

CITY OF SEBASTOPOL
CITY COUNCIL
AGEND ITEM

Meeting Date: May 18, 2021
To: Honorable Mayor and City Councilmembers
From: Administrative Services Director Ana Kwong
Fire Chief Bill Braga
Subject: Approval to Re-Open Community Benefit Grant Applications for Applicants of Former Temporary Use Permits for Fireworks Which are Now Banned
Recommendation : Approve Re-Opening of Community Benefit Grant Applications to Specific Organizations
Funding: Currently Budgeted: _____ Yes _____ No XX N/A
Net General Fund Cost: N/A
Amount: \$0

Account Code/Costs authorized in City Approved Budget (if applicable) AX (verified by Administrative Services Department)

INTRODUCTION/PURPOSE:

The item before the City Council tonight is for Approval to Re-Open Community Benefit Grant Applications for Applicants of Former Temporary Use Permits for Fireworks Which are Now Banned Due to Adoption of Ordinance 1133.

BACKGROUND:

At the April 6, 2021 City Council meeting, the Council received an agenda item on fireworks. The City of Sebastopol has been one of only three cities in Sonoma County to allow for the personal use of state-approved fireworks within the city for a limited time period annually from June 28th through July 4th, per Resolution #3082, and permitted authorized non-profit organizations who have operations inside city limits to sell state-approved Safe & Sane fireworks during the same time period.

After hearing from staff, the public and conducting Council deliberations, the Council directed staff:

- Not to accept applications for temporary use permits
- To return with an appropriate ordinance and rescinding resolutions in conflict to affect the ban on sales and use of fireworks/prohibit use in Sebastopol

At the May 4th City Council Meeting, the Council approved the Introduction of Ordinance 1133, Titled: An Ordinance of the City Council of the City of Sebastopol Repealing and Replacing Chapter 8.44, Uniform Fire Code 1971 Edition Relating to Fireworks, of the Sebastopol Municipal Code, to Prohibit the Sale and Use of Fireworks and All Resolutions or parts thereof in conflict herewith are, to the extent of such conflict, are hereby Repealed, and shall have no further force or effect.

DISCUSSION:

As Ordinance 1133 was approved for introduction and is scheduled for adoption at the May 18th City Council Meeting, the City Council discussed the financial impacts to the three organizations impacted by the fireworks ban. In an effort to help those three organizations impacted, the Council directed staff to return with an agenda item

recommending the Community Benefit Grant Applications be opened for the three specific organizations impacted by the fireworks ban. Those organizations are listed below:

Sebastopol Gravenstein Lions Club
Sebastopol Sea Serpents
Veterans of Foreign Wars, VFW Post #3919

On May 5, 2021, Fire Chief Braga reached out to each of the organizations identified at the City Council meeting and provided the weblink to the City Website of the Community Benefit Grant application that was used during the annual routine FY21-22 budget process for such grant. City Staff recommends the following deadline for submittal of such application by May 21, 2021 to only those organizations that were identified at the May 4, 2021 City Council meeting. This reopening of the Community Benefit Grant application is only for the above stated non-profit organizations.

Once the deadline has passed, the budget committee will review the additional applications for recommendation to the City Council.

PUBLIC COMMENT:

As of the writing of this staff report, the City has not received any public comment. However, staff anticipates receiving public comment from interested parties following the publication and distribution of this staff report. Such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of the agenda item.

PUBLIC NOTICE:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to scheduled meeting date.

FISCAL IMPACT:

There is no direct fiscal impact associated with the recommended action tonight.

RECOMMENDATION:

That the City Council Approve Re-Opening Community Benefit Grant Applications for Applicants of Former Temporary Use Permits for Fireworks which are now Banned due to Adoption of Ordinance 1133 as listed below:

Sebastopol Gravenstein Lions Club
Sebastopol Sea Serpents
Veterans of Foreign Wars, VFW Post #3919

Attachments:

Application
Former Temporary Use Permit Applications for Fireworks

City of Sebastopol

COMMUNITY BENEFIT GRANT APPLICATION

GRANT PROGRAM DESCRIPTION

The City of Sebastopol has awarded direct funding to agencies providing community benefit to programs for specific projects that improve the quality of life and build civic pride in Sebastopol. Funding will not be considered for ongoing operating expenses. The categories covered by this funding are:

- a. Parks and Recreation, including but not limited to:
 - Outdoor Recreation
 - Youth services and athletics, such as dance classes, life skilled programs
 - Hospitality Program
- b. Arts and Cultural, including but not limited to:
 - Event and Tourism Resources
 - History and Culture Education
 - Music, Theater & Art Events
- c. Environmental Quality and Sustainability, including but not limited to:
 - Clean air quality / pollution control
 - Climate action initiative
 - Sustainability education
- d. Health & Community/Human Services, including but not limited to:
 - Health and Safety, Food / Nutrition, Youth and mental health issues
 - Crisis Intervention Facilities
 - Senior & Low Income Resources
- e. Economic Vitality, including but not limited to:
 - Workforce training such as internship
 - Business development, incubation or acceleration
 - Business attraction, retention / expansion program

REQUIREMENTS FOR GRANT CONSIDERATION

- a. The non-profit status of the organization;
- b. The number of citizens within the community that will benefit directly by the expenditure as well as the ratio of Sebastopol residents served to the total number of individuals served;

City of Sebastopol

COMMUNITY BENEFIT GRANT APPLICATION

- c. Adherence to the stated policies of the City of Sebastopol;
- d. Whether or not a public need will go unmet without the contribution;
- e. Offer a sustainable benefit to the City of Sebastopol;
- f. Involve a support network of community participation;
- g. The degree to which the goodwill of the City of Sebastopol will be promoted;
- h. The degree to which the cause has been recognized as a contribution to the community;
- i. Whether or not the contribution could expose the City to civil liability;
- j. The amount of the request;
- k. Whether the ratio of administrative costs to program costs exceeds 25% of the program budget;
- l. The degree to which the members of the organization have engaged in fund-raising activities;
- m. Whether or not the organization has applied for funding from other Sonoma County cities; and
- n. Whether or not the organization has received CDBG (Community Development Block Grant Funding).

HOW TO APPLY

An organization may propose more than one program or project for consideration, but each program or project requires a separate application. To ensure compliance with County Health Directives, the City will be accepting applications by electronic format (email) during this pandemic Applicants must submit:

1. One (1) completed proposals and signed application,
2. A copy of your IRS 501 (c)(3) tax exemption letter, if applicable
3. The current operating budget of your organization,
4. A list of your board of directors or appropriate principals with their affiliations, a recent financial statement; if available, and
5. Letters of support or back-up material you feel is relevant to your proposal. (Please keep this material to a minimum).

PROCESS

Please request the amount that you anticipate you will need and submit your request to the Administrative Services Department.

Applicants will be invited to present their application(s) to the City of Sebastopol Budget Subcommittee. You will be asked to demonstrate your compliance with all requirements during the interview process. After consideration by the Budget Subcommittee, recommendations will be made to the City of Sebastopol City Council. The Council will approve or deny funding requests.

RETURN APPLICATION EMAIL TO:

mllim@cityofsebastopol.org

4. Describe your organization’s capacity to conduct this program or project and list your recent accomplishments.

5. Give a detailed budget for your project and (a) include the time frame for your budget, and (b) specify just how the funds will be used if granted.

6. Please indicate any collaboration which will take place on this project in the way of other sources of funding, staffing, in-kind contribution, and/or joint participation. Please be specific.

7. How do you propose to publicize and involve the community in the project?

8. How will you evaluate the success of your project? What reporting mechanism will you use to communicate your progress to the Council and the community?

9. Please explain your organizations policies’ and or plans for greening your organization’s day to day operations and/or events.

Signature	Title	Date



CITY OF SEBASTOPOL

7425 Bodega Avenue
Sebastopol, CA 95472
(707) 823-8061
Fax 823-4703



APPLICATION FOR USE PERMIT

RETAIL FIREWORKS STAND

DATE RECEIVED: 5-4-2020

FILING FEE: \$200.00

RECEIPT NO. _____

RECEIVED BY: _____

NAME OF APPLICANT: Sebastopol Sea Serpents

ADDRESS: PO Box 2517, Sebastopol CA 95473

EMAIL ADDRESS: lehla.irwin@sea-serpents.org

TELEPHONE NUMBER: 707-849-8319

CELL PHONE NUMBER: same as above

NAME OF PROPERTY OWNER: (pending)

ADDRESS OF PROPERTY OWNER: (pending)

LOCATION OF BOOTH: 788 Gravenstein Hwy North

SIGNATURE OF OWNER: _____

SIGNATURE OF APPLICANT: Lehla Irwin

Digitally signed by Lehla Irwin
Date: 2020.05.04 12:42:06 -0700'



City of Sebastopol
7425 Bodega Avenue
Sebastopol, CA 95472
(707) 823-8061
Fax 823-4703



APPLICATION FOR USE PERMIT
RETAIL FIREWORKS STAND

DATE RECEIVED: 5-4-2020 FILING FEE: \$200.00
RECEIPT NO. _____ RECEIVED BY: _____

NAME OF APPLICANT: GRAVENSTEIN LIONS CLUB
Lions Contact is Mike Mortensson, Club Secretary

ADDRESS: PO BOX 572, SEBASTOPOL, CA 95473

EMAIL ADDRESS: handlebarsmike1367@sbcglobal.net

TELEPHONE NUMBER: 707-887-2759

CELL PHONE NUMBER: 707-484-7388

NAME OF PROPERTY OWNER: SEBASTOPOL SAFEWAY STORE

ADDRESS OF PROPERTY OWNER: 406 NORTH MAIN STREET
SEBASTOPOL, CA 95472

LOCATION OF BOOTH: SAFEWAY PARKING LOT, along Main Street side

SIGNATURE OF OWNER: _____
SIGNATURE OF APPLICANT: _____



CITY OF SEBASTOPOL

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APPLICATION FOR USE PERMIT

RETAIL FIREWORKS STAND

DATE RECEIVED: 5-4-2020

FILING FEE: \$200.00

RECEIPT NO. _____

RECEIVED BY: _____

NAME OF APPLICANT: VFW 3919 SEBASTOPOL "DAVE KIMBLE"

ADDRESS: 282 S HIGH ST. # 100A 95472

EMAIL ADDRESS: DAVE.KIMBLE@GMAIL.COM

TELEPHONE NUMBER: 707-975-0661

CELL PHONE NUMBER: 707 342-2581

NAME OF PROPERTY OWNER: FIESTA 116 A CALIF. SPYRIDON STROUZAS

ADDRESS OF PROPERTY OWNER: 550-580 GRAVENSTEIN HWY
SEBASTOPOL

LOCATION OF BOOTH: 550 GRAVENSTEIN HWY NORTH SEBASTOPOL CA.

SIGNATURE OF OWNER: SPYRIDON STROUZAS FOR FIESTA 116

SIGNATURE OF APPLICANT: VFW 3919 SEB F. Kimble