


Agenda Report Reviewed by:
City Manager: 

**CITY OF SEBASTOPOL
CITY COUNCIL
AGENDA ITEM**

Meeting Date: January 5, 2021
To: Honorable Mayor and City Councilmembers
From: City Administration
Subject: Approval of Receipt of Minute/Reference Orders for Calendar Year 2020
Recommendation: That the City Council Receive the Informational Report
Funding: Currently Budgeted: _____ Yes _____ No XX N/A
Net General Fund Cost:
Amount: \$

Account Code/Costs authorized in City Approved Budget (if applicable) AK (verified by Administrative Services Department)

INTRODUCTION/PURPOSE: This item is to submit to the City Council a list of City Council Agenda Items that the City Council has reviewed and/or acted upon in the last calendar year.

BACKGROUND:

A minute order is a vote by the majority of the Council to direct staff and/or approve actions to be taken such as award of contract(s) or purchase(s) (this can also be done by resolution which is more formal). The use of a minute order is simpler and less formal. It should be used for actions that don't require justification or establishing a relationship of the action to city policies that a resolution would do. Resolutions are for statements of city policies, budget items, grant application submittals, etc., and provide background and justification of a more formal action. Minute orders are used to capture a vote or action taken by the City Council and is incorporated into the record.

Reference Numbers are used to document agenda items that do not require a formal vote such as informational items accepted by the City Council.

After each City Council Meeting, the City Clerk prepares and documents each action taken at the City Council Meeting. The purpose of the listing is to have easier retrieval of information and transparency of actions taken.

DISCUSSION:

Listed below are historical figures of the actions taken as well as actions taken this past year. This is an informational item only and the Council is asked to receive the report.

The number of action or informational items the City Council acted upon or received for the last ten (10) years.

2020	264 Items
2019	292 Items
2018	263 items
2017	241 Items
2016	298 Items
2015	197 items
2014	202 Items
2013	197 Items
2012	161 Items

2011 188 Items

The number of resolutions approved and adopted by the City Council:

2020	44
2019	57
2018	51
2017	48
2016	53
2015	43
2014	60
2013	44
2012	50
2011	32

Number of pages of minutes prepared for City Council Meetings:

2020	1071 pages
2019	602 pages
2018	657 pages
2017	673 pages
2016	841 pages
2015	624 pages
2014	534 pages
2013	567 pages
2012	651 pages
2011	543 pages

For calendar year 2020, a status of those items is attached that contains the actions of those items as well as adopted resolutions that the City Council approved during this calendar year and presentations made by the City Council such as Years of Service Awards and Proclamations.

If Councilmembers have any questions on specific items, those questions can be addressed to the City Manager for a response by the responsible department.

RECOMMENDATION:

That the City Council receive the informational report.

Attachment:

Calendar year 2020 minute orders

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

2020-001	January 7, 2020	CLOSED SESSION AGENDA ITEM: Conference with Legal Counsel – Anticipated Litigation Significant exposure to litigation pursuant to § 54956.9(b): (One Case)	City Manager/City Attorney	Meeting Cancelled	None Required. Meeting Cancelled.
2020-002	January 7, 2020	PROCLAMATIONS/PRESENTATIONS: • Years of Service Award - Ana Kwong - Administrative Services Director - 5 Years • Proclamation Recognizing the Rialto Cinemas on their 20th Anniversary	City Administration	None Required. Reference Only.	None Required. Reference Only.
2020-003	January 7, 2020	Approval of Minutes of the City Council Meeting of December 17, 2019	City Administration	Vice Mayor Glass moved, and Councilmember Gurney seconded the motion to approve Consent Calendar Item(s) Number(s) VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed.
2020-004	January 7, 2020	Receipt of 2019 Minute/Reference Orders for the City of Sebastopol City Council	City Administration	Vice Mayor Glass moved, and Councilmember Gurney seconded the motion to approve Consent Calendar Item(s) Number(s) VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required.
2020-005	January 7, 2020	Approval of Outside Service Area Agreement (OSAA) for both water and sewer at 647 Lyding Lane - (Wolfgang Dilger (representing property owner Sacco Dilger Trust)	Engineering	Councilmember Gurney moved and Councilmember Carnacchi seconded the motion to deny without prejudice the Outside Service Area Agreement (OSAA) for both water and sewer at 647 Lyding Lane. (Wolfgang Dilger (representing property owner Sacco Dilger Trust) and asked staff to speak with the applicant and call out the six points/findings to attention to the applicant to determine if the applicant would like to re-apply. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Applicant has not appealed nor taken any other action with the City
2020-006	January 7, 2020	Approval of Receipt of Informational Item – Vacancy to fill remaining term - Sonoma County Library Commission City	City Administration	Vice Mayor Glass moved, and Councilmember Gurney seconded the	Notice of Vacancy Sent to Newspaper and social media.

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2020 MINUTE ORDERS

		Representative, Stephen Zollman – Term Expires July 31, 2022		motion to approve Consent Calendar Item(s) Number(s) VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None																																					
2020-007 Resolution Number 6279-2020	January 7, 2020	Public Hearing – To conduct a Public Hearing on the Water/Wastewater Rate Study/Prop 218 Notice Results	Administrative Services	Mayor Slayter moved and Vice Mayor Glass seconded the motion to approve the Water/Wastewater Rate Study/Prop 218 Notice Results and Adopt a Resolution Approving the 2019 Water Rate Study Final Report, Adopting Water and Sewer Utility Rates for Fiscal Year 2019-20 through 2022-23, and Making Findings that the Action is statutorily exempt pursuant to Public Resources Code Section 21080(b)(8) and CEQA Guidelines Section 15273(a); and that no further protests were received at this meeting and the total number of protests received by the City of Sebastopol are as follows: Results of the Proposed Water/Sewer Rate Survey Conducted and Read into the record: <table style="margin-left: 40px;"> <tr> <td></td> <td>1st Mailing</td> <td>2nd Mailing</td> <td></td> </tr> <tr> <td></td> <td colspan="2" style="text-align: center;">Total</td> <td></td> </tr> <tr> <td>Returned Letters</td> <td>18</td> <td>149</td> <td></td> </tr> <tr> <td></td> <td colspan="2" style="text-align: center;">167</td> <td></td> </tr> <tr> <td>Protests</td> <td>8</td> <td>8</td> <td>16</td> </tr> <tr> <td>Total</td> <td>26</td> <td>157</td> <td>183</td> </tr> <tr> <td>Less Duplicates</td> <td></td> <td></td> <td>12</td> </tr> <tr> <td></td> <td colspan="2" style="text-align: center;">12</td> <td></td> </tr> <tr> <td>Total</td> <td>26</td> <td>145</td> <td>171</td> </tr> </table> VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None		1st Mailing	2nd Mailing			Total			Returned Letters	18	149			167			Protests	8	8	16	Total	26	157	183	Less Duplicates			12		12			Total	26	145	171	None required.
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2020-008	January 7, 2020	Public Hearing for Design Review for a Sign Permit for 231 Petaluma Avenue, Suite 100 (Peets)	Planning	Mayor Slayter moved and Vice Mayor Glass seconded the motion to approve Design Review for a Sign Permit for 231 Petaluma Avenue, Suite 100 (Peets) as modified: <ul style="list-style-type: none"> • 2700 kelvin lights • Location as noted for south face sign VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required.																																				

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2020 MINUTE ORDERS

2020-009	January 7, 2020	Public Hearing for Design Review for a Sign Permit for 231 Petaluma Avenue, Suite 110	Planning	<p>Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Design Review for a Sign Permit for 231 Petaluma Avenue, Suite 100 (Peets).</p> <p>VOTE Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None</p>	None required.
2020-010	January 7, 2020	Consideration and Discussion of Creation of Climate Action Sub-committee	Sub-Committee/Planning	<p>Mayor Slayter moved and Vice Mayor Glass seconded the motion to approve Creation of Climate Action Sub-committee with a budget of a maximum of \$1000 for publicity and that the following is included in the motion: All members will be appointed by the City Council and must receive a majority of Council support for appointment. As this is a new sub-committee for the City, it is suggested that this Ad Hoc Sub-committee consist of between eleven (11) to thirteen (13) members) from the following backgrounds:</p> <ul style="list-style-type: none"> • One City Councilmember • One Planning Commissioner • One Member of City Staff (Planning Director or designee) • Youth (ages 17-23) • Sebastopol business owner • Sebastopol Climate Action or other local climate group representative • Environmental justice/equity background • Rights of nature background • Climate background • Reside within Sebastopol city limits • Reside outside Sebastopol city limits within the 95472-zip code • Others? <p>Duties of Sub-Committee: The functions of the climate action sub-committee shall include the following powers and duties:</p> <ul style="list-style-type: none"> • Formulate a Work Plan for the sub-committee • Research composition and duties of other cities subcommittees • Update CAP Document for City • Prioritize Climate Emergency Resolution Attachment A actions (Attached) • Create Climate Calendar • Create Volunteer Appreciation Event/Ideas for Climate Events <p>In creating the climate action ad-hoc sub-committee, it is not the intent of the council to duplicate or overlap the functions, duties, or</p>	Staff developing application; review of applications will be needed after application period closes.

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2020 MINUTE ORDERS

				responsibilities assigned to any other board or commission. It is likely, however, that the work of the climate action sub-committee may involve areas of concern of other City boards and commissions. In these situations, City staff may be asked to bring those items to those relevant boards and commissions with a report back to the ad-hoc subcommittee. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-011	January 7, 2020	Discussion and Receipt of Update/Status of General Plan Implementation Report– Item was continued from the December 17th City Council Meeting	Planning	The City Council received the report. No action was taken.	None required.
2020-012	January 7, 2020	Consideration of Request for Joint City Council and Planning Commission Meeting – Item was continued from the December 17th City Council Meeting	Councilmember Carnacchi/Planning	The City Council was in consensus to have the Mayor work with the Planning Commission Chair and City Staff.	Completed. Meeting with Mayor, Planning Commission Chair and Planning Director completed, no joint meeting at this time.
2020-013	January 7, 2020	Consideration and Discussion of 2020 Appointment of Members to Staff Committee Appointments/Assignments and City Council Committee Appointment/Assignments - Item was continued from the December 17th City Council Meeting	City Administration	Mayor Slayter moved and Vice Mayor Glass seconded the motion to approve the 2020 Appointment of Members to Staff Committee Appointments/Assignments and City Council Committee Appointment/Assignments. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Committee appointments approved.
2020-014	January 7, 2020	Consideration of Designation of Voting Designated Representative(s) for the Board of Directors of the Sonoma County Mayors' and Councilmembers' Association and City Selection Committee Meetings of 2020 to Vote in the Mayor's Absence	City Administration	Vice Mayor Glass moved, and Councilmember Hinton seconded the motion to approve the Designation of Voting Designated Representative(s) for the Board of Directors of the Sonoma County Mayors' and Councilmembers' Association and City Selection Committee Meetings of 2020 to Vote in the Mayor's Absence. • Vice Mayor Glass • Councilmember Hinton VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Letter sent to City Selection and Mayors and Councilmembers Association for 2020 Meetings.
2020-015 Resolution Number Successor Agency 6280-2020	January 7, 2020	Approval of the Recognized Obligation Payment Schedule (ROPS 20-21) for the period July 1, 2020 to June 30, 2021	Administrative Services	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item Number. VOTE:	None required.

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2020 MINUTE ORDERS

				Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-016 Resolution Number Successor Agency 6281-2020	January 7, 2020	Approval and Adoption of the FY 2020-2021 Successor Agency Administrative Budget	Administrative Services	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item Number. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required.
2020-017	January 15, 2020	Interviews for Design Review Board	City Administration	No Action Taken – Interview Only	No Action Taken – Interview Only
2020-018	January 15, 2020	Interviews for Public Arts Committee	City Administration	No Action Taken – Interview Only	No Action Taken – Interview Only
2020-019	January 15, 2020	Interviews for Planning Commission	City Administration	No Action Taken – Interview Only	No Action Taken – Interview Only
2020-020	January 15, 2020	Appointments for Design Review Board	City Administration	Councilmember Carnacchi moved and Mayor Slayter seconded the motion to approve appointment of the following members to the Design Review Board as follows (Two Year Terms): Appointment(s) are for two years and the term ending date for appointment(s) made tonight will be December 31, 2021. Christine Level Category C Lars Langberg Category A Ron Hari Category C VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Members appointed and provide information for serving on the board.
2020-021	January 15, 2020	Appointments Public Arts Committee	City Administration	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve appointment of the following members to the Public Arts Committee as follows (Four Year Terms): Public Arts Committee (Three seats open) Open Seats: 1) One member shall be an active member of a City of Sebastopol based, art focused, registered nonprofit organization, entity or facility (One Seat) 2) Two members shall be persons with experience in the public art field as either an artist, installer or designer. (One Seat) 3) One member shall be a member of the general public. (One Seat)	None Required. Members appointed and provide information for serving on the Committee.

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2020 MINUTE ORDERS

				Appointment(s) are for four years and the term ending date for appointment(s) made tonight will be December 31, 2023. Warren Arnold 1 Jennifer Vertz 2 Jeffrey Stucker 3 VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-022	January 15, 2020	Appointments for Planning Commission	City Administration	Councilmember Hinton moved and Vice Mayor Glass seconded the motion to approve appointment of the following members to the Planning Commission as follows: Planning Commission (Four seats open) Appointment(s) are for four years and the term ending date for appointment(s) made tonight will be December 31, 2023. Linda Kelley Kate Haug - alternate Luke Lindenbusch Evert Fernandez VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Members appointed and provide information for serving on the Commission.
2020-023	January 21, 2020	Convene City Closed Special Meeting (Closed Session), Sebastopol City Hall Conference Room, 7120 Bodega Avenue, Sebastopol, CA The Closed Session Meeting was cancelled.	City Administration	None Taken. Meeting Cancelled	The Closed Session Meeting was cancelled.
2020-024	January 21, 2020	Approval of Minutes of the City Council Meeting of January 7, 2020	City Administration	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item Number. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed.
2020-025	January 21, 2020	Approval of Local Emergency Proclamation Termination (Kincade Fire, Evacuation, PGE PSPS)	Fire Department	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item Number. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None	None Required. Resolution approved/emergency declaration terminated.

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

2020-026	January 21, 2020	Approval of Libby Park Final Playground Design and Authorization to Procure Bids	Planning Department	Abstain: None Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Libby Park Final Playground Design and Authorization to Procure Bids with the following addition: • Include zipkrooz in bid package, with its removal as a deduct VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Staff to procure bids and return to Council with pricing. (completed)
2020-027	January 21, 2020	Approval of Rescinding of Parking Permits for the Public parking lot located behind the Chamber of Commerce	Police Department	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item Number. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	No permits being issued by Police Department for parking lot behind Chamber of Commerce. No other action to be taken.
2020-028	January 21, 2020	Approval to Authorize Mayor to Sign Letter to Sonoma County Airport Regarding Noise from Current Flight Patterns	Agenda Review Committee	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item Number. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Letter executed and sent to airport and board of supervisors.
2020-029	January 21, 2020	Receipt of Presentation from Sebastopol Walks and Approval of Continued City Sponsorship of the Sebastopol Walks Program for 2020	Councilmember Gurney	Mayor Slayter moved and Vice Mayor Glass seconded the motion to receive the report and approve the Continued Sponsorship of Sebastopol Walks 2020. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Sponsorship approved. City staff to work with Sebastopol Walks for distribution on social media.
2020-030	January 21, 2020	Informational Presentation – Sonoma Clean Power 2019 Annual Report	Mayor Slayter	None Taken. Informational only.	Information report. No action required.
2020-031	January 21, 2020	Consideration of Adoption of Resolution approving Caltrans' request to eliminate three crosswalks along SR 116/Petaluma Avenue and build a new crosswalk that would include a pedestrian activated lighted warning system across Petaluma Avenue at the Weeks Way entrance to the Downtown Plaza	Engineering	No formal action taken.	No further action needed
2020-032	January 21, 2020	Report back on City Council Sponsorship Events for Apple Blossom 2020 / 100th Year Anniversary of Women's Suffrage	Councilmember Carnacchi	None Taken. Informational only.	Information report. No action required.
2020-033	February 4, 2020	City Council Workshop on Proposed FY 20-21 Council Projects/work Plan (to include Council proposed budget	Mayor Slayter	None Taken. Meeting Cancelled	Item to be discussed at agenda review committee for possible future meeting date.

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2020 MINUTE ORDERS

		items/projects for FY 20-21 (Mayor Slayter (City Council to discuss proposed priority projects/budget for upcoming Fiscal Year)			
2020-034	February 4, 2020	Certificates of Appreciation to Outgoing Planning Commissioners (Colin Doyle/Gerald Glaser)	City Administration	None required.	None Required
2020-035	February 4, 2020	Approval of Minutes of the City Council Special Meeting of January 15, 2020	City Administration	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed.
2020-036	February 4, 2020	Approval of Minutes of the City Council Regular Meeting of January 21, 2020	City Administration	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed.
2020-037	February 4, 2020	Approval of Fiscal Year 2020-2021 Budget Sub-Committee Meeting Schedule	Administrative Services	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required.
2020-038	February 4, 2020	Approval of Award of Contract to Wood Environment and Infrastructure Solutions to Develop a Local Hazard Mitigation Plan	Planning	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required. Staff to execute contract.
2020-039	February 4, 2020	Approval of Addition of Daryl Phillips/Phillips Seabrook Associates to the Qualified Consultants List for On-Call Floodplain Administrator services	City Administration	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None	None Required. Contract approved and Executed.

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2020 MINUTE ORDERS

2020-040	February 4, 2020	Presentation by the County Supervisors to Discuss a Proposed One-Half Percent (0.5%) Sales Tax Measure, "SONOMA COUNTY WILDFIRE PREVENTION, EMERGENCY ALERT, AND RESPONSE TRANSACTIONS AND USE TAX ORDINANCE"	City Administration/Fire	Abstain: None Vice Mayor Glass and Councilmember Hinton seconded the motion receiving the presentation by the Sonoma County Board of Supervisors on the proposed Sonoma County Wildfire Prevention, Emergency Alert and Response Sales Tax Measure on the March 2020 ballot and supporting the passage of Measure G. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required – Council support item.
2020-041	February 4, 2020	Presentation by Health Action Committee on Vaping	Vice Mayor Glass	City Council Action: None taken. Informational item only.	None Required. Informational item only.
2020-042	February 4, 2020	Discussion and Consideration of Adoption of Resolution Approving the Mid-Year Budget adjustments to the City of Sebastopol Budget for 2019-2020 and Acceptance of Quarterly Financial Informational Report	Administrative Services	Vice Mayor Glass moved and Councilmember Hinton seconded the motion to approve adoption of Resolution Approving the Mid-Year Budget adjustments to the City of Sebastopol Budget for 2019-2020 and Acceptance of Quarterly Financial Informational Report. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required.
2020-043	February 4, 2020	Consideration and Direction to Mayor or his/her Designated Representative for Voting for Various Boards and Committee Vacancies at the February 2020 City Selection Committee and Sonoma County Mayors and Councilmembers Association Meeting (Responsible City Administration) City Selection: • Remote Access Network (RAN) Board, one position, to fill term vacated by Mayor Gina Belforte (Rohnert Park). Unspecified term but must be filled by a Mayor. Letters Received as of the posting of the agenda: NONE Board of Directors • Child Care Planning Council of Sonoma County, one position, to fill expired term (Feb. 2020) of Julie Combs (Santa Rosa). Term expires three years from appointment. Letters Received as of the posting of the agenda: NONE	City Administration	City Council Action: Council supported Vice Mayor Fleming for childcare council. The council discussed the process if nominations were received at the MC meeting. It was Council direction to not have the Mayor vote on any nominations from the floor,	None Required. Item voted on at Feb 2020 MC Meeting.
2020-044	February 18, 2020	Approval of Minutes of the City Council Meeting of February 4, 2020	City Administration	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None	None Required. Minutes Approved, Posted and Filed.

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2020 MINUTE ORDERS

				Absent: None Abstain: None	
2020-045	February 18, 2020	Approval of Request for the City of Sebastopol to become a Sponsor of the 2020 Bike to Work Day	Mayor Slayter	Councilmember Gurney moved and Mayor Slayter seconded the motion to approve a sponsorship level of \$2000 and to work out the details of the banner off line. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Ped and Bike sub-committee to work on actions required for this event.
2020-046	February 18, 2020	Approval of Receipt and Acceptance of the City's Annual Audit for Year Ended June 30, 2019	Administrative Services	City Council Action: Continued this item to a future City Council Meeting.	Postponed due to COVID-19
2020-047	February 18, 2020	Approval of Support for Earth Day 50th Anniversary Events in the City of Sebastopol	Mayor Slayter/Public Works Department	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Event Canceled due to COVID-19 Shelter-in-Place order.
2020-048	February 18, 2020	Approval of Letters of Support for Senate Bill 54 (SB 54 (Allen) - California Circular Economy and Plastic Pollution Reduction Act; Assembly Bill 1080 (AB 1080 (Gonzalez) - California Circular Economy and Plastic Pollution Reduction Act	Mayor Slayter	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Letters signed and sent.
2020-049	February 18, 2020	Presentation from Deva Marie Proto, County Registrar of Voters on the new County Voting System	City Administration	City Council Action: None taken. Informational item only.	None Required. Informational item only.
2020-050	February 18, 2020	Informational Presentation from Naveed Paydar, California Public Utilities Commission (CPUC), Liaison	Councilmember Carnacchi	City Council Action: None taken. Informational item only.	None Required. Informational item only.
2020-051	February 18, 2020	Discussion and Consideration of Approval of Barlow Emergency Operations Flood Plan	City Administration/Building	Councilmember Hinton moved and Councilmember Gurney seconded the motion to approve the Barlow Emergency Operations Flood Plan. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Barlow Plan approved.
2020-052	February 18, 2020	Discussion and Consideration of Transmittal of Comment Letter to Sonoma County Permit and Resource Management Department (PRMD) Regarding a Revised Referral for DRH19-0006, a proposed mini-storage development at 1382 Highway116, South, Sebastopol	Planning Department	City Council Action: City Council was in consensus to direct staff to prepare a letter and return the item to the next city council meeting.	Staff to prepare letter.
2020-053	February 18, 2020	Discussion and Consideration for City Council Sub-Committee (Design Review Standards)	Planning Department	Mayor Slayter moved and Vice Mayor Glass seconded the motion to approve a City	Staff to initiate committee.

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2020 MINUTE ORDERS

				Council Sub-Committee (Design Review Standards). VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-054	March 3, 2020	Proclamations/Presentations Proclamation Recognizing March 15-21 as National Surveyor Week	City Administration	None Required.	None Required. Informational Only.
2020-055	March 3, 2020	Approval of Minutes of the City Council Meeting of February 18, 2020	City Administration	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approved Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed.
2020-056	March 3, 2020	Approval of Transmittal of Comment Letter to Sonoma County Permit and Resource Management Department (PRMD) Regarding a Revised Referral for DRH19-0006, a proposed mini-storage development at 1382 Highway116, South, Sebastopol	Planning	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approved Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Letter approved; Mayor to sign letter and staff to send to PRMD.
2020-057	March 3, 2020	Approval of Award of Bid for Libby Park Playground Equipment	Public Works	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approved Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Project approved.
2020-058	March 3, 2020	Discussion and Approval of Authorization to amend the Cooperative Agreement to Implement the Sonoma County Energy Independence Program (SCEIP) with the County of Sonoma to Allow Property Owners within the City limits to Finance Seismic Strengthening Improvements and Wildfire Safety Improvements through the Use of Contractual Assessments Provided by SCEIP	City Administration	Vice Mayor Glass moved and Councilmember Hinton seconded the motion to approve the resolution to Allow Property Owners within the City limits to Finance Seismic Strengthening Improvements and Wildfire Safety Improvements through the Use of Contractual Assessments Provided by SCEIP and approved amendment 1 to the agreement. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter	Execution of Contract Needed between SCEIP and City

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2020 MINUTE ORDERS

				Noes: None Absent: None Abstain: None	
2020-059	March 3, 2020	Discussion and Consideration of Approval of Time Extension for Design Review approval for Hotel Sebastopol (6236, 6824-28 Depot Street)	Planning	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to Approve the Time Extension for Design Review approval for Hotel Sebastopol (6236, 6824-28 Depot Street). VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required.
2020-060	March 3, 2020	Receipt of Phase 1 Report on the SR 116 Traffic Corridor Safety Study; Discussion and Approval of Proposed Actions for Phase 2	Engineering	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to Receive the report for Phase 1 on the SR 116 Traffic Corridor Safety Study; and approve the Proposed Actions for Phase 2. Item 2, 4, 5, 6, 7, and 8 with added expenditure of \$11,500 VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Amendment to the Master Agreement with W-Trans has been sent to them for signature Agreement is in place, work has begun on Phase 2
2020-061	March 3, 2020	Discussion and Approval Selecting the Consulting Engineers for the Bodega Corridor Project	Engineering	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to Approve the Consulting Engineers for the Bodega Corridor Project. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Amendment to the Master Agreement with Wood Rodgers is complete. Awaiting formal contract from CDC for availability of grant funds
2020-062	March 3, 2020	Discussion and Consideration of City Council Initiatives Funds	Councilmember Gurney/City Administrative Services Department	Councilmember Gurney moved and Mayor Slayter seconded the motion to Approve the use of City Council Initiative Funds as follows: \$500.00 to the Sebastopol World Friends Scholarship Fund (Councilmember Gurney Initiatives Funds) VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None	Administrative Services to Transfer of Funds to Sebastopol World Friends Scholarship This transfer has been done
2020-063	March 17, 2020	--CLOSED SESSION AGENDA ITEM:	City Manager – City Attorney	Item Cancelled Due to COVID 19	Item cancelled due to COVID 19

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2020 MINUTE ORDERS

		CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Gov. Code section 54956.9(d)(1)-) Name of Case: River Watch versus the City of Sebastopol (1 Case) Adjournment of Closed Session			
2020-064	March 17, 2020	PROCLAMATIONS/PRESENTATIONS: THIS ITEM HAS BEEN POSTPONED TO A FUTURE CITY COUNCIL MEETING * Years of Service Awards: o Thomas Leach Fire Department 10 Years o Mike Elson Fire Department 30 Years	City Administration	Item Cancelled Due to COVID 19	Item cancelled due to COVID 19
2020-065	March 17, 2020	Approval of Minutes of the City Council Meeting of March 3, 2020	City Administration	Councilmember Hinton moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed.
2020-066	March 17, 2020	Approval of Subcommittee Recommendation of the "Locals Who Make a Difference" Recognition Program Honoree	Public Works Superintendent	Councilmember Hinton moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Subcommittee recommendation honoree approved. Process delayed due to COVID-19 Shelter-in-Place order. Honorees recognized at the September 1, 2020 City Council meeting.
2020-067	March 17, 2020	Approval of Selection of Consulting Engineers for Digital Water and Sewer Mapping	Engineering Manager	Councilmember Hinton moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Amendment to the Master Agreement with GHD is complete. GHD has signed and is starting mapping
2020-068	March 17, 2020	Approval of Resolution Appointing the Engineer of Work and Directing the Preparation and Filing of the Engineer's Report and Describing Potential Changes to the City of Sebastopol's Lighting Special Assessment District for FY 2020-2021	Administrative Services Director	Councilmember Hinton moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	LLAD item is part of a process. Next step is to approve the proposed assessment. Item on April 21, 2020 agenda

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2020-069	March 17, 2020	Approval of Annual Peace Wall Honorees	Item Cancelled Due to COVID 19	Item cancelled due to COVID 19	Item Cancelled Due to COVID 19
2020-070	March 17, 2020	Approval of Temporary Use Permit for IPA 10K Run (Barlow) (Responsible Department: Planning) THIS ITEM HAS BEEN POSTPONED TO A FUTURE CITY COUNCIL MEETING	Planning Director	Item Cancelled Due to COVID 19	Item cancelled due to COVID 19
2020-071	March 17, 2020	Approval of Mayor Signature on Letter of Support to Encourage Sonoma County to Opt In AB 626, the Homemade Food Operations Act. AB 626 allows cooks to apply for a Microenterprise Home Kitchen Operation Permit (MEHKO permit) to sell food made in their home kitchen	Mayor Slayter	Councilmember Hinton moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Item approved and letter sent.
2020-072	March 17, 2020	Approval of Selection of Contractor for ADA Curb Ramp Upgrades along SR 116	Engineering Manager	The council was in support to direct staff to cost this out and provide recommendations/options.	On hold pending clarity on changes in revenue to sales tax and gas tax funded sources for this project This project is now postponed and bids are rejected
2020-073	March 17, 2020	Discussion and Consideration Approval of Request from Sonoma Clean Power for PG&E Generator Proposal and Letter of Support for Critical Load Microgrid (Requestor: Mayor Slayter/City Administration) – THIS ITEM WAS MOVED FROM DISCUSSION AND ACTION TO THE CONSENT CALENDAR.	Mayor Slayter	Councilmember Hinton moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Letter signed and mailed.
2020-074	March 17, 2020	Discussion and Approval for Supporting and Participating in a Zero Waste Sonoma Proposed Grant-funded Program to Re-Establish CRV Redemption Stations at several Sonoma County Locations Including Sebastopol - "Zero Waste Sonoma" is the name the Waste Agency currently uses" (Responsible Department: Engineering) THIS ITEM WAS MOVED FROM DISCUSSION AND ACTION TO THE CONSENT CALENDAR.	Engineering	Councilmember Hinton moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Draft agreement signed and returned to ZWS ZWS moving on with establishing site agreements ZWS is having difficulties finding a host site within Sebastopol Staff is exploring permission from a local church to use their property.
2020-075 Resolution Number 6286	March 17, 2020	*Item Added to Consent Calendar Agenda: Approval of Resolution Ratifying the Proclamation signed by the Director of Emergency Services (Fire Chief) on March 12,2020 Declaring the existence of a local emergency	Fire Chief	Councilmember Hinton moved and Mayor Slayter seconded the motion to Approve Ratification of the Proclamation signed by the Director of Emergency Services (Fire Chief) on March 12,2020 Declaring the existence of a local emergency. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution approved Ratifying the Proclamation Declaring the Existence of a Local Emergency.
2020-076	March 17, 2020	Presentation by Chris Cone, Program Manager, BayREN Water Bill Savings Program, Sonoma County Regional Climate Protection Authority and Authorize City	Councilmember Gurney	Item Cancelled Due to COVID 19	Item cancelled due to COVID 19

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2020 MINUTE ORDERS

		Manager/Attorney to sign the Agreement for services. The Water Bill Savings Program is a collaboration of ABAG, BayREN, and Bay Area municipal water utilities and provides turn-key services to allow a utility's customers to make water and energy efficiency improvements with no up-front cost and pay for improvements on their water bill through a monthly utility approved charge. (Requestor: Councilmember Gurney/Administrative Services/City Administration) THIS ITEM HAS BEEN POSTPONED TO A FUTURE CITY COUNCIL MEETING			
2020-077	March 17, 2020	11. Discussion and Consideration of Request for Sponsorship in the Amount of \$7500.00) of the Gravenstein Apple Fair 2020 at Ragle Ranch Park on the Weekend of August 15 and 16; and Traffic Control at the Intersection of Covert Lane and Ragle Road by the Sebastopol Police Department (Requestor: Councilmember Gurney) THIS ITEM HAS BEEN POSTPONED TO A FUTURE CITY COUNCIL MEETING	Councilmember Gurney	Item Cancelled Due to COVID 19	Item cancelled due to COVID 19
2020-078	March 17, 2020	*Item Added to Regular Calendar Agenda: Consideration of Next Steps - RFQ for Request for Qualifications for Community Vitality Coordinator/Economic Vitality Coordinator (Responsible Department: City Administration)	City Manager	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to modify RFQ as discussed. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Revised RFQ Sent out.
2020-079	April 7, 2020	Approval of Minutes of the City Council Meeting of March 17, 2020	City Administration	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item(s) Number(s) 1, 2 and 3. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed.
2020-080	April 7, 2020	Approval of Letter of Support – Sebastopol Community Cultural Center (SCCC) Grant Application to Finley Foundation	Councilmember Gurney	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item(s) Number(s) 1, 2 and 3. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None	None required. Letter mailed.

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020-081 Resolution Number 6287-2020	April 7, 2020	Approval of Resolution Supporting State of California Penal Code 396 (Price Gouging)	Vice Mayor Glass	Abstain: None Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item(s) Number(s) 1, 2 and 3. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution Approved.
2020-082	April 7, 2020	Discussion and Information on State of California and County of Sonoma Ordinance - Urgency Ordinance - COVID-19 Eviction Defense Urgency Ordinance (Requestor: City Manager/City Attorney) and Discussion of Support of Letter of Request to Urge Owners of Commercial Property to Provide Relief for Tenants (Requestor: Councilmember Gurney)	City Manager	Councilmember Gurney moved and Councilmember Hinton seconded the motion to approve letter with recommended revisions. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Letter sent to all property owners/managers of commercial property.
2020-083	April 21, 2020	Approval of Minutes of the City Council Meeting of April 7, 2020	City Administration	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed.
2020-074 Resolution Number 6288-2020	April 21, 2020	Approval of Resolution of Intention to Levy and Collect Annual Assessments for FY 2020-2021 for the City of Sebastopol's Lighting Special Assessment District, Preliminarily Approving the Engineer's Report and Setting the Date for the Public Hearing in Accordance with Provisions of the Landscaping and Lighting Act of 1972	Administrative Services	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	This is part of the SLAD process. The next step will be on June 2, 2020 meeting for public hearing

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2020-085 Resolution Number 6289-2020	April 21, 2020	Approval of Resolution Approving an SB1 Proposed Projects List for FY 20-21 and Submitting the List to the California Transportation Commission	Engineering Manager	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Annual project submittal was made to CTC and has been approved/accepted.
2020-086	April 21, 2020	Approval of Extension of Application Deadline for Climate Action Sub-Committee	Planning	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required. Display box ad and website updated.
2020-087 Resolution Number 6290-2020	April 21, 2020	Discussion and Consideration of Adoption of resolution to defer the payment and reporting of the Transient Occupancy Tax as an Exercise of Emergency Powers Pursuant to the City Emergency Declaration	Administrative Services	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to adopt the resolution to defer the payment and reporting of the Transient Occupancy Tax as an Exercise of Emergency Powers Pursuant to the City Emergency Declaration. <ul style="list-style-type: none"> • Defer payment of TOT for the months of March and April to the date of June 30th, 2020. • Authorize the City Manager to enter other deferrals upon written request from our hotel operators for a two-month period of time, and • Authorization would expire December 31st, 2020; and • Approval is related to the two existing hotels in town and not new hotels coming on line Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required
2020-088	April 21, 2020	Discussion and Information on Request from Councilmember for Waiving of Fees for Property Owners/Managers who have provided financial relief to their tenants	Councilmember Carnacchi	There was no action taken on this item.	None Required.

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2020-089	April 21, 2020	Discussion and Consideration of City Council Initiative Funds	Agenda Review Committee	<p>Mayor Slayter moved and Councilmember Gurney seconded the motion to approve the use of City Council initiative funds as follows:</p> <p>\$500.00 SebastopolMasks Mayor Slayter</p> <p>\$500.00 SebastopolMasks Vice Mayor Glass</p> <p>\$500.00 High School Graduation Project Councilmember Hinton</p> <p>\$500.00 Sebastopol Downtown AssociationCouncilmember Carnacchi</p> <p>Mayor Slayter called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	None Required. Funds distributed as requested.
2020-090 and 2020-091	April 21, 2020	City Manager-Attorney/City Clerk Reports: • Updates on COVID 19 – this will be a routine report at each council meeting Update on CoMission	City Manager	Information only – no vote required	None required. Informational only
2020-092	May 5, 2019	Approval of Minutes of the City Council Meeting of April 21, 2020	City Administration	<p>Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item</p> <p>Mayor Slayter called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	None Required. Minutes Approved, Posted and Filed.
2020-093 Resolution Number 6291-2020	May 5, 2020	Approval of Resolution Declaring Weeds a Public Nuisance and Setting Date/time for Public Hearing	Fire Chief	<p>Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item</p> <p>Mayor Slayter called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	None Required. Resolution approved Declaring Weeds a Public Nuisance and setting the date/time for the Public Hearing.
2020-094 Resolution Numer 6292-2020	May 5, 2020	Approval of Extension of Declaration of Local Emergency	Fire Chief	<p>Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item</p> <p>Mayor Slayter called for a roll call vote. City staff conducted a roll call vote.</p>	None Required. Resolution approved Extending the Proclamation Declaring the Existence of a Local Emergency.

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				VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-095	May 5, 2020	Approval of Authorization to Mayor to Sign Letter of Support to Representatives: Support of Clean Energy in the Recovery Stimulus Package - COVID-19 Pandemic	Mayor Slayter	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required. Letter signed and mailed.
2020-096	May 5, 2020	Presentation by Chris Cone, Program Manager, BayREN Water Bill Savings Program, Sonoma County Regional Climate Protection Authority and Authorize City Manager/Attorney to sign the Agreement for services. The Water Bill Savings Program is a collaboration of ABAG, BayREN, and Bay Area municipal water utilities and provides turn-key services to allow a utility's customers to make water and energy efficiency improvements with no up-front cost and pay for improvements on their water bill through a monthly utility-approved charge	Councilmember Gurney	Councilmember Gurney moved and Vice Mayor Glass seconded the motion receiving the Presentation by Chris Cone, Program Manager, BayREN Water Upgrades \$ave Program, which is led by the Sonoma County Regional Climate Protection Authority, and Authorize City Manager/Attorney to sign the Agreement for services with addition: • Insertion of language for preference for local contractors first Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Vice Mayor Glass and Mayor Slayter Noes: Councilmember Hinton Absent: None Abstain: None	Waiting on executed agreement.
2020-097	May 5, 2020	Adding of Urgent Agenda Item to Tonight's Council Meeting Agenda: Request to add urgent agenda item for temporary curbside pickup zones as part of the City's COVID-19 response.	City Manager	Vice Mayor Glass moved and Councilmember Hinton seconded the motion to add the urgency item to the agenda. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required. Item added to agenda.
2020-098	May 5, 2020	Consideration of Actions Related to Vitality of the city:	City Manager	Mayor Slayter questioned if a motion was needed. City staff stated that this is a	None required. City staff moving forward with consultant on work plan. Routine reports to be provided to city council

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2020 MINUTE ORDERS

		a) Proposed Work Plan for Community Vitality/Economic Vitality Consultant (Responsible Department: City Administration) b) Discussion and Action re Collaborative Strategic Planning for Local Non-Profits and Agencies that Provide Community Services (Councilmember Gurney)		presentation of the workplan that the City Manager and consultant have approved. If the Council is in consensus based on the comments provided, that CoMission will be going into their work plan, City staff does not need further direction.	
2020-099	May 5, 2020	Discussion re Measure M Re-Up Efforts by SCTA/RCPA Ad Hoc and Board; Possible Direction to Representative	Councilmember Gurney	The council was in consensus to move this item forward for the November 2020 election.	None Required.
2020-100	May 5, 2020	Presentation on City's Budget for FY 19-20 (COVID 19) and Consideration of Recommendations from the Budget Sub-Committee	Administrative Services Director	Mayor Slayter moved and Vice Mayor Glass seconded the motion to approve the following: 1. Accept updated actual year end projections for fiscal year 2019-20 (FY 20) and use of reserves to balance the budget. 2. Approve process and schedule for "Carry Over" Budget for FY 20-21 with contractual obligations as listed in the staff report. 3. Provided feedback and recommendations for specific items as presented and discussed above Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	This item is part of the budget process. Public Hearing on the Preliminary "Carryover" budget is scheduled for 6/2/20 CC Meeting
2020-101	May 5, 2020	Urgency Item: Temporary Curb Side Pickup	City Manager/Planning Director	Mayor Slayter moved and Vice Mayor Glass seconded the motion to approve the temporary curb side pick-up locations for city businesses. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required. City staff provided curb side pick-up areas. Planning Department working with local businesses, Chamber and Downtown Association for additional locations if needed.
2020-102	May 19, 2020	Urgency Item: Mayor Slayter discussed the request to add an urgency item for staff to issue temporary use permits for outside dining during COVID 19 pandemic.	City Administration	Mayor Slayter moved to add the urgency item to tonight's agenda and Vice Mayor Glass seconded the motion. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required. Item added to agenda

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2020-103	May 19, 2020	Approval of Minutes of the City Council Meeting of May 5, 2020	City Administration	Vice Mayor Glass moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item(s) Number(s) 1, 2, 3, 4, 5 and the added consent calendar item per the amended agenda. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed.
2020-104 Resolution Number 6293-2020	May 19, 2020	Approval of Resolution Authorizing Approval of Council Policy for Receipt of Electronic Submission of Specified City Documents in Response to COVID 19 Shelter in Place Orders and Implementation of Electronic and Digital Signatures for Specified City Documents	City Administration	Vice Mayor Glass moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item(s) Number(s) 1, 2, 3, 4, 5 and the added consent calendar item per the amended agenda. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution approved. City staff to work with Marin IT to download DocuSign and Adobe signature.
2020-105	May 19, 2020	Approval of Notice of Receipt of Upcoming Opening For the City of Sebastopol Citizen Liaison to the SCTA/RCPA Climate Action Advisory Committee to Provide Expert Citizen Input on Implementation of the Climate Action Initiatives - Bill Mattison – Term Expires: June 30, 2020	City Administration	Vice Mayor Glass moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item(s) Number(s) 1, 2, 3, 4, 5 and the added consent calendar item per the amended agenda. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Display box ad published and recruitment noticed.
2020-106	May 19, 2020	Approval of Notice of Receipt of Upcoming Opening for the City of Sebastopol Public Arts Committee	City Administration	Vice Mayor Glass moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item(s) Number(s) 1, 2, 3, 4, 5 and the added consent calendar item per the amended agenda. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE:	None Required. Display box ad published and recruitment noticed.

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

				Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-107 Resolution Number 6294-2020	May 19, 2020	Approval of a Resolution Authorizing the City to Apply for a State Local Early Action Planning (LEAP) Grant	Planning Director	Vice Mayor Glass moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item(s) Number(s) 1, 2, 3, 4, 5 and the added consent calendar item per the amended agenda. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required. Staff to complete application.
2020-108	May 19, 2020	Approval of Budget Items to be Retained for FY 19-20 Budget (Banners for 100th Anniversary of Women's Suffrage)	Councilmember Carnacchi	The City Council was in consensus to use funding as proposed as well as the addition of purchase of flags for downtown Main Street within the approved budget.	None Required.
2020-109	May 19, 2020	Agenda Item Addition: Support Local Recovery Coalition. That the City Council Authorize the Mayor to Sign the Letter Joining the City of Sebastopol to the Coalition to Support Local Recovery	Mayor Slayter	Vice Mayor Glass moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item(s) Number(s) 1, 2, 3, 4, 5 and the added consent calendar item per the amended agenda. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: Noe	None required. Letter signed and mailed.
2020-110	May 19, 2020	Discussion, Consideration and Direction to Staff on Temporary Use Permits – Retail Fireworks Stands	Fire Chief	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to deny the request for use permits. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Gurney, Vice Mayor Glass and Mayor Slayter Noes: Councilmembers Carnacchi and Hinton Absent: None Abstain: None	None Required. Temporary Use Permits for Retail Fireworks Stands Denied.

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

2020-111	May 19, 2020	Receipt of Annual Level of Service Report	Planning Director	The City Council was in consensus to accept the level of service report.	None required.
2020-112	May 19, 2020	Discussion and Consideration of Direction to Staff for Vacancy on the Sonoma County Library Commission – City Representative	City Administration	Vice Mayor Glass moved and Councilmember Carnacchi seconded the motion to direct staff to schedule an interview with the applicant. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Interview scheduled for June 2 nd city council meeting.
2020-113	May 19, 2020	Urgency Item Added: City Manager McLaughlin presented the added urgency item and stated that staff is proposing the concept of issuing a blanket approval for a certain level of modifications to parking requirements (without requiring staff review), as the parking demand of the restaurants will be severely limited by the prohibition of indoor dining. Additionally, expediting City encroachment permits would assist those establishments without private parking to utilize sidewalks for outdoor seating.	City Manager/Planning Director	Mayor Slayter moved and Councilmember Gurney seconded the motion to approve the concept of issuing a blanket approval for a certain level of modifications to parking requirements (without requiring staff review), as the parking demand of the restaurants will be severely limited by the prohibition of indoor dining. Additionally, expediting City encroachment permits would assist those establishments without private parking to utilize sidewalks for outdoor seating. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Formal item to be returned to June 2 nd City Council Meeting
2020-114	June 2, 2020	Interview of Applicant for City Representative on the Sonoma County Library Commission - Vacancy is to Fill Remaining Term Due to Resignation for the Position on the Sonoma County Library Commission for a Representative from Sebastopol (Term Ends July 31, 2022)	City Administration	No vote taken - Interview only.	None Required. Appointment made later in agenda for June 2, 2020.
2020-115	June 2, 2020	Discussion of Appointment for City Representative on the Sonoma County Library Commission - Vacancy is to Fill Remaining Term Due to Resignation for the Position on the Sonoma County Library Commission for a Representative from Sebastopol (Term Ends July 31, 2022)	City Administration	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to appoint Joel Neuberg as the City Representative on the Sonoma County Library Commission - Vacancy is to Fill Remaining Term Due to Resignation for the Position on the Sonoma County Library Commission for a Representative from Sebastopol (Term Ends July 31, 2022). Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE:	None Required. Appointed Joel Neuberg as the City Representative on the Sonoma County Library Commission - Vacancy is to Fill Remaining Term Due to Resignation for the Position on the Sonoma County Library Commission for a Representative from Sebastopol (Term Ends July 31, 2022).

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2020 MINUTE ORDERS

				Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-116	June 2, 2020	Approval of Minutes of the City Council Meeting of May 19, 2020	City Administration	Councilmember Hinton moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed.
2020-117	June 2, 2020	Information Presentation and Receipt and Acceptance of the City's Annual Audit for Year Ended June 30, 2019	Administrative Services	No formal vote required. Received Presentation and Receipt and Acceptance of the City's Annual Audit for Year Ended June 30, 2019	None Required. Report received.
2020-118 Resolution Number 6295-2020	June 2, 2020	Public Hearing on Abatement of Weeds	Fire	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve the resolution for abatement of weeds. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution Approved for Abatement of Weeds.
2020-119	June 2, 2020	Public Hearing – To conduct a Public Hearing on Interim Fiscal Year 2020-2021 City of Sebastopol Baseline Budget	Administrative Services	Mayor Slayter moved and Councilmember Hinton seconded the motion to approve the direction to staff for the Interim Fiscal Year 2020-2021 City of Sebastopol Baseline Budget and return to the June 16th, 2020 City Council Meeting for adoption. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Carryover budget will return to the City Council on June 16, 2020 for adoption
2020-120 Resolution Number 6296-2020	June 2, 2020	Public Hearing – To conduct a Public Hearing on Interim FY 2020-2021 Capital Improvement Plan and Budget	Engineering	Vice Mayor Glass moved and Councilmember Hinton seconded the motion to approve the Resolution Interim FY 2020-2021 Capital Improvement Plan and Budget.	Interim CIP approved

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

				Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-121 Resolution Number 6297-2020	June 2, 2020	Public Hearing to Levy and Collect Annual Assessments for FY 2020-2021 for the City of Sebastopol's Lighting Special Assessment District; Resolution Approving the Engineer's Report and Confirming the assessment Diagram and annual assessments and authorize levying of annual assessments for FY 2020-2021 for the City of Sebastopol Landscaping and Lighting Assessment District	Administrative Services	Mayor Slayter moved and Councilmember Hinton seconded the motion to approve the resolution approving Levying and Collecting of Annual Assessments for FY 2020-2021 for the City of Sebastopol's Lighting Special Assessment District; Resolution Approving the Engineer's Report and Confirming the assessment Diagram and annual assessments and authorize levying of annual assessments for FY 2020-2021 for the City of Sebastopol Landscaping and Lighting Assessment District Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required
2020-122	June 2, 2020	Consideration and Discussion of Approval of Actions Related to COVID -19 to Accommodate Outdoor Dining on Sidewalks and Public and Private Parking Areas	Planning	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve the actions related to COVID -19 to Accommodate Outdoor Dining on Sidewalks and Public and Private Parking Areas. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required.
2020-123	June 2, 2020	City Manager-Attorney/City Clerk Reports: • Updates on COVID 19 – this will be a routine report at each Council meeting • Updates on Community/Economic Vitality Consultant Activities	City Administration	No formal vote required. Information Only.	None required. Informational Only.
2020-124	June 16, 2020	Approval of Minutes of the City Council Meeting of June 2, 2020	City Administration	Councilmember Gurney amended her motion Councilmember Glass seconded the amended motion to approve Consent Calendar Item(s) Number(s) 1, 2, 3, 5, and 6.	None Required. Minutes Approved, Posted and Filed

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

				Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-125	June 16, 2020	Approval to Direct City Agencies to Review the Conflict of Interest Code	City Administration	Councilmember Gurney amended her motion Councilmember Glass seconded the amended motion to approve Consent Calendar Item(s) Number(s) 1, 2, 3, 5, and 6. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Staff directed departments to review conflict of interest categories.
2020-126 Resolution Number 6298-2020 Resolution Number 6299-2020	June 16, 2020	Approval of Resolution Calling and Giving Notice of a General Municipal Election to be held on Tuesday, November 3, 2020, for the Election of Members of the City Council as required, and Requesting the Sonoma County Board of Supervisors to Consolidate the General Municipal Election with the Statewide General Election to be held on that date pursuant to Elections Code; and Approval of Resolution Adopting Regulations for Candidates for Elective Office Pertaining to the Candidate Statement of Qualifications and Requiring Each Candidate Filing a Candidate Statement of Qualifications Pay in Advance to the Local Agency an Estimated Pro Rate Share as a Condition of Having His/her Statement included in the Voters Pamphlet for the Municipal Election to be held on November 3, 2020). (Two Seats: Councilmember Carnacchi and Councilmember Hinton) Nomination Papers will be available once the nomination period has opened (not earlier than the 113th day nor later than the 88th day before the municipal election). Appointments will be required. Nomination Period for City Council Candidates is Open July 13, 2020 – August 7, 2020. If 1 or more of the incumbents does not file by August 7, 2020 the nomination period will be extended for 5 days, until 5:00 p.m. on Wednesday, August 12, 2020. Who Can Run for City Council: <ul style="list-style-type: none"> • Be at least eighteen years of age • Be a citizen of the United States • Be a resident of the State of California • Be a registered voter for not less than 30 days preceding the date of filing candidate papers. Registration will be verified before issuance of nomination papers. 	City Administration	Councilmember Gurney amended her motion Councilmember Glass seconded the amended motion to approve Consent Calendar Item(s) Number(s) 1, 2, 3, 5, and 6. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolutions approved and mailed to Board of Supervisor and Registrar of Voters.

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

2020-127 Resolution Number 6300-2020 Resolution Number 6301-2020 Resolution Number 6302-2020	June 16, 2020	Approval of Resolution Approving and Adopting Interim Fiscal Year 2020-2021 City of Sebastopol Budget; Approval and Adoption of Resolution establishing the appropriations limit for the City of Sebastopol for the 2020-2021 pursuant to Article XIII B of the California Constitution; Adoption of Resolution Approving Supplemental Law Enforcement Funds (SLEF); and Adoption of Resolution Amending City Council Financial Policy #69	Administrative Services	Mayor Slayter moved and Councilmember Hinton seconded the motion to approve Item Number 4 with the corrected agenda title. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required
2020-128 Resolution Number 6303-2020	June 16, 2020	Approval and Adoption of Resolution Authorizing and Approving the City of Sebastopol Current Pay Rates and Ranges	Administrative Services	Councilmember Gurney amended her motion Councilmember Glass seconded the amended motion to approve Consent Calendar Item(s) Number(s) 1, 2, 3, 5, and 6. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required
2020-129	June 16, 2020	Approval of Request to Solicit Bids for Remodel of Sebastopol Cultural Community Center (SCCC) Kitchen	Engineering Manager	Councilmember Gurney amended her motion Councilmember Glass seconded the amended motion to approve Consent Calendar Item(s) Number(s) 1, 2, 3, 5, and 6. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Bid process complete; Council approved contracting with Earthtone. Work has started; expected to be finished January 2021
2020-130	June 16, 2020	Report to City Council on Police Policy/Procedures/Protocols. The Mayor and Vice Mayor will provide an update for consideration of proposed actions and setting a Specific Date/Time for a Special City Council Meeting.	Mayor/Vice Mayor/City Manager	Vice Mayor Glass amended her motion and Councilmember Gurney seconded the amended motion to approve the following: <ul style="list-style-type: none"> • Special Meeting of June 23rd 7:00pm • Special Meeting of June 30th 6:00 pm • Retention of Jerry Threet to make a presentation at the June 23rd special meeting Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE:	None Required. Mr. Threet hired and special meetings set for June 23 rd and June 30 th , 2020.

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

				Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-131	June 16, 2020	Informational Presentation: Presentation from City of Sebastopol Community Vitality Consultant CoMission (Presenter: Craig Litwin/Johnny Nolen)	City Manager	None Required. Informational presentation only.	None Required Informational Only.
2020-132	June 16, 2020	Discussion and Consideration of Approval for GoSonoma Act Expenditure Plan of the Sonoma County Transportation Authority as required by Public Utilities Code section 180206(b).	Councilmember Gurney/City Administration	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve the GoSonoma Act Expenditure Plan of the Sonoma County Transportation Authority as required by Public Utilities Code section 180206(b). Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Council supported ballot measure
2020-133	June 16, 2020	Discussion and Consideration of Comment from the City of Sebastopol on the Public Notice for PLP13-0023; 5300 Sebastopol Road, Santa Rosa	Planning	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Transmittal of Comment Letter to Sonoma County PRMD Regarding Revised Referral for PLP13-0023; 5300 Sebastopol Road, Santa Rosa. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Complete. Letter signed by Mayor and sent to County.
2020-134	June 16, 2020	Discussion and Consideration of Sebastopol Solid Waste Collection Services Annual Rate Adjustment and possible Franchise Agreement Revisions by Recology Sonoma Marin	Engineering Manager	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve the Sebastopol Solid Waste Collection Services Annual Rate Adjustment of approximately 1.7% by the City's Franchise Solid Waste Collector/Hauler, Recology Sonoma Marin; approving the three corrections, and the TSD final step time frame and not approving the 13.5% rate adjustment for trucks. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE:	Rate adjustments approved

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2020 MINUTE ORDERS

				Ayes: Councilmembers Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: Councilmember Carnacchi Absent: None Abstain: None	
2020-135	June 16, 2020	o Update on COVID 19 Activities. The City Manager will provide an update on status of activities related to COVID 19 Pandemic.	City Manager	Formal Vote Not Required. Informational only.	None Required. Informational item.
2020-136	June 16, 2020	Convene Closed Session Pursuant to (Gov. Code section 54957 Public Employment: Title: Police Chief	City Manager	Item Cancelled.	Item Cancelled.
2020-137	June 23, 2020	<p>THE PURPOSE OF THIS MEETING IS TO PLAN A PROCESS FOR DISCUSSING COMMUNITY CONCERNS REGARDING POLICE POLICIES, AND NURTURING AN EQUITABLE, SAFE AND HEALTHY COMMUNITY FREE FROM PREDJUDICE OR RACISM. PUBLIC PARTICIPATION IS ESSENTIAL TO THIS PROCESS. WE ARE PLANNING A PROCESS BECAUSE ALL OF THE PUBLIC'S INPUT CANNOT BE RECEIVED AND A FULL DISCUSSION CANNOT BE ACCOMPLISHED IN JUST ONE OR TWO MEETINGS VIA ONLINE FORUMS.</p> <p>PUBLIC COMMENT REGARDING POTENTIAL STEPS THAT COULD BE TAKEN BY THE CITY ARE ESPECIALLY APPRECIATED. For example, should scheduling town hall meetings be a priority in this process? How many and when? This meeting is for planning our next steps in facilitating more community input and collecting more specific information about the City's law enforcement policies and procedures. This will allow the City Council to make fully informed decisions as it sets priorities and policies for our future.</p> <p>1. Establishing a Process for Reviewing City Policies and Practices This item is to receive a presentation and discuss a process for evaluating suggested topics and possible actions that the City and community can take to ensure all City policies best represent the values of this community.</p> <p>Specifically regarding how law enforcement services are delivered, a discussion of ideas to review our police use of force policies; engage our community by including a diverse range of input, experiences, and stories in the review; report back on the findings of the review to our community and seek feedback; review and reform our community's police policies as appropriate; and, how can the City best allocate its resources to sustain a safe, equitable and healthy community. The item is not to address each topic but, rather, to design a process.</p> <ul style="list-style-type: none"> Mayor's comments regarding process for tonight's meeting 	Mayor Slayter/Vice Mayor Glass/City Manager Acting Police Chief	No action taken. Item continued.	Item continued to City Council Special Meeting of June 30, 2020

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2020 MINUTE ORDERS

		<ul style="list-style-type: none"> • Presentation from Jerry Threet • Comments from Acting Sebastopol Police Chief Greg DeVore • Key Objectives: <ul style="list-style-type: none"> o Integrity and honesty o Transparency and clear, open communication o Inclusivity, diversity, & equitable treatment for all o Nurturing a culture of public service and respect in the police and all City departments o Innovative and Progressive o Lifelong Learning • Consideration of Proposed Ideas for Future Facilitated Workshops/Community Round Tables. The topics listed below are suggestions to consider, other topics may be added and some might be eliminated. This is not a comprehensive list and is subject to revision: <ul style="list-style-type: none"> o Partnership with Social Services, perspectives of specific communities including Latinx, minorities, LGBTQ, youth, seniors. o Audit of police department policies, practices, training and procedures in order to align with Sebastopol community values and law enforcement best practices and trainings. o How might our police department collaborate with non-profit partners who deliver mental health and social services? o Assessment of police activities, expenditures, and compliance with existing policies; review of Police Department expenditures to determine how funds are spent. o Review statistics on types of crimes, arrests, use of weapons, percentage of time on various calls, etc. o Criteria and process for City Recruitments of Chief of Police and officers (qualifications, experience, education, understanding of the values of Sebastopol) o Consideration of possible models of civilian oversight, including Citizen's Advisory Commission or a Citizen's Review Commission. • Community engagement and effective methods for public participation in our COVID-19 - altered public meeting reality. How to ensure all portions of our community are included; Latinx, ESL, minorities, LGBTQ, youth, and senior populations are particularly important. Language translation services are particularly challenging in an online environment. • Consideration of Council direction for: <ul style="list-style-type: none"> o City Council sub-committee; or o Community sub-committee (akin to the General Plan Update Committee); or o Retaining discussions with the full City Council; or 			
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2020 MINUTE ORDERS

2020-138 2020-139	June 30, 2020	<p>o Another method not described here</p> <p>THE PURPOSE OF THIS MEETING IS TO PLAN A PROCESS FOR DISCUSSING COMMUNITY CONCERNS REGARDING POLICE POLICIES, AND NURTURING AN EQUITABLE, SAFE AND HEALTHY COMMUNITY FREE FROM PREDJUDICE OR RACISM. PUBLIC PARTICIPATION IS ESSENTIAL TO THIS PROCESS. WE ARE PLANNING A PROCESS BECAUSE ALL OF THE PUBLIC'S INPUT CANNOT BE RECEIVED AND A FULL DISCUSSION CANNOT BE ACCOMPLISHED IN JUST ONE OR TWO MEETINGS VIA ONLINE FORUMS.</p> <p>PUBLIC COMMENT REGARDING POTENTIAL STEPS THAT COULD BE TAKEN BY THE CITY ARE ESPECIALLY APPRECIATED. For example, should scheduling town hall meetings be a priority in this process? How many and when? This meeting is for planning our next steps in facilitating more community input and collecting more specific information about the City's law enforcement policies and procedures. This will allow the City Council to make fully informed decisions as it sets priorities and policies for our future.</p> <p>1. Establishing a Process for Reviewing City Policies and Practices This item is to receive a presentation and discuss a process for evaluating suggested topics and possible actions that the City and community can take to ensure all City policies best represent the values of this community.</p> <p>Specifically regarding how law enforcement services are delivered, a discussion of ideas to review our police use of force policies; engage our community by including a diverse range of input, experiences, and stories in the review; report back on the findings of the review to our community and seek feedback; review and reform our community's police policies as appropriate; and, how can the City best allocate its resources to sustain a safe, equitable and healthy community. The item is not to address each topic but, rather, to design a process.</p> <ul style="list-style-type: none"> • Mayor's comments regarding process for tonight's meeting • Presentation from Jerry Threet • Comments from Acting Sebastopol Police Chief Greg DeVore • Key Objectives: <ul style="list-style-type: none"> o Integrity and honesty o Transparency and clear, open communication o Inclusivity, diversity, & equitable treatment for all o Nurturing a culture of public service and respect in the police and all City departments o Innovative and Progressive 	Mayor Slayter/Vice Mayor Glass/City Manager/Acting Police Chief	<p>Mayor Slayter moved and Vice Mayor Glass seconded the motion to direct staff to work with Mr. Threet to develop a proposal that the City Council will review at the July 21st Council Meeting and proposal for a community-based process that will run in parallel to Mr. Threet's work.</p> <p>VOTE:</p> <p>Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p> <p>=====</p> <p>Vice Mayor Glass amended the motion and Mayor Slayter seconded the amended motion to:</p> <ol style="list-style-type: none"> 1. direct our public arts commission and city management to engage with the youth who have been organizing some of the demonstrations in town to talk about a Black Lives Matter art project, and that they engage with our youth, the people that have been engaged with the demonstrations and the concern over this subject, that they engage with them as soon as possible talk about what the next step is; and 2. Direct the Public Arts Commission to let management know any funding that is needed to move forward with this project. <p>VOTE:</p> <p>Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	Item to be returned to July 21, 2020 City Council Meeting
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2020 MINUTE ORDERS

		<ul style="list-style-type: none"> o Lifelong Learning • Consideration of Proposed Ideas for Future Facilitated Workshops/Community Round Tables. The topics listed below are suggestions to consider, other topics may be added and some might be eliminated. This is not a comprehensive list and is subject to revision: <ul style="list-style-type: none"> o Partnership with Social Services, perspectives of specific communities including Latinx, minorities, LGBTQ, youth, seniors. o Audit of police department policies, practices, training and procedures in order to align with Sebastopol community values and law enforcement best practices and trainings. o How might our police department collaborate with non-profit partners who deliver mental health and social services? o Assessment of police activities, expenditures, and compliance with existing policies; review of Police Department expenditures to determine how funds are spent. o Review statistics on types of crimes, arrests, use of weapons, percentage of time on various calls, etc. o Criteria and process for City Recruitments of Chief of Police and officers (qualifications, experience, education, understanding of the values of Sebastopol) o Consideration of possible models of civilian oversight, including Citizen's Advisory Commission or a Citizen's Review Commission. • Community engagement and effective methods for public participation in our COVID-19 - altered public meeting reality. How to ensure all portions of our community are included; Latinx, ESL, minorities, LGBTQ, youth, and senior populations are particularly important. Language translation services are particularly challenging in an online environment. • Consideration of Council direction for: <ul style="list-style-type: none"> o City Council sub-committee; or o Community sub-committee (akin to the General Plan Update Committee); or o Retaining discussions with the full City Council; or o Another method not described here 			
2020-140	July 7, 2020	Approval of Minutes of the City Council Regular Meeting of June 16, 2020	City Administration	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmember Camacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020-141	July 7, 2020	Approval of Minutes of the City Council Special Meeting of June 23, 2020	City Administration	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed
2020-142	July 7, 2020	Approval of FY 20-21 City of Sebastopol Budget Schedule	Administrative Services Director	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to direct the budget sub-committee to include an additional budget sub-committee meeting for the public prior to the budget coming to the City Council. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Councilmember Gurney requested an additional public meeting before the draft budget releases to the City Council. Staff will add one additional meeting to the budget calendar. Additional public meeting was added for September 9, 2020.
2020-143 Resolution Number 6304-2020	July 7, 2020	Approval of Extension of Emergency Proclamation of Local Emergency issued by the Director of Emergency Services	Fire Chief	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution approved Extending the Proclamation Declaring the Existence of a Local Emergency.
2020-144	July 7, 2020	Informational Presentation on Tobacco Retail Licensing/Vaping Ordinance and Direction and Consideration of Next Steps	Vice Mayor Glass/City Manager	No formal action taken. In consensus to direct staff to return the ordinance to a future city council meeting.	Ordinance to return to the August 4 th 2020 City Council Meeting.
2020-145	July 7, 2020	Discussion and Consideration of Approval of Resolution Committing the City of Sebastopol to promote racial equity in City relationships, programs, services and policies	Mayor Slayter	None Taken.	Mayor to review comments and return to Council.
2020-146	July 7, 2020	Discussion and Consideration of Actions for Black Lives Matter Movement Art Proposal. A Special Public Arts Committee Meeting has been scheduled for Monday, July 6, 2020 at 10:30 am to discuss potential ideas for an art proposal. A report from that meeting will be presented with this agenda item with recommendations to be considered from the City Council. Further information will be submitted to the Council and public at this meeting	Planning Director	Mayor Slayter moved and Councilmember Gurney seconded the motion to approve: • Design of art as submitted • \$1000 for project VOTE: Ayes: Councilmember Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: Councilmember Carnacchi	None required. Staff and PAC Chair to coordinate with group.
2020-147	July 7, 2020	Discussion and Consideration of Direction to Staff on City Small Business Loan Program	Councilmember Hinton/Administrative Services Director	No formal vote. Council was in consensus to have this item returned to the Council with additional information.	Item to be returned to the City Council at a future date. Item was returned on August 12, 2020 and September 1, 2020

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2020 MINUTE ORDERS

2020-148 Resolution Number 6306-2020	July 7, 2020	Review of City Installation of Banner Permit Program (locations, how usable, maintenance, costs/Street Banner Permit Program Update and Proposal for New Shop/Savor/Play Downtown Banners	Public Works Superintendent	Mayor Slayter moved and Councilmember Gurney seconded the motion to approve and adopt the resolution, and the base graphic design of the banners as approved in, with comments from Council to be incorporated. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Permit program and new banner concept approved. Final designs to return to council for approval September 1, 2020 Final designs to return to council for approval September 1, 2020 Final Designs approved by City Council on September 1, 2020 October 5, 2020 proposed installation date.
2020-149	July 7, 2020	o Update on COVID 19 Activities. The City Manager will provide an update on status of activities related to COVID 19 Pandemic.	City Manager	None Required. Information Only.	None Required.
2020-150	July 8, 2020	Interview of Applicants for Opening on Public Arts Commission A. Robert Brent B. Barbara Harris C. Deborah Kirklín D. Marghe Mills-Thysen	City Administration	None Required. Interviews Conducted	Appointments to be made at the July 21 st City Council Meeting
2020-151	July 21, 2020	Approval of Minutes of City Council Special Meeting of June 30, 2020	City Administration	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed
2020-152	July 21, 2020	Approval of Minutes of the City Council Meeting of July 7, 2020	City Administration	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed
2020-153	July 21, 2020	Approval of Minutes of the City Council Special Meeting of July 8, 2020 (Interviews for Opening on the Public Arts Committee)	City Administration	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE:	None Required. Minutes Approved, Posted and Filed

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

				Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-154 Resolution Number 6305-2020	July 21, 2020	Approval of Resolution designating the authority and updating the process, and procedures in the determination of disability retirements for safety employees	Administrative Services	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required
2020-155	July 21, 2020	Approval of Amendment to Lease for Sebastopol Community Cultural Center (SCCC): Amendment is to include Lease of Outdoor Space	City Administration	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Lease signed – waiting for approved Insurance
2020-156	July 21, 2020	Approval of Deadline for City Climate Action Sub-Committee Deadline, Approval of Youth Application; and Approval to Schedule Interviews	Planning	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Interviews to be scheduled once application period closes.
2020-157	July 21, 2020	Approval of Award of Contract (Contract Number 2020-02) Sebastopol Community Cultural Center Kitchen Rehabilitation and Upgrade and Authorization to City Manager or designee to sign contract documents with approval of bid base price of \$71,398; an added allowance of \$10,000 for stove hood modifications; and \$12,240 for contingency, with total not to exceed \$93,818.00	Engineering	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter	Earthtone selected, contract signed, work started, expected to finish January 2021

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2020 MINUTE ORDERS

				Noes: None Absent: None Abstain: None	
2020-158	July 21, 2020	Appointment of Member of the Public Arts Committee – One Opening (Interviews were conducted July 8th with appointment to be at this meeting tonight)	City Administration	Vice Mayor Glass moved Councilmember Gurney seconded the motion to approve re-appointment of Marghe Mills Thysen to the Public Arts Committee. Public Arts Committee (One Four Year Term: Category 2 (Term: July 1, 2020 – June 30, 2024)) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Oaths to be conducted.
2020-159	July 21, 2020			Vice Mayor Glass moved Councilmember Gurney seconded the motion to approve authorizing the retention of the current applications on file and directing staff to provide recommendations for consideration of the expansion of the current Public Arts Committee. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Planning Director to bring item forward to Public Arts Committee and then return to City Council.
2020-160	July 21, 2020	Public Hearing – To Conduct a Public Hearing for Consideration of Approval of Extension of Moratorium on the Establishment of Non-Hosted Vacation Rentals of Greater Than 30 Days Per Year	Planning	Councilmember Gurney moved and Mayor Slayter seconded the motion to approve an Extension of Moratorium on the Establishment of Non-Hosted Vacation Rentals of Greater Than 30 Days Per Year. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Vice Mayor Glass and Mayor Slayter Noes: None Absent: Councilmember Hinton Abstain: None	None required. Ordinance in effect until August 2021. Revised Vacation Rental Ordinance to return to City Council.
2020-161	July 21, 2020	Discussion and Consideration of Results from W-Trans regarding Florence Avenue	Police / Engineering	Councilmember Gurney amended her motion and Vice Mayor Glass seconded the amended motion approving the recommendation as listed in the staff report	Police Department will work with Public Works to make sure changes to red zones, parking and additional signage are made on Florence Avenue. Work completed on Aug 20, 2020

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2020 MINUTE ORDERS

				<p>issue number one, to maximize the street parking on the north end of Florence Avenue and as to issue number two, increase the line of sight distances for the residential driveways on Florence Avenue (creation of red zones) for the addresses that are listed in the staff report and noted below: 444 432 422 410 348 318 429 313: and • Produce 7 parking spaces • Page 10 – 429 – should be red zone first 20 feet (parking space north end of driveway) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter (with strong hesitation about us doing this action on the south end, and creating a precedent that we may have difficulty with) Noes: None Absent: None Abstain: None</p>	
2020-162	July 21, 2020	Discussion and Consideration of Approval of Budget and Scope of Work for Consultant Contract – Jerry Threet; Budget Range of \$30,000 - \$40,000) and Direct Initial Limited Scope of Work In Response to Council and Community Input at the Special City Council Meeting of June 30, 2020.	Mayor Slayter/Vice Mayor Glass	<p>Mayor Slayter moved and Councilmember Gurney seconded the motion to approve Budget and Scope of Work for Consultant Contract – Jerry Threet; Budget Range of \$30,000 - \$40,000 for Phase 1 and Direct Initial Limited Scope of Work In Response to Council and Community Input at the Special City Council Meeting of June 30, 2020 and that City staff (City Manager and Assistant City Manager) is directed to meet with the City Manager and outside City Legal Counsel to meet with Mr. Threet and contemplate execution of an agreement with Mr. Threet as attorney to perform review of Sebastopol Police Department and that the Budget Subcommittee is directed to conduct a financial audit of the police department. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE:</p>	City Manager working with consultant on process and confidentiality agreement

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2020 MINUTE ORDERS

				Ayes: Councilmember Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: Councilmember Carnacchi Absent: None Abstain: None	
2020-163	July 21, 2020	Discussion and Consideration of Request for Contract Budget Amendment for a Budget Range of \$85,000 - \$125,000 for City Consultant CoMission	City Administration	No formal Vote	CoMission to return to a City Council Study Session
2020-164	July 21, 2020	City Manager-Attorney/City Clerk Reports (Continued): o Update on COVID 19 Activities. The City Manager will provide an update on status of activities related to COVID 19 Pandemic. o Report on Status of Applications Receives for SCTA/RCPA Citizen Representative: Deadline for Applications: July 21st 2020 □ One application has been received and an interview has been scheduled for the August 4, 2020 City Council Meeting.	City Administration	None Required. Informational Only	None required.
2020-165	July 21, 2020	Interview with Applicant(s) for SCTA/RCPA: City of Sebastopol Citizen Liaison to the SCTA/RCPA Climate Action Advisory Committee (CAAC) to Provide Expert Citizen Input on Implementation of the Climate Action Initiatives (Two-year term: June 2020-June 2022) □ Application Received: Zeno Swijtink	City Administration	None Required.	Appointment to be discussed later in Agenda
2020-166	August 4, 2020	PROCLAMATIONS/PRESENTATIONS: • Proclamation Sister Cities International Bell Ringing Initiative for U.S.-Japan Sister Cities • Proclamation: Women's Equality Day August 26, 2020	City Administration	None Required. Informational Only	None Required.
2020-167	August 4, 2020	Consideration of Direction to Council Liaison for Recommendation of Appointment of City of Sebastopol Citizen Liaison to the SCTA/RCPA Climate Action Advisory Committee (CAAC) to Provide Expert Citizen Input on Implementation of the Climate Action Initiatives (Two-year term: June 2020-June 2022)	City Administration	Councilmember Gurney moved and Councilmember Hinton seconded the motion to Recommend and Support Zeno Swijtink as the City Council Liaison For Appointment - City of Sebastopol Citizen Liaison to the SCTA/RCPA Climate Action Advisory Committee to Provide Expert Citizen Input on Implementation of the Climate Action Initiatives for a term ending June 30, 2022). Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Information sent to SCTA/RCPA
2020-168	August 4, 2020	Approval of Minutes of the City Council Meeting of July 21, 2020	City Administration	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item	None Required. Minutes Signed Posted and Filed

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2020 MINUTE ORDERS

				Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-169	August 4, 2020	Approval of Receipt of Annual Performance Report on Sanitary Sewer System	Superintendent of Public Works	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Informational report acknowledged as received by City Council.
2020-170	August 4, 2020	Approval of Notice of Bid for Park Village Apartments	Engineering Manager	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	August Jaye selected as contractor; work to begin December 2020
2020-171	August 4, 2020	Approval of Letter of Support to Sonoma County Board of Supervisors on the Proposed Adoption of Ordinance of an Administrative Citation and Civil Penalty Urgency Ordinance. Sonoma County Board of Supervisor is scheduled to discuss adoption at their August 6, 2020 Board Meeting	Mayor Slayter	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve Consent Calendar Item Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Letter Submitted to County
2020-172	August 4, 2020	Public Hearing – Waiving of First Reading and Introduction of Ordinance: An Ordinance of the City of Sebastopol Adopting a Tobacco Retail License Ordinance to Regulate the Sale and Distribution of Tobacco Products to Protect Minors of the City of Sebastopol	City Administration/Planning and Police Departments	None. Item Pulled	This item was pulled from the agenda and will be heard at a future City Council Meeting. City Council Action: No item taken. Item Continued.
2020-173	August 4, 2020	Discussion and Consideration for Request to Amendment to Franchise Agreement with Recology: Request is to eliminate Saturday Customer Service call-in availability	Engineering Manager	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve the request for Amendment to Franchise Agreement with Recology:	Amendment approved

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2020 MINUTE ORDERS

				Request is to eliminate Saturday Customer Service call-in availability. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: Councilmember Carnacchi Absent: None Abstain: None	
2020-174	August 4, 2020	Discussion and Approval of Designation of Voting Delegate and Alternates for the League of California Cities Annual Conference (Virtual Platform)	City Administration	Mayor Slayter moved and Councilmember Gurney seconded the motion to approve Designation of Voting Delegate and Alternates for the League of California Cities Annual Conference (Virtual Platform).call-in availability. 1. Mayor Voting – Voting Delegate 2. Vice Mayor – First Alternate 3. Councilmember Hinton – Second Alternate Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Voting Designate form submitted to the League of CA cities
2020-175	August 4, 2020	City Manager-Attorney/City Clerk Reports (Continued): o Update on COVID 19 Activities. The City Manager will provide an update on status of activities related to COVID 19 Pandemic. o Morris Street Update	City Manager	None Required. Informational Only.	None Required.
2020-176	August 11, 2020	SPECIAL STUDY SESSION Study Session: Public Outreach Forum for the County Proposal to Purchase Sebastopol Inn for Low Income Supportive Housing	Agenda Review Committee/County Board of Supervisors	None – Informational Presentation	None Required.
2020-177	August 12, 2020	City Council Study Session: Helping the Business Community Through the Pandemic This item is to review the metrics of the original survey and micro survey recently completed, and Council discussion and consideration for direction/actions such as but not limited to: Loan program, letter to Governor for support uses of sidewalks/parking spaces for businesses; discussion of proposed road closures; online shopping support, and letter to County advocating for County funds.	City Administration/CoMission	Mayor Slayter moved and Councilmember Glass seconded the motion to authorize the mayor to author a letter and sign it in support of the people's lane and all the things that it could entail, including parklets, or not to exclude parklets. Our engineering manager has the list of things that we would basically need a waiver for, and so we can outline those in specifics and I think that the letter, per our earlier discussion, can be broad. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None	None Required. Letter sent to Governor

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2020 MINUTE ORDERS

				Absent: None Abstain: None	
2020-178	August 12, 2020			Vice Mayor Glass moved and Councilmember Hinton seconded the motion to direct CoMission to move forward with getting the details of what would be the administrative costs, exactly how we could structure it, and what it would take to move it forward. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Item to be returned to September 1, 2020 City Council Meeting
2020-179	August 12, 2020	Approval of Revised Budget Sub-Committee Schedule. This item is to approve a revised schedule to include an additional public meeting	Administrative Services	Mayor Slayter moved and Vice Mayor Glass seconded the motion to approve consent calendar item number 2. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required
2020-180	September 1, 2020	<ul style="list-style-type: none"> • Proclamation Proclaiming Joe and Linda Maloney as Honorees of the "Locals Who Make a Difference" Recognition Program • Proclamation Honoring Fred Bollinger • Proclamation in Support of The Sonoma County United In Kindness Campaign • Proclamation - September 2020 as Bike to Wherever Month and September 24, 2020 as Bike to Wherever Day in Sebastopol • Introduction of Interim Police Chief Don Mort 	City Administration	Reference Only	None Required
2020-181	September 1, 2020	Approval of Minutes of August 4, 2020 City Council Meeting Minutes	City Administration	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes Approved, Posted and Filed
2020-182	September 1, 2020	Approval of Minutes of August 11, 2020 City Council Meeting Minutes	City Administration	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote.	None Required. Minutes Approved, Posted and Filed

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2020 MINUTE ORDERS

				VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-183	September 1, 2020	Approval of Minutes of August 12, 2020 City Council Meeting Minutes	City Administration	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes approved, Posted and Filed
2020-184 Resolution Number 6307-2020	September 1, 2020	Approval and Adoption of Resolution Approving the Biennial Conflict of Interest Code Applicable to Designated Employees Pursuant to the Political Reform Act of 1974 (City Administration	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution and Code Approved, Posted and Filed
2020-185 Resolution Number 6308-2020	September 1, 2020	Approval of Banner Program - Final Design Approval	Public Works	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Final Designs approved by City Council on September 1, 2020 October 5, 2020 proposed installation date.
2020-186 Resolution Number 6309-2020	September 1, 2020	Approval to Authorize the City Manager to establish the new classification and salary range of Accountant/Analyst (Confidential), effective September 1, 2020	Administrative Services	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE:	None Required

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				Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-187 Resolution Number 6310-2020	September 1, 2020	Approval of Extension of Emergency Proclamation of Local Emergency issued by the Director of Emergency Services	Fire	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Resolution approved Extending the Proclamation Declaring the Existence of a Local Emergency.
2020-188	September 1, 2020	Approval of Request for Proposals (RFP) for investigating and evaluating potential methods of providing flood protection for the SCCC	Engineering	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	RFP process I complete. Council to approve consultant selection January 19, 2021
2020-189	September 1, 2020	Approval of Letter of Support for the Sebastopol Cultural Community Center (SCCC) Application to the Department of Resources Recycling and Recovery (CalRecycle) for a Reuse Grant. The purpose of the grant is to further the goals of the California Global Warming Solutions Act (Assembly Bill (AB) 32) and lower overall greenhouse gas (GHG) emissions by expanding and improving landfill diversion and recycling in California through source reduction (i.e., reuse)	Engineering	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item(s) Number(s) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required
2020-190	September 1, 2020	Traffic and Parking Modifications - Morris Street (Responsible Department: Police)	Police Chief	Mayor Slayter moved and Vice Mayor Glass seconded the motion to approve Three (3) hour timed parking limits on the west side of Morris Street between McKinley Street and Eddie Lane and Three (3) hour timed parking for area in between the two driveways of the Sebastopol Cultural Community Center. (24 hours) Mayor Slayter called for a roll call vote. City staff conducted a roll call vote.	Signs posted and parking enforcement commenced Oct 1, 2020. No further action at this time.

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2020 MINUTE ORDERS

				<p>VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None</p>	
2020-191	September 1, 2020	Public Hearing – Waiving of First Reading and Introduction of Ordinance: An Ordinance of the City of Sebastopol Adopting a Tobacco Retail License Ordinance to Regulate the Sale and Distribution of Tobacco Products to Protect Minors of the City of Sebastopol	Vice Mayor/Planning/Police/City Administration	<p>Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve for Waiving of First Reading and Introduction of Ordinance: An Ordinance of the City of Sebastopol Adopting a Tobacco Retail License Ordinance to Regulate the Sale and Distribution of Tobacco Products to Protect Minors of the City of Sebastopol with modifications as follows:</p> <ul style="list-style-type: none"> • Approval of pack of size of 5 • 1000 feet for distance • Typo Correction: <ul style="list-style-type: none"> o Cigars more than 4.5 pounds per 1000 o Little cigar less than 4.5 pounds per 1000 <p>Delete marijuana in definition of smoking Staff to review for consistency with other ordinances City staff conducted a roll call vote. VOTE: Ayes: Councilmember Gurney, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: Councilmembers Carnacchi and Hinton</p>	Second reading scheduled for Sept 15 Council mtg.
2020-192		Motion Related to TRL Ordinance		<p>Councilmember Hinton moved to approve the tobacco retail license recommendations with the exception of what is pointed out as the STR business having the approval or possibility to apply for a transfer if the current owner and location so deemed. Councilmember Carnacchi seconded the motion. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Carnacchi and Hinton Noes: Councilmember Gurney, Vice Mayor Glass and Mayor Slayter Absent: None Abstain: None The motion fails.</p>	None Required. Motion Failed.

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

2020-193	September 1, 2020	Discussion and Consideration of Follow Up Actions from the City Council Special Meeting of August 12, 2020 and Request for Budget Amendment for Consultant CoMission, A. Consideration and Approval of Loan Program (Requestor: Councilmember Hinton/CoMission) B. Consideration and Approval of Amendment to Façade Improvement Program (Responsible Department: Planning) C. Future Actions for City Council Meetings (CoMission)	City Administration	<p>MOTION: Councilmember Hinton moved and Councilmember Gurney seconded the motion to approve the loan program as follows:</p> <p>13. Total funds available for borrowing</p> <p>a. \$150,000</p> <p>Term length of loans</p> <p>a. Tier 1 (\$5,000 or less) 3-year</p> <p>b. Tier 2 (\$5,000-\$10,000) 5-year</p> <p>c. Deferral of initial payments for 6 months</p> <p>d. Reserve 40% of program for Tier 1 loans</p> <p>Secured funds by deposit or contract</p> <p>a. City Staff prefers contract</p> <p>Qualifying criteria</p> <p>a. Up to 25 FTE (Full Time Equivalent of employees)</p> <p>b. Business located within City Limits</p> <p>c. Opened on or before October 1st, 2019</p> <p>d. Active Business License and in good standing with city</p> <p>e. Degree of hardship demonstrated due to COVID and health orders</p> <p>f. For profit business (nonprofits addressed with separate grant programs)</p> <p>g. Independent ownership, if multilocation ownership must originate in Sonoma County</p> <p>h. Loan funds may only be used for personnel costs (wages, benefits, 1099 contractors), lease or mortgage payments, utilities, or materials and supplies to help improve business' ability to comply with public health orders</p> <p>Selection of applicants</p> <p>a. Lottery</p> <p>Individual loan sizes</p> <p>a. Tier 1 (\$5,000 or less) 3-year</p> <p>b. Tier 2 (\$5,000-\$10,000) 5-year</p> <p>Mayor Slayter called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter</p>	Loan Program being publicized week of September 14 th
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Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

				Noes: None Absent: None Abstain: None	
2020-194				Councilmember Gurney moved and Vice Mayor Glass seconded the motion to amend the Façade Improvement Program as follows: 75% of the facade improvement rather than 50%, up to \$2,500 and offer of the DRB to help with design and administration. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Façade Improvement Program being outreached to the community by staff.
2020-195				Vice Mayor Glass moved and Mayor Slayter seconded the motion to approve the authorize up to and not to exceed \$60,000 for this fiscal year, approve this work plan and budget, authorize this through the end of the fiscal year, and review how much has been accomplished and what else might need to be accomplished when we take a look at the budget at midyear review. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Item to be reviewed during mjd year budget
2020-196	October 6, 2020	PROCLAMATIONS/PRESENTATIONS: • Proclamation – Proclamation Proclaiming October as Domestic Violence Awareness Month	City Administration	None Required. Reference Only	None Required. Reference Only.
2020-197	October 6, 2020	Approval of Minutes of the City Council Meeting of September 15, 2020	City Administration	MOTION: Mayor Slayter moved and Hinton seconded the motion to approve Consent Calendar Item Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None	None Required. Minutes approved, Posted and Filed

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

2020-198	October 6, 2020	Receipt of Notice for Upcoming Openings for Planning Commission : PLANNING COMMISSIONER TERM ENDING DATE Patrick Wilson December 31, 2020 Paul Fritz December 31, 2020	City Administration	Abstain: None MOTION: Mayor Slayter moved and Hinton seconded the motion to approve Consent Calendar Item Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Display Box Ad Posted and City Web site/Social Media Used for Noticing
2020-199	October 6, 2020	Receipt of Notice for Upcoming Openings for Design Review Board: DESIGN REVIEW BOARD MEMBER TERM ENDING DATE Ted Luthin December 31, 2020 Gregory Beale December 31, 2020 Cary Bush December 31, 2020	City Administration	MOTION: Mayor Slayter moved and Hinton seconded the motion to approve Consent Calendar Item Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Display Box Ad Posted and City Web site/Social Media Used for Noticing
2020-200	October 6, 2020	Approval of Amendment to Façade Improvement Program	Planning	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve the Amendment to Façade Improvement Program as modified: • Language to be clarified to read directing staff to allow projects not completed to be eligible for the rebate Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Staff to adjust language to the program. DRB to review applications on a quarterly basis.
2020-201 Resolution Number 6314-2020	October 6, 2020	Authorize the City Manager to establish the new classifications and salary range of Principal Civil Engineer and Senior Civil Engineer, effective October 6, 2020	Administrative Services	MOTION: Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve and establish the new classifications and salary range of Principal Civil Engineer and Senior Civil Engineer, effective October 6, 2020 Establish and approve the new classifications, classification specifications, and salary ranges effective October 6, 2020 and authorize City Manager to make non-substantive changes to all city job classification specifications that do not affect	None Required

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

				<p>scope, complexity, discipline, wages, or job level with the following modification:</p> <ul style="list-style-type: none"> That the job description is corrected to change to read registered as a civil engineer That the approval is with the caveat that the City Manager will take the comments tonight and review them with the Human Resources Consultant for Salary Ranges to see if a different salary can be used for the position. <p>Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None</p>	
2020-202	October 6, 2020	Receipt of Report of Gravenstein Health Action and Recommendation to Schedule City Council Liaison Appointment to a Future City Council Meeting	Vice Mayor Glass	<p>MOTION: Mayor Slayter moved and Hinton seconded the motion to approve Consent Calendar Item Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None</p>	Appointments to be made at future city council meeting.
2020-203	October 6, 2020	Approval of Modification to City of Sebastopol Business Loan Program (Allocation of Unused Percentage of Funds for Tier 1 to be Allocated to Tier 2 Applications) and Extension of Loan Program for 10 Days	Administrative Services	<p>MOTION: Mayor Slayter moved and Hinton seconded the motion to approve Consent Calendar Item Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None</p>	None Required
2020-204	October 6, 2020	Discussion and Consideration of Actions for Support of Sebastopol Public Arts Committee Proposal for a Lottery in Support of Sebastopol Artists	Planning	<p>Mayor Slayter moved and Vice Mayor Glass seconded the motion to approve Support of Sebastopol Public Arts Committee Proposal for a Lottery in Support of Sebastopol Artists for initial \$2000. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE:</p>	None Required. Staff and PAC to proceed with call for applications.

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

				Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-205	October 6, 2020		Planning	Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve the additional \$2,000; funds to be used from the General Fund money as a match to the monies just approved that are coming out of the arts fund. Discussion: Mayor Slayter questioned if there's a chance that there's the possibility of a slight modification and deferring this to the budget meeting of October 14th. Councilmember Gurney commented as follows: <ul style="list-style-type: none"> • I understand the modification is to defer this motion until the 14th. • Maybe we can take a straw vote. • If the motion fails, we can also refer this to the 14th for further discussion, isn't that correct? VOTE: Ayes: Councilmember Gurney and Vice Mayor Glass Noes: Councilmembers Carnacchi, Hinton and Mayor Slayter Absent: None Abstain: None	Motion failed, none required.
2020-206	October 6, 2020		Planning	Restating of the Motion: Mayor Slayter moved and Vice Mayor Glass seconded the motion to return this item to the October 14th Council meeting to discuss the additional funding from City Council. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Additional funding to be discussed as part of Budget hearings on Oct 14 2020.
2020-207 Resolution Number 6315-2020	October 6, 2020	Discussion and Consideration of Approval of Application For and Temporary Installation of Parklets Downtown to Address Impacts of Covid-19 and Request for Funding (\$8500)	Engineering Manager	Mayor Slayter moved and Councilmember Hinton seconded the motion to approve Resolution and Application For and Temporary Installation of Parklets Downtown to Address Impacts of Covid-19 and Request for Funding (\$11000) and Fourth Location (North Main West Block face; that the	Parklets application submitted to Caltrans, and approved. Parklets are installed.

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

				application be submitted in the city's name and that the city approve the supporting resolution; and that the installation and construction techniques will be per Caltrans standards at a minimum and that this will come back to Council for funding once the research is done as to what the difference between the different types of can k-rails, Caltrans standards and the Council stated request that they be as safe as possible.	
2020-208 Resolution Number 6316-2020	October 6, 2020	Public Hearing – To conduct a Public Hearing on FY 2020-2021 Capital Improvement Plan and Discussion and Direction on Potential Council Policy on Prioritization	Engineering Manager	<p>MOTION: Mayor Slayter moved and Councilmember Gurney seconded the motion to:</p> <ul style="list-style-type: none"> • Approve the CIP as presented • Approve the policy of 70/30 over five years, make the local streets a priority and push on the design work for the bodega avenue corridor. • Those streets would be Michael, Kathleen, not jewel and pleasant hill, but staff will return with the recommendations based on the number as we use the money, and then press on the CDC money to do the design work for bodega corridor. • Authorize Mayor to send letter to fifth district supervisor and CDC <p>Mayor Slayter called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None</p>	Approved by Council. One revision: ADA Curb Ramps postponed with money to be used for repaving select local streets
2020-209	October 7, 2020	Interviews – City of Sebastopol Climate Action Sub-Committee Interviews	Planning Department	No Action Taken	Item Continued to October 14 th 2020
2020-210	October 14, 2020	Interviews – City of Sebastopol Climate Action Sub-Committee Interviews- Continuation	Planning Department	No Action Taken	Appointments to be made at October 20 2020 City Council Meeting
2020-211	October 14, 2020	City Council Meeting Closed Session	City Administration	No Report Out	No Report Out
2020-212 2020-213 2020-214	October 14, 2020	City Council Special Meeting – City Budget	Administrative Services	<p>MOTION: Councilmember Hinton moved and Councilmember Gurney seconded the motion to approve the community benefit grant for \$2800 for Rebuilding Together.</p> <p>Vice Mayor Glass called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton and Vice Mayor Glass Noes: None Absent: Mayor Slayter</p>	<p>1- Staff and PAC to announce additional Artist award funding.</p> <p>2-Public Works ordered and installed 3 Parklet locations. Planning staff to do outreach to business owners on first block of North Main St.</p>

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

				<p>Abstain: None</p> <p>MOTION: Councilmember Hinton moved and Mayor Slayter seconded the motion to approve the community benefit grant as follows for the Center for the Arts:</p> <ul style="list-style-type: none"> documentary film festival, and the climate change as indicated on our proposed budget funding for 2021 in the amount of \$2,000, \$5,000, and \$2,500. <p>Mayor Slayter called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes:#2 Councilmember Carnacchi, Gurney, Hinton and Mayor Slayter Noes: None Absent: Vice Mayor Glass Abstain: None</p> <p>MOTION: Mayor Slayter moved and Councilmember Hinton seconded the motion to approve the Proposed Budget for Fiscal Year 2020-21 with the following modifications:</p> <ol style="list-style-type: none"> \$2000 for Public Arts Committee Lottery \$14000 to Public Works or parklets equipment such as K rails – street budget – additional funding mid-year Staff to work with budget subcommittee to review funding as a separate line item for various City sponsorships such as Bike Coalition, Gravenstein Apple Fair Gravenstein Health Action – Return to future council meeting Food for Thought – Not Funded <p>Mayor Slayter called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None</p>	
2020-215	October 20, 2020	PROCLAMATIONS/PRESENTATIONS:	City Administration	None Required.	None Required. Informational Only

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

		• Proclamation Recognizing Linda Civitello Upon Her Retirement from the Sebastopol Senior Center (January 2017 – October 2020)			
2020-216	October 20, 2020	Approval of Minutes of the City Council Regular Meeting of October 6, 2020	City Administration	Councilmember Gurney moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes approved, Posted and Filed
2020-217	October 20, 2020	Approval of Minutes of the City Council Special Meeting of October 7, 2020 – Climate Action Subcommittee interviews	City Administration	Councilmember Gurney moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes approved, Posted and Filed
2020-218	October 20, 2020	Approval of Minutes of the City Council Special Meeting of October 14, 2020 – Climate Action Subcommittee Interviews	City Administration	Councilmember Gurney moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes approved, Posted and Filed
2020-219	October 20, 2020	Approval of Minutes of the City Council Special Meeting of October 14, 2020 – Climate Action Subcommittee Interviews	City Administration	Councilmember Gurney moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes approved, Posted and Filed
2020-220	October 20, 2020	Approval of Extension of Emergency Proclamation of Local Emergency (COVID-19) issued by the Director of Emergency Services	Fire Chief	Councilmember Gurney moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item.	None Required. Resolution approved Extending the Proclamation Declaring the Existence of a Local Emergency

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

				Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-221	October 20, 2020	Approval of Priority of Local Streets for Capital Improvement Program (CIP) as discussed at the October 6th Council Meeting	Engineering Manager	Councilmember Gurney moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Plans, specifications, and bid package produced in-house. Up for Council approval to go to bid December 15, 2020 Bid packages to be issued January 2021 with bids due Feb. 4, 2021
2020-222	October 20, 2020	Approval of Award of Contract (Contract Number: 2020-01) Park Village Apartment Renovations For contract amount of \$202,369 and adopt a minute order authorizing City Manager to execute all documents required to enter into contract with August-Jaye for the project	Engineering Manager	Councilmember Gurney moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Work to commence December 2020
2020-223	October 20, 2020	Approval of Infiltration Resistant Sewer Maintenance Hole Replacements	Engineering Manager	Councilmember Gurney moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Bid process done; Public Works staff evaluating bids Council to approve contractor Jan. 5, 2021
2020-224	October 20, 2020	Approval of Fiscal Year 2020-2021 City of Sebastopol Budget	Administrative Services Director	Mayor Slayter recused himself from the meeting. MOTION: Councilmember Hinton moved and Councilmember Gurney seconded the motion to approve the following: • Rebuilding Together \$2800 as approved at the last Council meeting	None Required

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

				<p>Vice Mayor Glass called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass Noes: None Absent: Mayor Slayter Abstain: None</p>	
				<p>Vice Mayor Glass recused herself from the meeting. MOTION: Councilmember Gurney moved and Councilmember Hinton seconded the motion to approve the following: • Center for the Arts (\$9500) • \$2000 – Art Trails • \$5000 - Film Festival • \$2500 - Climate change project</p> <p>Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, and Mayor Slayter Noes: None Absent: Vice Mayor Glass Abstain: None</p>	
				<p>Mayor Slayter moved and Councilmember Gurney seconded the motion to approve the following: • Gravenstein Health Action- \$8000 Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None</p>	
				<p>Mayor Slayter moved and Vice Mayor Glass seconded the motion to approve the following: • Resolution Approving and Adopting Fiscal Year 2020-2021 City of Sebastopol Budget • Approval and Adoption of Resolution establishing the appropriations limit for the City of Sebastopol for the 2020-2021 City Budget pursuant to Article XIII B of the California Constitution</p>	

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

				Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-225	October 20, 2020	Consideration of Appointments to the City of Sebastopol Climate Action Sub-Committee	Planning	Mayor Slayter moved and Vice Mayor Glass seconded the motion to approve the following: <ul style="list-style-type: none"> • Appoint all applicants to the City of Sebastopol climate action subcommittee members based on the interviews and categories. • Re-advertise for unfilled categories . • Appoint Councilmember Liaison at City Council meeting where committee assignments are discussed. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	City Council to appoint representative at its Dec 1 meeting.
2020-226	October 20, 2020	Discussion of Recommendation on the Potential to Expand the Membership of the Public Art Committee (PAC)	Planning	Mayor Slayter questioned the staff if that was the general consensus of the Council. The Council nodded and gave a thumbs up and the Mayor indicated this does not require any action	None required.
2020-227	October 20, 2020	Discussion and Consideration of Request for Sebastopol City Council Diversification Initiative 1. Term limits for City Council members. 2. Election of the mayor by the people and establishment of an "Office of the Mayor." 3. Campaign finance legislation (Sebastopol has no limit for donations). 4. Adopt Ranked Choice Voting/Selection for city council elections and hiring city employees. 5. Raise pay for City Council members to \$800 per month. 6. Prohibit City Council members and employees from making endorsements using their official title. 7. Limit in person campaigning at main intersections to one day per election cycle (plus election day).	Councilmember Carnacchi	No Action Taken.	None Required.
2020-228	November 3, 2020	City Council Meeting of November 3 2020 Cancelled	City Administration	None – Reference Only	None

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2020-229	November 17, 2020	Approval of Minutes of the City Council Meeting of October 14, 2020 (City Council Special Meeting – City Budget)	City Administration	Vice Mayor Glass oved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes approved, Posted and Filed
2020-230	November 17, 2020	Approval of Minutes of the City Council Regular Meeting of October 20, 2020	City Administration	Vice Mayor Glass oved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required. Minutes approved, Posted and Filed
2020-231	November 17, 2020	Approval of Subcommittee Recommendation of the “Locals Who Make a Difference” Recognition Program Honoree	Public Works Superintendent	Vice Mayor Glass oved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Subcommittee recommendation approved by City Council 11/17/2020
2020-232	November 17, 2020	Approval of Contract (Contract Number: 2019-05) Park Village RV Pad Construction for a Contract Amount Not to Exceed \$89,610 and to Authorize City Manager to Execute Contract with Schaefer Engineering	Engineering Manager	Vice Mayor Glass oved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Schaefer Engineering contract signed and pre-construction conference held. Work to begin in December 2020
2020-233	November 17, 2020	Approval of Acceptance of Bid for Well 7 Filter Media Replacement and Authorization to City Manager to Execute Contract for Contract Amount Not to Exceed Total \$68,400 with De Nora Water Technologies, Inc. for replacement of arsenic removal media and Fremouw Environmental Services Inc. to clean and remove media sludge from the Well 7 Backwash Vessel	Public Works Superintendent	Vice Mayor Glass oved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE:	Funding approved by City Council on 11/17/2020. Project scheduled for January 24, 2020

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020 MINUTE ORDERS

				Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	
2020-234	November 17, 2020	Approval of City Policy for Reserve Officer Uniform purchase and replacement	Police Chief	Vice Mayor Glass oved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required
2020-235	November 17, 2020	Approval of Revisions to the classification specification of Police Officer, effective November 17, 2020	Police Chief	Vice Mayor Glass oved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None Required
2020-236 Resolutoin Number 6322-2020	November 17, 2020	Approval of PG&E Easement, Valentine Avenue and Libby Park	Engineering Manager	Councilmember Gurney moved and Vice Mayor Glass seconded the motion to approve PG&E Easement, Valentine Avenue and Libby Park with the following amendment: • • Removal of language regarding trimming of trees by PG&E Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Approved; easement documents going through the signatures process
2020-237	November 17, 2020	Approval of Rejection of bids for ADA Curb Ramps SR116, Contract 2019-01	Engineering Manager	Vice Mayor Glass oved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter	Project on hold pending improvement/clarity on funding Bids have been rejected

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				Noes: None Absent: None Abstain: None	
2020-238	November 17, 2020	Approval of funding for Park Village Emergency Fire Damage Cleanup and Remediation Work	Public Works Superintendent	Vice Mayor Glass oved and Councilmember Hinton seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	Funding approved by City Council on 11/17/2020 Burned Trailers have been removed. Tree work to be completed 12/9/2020
2020-239	November 17, 2020	Discussion and Presentation by Amy Northam, General Manager, REMIF (Redwood Empire Municipal insurance Fund). REMIF and Public Agency Risk Sharing Authority of California (PARSAC) have been working towards a merger of organizations. The merger will provide many benefits to member Cities/Towns, including eventually lower operating costs, long term stability, sustainability, and improved services, to name a few. The Transition Committee and staffs of both organizations have worked very hard to minimize impact on our cities/towns and to help ensure a seamless transition. The merged organization will be rebranded as the California Intergovernmental Risk Authority ("CIRA"), and it is our goal to begin operations on July 1, 2021. The Council will receive a presentation on the Redwood Empire Municipal Insurance Fund and the merger with Public Agency Risk Sharing Authority of California to create the California Intergovernmental Risk Authority; Discuss Joint Powers Agreement and Bylaws for the California Intergovernmental Risk Authority, which permits the merger or joining of the Redwood Empire Municipal Insurance Fund and the Public Agency Risk Sharing Authority of California; and discuss amended Joint Powers Agreement and Bylaws for Redwood Empire Municipal Insurance Fund, which permits the self-insured health program to remain under the Redwood Empire Municipal Insurance Fund	Amy Northam/ REMIF and City Manager	Councilmember Hinton moved and Councilmember Gurney seconded the motion to approve the following: 1. Proposed Joint Powers Agreement and Bylaws for the California Intergovernmental Risk Authority, which permits the merger or joining of the Redwood Empire Municipal Insurance Fund and the Public Agency Risk Sharing Authority of California 2. Proposed amended Joint Powers Agreement and Bylaws for Redwood Empire Municipal Insurance Fund, which permits the self-insured health program to remain under the Redwood Empire Municipal Insurance Fund 3. Directed Staff to take appropriate steps to make the merger happen Mayor Slayter called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter Noes: None Absent: None Abstain: None	None required. Item adopted. City Manager to continue working on merger with REMIF.
2020-240	November 17, 2020	Discussion and Direction to Staff Actions Related to AB 571 – Local Campaign Contribution Limits. This item is to provide information to the Council on AB 571 and Request for Direction on AB 571. It is requested the Council: a) Determine whether to allow the State campaign contribution limit of \$4,700 per election to be in effect in Sebastopol, as provided by Government Code Section 85301; or b) Request Staff to prepare a campaign contribution limit prior to January 1, 2021 that may be higher or lower than the \$4,700 State campaign contribution limit; or	Councilmember Carnacchi	No formal Vote Taken.	Item to return to City Council early 2021

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		c) Maintain current limits (Sebastopol does not have a limit on campaign contributions); An ordinance or resolution would need to be prepared indicating no campaign limitations			
2020-241	November 17, 2020	Discussion and Consideration of City Council Initiative Funds. This item is to discuss and consider approval of the Use of Council Initiative Funds (\$500.00 allocated to each Councilmember) to allocate funding to specific initiatives or projects. It is recommended the City Council propose specific organizations, programs or ideas that could benefit from the use of these funds.	City Administration	<p>Councilmember Hinton moved and Vice Mayor Glass seconded the motion to approve the following:</p> <p>Use of Council Initiative Funds as follows:</p> <ul style="list-style-type: none"> • \$500 Sebastopol Downtown Association (councilmember Carnacchi) • \$500 Sebastopol Firefighter Foundation (Councilmember Hinton) • Discuss additional funding for new Councilmember seated during the mid-year budget review <p>Mayor Slayter called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	None Required. Administrative Services Director distributed funds as approved.
2020-242 Resolution Number 6320-2020	December 1, 2020	Approval of Resolution Reciting the Facts of the General Municipal Election Held on November 3, 2020 and Declaring and Confirming the Results and Such Other Matters as Provided by Law. (City Administration). This item is to confirm the November 3, 2020 Election Results Certifying Diana Rich and Neysa Hinton have been elected to the Office of the City Council.	City Administration	<p>Vice Mayor Glass moved and Councilmember Gurney seconded the motion to approve Consent Calendar Item. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmember Carnacchi, Gurney, Hinton, Vice Mayor Glass and Mayor Slayter</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	None Required. Election Certified; resolutions Sent to County of Sonoma Board of Supervisors and Registrar of Voters
2020-243	December 1, 2020	Administering of Oath to Elected Councilmembers. After the Certification of the Election, the City Clerk will administer the oath to Elected Councilmembers. Oaths will be conducted virtually with newly sworn Councilmembers signing the Oaths virtually	City Administration	None Required Reference Only	Oaths of Office Filed
2020-244	December 1, 2020	ELECTION OF MAYOR	Mayor	<p>Mayor Slayter moved and Councilmember Rich seconded the motion to approve Una Glass as Mayor for the City of Sebastopol. Mayor Slayter called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE:</p> <p>Ayes: Councilmembers Gurney, Hinton, Rich, Glass, Slayter</p> <p>Noes: None</p> <p>Absent: None</p> <p>Abstain: None</p>	None required. Una Glass appointed Mayor

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2020-245	December 1, 2020	ELECTION OF VICE MAYOR/MAYOR PRO TEMPORE	Mayor Elect	Councilmember Slayter moved and Councilmember Rich seconded the motion to approve Sarah Gurney as Vice Mayor/Mayor Pro Tem for the City of Sebastopol. Mayor Glass called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Gurney, Hinton, Rich, Slayter and Mayor Glass Noes: None Absent: None Abstain: None	None required. Sarah Glade Gurney appointed as Vice Mayor
2020-246	December 1, 2020	<ul style="list-style-type: none"> • Message from Outgoing Mayor • Presentation to Outgoing Mayor (Newly Elected Mayor) • Message from Incoming Mayor 	Mayor/Newly Elected Mayor/Outgoing Councilmember	None Required. Reference Only	None required.
2020-247	December 1, 2020	Approval of Annual AB 1600 Report. (This report is related to legal requirements for enactment of a development impact fee program are set forth in Government Code §66000- 66025 (the "Mitigation Fee Act")	Engineering Manager	Councilmember Hinton moved and Vice Mayor Gurney seconded the motion to approve Consent Calendar Item Mayor Glass called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass Noes: None Absent: None Abstain: None	None required
2020-248	December 1, 2020	Approval for purchase and Installation Mobile Data Terminals for Police Department Vehicles. FY 20-21 Budgeted Item	Police Chief	Councilmember Hinton moved and Vice Mayor Gurney seconded the motion to approve Consent Calendar Item Mayor Glass called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass Noes: None Absent: None Abstain: None	Equipment being purchased and awaiting installation date.
2020-249	December 1, 2020	Approval to Authorize Staff to Issue a Request for Proposals (RFP) for an Electronic Permitting System	Planning	Councilmember Hinton moved and Vice Mayor Gurney seconded the motion to approve Consent Calendar Item Mayor Glass called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass Noes: None Absent: None Abstain: None	Planning staff to issue RFP. Recommended consultant/vendor will be brought to Council for approval of contract.

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2020-250	December 1, 2020	Approval of Restructuring of Administrative Services Department and Approval of Job Descriptions and Pay Rates and Ranges	Administrative Services	None – Item Pulled from Agenda	Item to be returned as part of mid-year budget amendment discussion
2020-251 Resolution Number 6321-2020	December 1, 2020	Public Hearing – To conduct a public hearing to fulfill the public protest hearing requirements in the updates to the Comprehensive User Fee Schedule (Amendment to approved User Fee Schedule). Upon its conclusion, the City Council shall consider adoption of Resolution Approving the Comprehensive User Fee Schedule which lists certain fees and deposits collected by City departments for FY 2020-21 for the City of Sebastopol. The item tonight is to discuss potential fees for the recently approved Tobacco Retail License Ordinance. The fees are for license application submittal, review, and approval, along with education outreach and compliance checks.	Police Chief	Councilmember Slayter moved and Vice Mayor Gurney seconded the motion to approve Resolution Approving the Comprehensive User Fee Schedule which lists certain fees and deposits collected by City departments for FY 2020-21 for the City of Sebastopol. The fees are for license application submittal, review, and approval, along with education outreach and compliance checks. Mayor Glass called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass Noes: None Absent: None Abstain: None	TRL Registration and fee collection commencing Jan 4, 2021.
2020-252	December 1, 2020	Discussion and Consideration for a Sign Program and Sign Exception for 231 Petaluma Avenue, a three-tenant commercial building between the Feed Store and CVS.	Planning	Councilmember Hinton moved and Councilmember Rich seconded the motion to deny the Sign Exception, subject to the findings in Exhibit A, and approve the Sign Program as recommended by the Board, subject to the Findings in Exhibit B and Conditions of Approval in Exhibit C. Mayor Glass called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass Noes: None Absent: None Abstain: None	None required.
2020-253	December 1, 2020	Consideration of Discussion and 2021 Appointment of Members to Staff Committee Appointments/Assignments and City Council Committee Appointment/Assignments	City Administration	Councilmember Rich moved and Vice Mayor Gurney seconded the motion to approve the City Council and City staff committee assignments. Mayor Glass called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass Noes: None Absent: None Abstain: None	None Required. Committees approved. Lists sent to Council and Staff.
2020-254	December 1, 2020	Discussion and Consideration of Designating a Voting Delegate and Alternate(s) to Vote in the Mayor's Absence for	City Administration	Councilmember Rich moved and Councilmember Hinton seconded the motion	None required. Letter Sent to City of Cloverdale (MC Chair)

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		the 2021 Sonoma County Mayors and Councilmembers City Selection Committee Meetings and Sonoma County Mayors and Councilmembers Board and General Membership Association Meetings		to approve the following designate(s) as Voting Delegate and alternate(s) to serve as representative(s) on all occasions that the Mayor may be absent. Vice Mayor Gurney Councilmember Hinton Councilmember Rich Councilmember Slayter Mayor Glass called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmember Gurney, Hinton, Rich, Slayter and Mayor Glass Noes: None Absent: None Abstain: None	
2020-255	December 15, 2020	Interviews for Upcoming Vacancies on the Planning Commission	Planning/City Administration	None Required. Conducted Interviews	Interviewed the following: Paul Fritz; Beau Anderson and Kyle Falbo
2020-256	December 15, 2020	Proclamation – Proclaiming the “Locals Who Make a Difference” Recognition Program Honoree	City Administration	None Required. Reference Only.	Proclamation Presented
2020-257	December 15, 2020	Discussion and Consideration of Appointment(s) to the City of Sebastopol Planning Commission	Planning/City Administration	Vice Mayor Gurney moved and Councilmember Rich seconded the motion to approve the following to the City of Sebastopol Planning Commission: • Paul Fritz Mayor Glass called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass Noes: None Absent: None Abstain: None	None Required. Appointment Letter sent to applicant.
2020-258				Councilmember Slayter moved and Councilmember Hinton seconded the motion to approve the following to the City of Sebastopol Planning Commission: • Beau Anderson Mayor Glass called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass Noes: None Absent: None Abstain: None	None Required. Appointment Letter sent to Applicant.

Reference or Minute Order Number Resolution or Ordinance Number	Date of Council Meeting	Agenda Items	Responsible Department or Councilmember	VOTE	Follow Up from Department on Item
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2020-259	December 15, 2020	Approval of Minutes of the City Council Meeting of November 17, 2020	City Administration	<p>Vice Mayor Gurney moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item(s) Number(s) 3.</p> <p>Mayor Glass called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmembers Hinton, Slayter, Vice Mayor Gurney and Mayor Glass Noes: None Absent: None Abstain: Councilmember Rich</p>	None Required. Minutes approved, Posted and Filed
2020-260	December 15, 2020	Approval of Minutes of the City Council Meeting of December 1, 2020	City Administration	<p>Vice Mayor Gurney moved and Councilmember Rich seconded the motion to approve Consent Calendar Item</p> <p>Mayor Glass called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass Noes: None Absent: None Abstain: None</p>	None Required. Minutes approved, Posted and Filed
2020-261	December 15, 2020	Approval of Extension of Emergency Proclamation of Local Emergency (COVID-19) issued by the Director of Emergency Services	Fire	<p>Vice Mayor Gurney moved and Councilmember Rich seconded the motion to approve Consent Calendar Item</p> <p>Mayor Glass called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass Noes: None Absent: None Abstain: None</p>	None Required. Resolution approved Extending the Proclamation Declaring the Existence of a Local Emergency
2020-262	December 15, 2020	Approval of request to solicit bids for Repaving Local Streets, Contract 2020-05	Engineering	<p>Vice Mayor Gurney moved and Councilmember Rich seconded the motion to approve Consent Calendar Item</p> <p>Mayor Glass called for a roll call vote. City staff conducted a roll call vote.</p> <p>VOTE: Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass Noes: None Absent: None Abstain: None</p>	Bid packages to be issued January 2021 with bids due back Feb. 4, 2021

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2020-263	December 15, 2020	Approval of a Fourth Public Parklet Southwest of Weeks Way	Planning	Vice Mayor Gurney moved and Councilmember Rich seconded the motion to approve Consent Calendar Item Mayor Glass called for a roll call vote. City staff conducted a roll call vote. VOTE: Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass Noes: None Absent: None Abstain: None	None required. Staff to coordinate with sponsor.
2020-264	December 15, 2020	Presentation and Discussion from County of Sonoma on Project Homekey/Purchase of Sebastopol Inn. The California Department of Housing and Community Development (HCD) notified the Sonoma County Community Development Commission (CDC) that grant funding was awarded to the County for the purchase the Sebastopol Inn as part of the State's Project Homekey. The County of Sonoma will be presenting its plans and answering question at this City Council meeting.	Mayor/County of Sonoma	No Vote Required.	Item referred to the Housing Sub Committee for Follow up and Further discussions with the County
2020-265	December 15, 2020	Public Hearing – Public Hearing to Consider an Application from Mark Reece, requesting approval of a Conditional Use Permit, to operate an automated car wash at 6809 Sebastopol Avenue, a Tentative Parcel Map to subdivide an existing 1.51 acre lot into three commercial parcels, and a Variance to allow a reduction in the minimum floor area ratio below the requirement of the municipal code. (Responsible Department: Planning) PLEASE NOTE: THIS ITEM HAS BEEN CONTINUED TO THE REGULAR CITY COUNCIL MEETING 2020-275OF JANUARY 5, 2021, 6:00 pm (ZOOM VIRTUAL MEETING FORMAT)	Planning	None Required. Item Continued	None required. Item Continued to January 5, 2021 City Council Meeting at 6:00 pm
2020-266	December 15, 2020	Consideration of Amendment to Approved 2021 City Council and City Staff Committee Assignments (Zero Waste City Committee)	Engineering	None Taken.	Item Continued to Jan. 5, 2021