


Agenda Report Reviewed by:  
City Manager: 

CITY OF SEBASTOPOL  
CITY COUNCIL  
AGENDA ITEM

**Meeting Date:** December 20, 2022  
**To:** Honorable Mayor and City Councilmembers  
**From:** Mario Landeros, Interim City Engineer  
**Subject:** Notice of Completion, Contract No. 2021-02  
First Street Water Main Replacement Project CIP #0818-20.09  
**Recommendation:** Adopt Minute Order accepting improvements for public use; Authorize staff to file a Notice of Completion.  
**Funding:** Currently Budgeted: \_\_\_\_\_ Yes \_\_\_X\_\_\_ No \_\_\_\_\_ N/A

Account Code/Costs authorized in City Approved Budget (if applicable) AK (verified by Administrative Services Department)  
See Fiscal Impact section for details.

**INTRODUCTION/PURPOSE:**

This item is to request the City Council Adopt Minute Order accepting improvements for public use and authorize staff to file a Notice of Completion for the First Street Water Main Replacement Project.

**BACKGROUND**

The City Council awarded the contract for First Street Water Main Replacement Project to the Contractor, Piazza Construction, on April 19, 2022. The contract price was \$214,050.00.

On September 20, 2022, the project was completed by Piazza Construction. The final project price was \$255,605.42, which resulted from additional work as authorized under approved contract change orders in the amount of \$41,555.42. The contractor has completed the work within the contract time of completion and the work has been inspected and approved by the City Engineer.

**DISCUSSION:**

A Notice of Completion is attached and will be filed with the Sonoma County Recorder after the project has been accepted by the City Council.

**GOALS:**

This action supports the following City Council Goals and General Plan Actions:

- Goal 2 - Maintain, Improve and Invest in the City’s Infrastructure (Water, Sewer, Streets, Circulation, Parks, Storm Drains and Public Facilities).

**ENVIRONMENTAL REVIEW:**

The proposed administrative action by the City Council for accepting First Street Water Main Replacement and authorizing staff to file a Notice of Completion is not a “project” under the California Environmental Quality Act (CEQA) and is therefore Exempt from CEQA.

**PUBLIC COMMENT:**

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this staff report, such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of the agenda item.

**PUBLIC NOTICE:**

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to schedule meeting date.

**FISCAL IMPACT:**

There is no fiscal impact related to this action.

**RECOMMENDATION:**

By Minute Order, staff recommends the Sebastopol City Council, for the First Street Water Main Replacement project, Contract 2021-02, CIP #0818-20.09:

1. Accept improvements for public use.
2. Authorize staff to file a Notice of Completion

**Attachments:**

Notice of Completion for First Street Water Main Replacement Project Contract 2021-02

**When Recorded Return to:**  
City of Sebastopol  
P. O. Box 1776  
Sebastopol, CA 95473

Recorded for the benefit of the City of Sebastopol  
and exempt from recording fees pursuant to  
Government Code Section 6103.

(Space Above this Line is for Recorder's Use Only)

**NOTICE OF COMPLETION**  
**Contract 2021-02**

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is owner of the interest or estate below in the property hereinafter described.
2. The full name of the undersigned is the City of Sebastopol, a Municipal Corporation.
3. The address of the undersigned is P. O. Box 1776, Sebastopol, CA 95473
4. The nature of the title of the undersigned is owner in fee.
5. All work of improvement on the property hereinafter described was completed as of September 20, 2022.
6. The name of the original contractor for the work of improvement was Piazza Construction, of Penngrove, California.
7. The work of improvement is described as follows:

**Contract No. 2021-02**  
**First Street Water Main Replacement**  
 Original Contract Price: \$214,050.00  
 Final Contract Price: \$255,605.42

I am the City Engineer for the City of Sebastopol, a Municipal Corporation, the owner of the indicated interest or estate in the property described above. I make this verification on behalf of the City of Sebastopol. I have read the Notice and know its contents. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

CITY OF SEBASTOPOL  
A Municipal Corporation

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mario Landeros, City Engineer