike lanes.
- The signs that were referred to, those are not replacing sharrows.
- Those are being suggested on rural roads when you see those signs that say share the road and a bike, because those are confusing and everybody who sees it thinks it means that the other people should move out of their way rather than them.
- I'm not sure that those are useful here.
- Addressing homelessness is outside of my wheelhouse.
- If parked RVs obstruct the bike lanes I don't care if they're occupied by tourists, houseless individuals or touring rock band, but what frustrates me is when there's a conflict between parking and bicycle access, even in a progressive district and bike friendly like Sebastopol the bikes lose.
- Please, not here, not now.
- If you want to dedicate more roadway real estate to parking for RVs take it away from other parking as in option two where you remove parking from one side of the street, keep a nice, wide, juicy bike lane and give more space for the parking.

Adrienne Lauby commented as follows:

- I want to support the proposal with whatever adjustments the community is happiest with, whichever of the options, that's fine.
- I do want to call out and say that we have to hear from Robert and from the gentleman who said how tired he was to notice it is not just a matter of bike safety.
- There's a campaign going on to generally take care of the Morris Street people under some guise of some other problem.
- I just have to say that out loud here, try to not say the same thing as other people or as I have said before.
- My organization is a nonprofit.
- We would be happy to support and manage a safe parking site where all of these folks could be, and I think it is really a good idea for the City to look into leasing property for that.
- I know you don't have a lot of property.
- I just want to say really strongly that a managed site is very different than an unmanaged site in terms of sightliness, neatness and actually being able to help the people who are in the site.
- There is a Home key deadline that I think is within the end of the month, so I really encourage the staff and Councilmembers to look into trying to get some money for this from the state.

- I think that we need to keep the status quo, keep the people out of the neighborhoods
- I'm sorry, I know when people come to the Barlow they're not really interested in seeing poor and struggling people and you get tired of seeing it.
- I find that so objectionable.
- I mean the people on Morris Street are tired in a way that those of us in houses cannot even begin to imagine.
- Yes, it is a problem, but homelessness is a problem for the whole community.
- We all really, really need to step up to do something about it over time and immediately, and worrying about our personal comfort is just kind of beside the point.
- We are talking about two or three blocks of a bike lane versus people's survival.
- There were two cases in the last week.
- One guy who seemed fairly able bodied had a stroke and ended up in the hospital and a woman who said she was feeling very threatened in her RV by potential theft and rape.
- So these are the kinds of things these folks are dealing with.
- They're very different than most of us deal with in our houses.
- Thank you, Rick, for showing up and being so vulnerable, talking about your experience on Morris Street.
- I was really moved to hear what you had to say.

Anand commented as follows:

- I have been hearing the comments today and I'm very appreciative of the homeless situation, much more so than before I joined this call.
- I don't think I have any qualms against them.
- However, as a bicyclist, certainly I have felt in danger at times when traffic is rushing by me and RVs are there encroaching into the bike lane.
- I would like this problem solved as well, and without having to displace any of the RVs.
- As Eris certainly commented, I would ask seriously that we consider alternative two because to me it solves the safety problem while making the RVs actually more comfortable.
- If you do the math on 44 feet, you could even have 12-foot wide roadways for the cars in each direction and five-foot wide bike ways in each direction while actually committing up to ten feet for the RVs as long as you remove the parking on the other side.
- Certainly, admittedly, when there's events in the Barlow that parking can start to fill up, but many times I see only a handful of cars on that direction compared to quite a few more RVs on the other side.
- I really encourage that we consider the alternate two proposal as well.

Geoffrey Skinner commented as follows:

- I am a bicycle rider and would just like to put in a word for not losing the bike lanes.
- I appreciated the comment that has been made.
- I think that if we lose them now it is going to be very hard to put them back if the situation, the RV parking, changes.
- While I am a competent bicycle rider and don't really have any qualms about riding in traffic, I know it is definitely not the case for everyone.
- I would also support reducing the parking, taking away the parking on the West side of the street if necessary, the proposal two.
- I do not want to lose those bike lanes.
- I think they're definitely needed.

Arthur George commented as follows:

- Chair of West County Homeless Advocates speaking in support of the recommendation of the City that bike lanes on Morris be removed and replaced with mixed use, bicycle/vehicle sharrow road markings or other effective signage.
- The alternative, which is apparently is option two of removing the parking on the West side of Morris, is not really effective.
- That is right now a two or three-hour zone.
- There is virtually no RV parking on that side, and that section, the West side of Morris closer to the Barlow, is really relied upon for business parking and guest parking by the Barlow.
- If that was removed from the parking stock, it would further burden the parking supply and the perceived claims that the Barlow has asserted of not enough parking in the area.
- It would seem that opening Morris for mixed use would actually protect the bicyclist to ride more widely and openly on Morris and not risk getting doored, as was said, by riding in a narrow bike lane.
- Removal of the bike lane and parking lane striping on Morris and replacement by sharrows or other signage and marked speed limits would preserve and promote safety by calling to the mixed use by which vehicles and bicycles must share Morris.
- It would also widen Morris's functionality for commerce, such as truck deliveries for the Barlow and other neighborhood interests which are important stakeholders.
- The suggestion by the City Engineer would eliminate the lane, which is sometimes inadequate for truck traffic, when so much is squeezed into the street, such as when trucks swing wide to complete their lanes.
- The City Engineer acknowledges the current RV parking on the East side of Morris, the area which has become a controversial but necessary de facto safe parking zone and RV parking should not be removed.
- As the engineer and chief have stated, the encroachment of RVs into bike lanes appears to begin with the parking spaces there having been constructed too narrowly.
- The problem does not originate with the RVs and they should not be attacked for the encroachment.
- To respond to Council person Hinton's comments, while there has been advocacy for RV safe parking elsewhere, there is no current place or plan to locate the RVs elsewhere, unless and until some other areas identified for safe parking, the recommendation as submitted by the engineer would accommodate and balance the interest of RVs, bicyclists, motorists, truckers and the neighboring business and cultural stakeholders.

Michael commented as follows:

- My apologies for making my earlier comments in the general public comment period.
- I signed in late and it seemed to be on topic.
- After hearing the elaboration on the issue I suggest the addition of signage can help protect cyclists while not displacing RV dwellers.
- Bicycles are allowed full use of the line sign can be added without removing the bike lanes which communicates the existing law as I understand it which allows for this when bike lanes are occupied or otherwise congested.

Brian commented as follows:

- I would like to get some clarity on option number two.
- If we were to remove the bicycle lane on the West side of Morris Street to allow the parking area on the East side of Morris Street to be wider, if my math is correct that sounds like that would leave a five-foot wide bicycle lane which is now a bi directional bike lane since we have taken away the bike lane on the West side of the street.

- You divide it by two, there's Two-and-A-Half feet for each direction of travel on the bicycle lane which sounds quite hazardous.
- Am I correct in that thinking?

Engineer Gaffney commented as I understood it, the gentleman is in favor of the option that keeps the parking on the East side of the street and makes the parking lane wider, and then there's a bicycle lane next to it, a five-foot bicycle lane next to it.

Michael commented as follows:

- No. If you remove the bicycle lane on the West side of the street to accommodate larger parking on the West side of the street, now we have only one lane left on the East side of the street.
- That will have to be a bidirectional lane for bicyclists going both directions, right?
- So if it is a five-foot lane, now you have Two-and-A-Half feet for each direction of travel in the bicycle lane.

Engineer Gaffney commented as follows:

- In my proposal in the staff report there was still a bicycle lane on each side but there's no parking on the West side, on the Barlow side.
- So the travel lanes get pushed over to the West so that we can widen the parking lane and still preserve the five-foot bicycle lane on the East side.
- Having a bidirectional bicycle lane that's not separated from a traffic lane I think is a very dangerous situation.

Joan Schwan commented as follows:

- I am a cyclist and a pedestrian.
- I commute to work along Morris Street every day, and I work just in an office overlooking the RV encampment for 13 years until a couple of months ago, and now I'm at the other end of Morris Street so I know this area well.
- I would rather see a narrowed bike lane but still keeping a bike lane than having it eliminated or turned into sharrows.
- I think that it really made a huge difference to how I felt using that street when that bike lane was created.
- I remember I was so excited I shared photos of it with friends.
- I think it makes a big difference to how drivers perceive it, that there's an actual location designated for cyclists, and I really do think Eris touched on this.
- I'm a pretty experienced cyclist but I know there are less experienced cyclists out there and parents of children who want to bicycle and who are much more cautious.
- I think they will be much more likely to use that if there's an actual designated location for cyclists.
- Having worked on Morris, it seems challenging to remove the parking on the West side, although I don't know how the businesses would feel about that or how that would work.
- Just lastly, I wanted to keep in mind too that right now the sidewalk is really not available to pedestrians.
- So I currently walk in the bike lane when I want to travel along Morris, and a lot of other people do that, too.

Council Discussion and/or Deliberations:

Councilmember Slayter commented as follows:

- I would like to imagine an alternate universe where the proposal is to remove a vehicular traffic lane so that the bike lanes can be made wider and the parking can be accommodated.
- That doesn't seem like something that would get much support, but that's exactly the situation.
- It feels punitive towards cyclists to reduce facilities that are hard fought for, and our bike/ped plan was in place for more than a decade before substantial efforts were made towards its completion, and to remove bike lanes anywhere in the City feels like we're going backwards, but particularly in this location.
- This is a vital connector between the trail and the West County trail, and to reduce those facilities in any way is in my opinion the wrong move.
- That's not the direction that we should be going as a City.
- If this were almost any other roadway in the City with a class two bike lane, I would consider it.
- Here it just doesn't work for me.
- So I have spent some time down on Morris recently at various times of the day, mostly on my bicycle.
- I have been down there with my measuring tape.
- I have been down there with my laser, and I have the benefit of AutoCAD at my fingertips.
- So I came up with something that I would like to share
- Displayed the drawing
- This is sort of the hybrid of what we had in one of the options.
- I think it was number two, which was the removal of the parking on the West side of Morris.
- So what you see is 44 feet total width of Morris, and then starting at the Eastern face, the parking stays as it is in that location and the block length on the East side from Sebastopol Avenue up to the community center is roughly 2,000 linear feet.
- So the proposal would be to have parking on the East side of Morris.
- Half of that would be limited to three-hour parking and half would be unlimited.
- The entire parking would be nine feet.
- Then we have a ten-foot Northbound auto lane.
- We have an 11-foot Northbound auto lane, an 11-foot Southbound auto lane, a three-foot buffer with flexible bollards, some way to produce separation from cyclists and vehicular traffic.
- Then we have a ten-foot wide bike track that is split in half.
- North is five feet, South gets five feet, then we are back up on to the sidewalk on the West side of Morris.
- So I realize that this removes parking for the West side of Morris, and I also understand that we have businesses that like that parking.
- But the Barlow has over 500 parking stalls and the public's need for parking to provide parking is real.
- So we're providing facilities for parking. We are not as a public agency, as a government, as a local government, we're not Sebastopol parking district. We are the City of Sebastopol.
- If a reduction in the number of parking stalls is required in order to facilitate fair use of a complete street facility, then in my opinion public subsidizing of parking for private businesses that already have substantial parking on site, to me that's an easy compromise to make.
- So the other thing, just from a use perspective, is the sidewalk on the West side of Morris in this sketch would become much more open because there aren't a line of parked cars along that side of the street.
- Even if they're standard sedans or sports cars or small vehicles, not RVs in other words, the openness of that side of the sidewalk really, really gets opened up because of the openness of the bike lane.
- Also displayed a photo of off the Internet to give a visual of what it could just an idea of what that might be.
- At the South end of Morris where it intersects with Sebastopol Avenue, that side of the street is the one that aligns with the crosswalk and the passageway that leads straight up to the Joe Rodota trail, at the Sue Kelly connector trail that heads over to the main body of the trail.

- To have cyclists push here and then cross the thing, that end of it looks like to me just a lay person's perspective on the design, looks pretty workable.
- At the North end, a crossover would need to be designed.
- We have a crossover on a much busier section of road way on McKinley in front of the Whole Foods parking lot as it intersects Main Street.
- So those kind of crossovers I know are doable and can be made safe.
- I am not going to be in favor in any reduction in bicycle facilities this evening.

Vice Mayor Gurney commented as follows:

- Requested clarification on Councilmember Slayter's proposal
- As I remember Morris Street, it does not have a continuous sidewalk on the West side.
- So the sidewalk is missing from Laguna Park Way to Public Works and the Youth Annex
- I so appreciate Councilmember Slayter speaking on this and I really appreciate the graphic provided because my mind was trying to see it in that dimension, the cross section of the street, and I was trying to do the math to fit all of the needs in because I am not in favor of any takeaway for the cycling community.
- As a representative on the STCA and RCPA, I have to remind us these are our goals to support other means of transportation.
- Also in terms of our economy and our attraction of people to this community I want to remind us, this connector from the Rodota trail to West County trail is critical to the bicycling community.
- We are an international destination for cyclists and Sebastopol is a hub there.
- We have seven or eight miles to Santa Rosa on the trails. So we need to keep them connected.
- Also, our Laguna Preserve is right off Morris Street, so it is another point of destination for international travelers and also for our people who would like to be outdoors enjoying our open space.
- We have to consider that.
- Most of the cyclists in this street haven't felt safe with the design.
- We have seen that from the bicycle community with the photos of the overhang.
- Our pedestrians haven't felt safe because the RVs are offloading on to the sidewalk.
- In fact, somebody is using that deck space that was built as a public overlook of the Laguna and they're got their hibachi out there and their camp chair and all of their belongings, making it their outdoor deck.
- The customers and visitors in this area don't seem to feel safe.
- We have heard a number of complaints there.
- So I think what we have to do is consider all of these priorities for our community, for our own economy, and for our major goals for transportation and greenhouse gas emissions reduction and climate activism, and look to preserve the bicycle access on this road.
- I think we understand from the many comments tonight, in public comment, through this item and certainly they'll show up in agenda number ten, we have a priority to potentially find a better, more appropriate site, a relocation site for our RV community as well as an enhanced number for safe parking sites.
- So with that task ahead of us, I think we need to look to a solution tonight that's going to in this instance preserve the cycling amenity, and in our next item direct ourselves to focus rather immediately on the relocation effort and provide better services and a better place, potentially a safer place for our RV street camper community.
- I will get to my comments there when we get to item number ten.

Councilmember Hinton commented as follows:

- I am not for taking away the bike lane.
- I think I have already stated earlier that I think we're going backwards by doing that.



- However, I do think the real issue is to relocate and find a safe parking spot for the RVs.
- I'm also not in favor of removing an entire street of parking on the other side
- I have parked there myself when I come down to town, I come late because I work.
- It is really difficult to find parking many, many times and I have talked on Morris Street.
- The idea presented is an out of the box thinking idea, but it wasn't part of our agenda item so I would not want to make a move on something that our full public and all of our business owners weren't notified of in particular.
- Also, I do think that taking that parking away at this point is really not getting to the crux of the problem which is we need safe parking and a safe place for our RV citizens to be.
- I am feeling we need to focus on finding safe parking and have a do-nothing position tonight, which was choice three in the agenda packet.

Engineer Gaffney cautioned the Council that if they decide not to go with option one, either option two or do nothing or bring it back, do not pass the budget resolution because the budget resolution was scaled to fit the striping that was required for option one.

Mayor Glass commented as follows:

- So my feeling is there were suggestions from some members of the public that were actually bicyclists about expanding the lane, the parking lane by a foot and narrowing the bike lane by a foot.
- I also actually rather like Councilmember Slayter's proposal.
- I think there's a lot of different proposals in play right now, and in my estimation I think perhaps all of these various options need to be described and vetted more and have staff come back with options
- I don't think they have all been fully worked up.
- It seems to me that we need to direct staff to evaluate and put together a report that shows more of the options and bring this back to Council for an evaluation of the information further.

Councilmember Slayter commented as follows:

- The idea I presented is the work of an amateur with AutoCAD.
- So, to have the City Engineer and W Trans take a look how it might look like
- W Trans can produce well thought out and well considered schematic designs for options around the City, and I'm wondering if this is a place where that might be possible.
- Maybe have real counts of parking places affected and impacted.
- We shouldn't pass the resolution because it's probably not enough for anything else.
- I heard that loud and clear, and I knew that coming into this.
- So I'm in favor of asking staff to do some more analysis.

Vice Mayor Gurney commented as follows:

- Thank you, and doing that analysis, I would support W Trans doing a quick mark up
- I don't think it needs a lot of time to investigate Councilmember Slayter's lay out.
- I want to add that the two-way lane on the West side also accommodates the crossing of Sebastopol Avenue.
- It's always been awkward to do the additional cross street to the East side of Morris.
- If we're going to bring it back, I suggest that the businesses on Morris be contacted because they have argued for the three-hour limited parking on the West side so their clientele would come, work out, or buy something and leave or come to a meeting or consultation and leave.
- I think that parking is critical to them.
- I don't know if they are adequate parking for all their clientele throughout the daytime.

- I was down on Morris Street today at 2:00, and there was one car parked in the entire West side.
- From Morris Street at the Sebastopol avenue street light all the way to the annex. West side. One car only.
- it's not critical parking for them. But they would also need to be formed after this plan, I think, if we're going to delay a decision for more work up.

Councilmember Rich commented as follows:

- I agree with the comments we heard recently.
- I too find Councilmember Slayter's design interesting and worth pursuing, and I think if we're going to pursue that, given that it would need more research, we need to have this come back.
- I do agree that we can't seriously be considering that or we can't consider eliminating parking on the West side, the Barlow side without making it clear on our agenda that that might be an option.
- So I agree with Councilmember Hinton and others who have expressed concern about that.
- I would suggest that we try to make staff's job a little easier by eliminating options that we have no interest in.
- It seems to me that those two options that we are not interested in, I would propose, is leaving things as is.
- The chief has clearly stated the seven foot parking distance is not legal. We have heard that.
- So I do not support leaving it as is when we make a different decision, and I expect there is a consensus there on that point.
- The second point we will try to find consensus on is whether we feel the final result needs to include bike lanes.
- My personal opinion would be yes, it needs to involve bike lanes of some kind.
- So if we can find the consensus on these two points, perhaps we can help the staff come back with more realistic proposals.

Mayor Glass commented as follows:

- I am not okay with coming up with a proposal that is eliminating RVs in the immediate future.
- I am not okay with that.
- I am completely in support of finding another location.
- I have spoken repeatedly with West County Community Services and others about looking for viable options for RVs to park.
- I am completely opposed to kicking people off Morris Street.
- I believe we heard from a very small minority of people that feel that way earlier in the meeting and I would like to keep our bike lanes but I am completely opposed to being backed into a corner.
- That means we get a configuration that forces people off Morris Street before we have a viable solution for them to go to.
- I don't know how other people feel about that. But that is my bottom line.

Vice Mayor Gurney commented as follows:

- I think we have consensus on these points.
- The seven-foot parking space be put to the minimum of at least 8 feet.
- Also, that the dedicated class 2 bike lane be preserved, and number three, we focus on relocation for the RVs, not removal immediately, but as quickly and reasonably as we can put it together.
- I think we all agree on those points from following our comments.

Mayor Glass commented as follows:

- The question is how long is the relocation going to take?
- It may take three months, six months.
- It may take a year depending on funding and what we're able to find.
- Everybody has always wanted that to be our goal, to find a good place for the RVs to be parking.
- I just do not want us to get boxed into a situation where all of a sudden, we are evicting people.

Vice Mayor Gurney commented as follows:

- We are not looking for immediate removal.
- We will move it to discussion of agenda item number 10.

Councilmember Rich commented she is in agreement with the three items heard articulated here.

Mayor Glass commented as follows:

- I think we have an idea of how we want to move forward.
- We want to direct staff to evaluate and present in a comprehensive way other suggestions that have been discussed now
- That we have an enforceable space for the parking lane on the East side.
- We do not want to create a situation that causes us to evict people in a short term.
- Preserving the class 2 bike lane

Staff clarified the direction as follows:

- Evaluate and present in a comprehensive way at a future City Council meeting recommendations for the Morris Street with the consensus that the current seven foot unenforceable be eight feet for enforcement (no seven foot parking lanes on east or west side of Morris Street)
- Dedicated class 2 bike lane be preserved
- That Councilmember Slayter's AutoCAD drawing/design be submitted to W Trans for their input

Mayor Glass commented is eleven foot wide driving lane a vehicular standard enforced by Caltrans or can that be narrower for vehicles.

Engineer Gaffney commented as follows:

- The 11 foot travel lane is acceptable where there are other constraints.
- The normal travel lane on a highway is 12 feet.
- But on City streets, 11 feet and even 10 foot lanes in low speed zones are acceptable.

Mayor Glass commented would a 25 mile an hour zone be considered a low speed zone.

Engineer Gaffney commented yes.

Mayor Glass commented as follows:

- Would 10 feet be the minimum?
- I'm thinking that is something to be considered as part of the mix because we always talk about narrower lanes, and a boulevard that allows traffic to go too fast.
- I am putting it out there, something that is a narrower in the car side, and slowing down traffic.
- It doesn't sound like a bad idea to me.

Engineer Gaffney commented that he will work with W Trans.

Vice Mayor Gurney commented as follows:

- I was going to reinforce the comments
- Ten foot is the minimum.
- Discussed Councilmember Slayter's drawing that has 11 feet
- But 10 is fine with me if it has a higher purpose.
- 11 is a little roomier but maybe 10 is more workable.
- In other words, if Steve Weinberger is looking at it and has a better suggestion, he should know that 10 feet is fine.
- That is my point.

Chief Kilgore commented as follows:

- One thing that will need to be considered and I'm sure Engineer Gaffney will take it into account in his conversation with Steve Weinberger is that we do have deliveries that are made to the Barlow and other businesses.
- Those deliveries come by semi tractor-trailers and box trucks.
- They have a maximum width of 8 1/2 feet.
- Just as a consideration given they will be making turns on Laguna parkway and other driveways.

Mayor Glass restated the direction to staff.

- Evaluate and present in a comprehensive way at a future City Council meeting recommendations for the Morris Street with the consensus that the current seven foot unenforceable be eight feet for enforcement (no seven foot parking lanes on east or west side of Morris Street)
- Dedicated class 2 bike lane be preserved
- That Councilmember Slayter's AutoCAD drawing/design be submitted to W Trans for their input

**City Council Action: Provided the following direction to staff:**

- **Evaluate and present in a comprehensive way at a future City Council meeting recommendations for the Morris Street with the consensus that the current seven foot unenforceable be eight feet for enforcement (no seven foot parking lanes on east or west side of Morris Street)**
- **Dedicated class 2 bike lane be preserved**
- **That Councilmember Slayter's AutoCAD drawing/design be submitted to W Trans for their input**

**Minute Order Number: 2021-248**

**Mayor Glass called for a break at 8:58 am and reconvened the meeting at 9:05 pm**

9. Discussion and Consideration of Term Limits for Climate Action Committee (Responsible Department: Planning)

Planning Director Svansson presented the agenda item recommending the City Council Consider Approval of Term Limits for Climate Action Committee.

Vice Mayor Gurney commented as follows:

- For clarification, I'm not sure we are talking about term limits so much as the duration of the term of the appointment.
- Are you appointed for two years then you can reup if you would like to reapply or you are appointed for one year and you might reup if you want to.
- Term limit means you get to be there for a set number of years and then you're out.

Director Svanstrom commented as follows:

- You are absolutely correct, it's the length of the term.
- All of the members can reapply when their term is up.

Councilmember Hinton commented that she would weigh in here, that two years is a short time, so I would be in favor of all of them being two years and not doing a one-year student term.

Councilmember Rich commented as follows:

- I understand that you got input from Jess and from Sarah [youth members].
- I want to say there is discussion at the committee level, and I'm wondering if you have any recollection, and my instinct is there a generalized interest in making the student terms one year.
- That doesn't mean we should dismiss that they are saying to us.
- But do you have any recollection of any notes, information that would help us?

Director Svanstrom commented as follows:

- I was not the staff liaison when that happened, so unfortunately I don't have notes.
- Probably 50% of the youth members, if they are seniors, will have to leave after one year any way. Graduation does not disqualify them to continue.

Vice Mayor Gurney commented as follows:

- That was my recollection as well.
- That the committee talked about the students being a one-year term.
- I think it's most often a junior or senior who is interested because they're interested and mature enough to be able to get around or whatever.
- I think the conversation was a one-year term, and certainly I think it would be easy for them to reapply.
- They can submit the papers with a simple update.
- I don't think it could discourage any one-year appointee if that is a one year term.

Councilmember Rich commented as follows:

- I'm looking at an email from Josho , who is one of the co-facilitators, and he said we will look at one-year terms for student members, who in many cases will be going off to college.
- Negotiable if someone wants to stick around.
- The idea of having a two-year appointment, we're uncertain when and if a student is going to continue through to the full two years.
- That seems like it would be hard in terms of planning for filling the positions.
- Would that create complications for you where it's kind of uncertain?

Director Svanstrom commented as follows:

- On the agenda of the next meeting is all of the various committee members who's terms are up in December.
  - That is a little easier for recruitment.
  - However, we have plenty of committees for someone who retires or leaves, and we adjust and handle that as life happens for the community members.

Mayor Glass opened for public comment. There was no public comment,

Council Discussion and/or Deliberations:

Councilmember Rich commented as follows:

- Want to express my opinion as a member of the climate action committee.
- That allowing two-year terms for the students seems like a good approach to me.
- Understanding that of course we're going to be flexible.
- But we need to engage them and we need to be flexible to engage them.
- And maybe some will stay for two years.

**MOTION:**

Councilmember Rich moved and Vice Mayor Gurney seconded the motion to approve the term durations, the length of terms, as proposed by the Planning Director to be two years for each of the Climate Action Committee members with our Planning Director tasked with the wonderful job of working with the current members in order to arrange some to agree to one year terms and others to agree to three-year terms to end up with a staggered arrangement, and that we correct the titling of the members seats, specifically those that are occupied currently by Vice Mayor Gurney and by Councilmember Rich.

Discussion:

Vice Mayor Gurney commented she appreciates that staff is willing to bring this back to the CAC and let the members decide which of them want to go for what amount of time, and I have confidence they will work it out too.

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass  
Noes: None  
Absent: None  
Abstain: None

**City Council Action: Approved the term durations, the length of terms, as proposed by the Planning Director to be two years for each of the Climate Action Committee members with our Planning Director tasked with the wonderful job of working with the current members in order to arrange some to agree to one year terms and others to agree to three-year terms to end up with a staggered arrangement, and that we correct the titling of the members seats, specifically those that are occupied currently by Vice Mayor Gurney and by Councilmember Rich.**

**Minute Order Number: 2021-249**

10. Discussion of Creation of City Council Committee (Committee for the Unhoused) (Mayor Glass/Councilmember Rich)

Mayor Glass and Councilmember Rich presented the agenda item recommending the City Council Consider Creation of City Council Committee (Committee for the Unhoused).

Mayor Glass commented as follows:

- First, the idea behind this committee was to define the next committee.
- This committee was to define the scope of the next committee.
- In the staff report it shows we have defined that
- We additionally felt as we discussed this more, we thought that perhaps some of our pronouncements in our staff report were really rigid.

- We think it's advisable to have community and business input for the committee as a part of the committee.
- But as an ad hoc committee would sometimes be fluid, sometimes there might be additional people included regarding specific information.
- We thought our original port was rigid in terms of definitions of who and definitions of how many times people have to meet.
- The idea that we report out to the City Council that the committee report to the City Council seemed like an extremely important thing.
- Not casting exactly when that would be in stone.
- Part of our thought on that was that as we report out that there are so many people on our committee that are on the Council that are interested in the issue, there may be members of the Council that are probably drawn to one of the issues, and that the committee we're recommending now may spawn additional ad hoc committees about narrow issues related to the unhoused and those kind of issues so that more people can participate in specific issues.
- So overall, we were believing that this new committee, the committee for the unhoused, would be coming up with a checklist of the tasks that are not already covered in WCCS contract.
- So we already have defined and this is all in the staff report, West County Community Services has a defined list of tasks.
- This next committee will be helping West County Community Services as it launches with the tasks that are in the contract.
- But this committee, the next upcoming unhoused committee will also be researching and identifying additional tasks that are not covered in the scope, and coming up with a list of those things, reporting out to the Council and getting further direction on how to pursue getting the tasks addressed.
- What the important issue really is to define what things need to be done in addition to the WCCS's scope and to keep the rest of the City Council in the loop so that we can keep addressing the issues that need to be addressed as a whole
- We have also gone back and forth about how long this committee should be.
- Councilmember Rich and I are recommending this be an ad hoc committee - that the committee on the unhoused be ad hoc and have a limited time frame.
- So right now, we're at the point of agreeing that we think it should go up through the end of March then we have a fall report out and we define what tasks have been identified through the committee that need to be addressed in various ways and we can define what those are.

Councilmember Rich commented as follows:

- I think that is an excellent foundation what you have conveyed there.
- Briefly about the outlines of the proposal here, the idea of the committee for the unhoused in the staff report.
- We proposed it as an ad hoc committee.
- But that is one of the issues we need to decide here today. Is it ad hoc, is it standing? Our proposal is ad hoc.
- We are also proposing in the staff report that it have a lifetime ending in January of 2022.
- But we have concerns and would like some direction from the City Council about whether, given the direction of the staff, the members feel it needs to last longer than January 31.
- The March 31 date that our mayor has mentioned.
- Ad hoc or standing?
- The lifetime, how long should it last?

- Then in terms of the asks, as Mayor Glass has indicated, it's really an assessment and a preliminary plan of what is the task here
- This ad hoc committee -- and I will refer to it as an ad hoc committee, understanding that the City Council needs to make the final decision - The ad hoc committee would do an assessment of what all the issues are that need to be addressed, which of the tasks are within the pursue of West County Community Services? And which of the tasks need be dealt with in other ways?
- That would involve various stake holders which we are now calling out in the stake holder group very specifically, business representatives and community representatives.
- That is a lot of people. So our follow-up thought was our modification would be on this proposal.
- Yes, there should be stake holder meetings but they do not have to include all stake holders all the time.
- The stake holder meetings must include all the people that are stake holders, including the community and others who might be relevant in the ad hoc's discussion.
- But the frequency and composition would be up to the ad hoc committee.
- Those are the elements.
- The pieces that we were adding on that are not in the staff report are the possibility of extension from January 31 to another day.
- The new flexibility in terms of frequency and composition for the stake holder meetings, and we would like to propose that a town hall, at least one town hall, will be added.
- If it continues to be ad hoc, provides that opportunity for public interaction at least once during its lifetime in order to report out and get complete public participation.
- The other pieces that might change in terms of the tasks is when this City Council looks at how the ad hoc committee will conduct itself is determining whether the ad hoc committee is simply, as proposed, is going to be an initial assessment or what the issues are out there, looking at all the information, talking to people, collecting the information in monthly reports that go out to the City Council.
- Basically, doing a preliminary plan, and not taking action.
- Doing a preliminary plan so that every month when it reports out, every month, hopefully, there could be a report out that would allow the City Councilmembers to own and take on pieces of it.
- For example, if that is how the ad hoc is constituted and how it's tasked to perform, the first monthly meeting would be these are the West County Community Services activities.
- Is what West County Community Services will own, and now we're going to go ahead and move into what is not owned by West County Community Services.
- The next report might be, okay, we now have a list of our park, funding issues, possible tiny village.
- This is the information we gather on possibilities.
- These are the tasks that need to be done.
- What does the City Council want to do?
- That is what the City Council now tonight wants the ad hoc to do, collect information, gather it, perform monthly, provide the City Council to decide how each of the issues wants to be handled.
- Mayor Glass and I talked about what the time commitment would be.
- It's probably going to take two people who are going to commit five hours a week.
- This is not a little job. This is a big job.
- So all of us sitting here, despite our genuine interest in the topic, we have all expressed a commitment to this topic.
- I think we all need to be realistic whether we have the time to commit to it.

Mayor Glass commented as follows:

- There is one additional thing I would like to emphasize.
- We want to make it clear this is not to micromanage WCCS.



- The idea is to support WCCS, Tim Miller and his staff in doing the great job we know they always do.
- Their contract has been defined.
- The primary job of this committee is to provide information and support as they launch into this work that they already started.
- But to give them the support they need, connections in the community, pass on information to help them implement the contract.
- think that's really important.
- We're not looking down on every little thing they're doing.
- We're there to support WCCS and help make them successful.
- By the same token, one of the goals of this ad hoc committee is to recognize the West County Community Services cannot do everything.
- There's that support but also setting the parameters.
- Because I think already, there may be expectations that are beyond what they are able to handle. And we need to step in.
- We're supporting WCCS, and what they have already contracted to do.
- We're designing additional tasks that need to be done that are outside the WCCS purview, and some of the issues may be policy issues, determining what new policies we need to pursue to start addressing the issues we're talking about.
- That sums up our proposal.

Councilmember Rich commented as follows:

- I will add that the push/pull talking about the ad hoc committee was not allowing it to linger for so long.
- That it became a planned committee.
- There are tasks that need to be done.
- They can't be done by the ad hoc committee.
- But none of us want to wait to do something, to take some action until the end of January, much less the end of March.
- So that's the push-pull.
- Is it going to be an ad hoc committee that comes back and says, who's going to take on the RV park question?

Mayor Glass opened for questions of staff/presenter.

Vice Mayor Gurney commented as follows:

- I want to make sure I get this and I have questions maybe behind this.
- So we're looking at an idea that is somewhere between 4 to 6 months duration.
- To support WCCS, not micromanage them.
- It involves meeting with staff and stake holders to figure out what the subcommittee is really going to do.
- Reporting to the Council to integrate all five of us, and what the subcommittee learned and what we're going to do, and whatever the end of four to six months, you will have a regulation if the group disbands, or becomes a standing committee.
- Is that the general outline?

Councilmember Rich commented as follows:

- Generally, yes, that is correct.
- However, the plan is for this ad hoc committee to disband and then to make a recommendation to the entire Council about how additional tasks should be handled.

- One of the proposals being whoever is on the ad hoc committee continues necessarily on additional committees.
- It is complete the task and hand it over.
- The other piece I would say is the plan is not here.
- The proposal is not to have an ad hoc committee that goes away for 4 to 6 months and comes back and reports.
- The plan is a monthly report out to the City Council with each piece progressively passed off to the City Council for action.
- Maybe go out in a subcommittee, and recommend standing committee.

Vice Mayor Gurney commented as follows:

- Mayor Glass said March 31st.
- Councilmember Rich, you said January 31st.
- What came to mind is the idea that that committee will be reporting that the Council so that basically it comes back in either disband or reform mode in time for the budget review in case we want to put more money on it?
- Is that intentional coordinated timing there?
- I wasn't sure the January 31st date.

Mayor Glass commented as follows:

- That is actually why I gave up with the January 31st.
- Because I thought that would frame some of any mid-year budget we need to do.
- However, we think the City Manager pointed out there is really inconvenient thing called the holidays and there might be a case we couldn't get all of that done.
- I brought up that March 31st date, acknowledging that the City Manager did advise there was that potential restraint.
- However, what Councilmember Rich and I were hoping for is faster is better.

Councilmember Rich commented as follows:

- I had a similar conversation with our City Manager, and everyone knows I have great respect for him.
- We actually negotiated back and forth, and we settled on March 31.
- So I will go ahead and agree to the March 31 date, and I will recognize that the basis for that is that it's only 3 1/2 months to the end of January.
- There's a lot this committee would have to do, and there is the holidays in the middle.
- On condition that the understanding from this ad hoc committee is that it will report out monthly and it will continue doing its work and it will continue to pass off the tasks to the full City Council for action to be take.
- Under that arrangement, March 31 will be fine.

Vice Mayor Gurney commented as follows:

- Requested clarification
- Is it to pass it off to the rest of the Council, is that creating other sub committees?

Councilmember Rich commented as follows:

- What I mean by that, as an example, which may be the easiest way to deal with it, is let's say this ad hoc committee is having meetings and making inquiry into issues beyond West County Community Services

task list and now is the at point where the idea of an RV park and/or a tiny village is in the discussion, and people are providing information on that idea.

- There may be landowners that are offering property.
- There may be funding information that's coming to the ad hoc committee.
- There may be ideas that the advocates are coming up with, related to funding locations or other logistics.
- The idea is to collect whatever information they can in the midst of discussions and report it to the City Council.
- The ad hoc committee is not going to make arrangements for an RV park.
- Is not going to engage in those activities.
- It's going to collect the information and say to the City Council, here's a task that needs to be done.
- Here's a project that needs to be pursued.
- This needs to be revisited.
- We have some ideas.
- We will give you some ideas.

Vice Mayor Gurney commented as follows:

- It's a regular agenda item.
- The notion is that the Council will take action.
- So we may have recommendations out from this group to pursue related topics in different sub committees.
- So as to the combination of the group, I was surprised to not see business representatives or community members in the composition.
- I think you sounded more receptive to the inclusion in your report out this evening.
- I would like those people to be regular members.
- It seems to me staff comes in when staff is needed, and it seems all the staff members are not needed every time.
- I'm just curious why business representatives and community people wouldn't be routinely included.

Councilmember Rich commented as follows:

- The answer is they were in fact included in the discussion next.
- They were not called out specifically in the stake holder meeting list.
- And our proposal, we recognized that after the fact, and Mayor Glass and I discussed it and that is why we are specifically saying they need to be added and called out and as mentioned
- The stake holder meetings were recognizing and I would agree with you, no, they don't need to happen every month in a rigid way and include all stake holders, the frequency and composition of the ad hoc committee.

Mayor Glass commented as follows:

- We're wanting to have flexibility because sometimes for example, there may be something that is discussed that really has no relevance to the business advisers or no relevance to the advocates or whomever.
- So the committee really is the members of the City Council.
- Two members of the subcommittee, and advised by staff and working in collaboration with WCCS, and then they're pulling in stake holders to them with their work.
- So I think that's kind of like committee centered as opposed to creating is a commission.

Vice Mayor Gurney commented as follows:

- So the group of stake holders just changes based on the subject matter of that particular meeting so we learned tonight, I think one point that seems to be really critical is location, location, location.
- Where can we put our street campers that is better and more appropriate than always on Morris Street forever.
- We've also heard from the business community there is an impact on the local economy.
- We've heard from our cyclists and pedestrians and Walkers and exercisers there is also an impact on the recreation and open space.
- So I'm thinking those are general concerns that aren't in your list and I don't know why they're not in your list.
- Why are they not in your list?

Councilmember Rich commented as follows:

- They are in the list. So on page two under general concerns
- We have business concerns, community access to shared spaces.

Vice Mayor Gurney commented as follows:

- Community access to shared spaces didn't cover it for me.
- Business community, I think we have to focus in and be a little more targeted.

Councilmember Rich commented as follows:

- What we have to come out of the discussion with, is what is the final direction to the ad hoc committee
- That would be the better wording than business concerns or community access to shared spaces

Councilmember Slayter commented as follows:

- I appreciate Councilmember Rich's description of the list here on page two with business concerns, community access to shared spaces.
- Those are vital voices, vital pieces of the community who need to be empowered to have a voice.
- I'm not sure about business concerns and community access to shared spaces
- I know where you're going with this, and we're probably on the same wavelength as far as that goes but needs further discussion.
- But once we get in further discussion, as a question, this is -- I don't want to say loose, but it's kind of just a generality, is my working assumption.

Mayor Glass commented as follows:

- I think that the point here was to not make a rigid list because the point is for the committee to make a checklist of the issues that need to be looked at.
- If we already knew everything that was on the list, than we would have made it more specific.
- That's the point of the committee.

Mayor Glass opened for public comment.

Arthur George commented as follows:

- West County Homeless Advocates
- Comment in support of the recommendation that will be a creation of the ad hoc unhoused committee with tasks and concerns as described.
- It's been proposed the committee include two advocates for the unhoused, and so that advocates for the unhoused may be hard.

- There is a wide variety of opinions. From representatives who are fairly conservative to radical in some ways.
- And I think a general inclusion needs to state that the proposal has been opposed to comments to the Council sub committed by Miss Kate Haug
- I know it includes provision for any City staff and community members.
- Certainly within that provision is a space for community members to include business stake holders and residential interests.
- All voices may be heard.
- As we heard tonight, as much as I'm protective of the RV campers have commented tonight, about the interest of businesses in preserving parking on the West side.
- So there needs to be that balance, and I think the proposal as drafted, that balance can be obtained by simply adding community members to include a business and residential stake holders.

Rick Gegge commented as follows:

- I appreciate everyone's efforts.
- It's late at night, and we are all very caring people.
- I hope that the committee will do something to bring to the table not just the advocates for the people who find themselves homeless but also figuring out some way to actually engage people.
- There is a huge disconnect right now.
- I think people are afraid of people who are homeless and houseless who are refugees.
- People are afraid of people who are showing very obvious signs of severe and mental illness.
- I believe there is also a huge disconnect with the fact that most of the people I have met who are homeless, who are refugees, who are undocumented workers, who are living on Morris Street who lived in the Laguna, who lived hidden away in very, very clever ways throughout the county - That these people themselves are terrified.
- They the level of anxiety is unbelievable to most people.
- The anxiety is down to am I going to be raped?
- Am I going to have enough food?
- And then a couple with very high anxiety and emotionally damaged people trying to act normal.
- I guess I'm speaking for these people.
- I am a Canadian. By birth, and I was a school principal for 24 years.
- I worked with populations like the people on the street.
- So I think that I've got some kind of flavor and my father came from a multi-problem poverty struck refugee, immigrant family.
- I am happy that you are open to helping and I hope you don't follow into what I call the Christmas Turkey helping. The pity Turkey. The pity helping.
- It's not good to pity anybody.
- I would go on for a long time.
- But I'm very appreciative for all of your time and commitment and caring about this subject.
- It's very complicated.

Tim Miller commented as follows

- I want to say briefly, the West County Community Services, appreciates the partnership with the City, Park Village and the homeless outreach side and beyond.
- I did want to say to perhaps streamline the process that we're going to be asked to provide information to the ad hoc committee that we look forward to.

- That a template or list of questions be provided so that we can prepare answers, perhaps two weeks ahead of time.
- The first meeting obviously will be looser than the rest.
- As we move forward, it will be helpful if the group as constituted can develop a set of questions in terms of what they want to provide information on.
- I think that would serve everybody in terms of getting the best information out there.

Council Discussion and/or Deliberations:

Vice Mayor Gurney commented as follows:

- I'm a little concerned about a committee going out for six months, like doing a lot of things and touching base on a lot of subjects because my perception is we have a clear need right now to have adequate facilities for people, and that includes shelter, services, food, it includes medical care, so many items and we are looking for safe parking locations a relocation off Morris Street, and tiny villages on something to actually have the facilities that can passionately hit the issue than a committee that is going to talk for six months.
- I thought we were going to dial in it and move the needle a little faster.
- That is my impatience, and I'm concerned a six-month process is going to may have too much of an overview or too diluted.
- I think that the adequate facilities is pretty much in front of us, and it's raised by the community.
- It's raised by the advocates.
- It's raised by the business team, and everybody who grows to Morris Street, and the neighborhoods in time.
- You can see campers in many, many locations.
- So while I can support this situation, I would like the committee members to sort of address my impatience or focus a little bit if you would kindly do that.

City Manager/Attorney McLaughlin commented as follows:

- As I understand it, the discussions I had this afternoon, this committee was to act with great haste and dispatch, go for it.
- And just did not think given the holiday situation that we experience each year that the committee will be in a January 31st deadline.
- I thought the mandate from the Council should be -- act as quickly as you possibly can, but in no event later than March 31.

Mayor Glass commented as follows:

- I would just like to comment on that.
- Some of that list that you just mentioned, Vice Mayor Gurney, actually are in part being addressed by our contract with West County Community Services.
- Their outreach work involves hooking people up with services.
- We don't want to be tripping over their feet when they are getting unhoused people into the various coordinated entry services, the counselling services, the food vouchers, food services.
- That is part of what they're doing.
- We already took action.
- That was one of my goals for this year, was to get a contract with West County Community Services and get them moving on directing basically in some ways being a traffic director to make sure that they are directing unhoused people already to the services that exist through the county
- It's not to say we don't need to address a lot of things.

- For example, a better location for everyone to be.
- But part of what WCCS's job is to interface with the unhorsed population and put them in touch with services that already exist.

Councilmember Rich commented as follows:

- There is another option which would be different than what we proposed here and to the extent we want to explore it as a City Council. Bump it to the next City Council meeting.
- But one option would be to parse out, pull out of the universe of options.
- The facility question as Vice Mayor Gurney describes it.
- You could pull out because it does not involve West County Community Services
- You can allow a separate committee to start investigating the RV park alternative and the possible tiny home village alternative, and just carve that out as one effort to move forward immediately.
- I have concerns about how that might affect the bigger picture. But that is one option.
- That's not something we talked about but the decisions are to be made by the full City Council, not just by Mayor Glass and me

Mayor Glass commented as follows:

- I just want to interject here that I have had discussions and I'm sure other people have as well, with West County Community Services.
- I'm sure they are examining alternatives.
- So it's not like this stuff is all divorced from our partner.
- Our partner is already working on this.
- It's part of what he does all the time.
- Address the kinds of services that are needed in the community.
- Many of the things do involve our partner here.
- It doesn't mean he is not exploring potential opportunities in the future and saying, I have an idea, and I'm looking to be a partner in something more.

Councilmember Rich commented as follows:

- I think recognizing Vice Mayor Gurney's concerns and the need for urgency, one of the modifications we could consider is asking it report out at its first meeting on a possible strategy that would allow the pursuit of adequate facilities to move forward promptly.
- I suppose that is one way to try to address that issue.
- I do hear your sense of urgency, and I have to say, as Mayor Glass knows and as City Manager knows, I have that sense of urgency too.
- We do need to move forward. But we need to do it in a way that is not going to complicate things and step on either other's toes.

Councilmember Hinton commented as follows:

- I'm ready to move forward.
- I'm out of the running on this.
- I can't commit 20 additional hours per month with my full time job, City Council commitments and other committees.
- So if that is a requirement, some other Councilmembers should take the ad hoc.
- I think we should just create it and move forward.

Councilmember Slayter commented as follows:

- I think I'm in agreement with Councilmember Hinton.
- That question can go around the barn a hundred different times and land it exactly in the same place where we are right now.
- I think that the short life ad hoc with this very rapid turnaround, and I know that is difficult to do, so thanks for doing that so rapidly.
- I think is a learn by doing situation.
- So I'm fine with the recommendation from the current ad hoc to move forward with this, and we will learn together.
- Some of us will learn together, taking more time and actually doing the work, and then making the reports out to the other Councilmembers.
- But I'm fine with this report.
- And the timing, the life of this ad hoc, the proposed ad hoc of ending and now I think there are three different dates that are floating out there, there's one that says through January 31st, 2021, so I assume that is an error. Should be January 31 of 2022, and the end of March 2022
- The realistic second potential time.
- And that sort of is using City Administration and listening to them and their Council.
- The wise Council about mid-year budget and a lot of vacation and off time in December.
- That also is about the time the budget situation starts to crank up also.
- Maybe the March time frame is more realistic.

Councilmember Rich commented as follows:

- The proposal would be the staff report modified in the following ways.
- First I will correct a typographical error in the report which is that it references Mayor Glass, the two of us, being directed to provide the staff report.
- That direction occurring on September 7 and it actually occurred on September 21, really not that long ago.
- That is one typographical direction, and the other one would.
- Where it references, I think page two has an end day of January 31 of 2021. It should be 2022.
- The second is that we extend the end date to March 31 of 2022. As advised by our City Manager.
- The third would be that call out specifically business owners and I propose we adopt the language we heard from Arthur George, resident representatives.
- I want to add that we call out specifically based on any additional comment we heard tonight, the unhoused as part of the stake holder group, specifically called out.
- In terms of the general concerns regarding the unhoused, that section, I would propose that we leave it alone.
- But I would be open to additional expansion if Vice Mayor Gurney feels it's important to call out specific concerns in the list of general concerns regarding the unhoused.
- Finally, I would propose that we add a town hall as the plan, that there will be a town hall during the lifetime of the ad hoc committee.
- And then additionally, I would suggest that we do still have to determine who is on the ad hoc committee.
- I suggest that once those individuals are appointed by the City Council, that anyone else on the City Council who has had experience, information, gathered resources that are relevant to the efforts of the ad hoc committee, be required to provide a written report out to the ad hoc committee, that allows them to do their work.
- And then finally, the piece that I don't think I mentioned was that the frequency and composition of the meetings, the stake holder meetings, will be up to the discretion of the ad hoc committee and not the monthly arrangement as specified in the staff report.



- Please let us know whether there are any additional groups you would like to see called out under the general concerns regarding the unhoused or any changes, that would be terrific.

Vice Mayor Gurney commented as follows:

- The one comment you made, our own suggestion in your motion is that an initial focus on facilities.
- And I'm sure the urgency we all have, and not just tonight.
- The first monthly report out, I assume would include a status report and recommendations regarding the approach to be taken, the strategy to be taken regarding pursuit of adequate facilities.

Mayor Glass commented as follows:

- So I would add that that needs to be done in collaboration with rest County because I think they have a lot
- of expertise and ideas on that, and they certainly need to be consulted about it.
- Not that they should be doing it.
- But I think they have ideas.

Vice Mayor Gurney commented as follows:

- Anything that the ad hoc will do will be in a collaborative way with West County Community Services so there is not a lot of redo, it will stream together in the most efficient way because that is our goal here.
- Use WCCS as our resource and we did a resource for them and we make it work as best we can.

**MOTION:**

Councilmember Rich moved and Vice Mayor Gurney seconded the motion to approve Creation of City Council Committee (Committee for the Unhoused).

- Staff Report    Typographical Error    Corrected    September 21, 2021
  - Corrected    January 31, 2021 should be 2022
- Extend end date to March 31, 2022
- Stake holder:
  - Business Owners
  - Resident Representatives
  - Call out Specifically unhoused as part of stake holder group
  - Open to additional expansion – specific concerns in list of general concerns regarding unhoused
- Add town hall during lifetime of ad hoc committee
- Once appointed = experienced information gather resources be required to provide written report out to ad hoc committee
- Frequency and composition of stakeholder meetings will be up to ad hoc committee
- First monthly report out include status report and recommendations regarding strategy taken regarding It pursuit of alternate facilities
- It is the intention that the Individuals appointed would remain in place until March 31<sup>st</sup> 2022
- Report out of strategies on pursuit of alternate facilities.

Discussion:

Councilmember Rich amended the motion and Vice Mayor Gurney seconded the amendment to include the following to the motion:

- The individuals appointed to the ad hoc committee will continue in place and won't be changed as we commonly would change committee members in the beginning of the year. So the individuals today have to remain in place until the ad hoc committee disbands.

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass  
 Noes: None  
 Absent: None  
 Abstain: None

**City Council Action: Approved Creation of City Council Committee (Committee for the Unhoused).**

- Staff Report Typographical Error Corrected September 21, 2021
- ▣ Corrected January 31, 2021 should be 2022
- Extend end date to March 31, 2022
- Stake holder:
  - o Business Owners
  - o Resident Representatives
  - o Call out Specifically unhoused as part of stake holder group
  - o Open to additional expansion – specific concerns in list of general concerns regarding unhoused
- Add town hall during lifetime of ad hoc committee
- Once appointed = experienced information gather resources be required to provide written report out to ad hoc committee
- Frequency and composition of stakeholder meetings will be up to ad hoc committee
- First monthly report out include status report and recommendations regarding strategy taken regarding It pursuit of alternate facilities
- It is the intention that the Individuals appointed would remain in place until March 31st 2022
- Report out of strategies on pursuit of alternate facilities.

Minute Order Number: 2021-250

Ad Hoc Committee Membership:

Vice Mayor Gurney commented as follows:

- I'm very much hoping the two of you will volunteer
- Since you have already invested so much thinking on this and you scoped it out.

Councilmember Slayter commented as follows:

- I would be interested if there weren't already a couple people who, as you just said, are invested and educated in this.
- Time commitment for me right now with my day job
- There are probably other choices among it us that may have more time to devote to it than I do right now.
- I think the proposed makeup of the committee and the level of reporting is valuable.
- The working ad hoc, it's a valuable tool for the Council to manage workload, in what is a volunteer position.

Councilmember Rich questioned if Vice Mayor Gurney was interested in being on this ad hoc committee.

Vice Mayor Gurney commented as follows:

- I'm the person who just volunteered the two of you.
- I think you will be better than me if you will willing to commit to it.
- I trust the responsibilities to you willingly.

Councilmember Rich commented as follows:

- I have the time.
- I have to say that in terms of the comments made by Councilmember Slayter and alluded to by Vice Mayor Gurney, I don't believe the amount of work that the investment that Mayor Glass and I have made so far precludes others' involvement
- I do recognize that others have only occasions and time commitments.
- I'm certainly willing to work on this.
- I am happy to do that on behalf of the City Council.
- I will make the time.
- Mayor Glass would have to decide whether there's time to commit to this.

Mayor Glass commented as follows:

- I'm really very concerned about my time commitment.
- But I am thinking that maybe what I will do is I will resign from some other boards that I'm on in order to do this work.
- I can't do as much as I'm doing.
- But I am very concerned about this matter and contacts I already invested in working on this over the past several years.
- I'm going to divest myself of a lot of other stuff.

Councilmember Rich commented as follows:

- I want to say this is a bit of a reality check.
- Among our five, we can't comfortably come up with two people who truly can find the time to commitment.
- We are realists here, and we need to reassess how we are dealing with it.
- Maybe it's a longer time horizon.
- But we can only do what we can do.

Vice Mayor Gurney commented as follows:

- Those are valuable comments.
- And I think, Mayor Glass, the dedication you have put to this, and the context you made and the regional effort you made is really to the community's benefit.
- And that is one of the reasons I think you would be valuable on the committee.
- And when you consider divesting yourself, I suggest it's October, November, and we're going to do assignments, if there are activities you are assigned to now maybe you or your current alternate can carry those though until a December assignment time.
- We understand how busy you are, and I am hoping your alternates in your current positions might be able to assess you for the months of part of October and November.

Mayor Glass commented as follows"

- I think that's a good idea.
- I also am on other boards that are external to the City Council.
- So I think I need to get off of those boards and make some time for this.

- But since this is a limited time commitment, I think that Councilmember Rich and I can get this figured out.

Councilmember Slayter commented as follows:

- I think it's important to remember that City Council has provided public funds for West County Community Services to hire essentially a staff member on to help them ease the burden, provide expert advise that the staff does not have.
- We need to not micromanage WCCS
- We provided the funding and said here are the parameters.
- We went to the experts we trust and know and we honor their commitment to the work.
- The City Council, it's not our place to be that involved in every single thing.
- And I know that this is important
- What I'm worried about is that potential future Councilmembers will look at the position and say oh, boy, I have a day job. I teach fourth graders every single day. I don't have that kind of time. I can't run for City Council because I have that kind of time.
- That is a larger conversation.
- Over my tenure on the Council, the amount of involvement that City Councilmembers have and various activities around the city has done nothing but increase.
- I'm not saying that is a bad thing. I'm saying I'm concerned about it.
- And the inability for people, general people, to do the work, which is the way it works best, and we are getting away from it over and more.
- That is my concern about this.
- I'm proud to be a part of this body.
- I have never been anything but proud to be a member of this body.
- This is sort of a voice of experience talking.
- And so I'm good with our process on this particular item.

Vice Mayor Gurney moved and Councilmember Slayter seconded the motion to appoint the following Councilmembers to the Committee for Unhoused:

- Mayor Glass
- Councilmember Rich

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass  
 Noes: None  
 Absent: None  
 Abstain: None

**City Council Action: Appointed the following Councilmembers to the Committee for Unhoused:**

- **Mayor Glass**
- **Councilmember Rich**

**Minute Order Number: 2020-251**

Mayor Glass asked for Council consensus to either continue the meeting or adjourn and continue the items not yet heard from this agenda to the next City Council Meeting,

Councilmember Hinton commented as follows:

- I think we need to hear my agenda item before we discuss how we're going to spend \$86,000 for revitalization.
- I would prefer my item be on the next agenda, and have it heard before 10:30

Councilmember Slayter commented as follows:

- By the time we actually finish talking about talking about it, it's going to be 10:45
- We don't do our best work when we're all drowsy.
- Honestly, if we need to start a meeting early and have a long meeting, that lasts until 10:00 because it started at 4:00, I'm better with that than going until 11:00 or 11:30 tonight.
- These longer meetings are difficult.

Mayor Glass commented as follows:

- I completely concur.
- I think we will short-shrift both items unless we continue them until the next time, and the two of them, I understand Councilmember Hinton mentioned that the two kind of go together and understand that they need to be together near the front of the agenda for the next meeting.
- So I am in favor of that.

Councilmember Hinton commented as follows:

- It's really difficult for me to start meetings at 4:00.
- We have closed session, we had one today. We have one tomorrow.
- Again, as mentioned earlier, I do have a regular day job, and I have to take off to make the meetings during normal work hours.
- That is not ideal either.
- We can start maybe at 5:00, compromise. But 4:00 is too early.

Mayor Glass commented as follows:

- We will figure out the timing on this, and we will move forward
- Now, we will keep the two agenda items and move them to the next Council meeting.

Vice Mayor Gurney commented as follows:

- I would like to be clear that the items are moved to the front of the next agenda. That is part of Councilmember Hinton's request. They need to be at the front of the next.
- And the next meet willing be starting at 5:00 for a closed session because it's a conflict to ask for earlier
- Let's be clear what we're doing.
- That is fine, and we can conclude now without the Mayor's report either.

Mayor Glass commented as follows:

- Stated that is correct.
- I was going to make that report but we're going to do it next time
- I also was going to give everybody a very stimulating report on the fun times we had in Sacramento.
- We can go in the exciting information we got about managing our pension increasing costs
- Meanwhile we will be convening tomorrow morning at 9:30 am

Councilmember Rich commented can we just take a minute to straight our Administrative Services Director Kwong, who was sitting here in the meeting and is not having her item heard.

7. Consideration of Approval of Request for Proposals for Relaunch/Revitalize Sebastopol (Responsible Department: City Administration)

This item was continued to the October 19th 2021 City Council Meeting.

**City Council Action:** Continued to the October 19th 2021 City Council Meeting.

**Minute Order Number:** 2021-247

11. Consideration of Approval of RFP/RFQ Process (Requestor: Councilmember Hinton/Administrative Services Director)

This item was continued to the October 19th 2021 City Council Meeting.

**City Council Action:** Continued to the October 19th 2021 City Council Meeting.

**Minute Order Number:** 2021-252

#### CITY COUNCIL REPORTS:

12. City Manager-Attorney/City Clerk Reports:
13. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards)
  - a. Report out of Status of Budget Items from FY 21 22 Approved Budget (Mayor Glass) This item was continued to the October 19th 2021 City Council Meeting.  
**Reference Order Number: 2021-253**
14. Council Communications Received
15. Future City Meeting Dates/Events (Informational Only): (See City Web Site for Up-to-Date Meeting Dates/Times)

#### ADJOURNMENT OF CITY COUNCIL REGULAR MEETING

October 5, 2021 City Council Meeting will be adjourned to the City Council Special Meeting (Closed Session) of October 6, 2021 at 9:30 am (ZOOM VIRTUAL MEETING FORMAT).

The City Council Special Meeting Closed Session of October 6, 2021 will be adjourned to the Regular City Council Meeting of October 19, 2021 at 6:00 pm (ZOOM VIRTUAL MEETING FORMAT)

Mayor Glass adjourned the regular City Council Meeting at 10:45 pm.

Respectfully Submitted:



Mary C. Gourley  
Assistant City Manager/City Clerk, MMC