


Agenda Report Reviewed by:
City Manager: 

CITY OF SEBASTOPOL
CITY COUNCIL
AGENDA ITEM

Meeting Date: June 1, 2021
To: Honorable Mayor and Honorable City Councilmembers
From: Zero Waste Subcommittee
City Administration
Subject: Openings on the Zero Waste Subcommittee and Approval to Add Alternate Youth Representative/Application for Youth
Recommendation: That the City Council Receive report to Announce and Advertise for Openings on the Zero Waste Subcommittee and add Alternate Youth Position/Application
Funding: Currently Budgeted: ___ Yes ___ No XX N/A
Net General Fund Cost: \$ N/A

Account Code/Costs authorized in City Approved Budget (if applicable) AK (verified by Administrative Services Department)

INTRODUCTION/PURPOSE:

This item is to request that the Council Receive report to Announce and Advertise for Openings on the Zero Waste Subcommittee and add Alternate Youth Position/Approval of Youth Application.

BACKGROUND

The City Council approved and adopted by resolution 6214 a goal to achieve Zero Waste by 2030. The City encourages the pursuit of Zero Waste as a long-term goal in order to eliminate waste and pollution in the manufacture, use, storage, and recycling of materials.

On December 4, 2018, the City Council approved the creation of the Zero Waste Subcommittee and discussed a comprehensive Zero Waste Program that includes many levels of engagement, ranging from policies setting overarching priorities and goals, to front-end manufacturing waste reduction strategies, to multi-faceted outreach and education activities, or including ground-level participation by City residents and commercial ventures.

The following eight potential actions fall within these categories:

- Event Permitting: make recycling and organics collection mandatory at special events that obtain an event permit from the City. Possible action: add such a requirement to the City of Sebastopol Municipal Code Chapter 12.44 "Special Events".
- Eliminate single-use service ware and switch to use reusable service ware (cups, mugs, plates, utensils) on City property/in City offices. Possible action: create and enact a City policy statement requiring reusable service ware on City property or in City offices.
- Ban City from purchasing single-use water bottles. Note this would apply to purchases made by the City for City functions and could not apply to individuals (including employees) purchasing such containers With their own funds. Possible action: update the appropriate City policy
- Encourage restaurants, caterers, grocery stores, and other venues and businesses to donate excess edible food-to-food distribution programs consistent with state laws. Possible action:

work with the refuse Franchise Hauler, Recology, for robust outreach to appropriate City commercial enterprises to promote such activities. Also seek and share outreach information with entities such as non-profit food banks or shelters/kitchens that would benefit from such sources of food.

- Promote the development of reuse infrastructure such as take-back programs for refillable glass containers, bulk stores, bulk beverage containers (growlers and kegs) and propane tanks. Possible action: Take-back programs have been most successful when implemented by the targeted industry. Putting such programs in place have been most successful at the state level such as the paint recycling program of a couple years ago. The most efficient use of time to enact more of these programs is to engage with state officials, both elected representatives and state regulators, to provide local support and encouragement.
- Support regional initiatives to increase the recycling of construction and demolition debris (CDD). Sebastopol does have requirements for diverting CDD in its Building Code. Possible action: engage with SCWMA to promote its effort to certify COD disposal & processing facilities to a universal regional standard. Builders/residents/contractors could then use documentation provided by a certified facility to show compliance with City COD recycling standards.
- Implement the Environmentally Preferable Purchasing (EPP) Model Policy across City Departments. This policy has been written and recommended by Zero Waste Sonoma and includes detailed purchasing and disposal strategies to reduce waste, conserve natural resources, and minimize GHG production and pollution.
- Help coordinate Community Upcycled Art Project with Sebastopol Climate Action Committee, Sebastopol Center for the Arts, Recology, Analy High and Orchard View School art programs, SRJC Art and Design program and other community partners. This project will serve as an educational tool to inform the public on steps individuals and groups can take to reduce waste and shrink their carbon footprint.

DISCUSSION:

Due to the vacancies from resignations of committee members, City staff will initiate the public application process for the vacancies as well as youth alternate position as requested by the committee. Applications will be available on the City website and at City Hall. Notice of the vacancy will be published and the application period will be open for a period of approximately five weeks (June 3rd through July 8, 2021). Staff will agendize the interviews and appointments for a future City Council meeting.

The current committee composition is listed below:

Zero Waste Subcommittee Position	Name
City Council Member	Diana Rich
City Council Member	Sarah Glade Gurney
City Manager or Assistant City Manager	Larry McLaughlin or Alternate Mary Gourley
City Public Works Superintendent	Dante Del Prete
City Local AB939 Task Force Representative	Sunny Galbraith

Franchise Hauler Representative	Ambrosia Thomson
Commercial Entity Representative	Michael Siminitus
Commercial Entity Representative	Vacant
Citizen Representative	<i>Vacant</i>
Citizen Representative	Judy Morgan
Student Representative	Vacant

The committee has also identified the need for an Alternate Youth position. This is due to the Youth members have less control over their schedules and that may move away for college. It is proposed that this position be included in the composition of this committee and direct staff to advertise the openings as listed below:

Student Representative and Alternate
Commercial Entity Representative (1)
Citizen Representative (1)

GOALS AND PRIORITIES:

- Develop and Encourage a Volunteer Service Program Priority
- Promote and enhance utilization of community energy and skills by creating opportunities for volunteer service.
- Resolution 6214: Goal to achieve Zero Waste by 2030. The City encourages the pursuit of Zero Waste as a long-term goal in order to eliminate waste and pollution in the manufacture, use, storage, and recycling of materials. This goal can be achieved through action plans and measures that significantly reduce waste and pollution. These measures will include encouragement of residents, businesses, and agencies to judiciously use, reuse, and recycle materials, and motivation of businesses to manufacture and market less toxic and more durable, repairable, reusable, recycled, and recyclable products

PUBLIC COMMENT:

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this staff report, such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of this item.

PUBLIC NOTICE:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to schedule meeting date.

FISCAL IMPACTS:

There is no impact with this decision tonight.

RECOMMENDATION:

That the Council receive report to Announce and Advertise for Openings on the Zero Waste Subcommittee and add Alternate Youth Position to committee composition and approve youth application.

ATTACHMENTS:
Youth application

Youth Application Instructions:

Use this form to apply to serve on any of the City of Sebastopol's Boards, Committees or Commissions.

Please complete the entire form and either print and mail it to the address above or email your completed application to mgourley@cityofsebastopol.org. If a question does not apply, please note as not applicable. Please deliver completed form, by the date and time due to the City Clerk. All applications will be reviewed by the City Council. Interviews may be required by City Council. If appointed, you have a choice whether you wish to have your contact information visible to the public; however, your information may be made public upon request by (a) member(s) of the public.

Board, Commission, or Committee being applied for? _____

Name: _____ Age _____

Home Address, City, State and Zip Code:

Phone Number: _____

If appointed, do you want this number to be visible to the public? Yes No I am a minor (your phone number will not be made public)

E-Mail Address: _____

If appointed, do you want this address to be visible to the public? Yes No I am a minor (your email will not be made public)

Do you live in Sebastopol? Yes No

Do you go to school in Sebastopol? Yes No

Have you attended a meeting of this body? When?

Can you make a one-year commitment to participating on this board/commission/committee? Yes No

Have you served on, interviewed for, or applied for this body previously? Yes No

If so, when? _____

Do you have a job? Yes No

If yes, who is your present employer: _____

Job Title: _____

Please list school clubs and/or civic or charitable organizations to which you belong or have belonged:

Describe the activities you have helped organize or taken part in through these groups or organizations.

What special interests, skills and talents would you bring to this board, commission, or committee?

Please list any educational programs or courses you have taken that relate to the work of this board/commission/committee

Have you previously served on any governmental bodies? If so, please list position held and dates:

Please state why you would like to become a member of this board, commission or committee:

To your knowledge, are you associated with any organization/employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

No

Yes. If yes, please state name of organization/employment: _____

Are there particular issues you think the board/committee/commission should concentrate on?

What exciting possibilities do you see for Sebastopol as a community in the future and how might this board/commission/committee help us get there?

Is there any other information that you feel would be useful to the City Council in reviewing your application and materials provided with the application?

I certify that I have thoroughly read and understand all material in this application.

Applicant's Signature : _____

Applicant's Name (PLEASE PRINT): _____

Date: _____

Parental Consent: (If applicable)

If applicant is under age 18, parent/guardian must complete the following:

As parent/guardian of this minor, I have reviewed the volunteer application form and give my consent for (name): _____, (age) _____: To participate in this volunteer committee/commission/board.

Signature of Parent: _____ Date: _____