


Agenda Report Reviewed by:
City Manager: 

CITY OF SEBASTOPOL
CITY COUNCIL
AGENDA ITEM REPORT

Meeting Date: June 1, 2021
To: Honorable Mayor and Honorable City Councilmembers
From: Toni Bertolero, Engineering Consultant
Subject: Community Development Block Grant (CDBG) Request to the Sonoma County Community Development Commission for the City Hall ADA Upgrades Project
Recommendation: Adopt the Resolution for the FY 2021-22 CDBG Request for the City Hall ADA Upgrades Project
Funding: Currently Budgeted: _____ Yes No _____ N/A
Net General Fund Cost: \$ _____ none _____
Account Code/Costs authorized in City Approved Budget AK verified by Administrative Services Department)

INTRODUCTION/PURPOSE:

The item tonight is to request Council approval and adoption of Resolution for the FY 2021-22 CDBG Request for the City Hall ADA Upgrades Project

BACKGROUND:

Community Development Block Grant (CDBG) funds are administered by the County of Sonoma under the Urban County Entitlement Program. Sebastopol, along with six other cities, participates in this program through a cooperative agreement.

A “Call for Projects” was issued for FY 2021-22 CDBG program and applications are due June 11, 2021. Typically, the first step in the annual process of allocating CDBG funds is for the Cities to make recommendations to the Sonoma County Community Development Commission which administers the CDBG program on behalf of the County. City recommendations are then considered by joint session of the Technical Advisory Committee (composed of City representatives) and the Community Development Commission for inclusion in the Consolidated Plan, which covers CDBG, HOME, (Home Investment Partnership Act) and FESG (Federal Emergency Shelter Grant) programs. The final approval of the Consolidated Plan is by the Sonoma County Board of Supervisors, based on the recommendations forwarded by the CDC and TAC.

DISCUSSION:

At the December 3, 2019 meeting, Council discussed staff’s initial recommendation to apply for a FY 2020-21 CDBG grant for ADA Transition renovations to the Police Station per a priority list that had been made several years ago. Instead, Council directed staff to prepare two grant applications, one for the Youth Annex as the top choice followed by City Hall as a second choice. The Youth Annex grant request was for \$180,000 and the City Hall grant request would be \$120,000. The Youth Annex grant request for CDBG funds was awarded in the FY 2020-21 program year. The City Hall ADA project grant request was not awarded, due to insufficient monies in the County’s CDBG program for that fiscal year.

The City will again make an application to request funds for the City Hall ADA Upgrades project for FY 2021-22. Staff will submit this CDBG application, pending Council authorization.

PUBLIC COMMENT:

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this staff report such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of this item.

PUBLIC NOTICE:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to schedule meeting date.

FISCAL IMPACT:

The proposed action does not result in any fiscal impacts. If the City is awarded the CDBG grant, the monies would be used to fund the City Hall ADA Upgrades project. The project is included in the Proposed FY 2021-22 Capital Improvement Program budget for \$132,700. This amount has been updated from the previous project cost of \$120,000. The City would be notified of grant award in July/August 2021.

RECOMMENDATION:

That the City Council approve the Resolution for the FY 2020-21 CDBG request for the City Hall ADA Upgrades project.

ATTACHMENT:

Resolution

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEBASTOPOL SUBMITTING ITS RECOMMENDATION
TO THE SONOMA COUNTY COMMUNITY DEVELOPMENT COMMISSION FOR THE FISCAL YEAR 2021-22
COMMUNITY DEVELOPMENT BLOCK GRANTS PROGRAM FUNDS
FOR THE CITY HALL ADA UPGRADES PROJECT

WHEREAS, the City of Sebastopol participates in the Urban County Entitlement Program in Sonoma County; and

WHEREAS, the City's 2013 ADA Transition Plan identified City Hall as needing modifications for accessibility; and

WHEREAS, a "Call for Projects" for the FY 2021-22 CDBG program was issued by the Sonoma County Community Development Commission.

NOW, THEREFORE BE IT RESOLVED that the City Council of the City of Sebastopol does hereby direct the City Manager and staff to submit to the Sonoma County Community Development Commission an application of the City of Sebastopol for Community Development Block Grant funding for the City Hall ADA Upgrades Project in the amount of \$132,700.

The above and foregoing Resolution was duly passed, approved, and adopted at a meeting by the City Council on the 1st Day of June 2021, by the following vote:

VOTE:

Ayes:

Noes:

Abstain:

Absent:

APPROVED: _____
Mayor Una Glass

ATTEST: _____
Mary Gourley, Assistant City Manager/City Clerk, MMC