

**CITY COUNCIL MEETING MINUTES**

**MINUTES FOR Meeting of May 4, 2021**

As Approved by the City Council at their regular meeting of June 01, 2021.

The public is advised that pursuant to Government Code Section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

Please note that minutes are not verbatim minutes and are meant to be the City's record of a summary of actions that took place at the meeting. City Council video recording are kept for a period of one year from date of meeting.

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Notice: All resolutions and ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency.

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

\*\*\*\*[GOVERNOR'S EXECUTIVE ORDER N-29-20](#)\*\*\*\*

\*\*RE CORONAVIRUS COVID-19\*\*

CITY COUNCL MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

*This meeting complies with the Sonoma County Health Officer's COVID-19 Order to Shelter in Place issued on March 17, 2020, and pursuant to California Governor Newsom's Executive Order N-29-20 issued on March 17, 2020.*

Government Code Section 54953.

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

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(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

To protect our constituents, City officials and City staff, the City requests all members of the public to follow the California Department of Health Services’ guidance and the County of Sonoma’s Public Health Officer Order for the Control of COVID-19 restricting group events and gatherings and maintaining social distancing.

Consistent with Executive Order N-29-20, in-person participation by the public will not be permitted and no physical location from which the public may observe the meeting will be available. Remote public participation information is available on the City website.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you remotely to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

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City Council Regular Meetings are available in real time and archived on Livestream. Important Notice The City of Sebastopol shows both live broadcasts and Video Archive of City Council Meetings over the Internet. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

Here is the link: <http://bit.ly/sebcctv>

*There are times that the meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded as soon as possible to the City Web Site.*

*Anyone using abusive, vulgar, offensive, threatening, or harassing language, personal attacks of any kind or offensive terms that target specific individuals or groups will be muted and removed from the meeting.*

**6:00 pm Convene Regular City Council Meeting (ZOOM VIRTUAL FORMAT)**

**CALL TO ORDER:** Mayor Glass called the regular meeting to order at 6:04 p.m.

**ROLL CALL:**

Present: Mayor Una Glass – By video teleconference  
Vice Mayor Sarah Glade Gurney – By video teleconference  
Councilmember Neysa Hinton – By video teleconference  
Councilmember Diana Rich – By video teleconference  
Councilmember Patrick Slayter – By video teleconference

Absent: None

Staff: City Manager/City Attorney Larry McLaughlin

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Assistant City Manager/City Clerk Mary Gourley  
Administrative Services Director Ana Kwong  
City Engineer Joe Gaffney  
GHD Consulting  
Fire Chief Bill Braga  
Planning Director Kari Svanstrom  
Police Chief Kevin Kilgore  
Public Works Superintendent Dante Del Prete

**SALUTE TO THE FLAG:** Mayor Glass led the salute to the flag.

Mayor Glass read protocols for the meeting.

**PROCLAMATIONS/PRESENTATIONS:**

The following were presented:

- Proclamation Declaring May as Building Safety Month 2021
- Proclamation Declaring May 2021 as National Water Safety Month in the City of Sebastopol
- Proclamation Declaring May 2021 as Lyme Disease Awareness Month
- Proclamation Recognizing the 52<sup>nd</sup> Anniversary of Municipal Clerk Week - May 2-8, 2021
- Proclamation Recognizing and Proclaiming Bike to School Day 2021 (May 5, 2021)
- Proclamation Declaring May 16-22, 2021 as National Public Works Week
- Proclamation Declaring May 21st As Bike to Wherever Day

**PUBLIC COMMENT (for items not on the agenda).**

Janis Dolnick commented as follows:

- I'm here to talk about the Woodmark project again.
- I live in the Bears Meadow Homeowner's Association on the boundary of the proposed development.
- We've heard from many people in both writing and at City Council meetings about the uniform opposition to this project for all the right reasons.
- I will not repeat what has been said but I did send a letter to you on Friday.
- I would like you to read it.
- We already know the predicted negative impact rippling outward from this development through the surrounding neighborhoods on traffic and congestion if it is approved as-is.
- To that end, if the travesty of this cannot be stopped or mitigated, or even if it's mitigated, I propose that a smart stoplight be installed at the juncture of the Bears Meadow Homeowner's Association entry and exit at Robinson Road.
- When people need to exit our property, or the Woodmark property, or leave Robinson Road, the light will be activated to turn red for Bodega Avenue traffic.
- Whether it is the State, or the City, or the developer that bears the responsibility and incurs the cost, I would want it to be Woodmark, this must be mandatory and non-negotiable for Woodmark to go forward.

Katie Davis commented as follows:

- I'm Katie from the Senior Center.
- First of all, thank you Assistant City Manager/City Clerk Gourley for all you do.

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- I hope you feel as appreciated as you are, and I'm glad you get a special day dedicated to you.
- I want to thank Superintendent Del Prete and his team for the incredible work they do.
- On behalf of the Senior Center, I want to thank them for the love, care, and attention they provide.
- Superintendent Del Prete has that team running so smooth, like clockwork.
- They're so responsive and efficient with all they do.
- I'm not sure if everyone knows, but the Senior Center, which is just behind the public library, is over 100 years old, but doesn't look a day over 50 because of Public Works.
- The Senior Center is here for you.
- We're looking to resume some services, like haircuts and podiatry services for seniors, with group classes to follow.
- Keep a look at our website for details.

Michael Hilbur commented as follows:

- I'd like to share with you a recent experience I had.
- I rode my bike to Sebastopol a few days ago.
- I went to Sebastopol Hardware, and I thought about getting something at Burger King next door.
- It was open but the door was locked, and they had a sign saying drive-through only, no bicycles, no pedestrians, we accept automobiles and motorcycles only.
- That sign has been on that place for about a year now.
- I thought that was funny because you got your battery powered bus over there.
- But if someone is riding a bike, and they feel like buying a hamburger, they essentially get treated like a criminal.
- I don't think that's right.
- You should take out their business license and see if they got anything in there that allows them to deny service to bicyclists and pedestrians.
- I don't particularly like that.
- It's ironic that on May 21st, you can bike anywhere, but you can be denied service there.
- I would like to see somebody look into that.

Walt Frazier commented as follows:

- I'm the Vice President of the Friends of the Sebastopol Library, as well as the Sebastopol Library Advisory Board.
- I'm speaking tonight as a member of the public and not representing either of those groups.
- I'm asking the Council to expand the paved area between the library and City offices, where a fountain is currently located.
- My reasons for this are, first, the Sebastopol Library clearly needs extra space. Particularly for children's activities.
- Despite the efforts of LANTERN to expand the Sebastopol Library, the Sonoma County Library administration has made it clear they're not willing to help on this expansion for at least ten years.
- I propose to pay for this with money currently available and earmarked for Sebastopol Library improvements.
- In other words, it would cost the City nothing beyond administration and engineering expenses.
- The coming drought emergency the county faces means now would be a good time to do away with wasteful water fountains.

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- I've spoken with staff and they're at least open to the idea.
- My interest tonight is to ask the Council if they also would support a chance to expand the Sebastopol Library at no cost to the City and within a reasonable time frame.

Linda Collins commented as follows:

- There's been a lot of proclamations tonight, congratulations to all of you. Well deserved.
- We have such a great group and I'm so pleased to work in our little town of Sebastopol.
- With that being said, we've got two exciting things coming up.
- One is on May 25th at 1:00 P.M., we're going to be doing a Zoom Meeting
- We will have a question and answer period with our new chief, Chief Kilgore.
- It's going to be a great opportunity for all of our businesses to touch base with our new Police Chief. He will be there to answer questions and give advice.
- The second thing that is probably the most exciting thing in a whole year and a half is, we're going to have a parade on September 18<sup>th</sup>.
- I have paperwork I need to do on my end, but I had lots and lots of people call me and ask for a parade.
- If everyone does their due diligence and adheres to public safety measures, we should be able to pull this off and everybody will have a little bit of something to look forward to.
- That will be going up on our website soon with some information in July, which should be the time that we would have our applications up for people to fill out and such.
- We're pretty excited at the Chamber
- Thank you for your help in putting all of this together. I certainly couldn't do it by myself.
- I appreciate all of you for the hours and time that you put in.

**STATEMENTS OF CONFLICTS OF INTEREST BY MAYOR/CITY COUNCILMEMBERS FOR ITEMS ON THE AGENDA:** There were none.

**CONSENT CALENDAR ITEM(S):**

Mayor Glass read the consent calendar.

Mayor Glass questioned if any Councilmember(s) wanted to remove any item(s) from the consent calendar. There were none.

Mayor Glass asked for any public comment on the consent calendar items. There were none.

Mayor Glass called for a motion.

**MOTION:**

Councilmember Slayter moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item(s) Number(s) 1, 2, 3, 4, 5, 6, 7, and 8.

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass

Noes: None

Absent: None

Abstain: None

1. Approval of Minutes of the City Council Meeting of April 20, 2021 (Responsible Department: City Administration)

**City Council Action: Approved Minutes of the City Council Meeting of April 20, 2021**

**Minute Order Number: 2021-082**

2. Approval and Receipt of Notice of Upcoming Vacancy for the City of Sebastopol Citizen Liaison to the SCTA/RCPA Climate Action Advisory Committee to Provide Expert Citizen Input on Implementation of the Climate Action Initiatives – Steve Pierce – Term Expires: June 30, 2021 (Responsible Department: City Administration)

**City Council Action: Approved Receipt of Notice of Upcoming Vacancy for the City of Sebastopol Citizen Liaison to the SCTA/RCPA Climate Action Advisory Committee to Provide Expert Citizen Input on Implementation of the Climate Action Initiatives – Steve Pierce – Term Expires: June 30, 2021**

**Minute Order Number: 2021-083**

3. Approval of Extension of Emergency Proclamation of Local Emergency (COVID-19) issued by the Director of Emergency Services (Fire Chief)

**City Council Action: Approved Extension of Emergency Proclamation of Local Emergency (COVID-19) issued by the Director of Emergency Services**

**Minute Order Number: 2021-084**

**Resolution Number: 6341-2021**

4. Approval of All Actions Associated with Participation in Employment Risk Management Authority (ERMA); California Intergovernmental Risk Authority (CIRA's) Joint Employment Practices Liability; and Workers Compensation Programs (REMIF General Manager/City Manager/Administrative Services Director)

**City Council Action: Approved All Actions Associated with Participation in Employment Risk Management Authority**

**(ERMA); California Intergovernmental Risk Authority (CIRA's) Joint Employment Practices Liability; and Workers Compensation Programs**

**Minute Order Number: 2021-085**

**Resolution Numbers: 6342-2021/6343-2021/6344-2021**

5. Approval and Receipt of Notice of Vacancy for the City of Sebastopol Design Review Board Due to Resignation of Member – Opening is to Fill Remaining Term For Category C – Term Expires December 31, 2021 (Responsible Department: City Administration)

**City Council Action: Approved Receipt of Notice of Vacancy for the City of Sebastopol Design Review Board Due to Resignation of Member – Opening is to Fill Remaining Term For Category C – Term Expires December 31, 2021**

**Minute Order Number: 2021-086**

6. Approval to Authorize Staff to Issue a Request for Proposals (RFP) for a Consultant for the Housing Element Update (Responsible Department: Planning Director)

**City Council Action: Approved Authorize Staff to Issue a Request for Proposals (RFP) for a Consultant for the Housing Element Update**

**Minute Order Number: 2021-087**

7. Approval of Annual Peace Wall Honorees (Responsible Department: Planning Director)

**City Council Action: Approved Annual Peace Wall Honorees**

**Minute Order Number: 2021-088**

8. Approval of Letter to SCTA Urging Support for the SR 116 and Bodega Avenue Pedestrian Access and Mobility Improvements for the Quick Strike Grant Application (Responsible Department: GHD Engineering)

**City Council Action: Approved Letter to SCTA Urging Support for the SR 116 and Bodega Avenue Pedestrian Access and Mobility Improvements for the Quick Strike Grant Application**

**Minute Order Number: 2021-089**

**INFORMATIONAL ITEMS/PRESENTATION:** (Please Note: Although informational/presentations items are routinely informational in nature, some informational items may contain request for actions such as

support, direction to staff, follow up, or receipt of item based on the presentation/information provided.)

**NONE**

**PUBLIC HEARING(s):**

9. Public Hearing – To conduct a public hearing and introduction and waiving of further reading of Ordinance Titled: Ordinance Repealing and Replacing Chapter 8.44, Uniform Fire Code 1971 Edition Relating to Fireworks, of the Sebastopol Municipal Code, to Prohibit the Sale and Use of Fireworks; Amending Chapter 15.04; and All Resolutions or parts thereof in conflict herewith are, to the extent of such conflict, are hereby Repealed, and shall have no further force or effect. (Responsible Department: Fire Department)

Fire Chief Braga presented the agenda item recommending the City Council approve introduction and waiving of further reading of Ordinance Titled: Ordinance Repealing and Replacing Chapter 8.44, Uniform Fire Code 1971 Edition Relating to Fireworks, of the Sebastopol Municipal Code, to Prohibit the Sale and Use of Fireworks; Amending Chapter 15.04; and All Resolutions or parts thereof in conflict herewith are, to the extent of such conflict, are hereby Repealed, and shall have no further force or effect.

Mayor Glass asked for questions.

Councilmember Slayter commented as follows:

- A question for the City Manager/ City Attorney.
- This is more of a clarification that this is the way the verbiage read.
- For the community-wide event that was so popular, when we were discussing this at the previous meeting, if the display does not include pyrotechnics, but includes lasers or other light emitting type of things that are not explosives, that would just be a standard application to the City, not requiring the Fire Chief's input for something akin to Peacetown or some other community event?

City Manager/Attorney McLaughlin commented looking at the definitions it does not look like the kind of laser show you're talking about is included in the definition of pyrotechnic displays, so it looks like that would be allowed.

Councilmember Slayter questioned if this is outside of approval of the Fire Chief.

City Manager/Attorney McLaughlin stated that is correct. He stated it would be a standard event in the city, which would need a special event permit of some sort.

Vice Mayor Gurney commented as follows:

- This is a question on the same point.
- I was looking at the ordinance, I'm on page 6 of 31, section "e" at the top of the page. 8.44.010, section "e" is talking about the Fire Chief's power to adopt rules and regulations to grant permits for public displays of fireworks.
- I'm double-checking because I thought we were talking about one event that would be fireworks related.
- I'm just going to say traditional fireworks related rather than laser shows or robotics or something.
- That reads in the plural. It sounds like it contemplates more than one event.

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- I'm just checking with the Chief, one event like we know Kiwanis does.

City Manager/Attorney McLaughlin commented as follows:

- This section only gives the Chief the power to adopt rules and regulations.
- It allows him to condition any permit appropriately in his discretion, as the fire official, to put such limiting conditions on the permit as he feels are necessary for it to be a safe event.
- I don't think this specifically allows more than one event, or any particular number of events.
- It simply gives him the right to enact safety rules.

Vice Mayor Gurney discussed the granting in plural.

City Manager/Attorney McLaughlin commented the City can condition any permit.

Vice Mayor Gurney commented as follows:

- Is there a portion in this ordinance that says we're permitting up to one event, but no more than one? Or is that recorded in a policy somewhere?
- How do we deal with the limitation of one fireworks display event?
- If it's not, should this paragraph be revised?

Fire Chief Braga commented as follows:

- I think my concern, in discussing with the other cities and how they're managing an annual show, I think their concern along with my concern was that I didn't want to say that it would only be up to one event.
- For instance, if the Kiwanis was able to submit a permit to do an annual show, but another non-profit, like the sea serpents or the VFW or the Lions, if they wanted to do something similar to assist them with their organization, I didn't want to have to say no to everybody and only permit one.
- That was my feeling, and the feeling of the other cities.

City Manager/Attorney McLaughlin commented as follows:

- The section that allows for an annual fireworks show, or something similar is at the bottom of page 6 of 31, in section 8.44.040, subsection II
- That's the one that says with the proper permit, in advance, by the fire official, use of fireworks for pyrotechnic displays are permitted in that limited way, such as the example of an annual fireworks show.
- I do not believe any part of this ordinance could be construed to require that more than one permit be granted.
- It's in the discretion of the City how to handle permit applications.
- The previous section, again, is just for the purpose of giving the Chief the power to enact special conditions related to fire safety.

Vice Mayor Gurney commented as follows:

- I think this will be a discussion point. I'm going to ask the Council if we can discuss this more after public comment.
- I know our intent last time was pretty clear, to allow one big show.
- Not this group's show, and that group's show, and something else.

City Manager/Attorney McLaughlin commented you certainly could add an explicit prohibition.



Mayor Glass opened the public hearing.

Hearing no comments, Mayor Glass closed the public hearing.

Council Deliberations:

Councilmember Hinton commented as follows:

- Since I wasn't present for the first discussion, there's a couple of things that I wanted to bring up tonight.
- I don't necessarily have a problem as long as the City has full control on fireworks displays - Professional fireworks displays
- I can see that we might not always only allow one service group, the Kiwanis, who has always done it, to necessarily hold the only show and depending on where the fourth of July falls, it may make sense to have another preshow by a different organization in a safe way.
- I appreciate the Chief bringing it forth and leaving it in the control of the City - An ordinance that would give us some flexibility.
- The other point I want to bring up, I am highly concerned about the sea serpents with the passing of this ordinance.
- We're into May and with regards to their fundraising, it's a fair assumption they would have thought they could get a permit and sell fireworks in July.
- That doesn't give them a lot of time to pivot.
- They may not have put in a community grant because of that.
- I know for a fact they didn't put in a community grant to help subsidize a big change like that.
- I would like to try to discuss tonight some sort of way we can mitigate the impact of fundraising on that group specifically, and maybe open it up as a possibility to all the groups that normally would have gotten a permit, and they could apply for something special.
- I think we do have a subcommittee that may be looking at the possibility of event sponsorships.
- I feel like they're falling into a hole somewhere in the middle, because they didn't put in for a community grant, and they don't have an event.
- I want to bring that up tonight, and maybe we can discuss some kind of options for them.
- It's hard to pivot, they've only got 60 days until they normally would have applied for a permit.
- That's not a lot of time to come up with a new fundraiser.

Councilmember Rich commented as follows:

- I want to make sure I understand the current state of what would be permitted with our regulations.
- This is probably a question to our City Manager/City Attorney.
- Right now, under the current state of our rules and regulations, and taking into consideration the ordinance that is being considered tonight, the new ordinance, would our Fire Chief Bill Braga be within his rights to approve two fireworks displays next year, in 2022?
- Or would he instead have some limits placed on his ability to do that in some way?
- Right now, under these rules, if we said yes, would it be completely in his power to say yes to two fireworks displays next year?

City Manager/Attorney McLaughlin commented as follows:

- Yes, if the Chief otherwise had the authority from the City Council to issue more than one permit, this ordinance would not prohibit that.

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- The Chief can only issue such permits as least given authority to issue either by City Administration or the City Council.
- If you're just asking about the ordinance, could he issue a permit if otherwise granted the authority, there's nothing in the ordinance that I read that says we only can issue one permit.

Councilmember Rich commented as follows:

- As a follow-up question, it sounds like the Fire Chief could not do it on his own initiative.
- He would have to get approval from City Administration or the City Council, is that correct?

City Manager/Attorney McLaughlin stated that is correct.

Councilmember Rich commented as follows:

- I'm looking to see if there's a safety net at the moment.
- The safety net of allowing two events next year would be subject to the discretion, first, of City Administration and/or the City Council, correct?

City Manager/Attorney McLaughlin stated that is correct.

Vice Mayor Gurney commented as follows:

- Under Councilmember Rich's example, checking with our City Manager and Chief, if there were only one application, that would still come to Council, right?
- It's not just a second one, or more than two?
- Is that correct?

City Manager/Attorney McLaughlin commented as follows:

- Believes that is correct.
- I'd have to check, maybe even with the City Clerk whether the Chief has the authority to grant one, or how that is typically done.
- I think it's down to the City Council to grant the explicit authority for the one show.
- I think it's down to the City Council for even one permit.

City Clerk Gourley commented as follows:

- When Kiwanis gets a permit, we do not issue a permit for the school.
- Fireworks display is issued to Kiwanis or the school through the Fire Department.

Fire Chief Braga commented as follows:

- Trying to think how that process works.
- It does go through the high school.
- I'm involved to do the safety inspection, and I have to approve of their license and confirm that it's been approved by Cal Fire.
- I do not believe that it actually goes through the City of Sebastopol's permitting process, that one annual show per year.
- I would have to check our records.
- I'm not usually involved with that piece of it.
- But I'm out doing the safety inspections end of it.

Mayor Glass commented as follows:

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- My question would be, is the high school under the jurisdiction of a different authority.
- Does permitting have to go through them as an authority, such as a school district, or do they as a jurisdiction have those kinds of permitting processes going through the County?
- If the Chief has the ability to approve more than one, because we haven't restricted that in the ordinance, we're not restricting to a single event per year, does he have to have specific findings in order to reject a permit?
- If we have five people apply, can the Chief say no at his discretion, or does he have to have specific findings in order to justify his no?

City Manager/Attorney McLaughlin commented as follows:

- I believe that the school district may be operating under its own special rule
- The Fire Chief can exercise his discretion in interpreting and enforcing the fire code.
- In any permit that comes to him for review, under the fire code, he interprets the fire code and applies it to the facts of the permit.
- He exercises his discretion to determine whether the fire code has been complied with.
- That's the extent of his discretion under the fire code.

Mayor Glass commented does that mean if the fire code is complied with, and we have three different events where the code is complied with, does that mean he has no discretion to say no?

City Manager/Attorney McLaughlin commented it means the applicant will have to go through the normal approval process, subject to the Fire Chief. He stated the Fire Chief's discretion is to enforce and interpret the fire code and apply it to the permit.

City Clerk Gourley commented as follows:

- A Special Event Permit applies to any City property.
- If a person wants to do a fireworks display in the park, they would be required to obtain a Special Event Permit.
- It's routed to all the departments in the City.
- They put in conditions of approval for that permit specifically.
- We would issue the permit through the Public Works Department.
- It would be routed to the Fire Department, the Police Department, Public Works, and Planning.
- For private property, that would have to go through a Temporary Use Permit process.
- There's different application processes, for whether it's on public or private property.

Mayor Glass commented as follows:

- I think the question that is of concern to all of my colleagues here is, do we need to do anything additional to limit the number of events in the year?
- If somebody applies and they comply with all the rules, is the issuance of the permit more or less ministerial?
- Somebody is owed a permit as long as they comply with our various fire codes, et cetera?
- In other words, we could have 100 people applying for permits.
- If they comply, would we have to issue them a permit?
- I think that's what is of concern to us, and how can we limit the number of events?

City Manager/Attorney McLaughlin commented as follows:

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- You can limit it by adding a sentence into the ordinance, I suggested a sample already to the Fire Chief during this meeting.
- You could do that, right in the ordinance, if you choose.
- Otherwise, I would say the City Council could direct administration as to how many such permits are going to be granted in any given year.
- You do not necessarily have to do that in the ordinance.

Councilmember Hinton commented as follows:

- I was just going to point out, we only had three booths, and that was in that ordinance.
- It seems like we should put a number in this ordinance.

Fire Chief Braga commented as follows:

- I did confirm just two minutes ago that a permit is pulled here at the firehouse, and it is pulled by the pyrotechnic company.
- They come here, they pay the fees, they pull the permit.
- I do the inspection the day of the show.
- Then I receive from the pyrotechnic company a copy of their liability insurance, and a copy of their license from Cal Fire, allowing them to do pyrotechnics.
- At least that answers the part of who is doing the permit.
- It does come here.
- Then it is inspected by me to ensure that they have the insurance and the license from Cal Fire.

Councilmember Slayter commented as follows:

- To the best of our knowledge, the West Sonoma County High School District does not issue a special event permit for use of the high school.
- That's what I'm hearing
- It sounds like this is the direction we're thinking that we're heading, is to limit pyrotechnic to one event a year.
- Is there anything that would keep the City of Sebastopol from issuing that one event permit per year, and then the West Sonoma County High School District issuing their own permit for a second event?
- I'm not sure I'm in complete understanding of the way that this works, and the way that it is layered.

Fire Chief Braga commented as follows:

- I'm not sure I can help you, Councilmember.
- It could be that the school district is subject to City code in that regard.
- It's not exempt, because normally school districts are except from City zoning laws.
- It could be that they're still subject to our code.

City Clerk Gourley commented as follows:

- Through the Special Event Permit process, when there's a special event at the school, they do not come through the City for a special event permit
- We have never issued a permit to them.
- It sounds like they request a permit from the Fire Department to do an event like that on the school property, but as far as the Special Event Permit, we do not issue that.

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- We have no control basically over what they do on school property for an event that takes place, other than what they request through the Fire Department.

Fire Chief Braga commented as follows:

- I just got another update.
- We, the Fire Department, receive a letter from the high school district saying that the Kiwanis, because it's been historically the Kiwanis, has permission to use their property for the July 3rd event.
- We do get in writing a letter from the district approving use of their field and their facilities for the pyrotechnics.
- Then we hold the pyrotechnic company responsible to come in, pull the permits, pay the fees, have the insurance, Cal Fire certification, and my inspection.

Mayor Glass commented as follows:

- I'm thinking if we as a Council were wanting to restrict the number of events in a year, what we could do is restrict our offering of our Fire Chief services to inspect one event a year.
- Rather than doing a permit because we are not actually issuing a permit on their property
- What we can do is limit our providing services from the City to inspect and facilitate the event.
- It could be one way around this if that's what we're trying to do.

Councilmember Hinton commented as follows:

- It seems like everybody keeps saying one event.
- Maybe I missed a discussion where we talked about whether there could be two events, or, if we're not going to have fireworks in the city anymore, except at a big display.
- I know Santa Rosa has done multiple days for their, Red, White, and Boom! event.
- Also having attended Sebastopol's, and barely being able to walk or find a spot to lay a blanket in the field.
- I'm wondering if that's where everybody is going.
- Since the ordinance is worded to be able to expand it to maybe two events. I don't think we should have 100 events.
- But I do want to float that with the Council.
- Is everybody just set on one event, and is it always going to be the same non-profit?
- I know that was an issue, that no other non-profit could apply in our last ordinance for fireworks sales.
- Do the Kiwanis own this event forever?

Fire Chief Braga commented as follows:

- If I can add one comment, Santa Rosa's Red, White, and Boom! Event occurs once per year.
- It's put on by the 2030 club. It's only on July 4th.
- How would it be, would it be like a lottery, if we state one event per year, and you have to submit your application by a certain date?
- Then is it a lottery?
- Do we pull their name out of a barrel?
- I think that would be tough.

Councilmember Rich commented as follows:

- On the issue of number of events, I'm definitely in favor of it being one event.

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- We have a Fire Chief who has expressed concerns about safety.
- We have a small town.
- The tradition in other towns is one event.
- I don't know if we have our Police Chief here tonight, but there's traffic implications.
- The idea of a second event is mind-boggling to me.
- I think it creates huge risks to the extent that we were even considering that, my suggestion would be that we bump it back to staff to come back with a recommendation on that topic.
- If we're going to be making a decision tonight, I'm definitely in favor of one event for multiple reasons.
- In terms of how you decide who receives the approval for that event, again, I think that might be a discussion for a later time.
- I don't think we have some sort of legacy arrangement where one organization gets to do the event going forward.
- But those would be my comments, these are big issues that I'm not sure we're going to decide tonight.

Vice Mayor Gurney commented as follows:

- I think we can decide tonight.
- We talked about this at length at the last meeting where it was agendaized, we've talked about it in years past, and tonight we were going to get the ordinance written.
- Our conversation was clear last time, the four of us were looking at one event to celebrate the fourth of July holiday, whether it was on the third or fourth, we didn't specify.
- But it was very clearly one event.
- There was some notion that the event may not be packaged the way it has been to date.
- The idea was, it would be more of a collaborative event where these other community organizations could participate in putting on the event.
- For instance, I think this is accurate, Mr. Music may do the entertainment program, others may do the food, then a particular organization would be in charge of the fireworks show.
- That kind of community-wide event.
- I think we've done that, and it's not particularly difficult.
- I think the Chief is maybe in a challenging position of appearing to choose or favor people, and I really like the Chief's suggestion of a lottery.
- One is a pretty easy answer tonight, we support one big event.
- I want to save some time in this discussion after we resolve this part of it to get back to Councilmember Hinton's concern about the three fireworks booths and those organizations and their difficulties.

Fire Chief Braga commented as follows:

- I can also share that the Kiwanis over the years has put out anywhere between \$12,000 to \$15,000 to purchase the pyrotechnics for the show.
- I don't know what their fundraisers are during the year, but they are able to sign a contract with the pyrotechnics and purchase those fireworks ahead of time.
- In fact, I believe in a normal year, if there's ever going to be one again, they actually have to place the order with the pyrotechnics, in February/March time frame. It is really early in the year.
- They have to put 50% down, between \$6,000 and \$8,000 to get it started.
- The other three non-profits, the Sea Serpents, VFW, and Lions, I don't believe they come in with money in hand.

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- They sell safe and sane fireworks during a seven day period, that is their fundraiser, and they use those funds throughout the rest of the year.
- Not to say they wouldn't be able to get into the lottery, but it would probably be a little bit more challenging for them to submit their name.

Councilmember Rich commented as follows:

- As I recall at our last meeting, we had discussed the idea of having a big event, of trying to consciously make this event more expanded so that somebody is putting on the fireworks, but then there's a booth for the Kiwanis, for the Sea Serpents, the VFW, and the Lions.
- I think one of the things we talked about at the meeting was also that maybe this was a topic that should be brought up at our upcoming summit that is happening this week with the service clubs.
- How about a little thought about how we might be able to expand any event that we do have so it encompasses all of these different groups to support all of them or provide a venue for all of them getting supported in different ways.
- That was the way I remember our discussion at our last meeting.

Councilmember Slayter commented as follows:

- My suggestion is that we table the discussion of the permit issuance and the lottery, and which organization over some other organization at this point because none of those potential organizations are here, as best I can tell.
- We didn't have any public comment on this item.
- My sense is the that the potential sponsors or hosts would like to be in on the ground level of that discussion.
- Really germane to our action is the safety opinion of the actual body of this ordinance.
- The other thing about a lottery is, what's to keep a non-profit organization who is brand new, who's never put on event before, from putting their name in the hat and having their name drawn and suddenly, there's no event because they didn't know how to organize it.
- That's not a position that any of us want to see happen here.
- I think there's just so many things about that sponsorship, or who gets the one permit.
- The pyrotechnic permit may not even go to the non-profit sponsor of our envisioned, community-wide event.
- It feels like the cart is way ahead of the horse at this point.

Vice Mayor Gurney commented as follows:

- Staff can come back and make recommendations, but I don't think we want to belabor this over and over again.
- We really want to be clear with these organizations, what they can and can't do.
- You can bet they're going to start planning for next year.
- We need to be clear in that lead time to figure out how they're going to raise their money until 2022.
- My only concern is just to make sure we have the language in this ordinance correct given that the pyrotechnics are not necessarily on a piece of property that's within our jurisdiction.
- I just want to make sure we get the language right in this ordinance that's going to acknowledge where that is effective for that.

City Manager/Attorney McLaughlin commented as follows:

- As I mentioned earlier that language is not presently in the ordinance.

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- What is in the ordinance is on page 6 of 31.
- You cannot put on such a pyrotechnic display in our city unless you have a permit from the fire official.
- You could put language in there that says something like right in this section only one such permit may be granted in any calendar year.

**MOTION:**

Mayor Glass moved and Councilmember Rich seconded the motion to approve introduction and waiving of further reading of Ordinance Titled: Ordinance Repealing and Replacing Chapter 8.44, Uniform Fire Code 1971 Edition Relating to Fireworks, of the Sebastopol Municipal Code, to Prohibit the Sale and Use of Fireworks; Amending Chapter 15.04; and All Resolutions or parts thereof in conflict herewith are, to the extent of such conflict, are hereby Repealed, and shall have no further force or effect as amended:

Only one such permit may be granted in any calendar year.

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass  
Noes: None  
Absent: None  
Abstain: None

**City Council Action: Approved Introduction and waiving of further reading of Ordinance Titled: Ordinance Repealing and Replacing Chapter 8.44, Uniform Fire Code 1971 Edition Relating to Fireworks, of the Sebastopol Municipal Code, to Prohibit the Sale and Use of Fireworks; Amending Chapter 15.04; and All Resolutions or parts thereof in conflict herewith are, to the extent of such conflict, are hereby Repealed, and shall have no further force or effect as amended:**

**Only one such permit may be granted in any calendar year.**

**Minute Order Number: 2021-090**

**First Reading and Introduction of Ordinance Number: 1133**

Councilmember Rich commented as follows:

- There were a couple of pending issues raised in the last discussion, are we just leaving that aside?
- One was the issue raised by Councilmember Hinton and the other issue was what would we do about determining, and selecting one applicant over many in each year?
- I'd like some indication about what's going on with those issues at this point.

City Manager/Attorney McLaughlin commented as follows:

- My answer is that you could talk about it and give staff direction to return with a subsequent agenda item if you chose to do that.
- I think this item is broad enough that it encompasses that kind of discussion, but not action.

Mayor Glass commented as follows:

- Because of the circumstance and the explanation I've heard, these organizations didn't know this was going to happen to them.
- It's too late for them to pivot now and they haven't applied for a community grant.
- Let's open these community grants to these organizations only for the next two weeks, or some definite period of time, and give them the opportunity to apply. That would be my solution.



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- That is, I don't know what the sponsorship committee is going to come back with, but we might consider that the City of Sebastopol is sponsoring swim activities rather than having to go open up the community grants process, we could sponsor swim lessons for this year.

Vice Mayor Gurney commented except that we don't have a recommendation from that ad hoc committee, so it's premature to suggest that.

Councilmember Slayter commented it would be difficult for us to ask somebody to apply for something that we don't have any procedures for yet.

Councilmember Hinton commented as follows:

- It sounds like the process says we have to make that an agenda item first.
- We're two weeks out at the soonest to then take action on allowing those three organizations to have a window of time to approve community grants.
- I'm not sure when the subcommittee is coming forward with the other recommendations, but yes, I would be for staff coming up with something and hopefully we can get it on agenda in two weeks so we could make it part of the budget.

Councilmember Slayter questioned what does that do to the budget schedule.

Mayor Glass stated she would mention some things about the budget schedule later in this meeting.

Vice Mayor Gurney commented as follows:

- Let's just look at it theoretically.
- If these three organizations were allowed to put in a community grant as a special exception because of the circumstance, they think we've put them in, they'll ask for their money and the budget subcommittee can make recommendations and we can deal with it when we have to shuffle all the money around in the budget.
- If we're talking about it tonight, and we're thinking that's what we're going to do, and we're directing staff to bring it back, then they're on notice to get their community grant application ready.
- They're not even here.

Mayor Glass questioned if there any issue with opening up the community grant program and restricting it to these organizations?

City Manager/Attorney McLaughlin commented don't see any legal issue there, because you're not under any obligation to give a grant or not give a grant.

Councilmember Rich commented as follows:

- My question is, if we make this move, will this Council then have input on the amount that is going to be allocated to these three entities, or will that simply be part of the budget that we see?
- Community grant amounts can be made for any amount, not exactly what they ask for.
- They're always discussed when we go over the budget.
- When we go over the budget, we go over every individual grant that's open for discussion for the entire Council.

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- We would be seeing that as a Council when the full budget is presented to us, is that what I'm hearing?

City staff stated yes.

Councilmember Rich commented as follows:

- I would hope that these groups would not be allocated the full amount that they would have profited from if they had had a fireworks booth.
- That would be a substantial amount of money from what I've heard.
- I'm very interested in giving them a safety net and some reassurances, but I think we also need to recognize a need for them to be independently motivated, as we have seen, admittedly, other non-profits in our community do, such as Rotary, and Kiwanis.
- I just want to put that out there so other people in the room are aware of that as we go into our budget discussions.

Mayor Glass commented as follows:

- I'd like to say something about my opinion about that with regards to one of these three groups specifically, or probably two of these three groups.
- Sea Serpents specifically supplies a non-profit service to the community, as opposed to raising funds to give grants to other things.
- To me, that's different.
- The Sea Serpents do not exist to raise money in order to give money to other initiatives.
- To me, that's a different thing than an organization that is formed to raise money in order to fund other things.
- I really feel that the Sea Serpents are the ones that really need some help.
- I'm not quite sure all the services that the VFW does.
- I think that a lot of what they do is raise funds to provide funds to other things, but I could be wrong.
- They have scholarships.

Vice Mayor Gurney commented as follows:

- I think if we're going to reopen community grants, we shouldn't prejudge the applications at this time.
- I'm suggesting that we use community grants as they have been perceived rolling into this budget, not the community grants that may be revised along with the sponsorship policy when we discuss the recommendations from the ad hoc.

Councilmember Rich commented as follows:

- I thought I'd share it with you if you'd like, because I happen to have that information handy, how the VFW describes their services, and the Lion's Club describes their services.
- They do have very broad services and it will be very interesting, I agree, to see what the applications involve and what the proposals are.
- I do think it's a fabulous idea to provide some support.
- I feel that all of these organizations, all three are incredibly worthy.
- I'm in support of it.

The Council was in consensus to direct staff to reopen the community grants program to these organizations that have been impacted by this ordinance and to direct staff to do outreach to these

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organizations to let them know that they need to get their community grant application in to the City pronto and that this item is to return as a consent calendar item to re-open the applications for these three organizations.

The Council also discussed the application and approval of one permit for fireworks. The issue is how will there be a determination of who gets the fireworks display if, in fact, there's more than one applicant. It was suggested that would be a Council policy that the Fire Department can bring back that the Council can review as to what the policy would be for review of any applications for a fireworks display permit. It would be outside of the ordinance, but it would be a policy that we would bring that to Council to say this is how we would do it year after year for review of any applications.

Mayor Glass called for a recess at 7:51 pm and reconvened the meeting at 8:04 pm.

10. Public Hearing – To conduct a public hearing and introduction and waiving of further reading of Ordinance Titled: Development Impact Fees (Responsible Department: Planning)

Planning Director Svanstrom presented the agenda item recommending the City Council approve introduction and waiving of further reading of Ordinance Titled: Development Impact Fees. Mr. Kral, consultant, provided a presentation to the City Council.

Mayor Glass opened for questions.

Vice Mayor Gurney commented I was wondering as you went through the general government facilities, you mentioned City Hall. Does that also include the library?

Mr. Kral commented as follows:

- No, the library is a separate item through a JPA with the County.
- We had originally discussed adding a library option and then we pulled that out because it's a separate item.
- General government is for City staff facilities and the Public Works Department, if you needed a larger building for those items.

Vice Mayor Gurney commented as follows:

- Do these calculations take into account that our roads are not traversed in a normal way?
- We're at the intersection of two state highways.
- We're the freeway through from Santa Rosa to West County.
- Do we have any kind of ability to take that into account when we charge impact fees?

Mr. Kral commented as follows:

- The fees that are charged are not based on who goes through town.
- It's based on what gets put into town.
- I'm going to go back to McDonald's, even though that's a terrible example for you, but everybody understands.
- If somebody is driving from Santa Rosa to the coast and they go right through Sebastopol and they stop at McDonald's to grab a hamburger, McDonald's would pay the fee based on the number of trips generated by the McDonald's regardless of where the car came from.

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- Most of your trips are local and most of the trips you're going to find in these other uses, except probably a hotel are going to be from local traffic.
- However, the cost of our infrastructure is higher than in other locations.
- Unfortunately, there's not really a way to capture it unless you put a toll road on the edges of Sebastopol to allow people to drive through.
- If it's a Cal Trans right-of-way they're the responsible party for repaving and maintaining that road.
- We do have a higher number of pass-through trips to West County areas and Santa Rosa.

Vice Mayor Gurney commented as follows:

- I'm just looking at what are the calculations that go into it?
- Are we charging based on the cost of our infrastructure, because for example, yes, I know we can't charge for Caltrans because Caltrans pays for its own stuff, but Bodega Highway is a very high-cost thoroughfare for us because there is so much traffic on it.
- If you look at our cost of maintenance, the cost of Public Works to maintain that road, if that's part of the base of the calculation for what our costs are?
- It seems like our costs would be higher than average.

Mr. Kral commented one thing to keep in mind, I can show you the list of projects we're planning on funding with this.

Vice Mayor Gurney commented as follows:

- The library is one of those pieces of reality that we own, so it's going into this calculation, it seems to me, if I'm following you.
- It's one of our real property.

Mr. Kral commented the library valuation is not part of the general government fee.

Director Svanstrom commented as follows:

- Mr. Kral and I actually did a separate calculation if the City were to adopt a library impact fee as a separate fee.
- We used a .6 square feet per capita, which is the standard planning metric for library facilities.
- I believe that's fairly consistent with the master plan.
- I'll disclose that I worked on it because I previously worked as a library consultant.
- It's consistent with the 2000 or so adopted plan that was done.
- Looked at what the facility need would be, and looked for the overall size of the library facility knowing that we serve all of the county.
- It breaks down to square foot per capita of .6 square feet per person.
- From that, Mr. Kral was able to calculate what the fees could be in the same way that he's got the cost per capita for general government multiplied by the number of people anticipated in the developments.

Vice Mayor Gurney commented as follows:

- What about other buildings that we own, such as the Community Center, the Youth Annex , Wischemann Hall, and other buildings that provide parks and recreation opportunities for our residents like the museum under the Chamber of Commerce, and the Luther Burbank garden?

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Mr. Kral commented as follows:

- Without looking at the list, I'm almost entirely sure the museum and the Community Center are on this list.
- It's not just City Hall.
- I apologize if I oversimplified it.
- I believe there is eight or ten buildings.
- It's based on the cost value of the building and the land underneath because land value would really skew these numbers to the point where we can make the fees very, very high very quickly, so we excluded the land cost.
- Parking lots would count because the asphalt on top is counted as a valuable asset.
- But the dirt underneath wouldn't for its pure land value.
- People like to live in beautiful places.

Mayor Glass commented this may not be relevant right now, but when you listed all the fees, I didn't see the arts fee.

Mr. Kral commented as follows:

- The art is calculated as a percentage of construction, similar to a building permit fee or the general plan fee, although it's a development impact fee, we don't need to update it in terms of any nexus.
- It's a percentage of construction, so as construction costs go up, that will go up as well.
- There's not a list of projects, so to speak, that we know we need in the same way we know we're going to need a signal based on our General Plan, that kind of stuff.
- But we do have the percentage of construction and that will remain valid without any updates.

Councilmember Rich commented as follows:

- I understood you to say it was new construction.
- These fees described to us today, the fee increases, would they apply only to completely new construction, or would they also apply to remodels and/or additions.

Mr. Kral commented as follows:

- The stormwater fee is just for additional impervious square footage.
- If you remodel a house and don't change the square footage of your home, it does not affect you.
- A commercial development that's going to change from one type of store to another store wouldn't affect it at all because you're not adding any square footage.
- All of the other fees only apply to new construction or additions in the case of commercial development or if you're upsizing a water line or something like that.
- If you build a 1,000 square foot house that's really small and double it in size in two years and think you're going to skate underneath the impact you're going to have on the drainage system.

Councilmember Rich commented if the other fees, would they apply to additions to an existing property?

Mr. Kral stated no.

Director Svanstrom commented as follows:

- The reason for that is that the prior development has been paying development impact fees.
- They've already paid the fee.

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- We assume you get about 2 ½ people per house.
- If you add a bedroom or another living room, if there's not more people per house, there's not more park fees.
- If you build a 2,000 square foot or a 3,000 square foot house, it doesn't change your park fee or general government fee.
- It would only affect the stormwater fee.

Councilmember Rich commented as follows:

- I don't know if this is the right time to raise this, but I'm looking at the change in impact fees and taking into consideration our need for additional housing.
- It seems to me that we are looking at raising our impact fees substantially in comparison to what we've been doing in the past.
- Has that been considered, Director Svanstrom?
- Do we have any discretion here?
- I know that in the report there's a comparison of how we look in terms of other towns.
- I know that you've taken the average number.
- But in fact, when you look at what our single-family and multifamily impact fees will be compared to other towns, there's only one that's going to be higher than us in either the single-family or multifamily dwelling category
- I have a concern about how this is going to affect our housing related to the extent we want to encourage housing.
- then related, I have concern about how these changes will affect the hotel that's planned in town and whether these new fees will be applicable to that hotel.
- Director Svanstrom, maybe you could address those.

Director Svanstrom commented as follows:

- I think I can address both of those questions.
- Currently our fees for single-family residential are \$32,395 and for multifamily \$31,356.
- As you can see, the multifamily fee is not changing as much.
- It's going up by a couple thousand dollars.
- It is the single-family residential fee which is going up more substantially.
- We did certainly look at whether we were in the range or how you compare to other communities, because as Mr. Kral can go into further detail, when someone is looking to develop something, they certainly look at should I develop here or should I develop there.
- My understanding from discussions with him and his discussions with developers is that the difference between the \$4,500, \$4,300 in Cloverdale is not going to pull the developer away from Sebastopol because it's a \$2,000 difference on the development impact fees given the overall cost of the construction.

Mr. Kral commented as follows:

- One way to think about it is if you look at it as the percentage of the total number of a new townhouse.
- I'm sure you're aware that median home price for a single-family home in Sebastopol is around \$900k, I think, is what it was when I last checked.
- A \$2,000 difference isn't really a material amount of money.
- Take it into perspective there.

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- Also, you have to look at this in the perspective of as cities go through and update their fee studies, it's kind of weird if you're not the highest fee.
- As a rule of thumb, every time you update, you're highest in your area and then everybody follows suit as it continues rolling.
- Santa Rosa hasn't updated their fee study in many, many years.
- If you take the cost of construction in the last decade, it is substantially higher.
- Even the CPI adjustment doesn't seem to capture it all.
- I know the parks fees are not horribly old.
- Their park fee is extremely small.
- They have other sources of funding.
- One of the things I can say for Healdsburg's park fee, they have an entire parks department and it is all funded through TOT taxes.
- When they went through the Measure technical advisory, we had to submit your baseline from what you spend on parks.
- Everyone has a number of some sort.
- Healdsburg submitted zero.
- They have a number of T.O.T.S. that are supporting those.
- The second item, the hotel, we e-mailed the various developers to let them know of the Planning Commission meetings as well as the Council meeting tonight.
- Hotel Sebastopol has a fee agreement with the City, so their fees are set and would not be impacted by this.
- Similarly, under state law, any housing project that has already submitted for a building permit, has fees that are set based on when they submitted their applications, so they too would not be impacted.
- This would impact any future potential development where they might have had a preliminary review but they haven't submitted an application yet.
- I think it's worth noting on the hotel comparison that the amount per room is going up quite a bit from \$2,991 to a proposed fee of \$12,364.
- I think that's something for us to be aware of as we look at attracting any future hotel projects.

Mayor Glass questioned the number of hotel rooms in Healdsburg.

Councilmember Slayter stated they have 548 rooms and commented as follows:

- I wondered if you had a handy dandy chart like this for remodels, because you talked about there's fees associated any time you change the footprint.
- Even though ADUs are waived, I was wondering is there a square footage price for a residential remodel?

Mr. Kral commented as follows:

- If you don't change the outside footprint, nothing changes.
- If you expand your kitchen on the back, and it's over 150 square feet, it's \$1.44 per square foot.

Councilmember Slayter questioned if Ives Pool is included in the parks?

Mr. Kral commented as follows:

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- We took the cost of land in the city and the cost of the Ives Park development cost and escalated them for time and said that a hypothetical park costs X number of millions of dollars per acre to build and then we divided that cost by the thousand per acre standard.
- We utilized the Ives Park Master Plan that was adopted in 2013 but we estimated those costs up to today's dollars to get these fees.
- I don't believe that included the construction of the pool, which was built many years ago, but the additional upgrades to that and throughout the park are included.

Councilmember Slayter commented as follows:

- General government facilities total inventory value.
- Just to take one of these facilities.
- I look at, say, the Senior Center, with a current value of \$508,000, if the City of Sebastopol put that piece of property on the market, and we're not, but at \$508,000, you'd have to be a negative IQ person to not snap it up.
- The replacement value on that particular building, and you can kind of go down the list here, I mean, it's probably three or even four times the current value would be the replacement value.
- Is that taken into any kind of account?

Mr. Kral commented as follows:

- Part of that, there is no land cost in there, so the actual value of the dirt underneath it was excluded intentionally.
- There's no way that building gets rebuilt for \$508,000.
- The rebuild cost isn't necessarily the same value because the current people in the city don't get a new building, they have the existing building.
- The existing building's value based on insurance is the issue.
- I have no idea how old that building is.

Councilmember Slayter commented as follows:

- You basically can't build anything in California as a government for less than \$500 per square foot.
- You could come up with a value that is far in excess of the value in the current condition.
- But you can't build an old building with a 25-year-old roof.
- Getting down to stormwater, and I agree this is something that we've talked about year after year with the CIP, when former Engineering Manager Mikus was still on staff and the lamentations of the lack of funding for the stormwater projects, and it's a very real problem that the City of Sebastopol has. I'm pleased to see this here.
- What I would like to see included here is a green option.
- Ground water recharge, dry wells, rainwater catchment devices.
- If the runoff is not being added to the City's load, I think that we should encourage those types of devices.
- I don't know if this would be something that would be completely out of the box that no other community has done.
- We kind of did it with an ordinance where we empowered the Building Official, if a site was not viable for PV, the Building Official could offset that with some other energy saving device, and that empowerment is in our ordinance.
- I'm curious if some other type of green option is possible with stormwater?



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Mr. Kral commented as follows:

- If somebody self-mitigated, they would be eligible for a credit against that.
- If you put a green roof on your house, you don't actually create an impervious surface.
- Or, if you do the permeable pavers in the backyard where the groundwater will seep through, you're not creating an impervious surface.
- I've said that word three times tonight.
- The green permeable surface.
- In other words, water percolates through.

Councilmember Slayter commented as follows:

- That's an interesting point, though, because the Green Building Standards Code does require a percentage of parkable paving.
- Does that percentage get removed from any kind of calculation?

Mr. Kral commented as follows:

- When they come in with their plans and say we're putting this much space under the roof, plus a patio, plus a driveway, plus a garage, minus all of the surfaces in there.
- If you're adding a pool, that is an impervious surface.
- All of those surfaces count in there.
- Each individual permit is going to be done as a case by case project.
- If you put a large patio on the back of a construction project, that would create more surface and a larger fee.

Director Svanstrom commented as follows:

- I'm extremely interested in encouraging sustainable development.
- It keeps the water out of the drainage system but it also is better for the planet.
- I will say I have run into the issues of someone putting permeable pavers on top of 95% compacted substrate, which means that it's not actually pervious.
- It's just nice pavers over an impermeable surface.
- That is something we would have to look at closely in terms of whether or not it actually works or not.
- There are engineering standards for that.
- I've dealt with that before in communities.
- We also do require low impact development already as part of the pre-treatment before it goes to the drainage system.
- It limits the volume at any one time, but it doesn't limit the overall capacity or the overall volume coming off the site.
- It just makes sure that the river doesn't over crest, so to speak, coming off your site.
- But yes, the reason for doing it on the square footage fee is to encourage the credit for the green design.
- Before we go to public comment, can we deal with the library issue, so we understand why you recommend not having those impact fees?
- I introduced it, and Mr. Kral, I think you have some numbers that you wanted to show.
- There are two fees which we could be charging as a City that we're not proposing at this time.
- One is a library impact fee.

- The other is an administration fee, which is basically the cost to do this type of study, which needs to be updated every five years.
- There's an annual report that comes along with it, that has to be done by staff or an outside consultant.
- They need to go in and say, are the costs still accurate, and while you're in there, we recommend going in and doing a full impact study like this.
- However, adding a 3% to 5% admin charge on top of the library fee, I believe it was \$775 per unit, a \$1,250 fee, and \$750 there, it's another \$2,000 in fees.
- Then if you add that, you kind of disincentivized housing, and that puts you in the higher range of your local cities.
- I can expand a little bit on why we left the administration fee off, it would just be additive.
- Part of that is my experience with the JPA, a lot of libraries, and I don't know where Sonoma County will be going with this, but a lot of library systems end up going with the general bond as an expansion, and that gets spread across a community.
- Because the reality is, there is a library that serves somewhere around 35,000 residents, similar to the pass-through traffic that Mayor Glass is talking about.
- Not just the 7,700 people that live in Sebastopol.
- It's really 35,000.
- It's not the full 50,000, but it's significant.
- Also, we talked about the fact that the fee, plus the number of permits in a given year is not enough to move the needle when it comes to building a new library.
- We can collect the fees and put them in a separate fund, and when a bond comes up, we can say, hey, we have \$50,000 to add to the pot of a multimillion-dollar library facility.
- That was the rationale behind that, but obviously that's an option for the Council, should you want to discuss.
- I don't think anybody in the system is considering a general bond obligation.
- As one of our speakers said earlier, who is very involved in the library, that top priority now is Roseland Library, which will take ten years, or more.
- We may think we're next on the list, but the list is not dependable.
- We have a completely inadequate facility for the volume of use.
- Including a roof that needs to be repaired, and HVAC that needs to be upgraded for COVID.
- There are people who want to put solar on it.
- The whole LANTERN effort to develop a better building.
- Mr. Frazier was talking about enclosing through the fountain area to City Hall.
- If we don't do something to raise some money, we're going to look like a community that doesn't really care about improving its library in the event that we want to be looking worthy for help
- To pass on even helping ourselves on projects, I think is probably not a successful posture.
- I realize it's not a lot of money.
- Just based on our annual permitting, if you did 12 units per year, which is not unreasonable, that's \$9,000 a year.
- Over a five-year period, it's not terribly significant.
- But remember, you can't use that for HVAC, roofs, and maintenance items.
- It has to be for expansion purposes only.
- If you were targeting in closing in the space, something like that, you can do that.
- If you were going to add the facilities inside of it.
- Something like that could be a useful item for it.

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- Even adding solar panels to the top of it wouldn't count because it already has electricity.

Councilmember Rich commented as follows:

- I'm curious about the bottom line.
- We're talking about increases per unit, per home.
- Do we have any projections in here about how much additional revenue we expect these increases might bring in to the City annually, in each category?

Mr. Kral commented there is a total buildout estimate if you look at Table 1.

Councilmember Rich asked for a sense of how much this is additionally going to bring in to the City.

Mr. Kral commented it should be the 2035 residential, nonresidential number.

Mayor Glass opened the public hearing.

Kyle Falbo commented as follows:

- Impact fees for single-family homes at or above the median will rise from \$35,000 to \$40,000.
- With the fees, along with the introduction of other fees, multifamily homes will increase to nearly \$34,000.
- What I think deserves comparison is how shockingly little the hotels are contributing.
- Single families paying nearly ten times the amount that nonresidential units are is confusing.
- Are we going far enough?
- How does our proposed fee schedule compare to other municipalities?
- A nonresidential comparison is missing.
- They're paying just over a third with similarly low ratios.
- It would be easy to claim that the traffic we see is because of the intersection of two highways, but to ignore the impact of the nonresidential units such as our abnormally large number of grocery stores.
- As well as out of county tourism, nonresidential units that historically have paid one-tenth of the cost of the residential units.
- Perhaps with such increases, we may finally see a balanced budget, I encourage the Council to look at the impact of nonresidential units with more scrutiny.

Gregory Beale commented as follows:

- Thank you, City Council, and everybody else.
- You guys have put a ton of work into this.
- I'm coming in late to the game with a couple of comments here.
- Some of these are questions, I think, more than maybe comments.
- It is interesting to think about the fact that our small town has five grocery stores.
- To me, that relates to the amount of people outside of the Sebastopol area that use this as their downtown.
- Is there another way than upfront impact fees to generate revenue, whether through sales tax or anything else that could capture more of the regular users, and the out-of-town users, for them to pay for this directly because they are using the town?
- I have a couple of businesses here in town.
- An architecture, and an engineering firm.

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- I'm a general contractor, and we're developing a space for the old Round Table Pizza.
- I am concerned because raising impact fees for these upfront costs for developments is going to put development out of reach for a lot of people, especially local people.
- I'm concerned that it's going to make it only accessible for those coming from out of the area.
- On the commercial end, maybe people looking at a spreadsheet investment and don't care anything about our community and its values.
- I want to know if there's a way, a program where impact fees could be somehow, a low interest loan that is distributed as part of property taxes which can be paid over a period of time.
- Therefore more people can access our community.
- I think those are maybe my main two points.

Hearing no further comments, Mayor Glass closed the public hearing.

Council Deliberations:

Councilmember Slayter commented as follows:

- I'm obviously fully cognizant of the fact that the General Fund is subsidized by many of the items that are noted in this.
- We talk about it with Special Event Permits, and how much it costs the City for the park, and how much we charge for the permit, water hookups, it goes on and on.
- How much subsidy the City is proving in order to maintain a reasonable fee structure.
- The capture rate of recovery, it varies from item to item.
- I recognize that it's probably impossible to calculate this.
- Do you have even a sense of a percentage of what we're looking at, that are noted in this particular staff report, that is new work versus work that we are currently maintaining, water and sewer facilities, on the backs of the General Fund, or the customers of the enterprise funds?
- How much of this is new work, new projects?

Mr. Kral commented as follows:

- None of it can be used for maintenance or existing deficiencies.
- If you look to the water facilities project list, part of those costs are allocated to new and old, half is existing, half is new.
- Part of that 100% is going to new development, and part is going to make sure that water continues to flow if something goes wrong in the city.
- We allocate those costs, we try not to burden existing development with new development.
- That's the goal of these programs.

Councilmember Slayter commented as follows:

- To echo specifically more of what Mr. Beale was speaking about during public comment, about the need for these kinds of funds, raising of fees, etc.
- I get it.
- Things are expensive.
- Lumber has increased 300% to 400% over the last 12 months.
- Putting residential and small scale commercial construction, everything has an impact on that.
- Adding higher fees on top of things that are already getting more expensive by the hour is a difficult pill to swallow.
- At the same time, I understand that on the other side of that equation is the City falling further behind in projects that are public requests.

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- Honestly, I'm torn about this.
- I see the benefit on both sides of maintaining lower fees so that maybe something can get constructed.
- Versus not.
- The small unit exception and the ADU exemption, which is State law, I had to keep turning the pages, and there it was.
- I appreciate that that was thought of.
- ADUs, units less than 750 square feet, we have a lot of potential for dwelling units, 750 square feet or less in the city.
- This Council has recognized it, previous Council's have recognized that.
- I'm happy to see that.
- I am concerned about the net package cost, and what that will do.
- Everybody keeps saying there's five grocery stores.
- We actually have six.
- We have plenty of food around here.
- That's almost one per 1,000 residents.
- We're in good shape, it's not a food desert.
- I'll probably have more for other comments later.

Mayor Glass commented as follows:

- Thank you, because we didn't mention the discount for smaller homes, but that is in recognition of someone trying to get in the door, develop a small home, and be able to do it.
- If they do want to develop something smaller than 1,750 square feet, which is the median home size in town, they would get a discount for that, absolutely.
- That was a policy set in place very wisely by the Council in 2018.
- We have restructured it in a way that it's a little bit easier to calculate.
- We don't have height and bedroom size and square footage in the calculator.
- It's just a simple square footage which makes it easier to calculate those fees.

Vice Mayor Gurney commented as follows:

- I am wondering how you, Mr. Kral, and Director Svansson, would address the issue that Mr. Falbo has raised which is why isn't the commercial side bearing more of the burden?

Mr. Kral commented as follows:

- I do have that comparison if you would like to see it.
- The biggest reason, the largest jump in fees we saw was parks and retail, office and retail are exempt from park fees.

Vice Mayor Gurney commented as follows:

- That sounds like an old paradigm.
- Like, people who go to work don't go to parks at lunch, or to get exercise in the middle of their workday.

Mr. Kral commented as follows:

- The issue we have is, we fall back on old standards, which is completely true.
- But it's also really hard to get good data on how many people in town go for a walk or to the park after work.

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- Those numbers are really hard to find.

Director Svanstrom commented as follows:

- The traffic impact is going up a little bit, and it's a cost per trip generated to the business side of it.
- When you look at if the traffic impact fee for a single-family home is \$8,000, for a multifamily, \$4,500.
- For a commercial, it's usually less than a single-family home.
- The traffic impact is going to be about \$12,500 for 1,000 square feet of commercial space.
- The traffic fee is based on the type of use it is.
- Higher turnover restaurant compared to a sit down restaurant will have a different impact on traffic.
- That is one where the commercial generally bears a heavier load on that.
- The traffic fee for a single-family home is going up by 102%, or essentially doubling.
- For commercial retail, it's 130%, and the fees are going up considerably on the nonresidential space.
- For traffic impact on hotel space, it's going up over 1,000%.
- The larger burden on traffic is going to be captured on nonresidential space.
- But the parks, the \$13,000 fee would not be charged to office space and retail space.

Mayor Glass commented as follows:

- I would just like to ask, what are the parameters of what we can do legally?
- Because it's my understanding what we're talking about here is fees.
- These are fees, not taxes.
- Fees are regulated by the State of California, and we cannot charge a fee that is higher than our actual costs.
- Am I correct, and I want everybody in the public to understand this, as well as my colleagues, part of doing this fee study is to be able to justify what fees we charge, and what we charge is dictated by what the data says.
- How much flexibility do we actually have in what we do?
- Because there are fees, and fees have to have a direct relationship, a nexus to costs.
- As opposed to a tax, which can be progressive or regressive.
- Our ability to charge these is regulated by the State of California, is my understanding.
- Maybe you can expand on that a little bit before we go to more comments.

Director Svanstrom commented as follows:

- In terms of what is legal, my understanding of it is absolutely in line with yours.
- You have to have a nexus.
- Which is why you can't charge a high fee for parks for commercial.
- You have to look at the cost and the list of that cost.
- My understanding is, you can charge less than what the numbers are that are being proposed.
- We eliminated the admin costs to try to keep the fees in line.
- That is something that the Council could choose to add back in.
- We're looking at the pros and cons of all of this.
- If the city does, for instance, with the smaller units, there is a sense that the impact will be proportionately less with a smaller unit.

Mr. Kral commented as follows:

- In my mind, even though there's not a legal nexus, the State law says you base it on units.
- There is a nexus there.
- We're getting an online permitting system for the City.
- We will be able to track the units that have gotten that discount.
- If they do come back over time, they've been there a while, they're doing an addition, we would be able to charge them that proportion they were discounted if they build out their house to be the full-sized house over time.
- In some ways, that's helpful to people that do that.
- But in the meantime, that needs to be made up for in some way, whether it's the General Fund or some other costs.
- These are based on real projects that we anticipate we'll need, up to 2035, which the Planning Commission reviewed.
- The clarification, what you're saying as far as everything is a tax except for specific things, it's Prop 26.
- Everything but seven specific items is considered a tax.
- All of those are the same thing, and they say they determine exactly what the rules are for these fees.
- That's why we follow that nexus test.
- Things that must be addressed because we have to justify why we're charging these fees.
- I can't arbitrarily say \$10,000 in fees for parks, just because it sounds good.
- None of these were made up.
- These are all from somewhere.
- The rules are that we can charge less, but not more.
- You have to realize, let's say we say, we don't want to charge \$13,000 in parks, we think that is too much, we want to charge \$10,000, we have to realize where the shortfall will come from.
- Either you will under supply parks to new development, or the General Fund will have to kick in the balance or some other funding mechanism will have to be there.
- Or, somehow the cost of construction for land will go down, which will probably not happen in the near term.

Councilmember Rich commented as follows:

- I had a question looking at residential versus commercial.
- I'm on page 3 of 122 on agenda item number 10.
- I see you've laid out there very neatly the comparison of residential, single-family, and multifamily.
- Also, there's the commercial, office, industrial, and finally hotel.
- My question is, I see that park fees are not assessed against the nonresidential category here.
- Why are water and sewer impact fees not assessed against commercial, office, and industrial?

Mr. Kral commented as follows:

- They are.
- I think it might be the next page.
- I don't know exactly what you're looking at.

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Director Svanstrom commented as follows:

- They are charged those fees.
- They aren't an easy calculation.
- Because the size of a water meter is going to be very different for a brewery than it is for a retail space.
- They're not included in those charts on page 3 and 4.
- Those are general, typical commercial developments.
- Not a restaurant or a brewery or winery, where they have a huge water meter.
- I think we just didn't include the water and sewer fees in that because they're so specific to the type of use.

Mr. Kral commented as follows:

- You can see the side-by-side comparison of the old and new water fees are based on meter size.
- If you're putting in a restaurant or a large space, the sewer fees for residential are going down.
- The current demand for the city has a much higher need for water.

Councilmember Rich commented as follows:

- I'm not following this on the commercial side.
- On the residential side, I see you've included a line item for water and sewer.
- But in the commercial one, you do not have a line item.
- It ends with storm water facilities.
- A proposed new fee of \$16,942 per 1,000 square feet.
- Give me a sense of how much more would be added on to that \$16,942 if you add in the water and sewer.

Mr. Kral commented as follows:

- If you're adding a retail shop, you'll probably have a ¾ inch water line.
- It would be \$10,000 plus \$4,500, coming to \$15,000.

Councilmember Rich questioned if we can back off to the lesser amount, it would be approximately \$15,000 in water and sewer that would be added on, per 1,000 square feet?

Mr. Kral commented as follows:

- No, a 10,000 square foot retail establishment with two bathrooms, it would still be a ¾ inch water line.
- It doesn't scale evenly.
- A single retail space would have one water line.
- A Cheesecake Factory might have a massive water line.
- As a reference point, if we look at a 2,000-square-foot residence, a home.
- A 2,000-square-foot business, the comparison is similar.
- The single-family dwelling, the proposed fee is \$48,000 or so.
- The commercial space, a 2,000-square-foot commercial space, it's \$16,942 times two, plus the \$15,000 flat fee you're talking about.
- It's basically \$49,000.

Councilmember Rich commented as follows:

- That was my point.



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- Just want to make sure that we understand, and the public understands that the relative amount of impact fees is relatively similar.

Councilmember Slayter commented as follows:

- In the past, we have deferred payment of these kinds of fees on a case-by-case basis for proposed development which to me makes completely logical sense.
- Why would we be collecting a sewer impact fee when a project is not constructed therefore placing demand on the sewer?
- In a larger commercial development, there's no traffic yet.
- Maybe there's, you know, a modest amount of construction traffic.
- I'm curious if there would be any support to promulgate a policy, an official policy on when impact fees are due?
- Because if a developer is able to step or stage known costs and it's not all due up front, or needing some sort of special agreement on a case-by-case basis, I think that when developers have asked, we have provided that.
- I'm thinking of the hotel when the Barlow was redeveloped.
- We've had a handful of modest housing developments over the years.
- Those kinds of agreements with the City seem to really help developers.
- I'm wondering if it would be prudent of us, but I'm not saying we need to hammer that out now.
- I'm wondering if that would make some sense on staff's part?

Director Svanstrom commented as follows:

- On a case-by-case basis, for projects the City really wants to encourage, local folks trying to do projects, yes.
- Although we don't have a specific policy, I dealt with Hotel Sebastopol, and the Barlow, there was a fee deferral, to once it was open, and I would say, I think that is a policy worth looking at.
- I wouldn't necessarily make it automatic.
- I would want to have a little bit of discretion.
- I would say with residential development, it might be slightly different for larger projects, but for residential, I would generally want to collect the fees up front.
- Part of that is, I have been on the side of seeing people move in without their occupancy permit, and never filing for ten years, and then you can't collect those fees.
- I wouldn't want to put the Building Department in the position of trying to collect those fees.
- That's one way, the City has a lot of ways to deal with the commercial aspect, rather than the residential aspect.

Councilmember Slayter commented as follows:

- I agree those are two different types.
- I would agree with that.
- The other thing that I think was also brought up during public comment was, and I think that Vice Mayor Gurney started off with this line of questioning, was the reality we face, which is, we're a town of 7,200, 7,300, 7,400 people, and we service anywhere between 35,000 and 50,000 people.
- We're in a really different position than the great majority of other cities around the State.
- Normally, it's the complete opposite situation.
- Our city facilities, in particular our transportation network, our roads, are heavily impacted by outside influences that we have a difficult time capturing in ways other than sales tax.

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- Honestly, that's about the only way we would have any possibility of capturing that.
- Every so often, we might get a little money from the County, but it is not very much, and we cannot depend on it.
- The outside impacts of development, particularly in West County, from Valley View heading west, there's a lot of houses being built out there.
- Those folks, all, or many of them, drive right through Sebastopol.
- They stop here and do their shopping.
- That's how we can start to capture some of that.
- A sales tax measure is a completely different topic.
- I don't want to launch into that right now.
- I believe we're at 9.25% right now.

Mayor Glass commented as follows:

- I thought it was 10%.
- It has to be an increment of the maximum jurisdiction in the county.
- I think it's 10%, is the max.
- It might be 9  $\frac{3}{4}$ .
- It's very tricky because it's dependent on what larger jurisdictions do.
- There may be a little space under that cap.
- A quarter or maybe a half percent?
- I think it's maybe a quarter.

Councilmember Slayter commented as follows:

- I would ask my colleagues to consider the impacts that we see, and we're certainly knowledgeable of.
- Ways that we can fund what will be needed expansion of our facilities because of impacts that we have not caused.
- It's germane to this, but not exactly the same topic.

Mayor Glass commented as follows:

- It seems like we have two things going on in the city.
- One is what we've been talking about, capital investment.
- What we're talking about here is investing, asking for new development to pay for expanding the facilities that we have in place.
- The other thing that is going on is the ongoing maintenance of those facilities.
- We have a Community Center that is used by 50,000 people.
- We have schools, all of these things are used by a large population, and we have no way of capturing income other than sales tax.
- This is really a sticky wicket.
- There's the ongoing maintenance, and the capital investment.
- We have a problem in both areas.
- Is there a way we can coordinate with the County?
- They're about to embark on their General Plan update, to get them to recognize the impacts and look at the transportation alternatives.
- The bypass is something that this town has talked about.

- Is there a way that there can be alternative routes, so not every trip is focused on coming through on Highway 12 or 116, if they're not coming to Sebastopol directly to help mitigate some of that traffic stuff.
- I think that is something that we should talk about more as a town and a Council.
- Certainly, as the County's General Plan moves forward.
- They also have a local coastal plan.
- It recognizes a 117% increase in traffic over a ten-year period.
- They're aware of the issue as well.
- That was based on the Highway 12 and Bodega Highway counts.
- There is clearly an issue, and I think there needs to be conversations as a larger region about how to address those issues.
- What we're seeing in places where they have all these really wonderful facilities, fancy City Hall's, et cetera, they are getting most of their money from T.O.T.'S
- If you talk to the citizens that live there, or the residents who live there, a lot of them aren't that enthusiastic about this kind of non-sustainable service based tourism economy.
- Is that where we really want to go?
- I don't think that's where most people in Sebastopol want to be.
- But that's the place where you generate the most money, T.O.T.
- That's an old paradigm, too.

**MOTION:**

Councilmember Rich moved and Vice Mayor Gurney seconded the motion to approve Resolution and approve introduction and waiving of further reading of Ordinance Titled: Development Impact Fees. Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass  
 Noes: None  
 Absent: None  
 Abstain: None

**City Council Action: Approved Resolution and approve introduction and waiving of further reading of Ordinance Titled: Development Impact Fees.**

**Minute Order Number: 2021-091**

**Resolution Number: 6345-2021**

**First Reading and Introduction of Ordinance Number: 1134**

**REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):**

11. Discussion of Consideration of Adoption of Resolution for Water Conservation Implementing Water Waste Prohibitions and Water Conservation Measures: Stage 1 - Voluntary Conservation in response to the Emergency Proclamation issued by the State of California and funding for water conservation community bucket give away as well as other promotional items to be discussed at the council meeting. (Requestor: Water Committee/Responsible Department: Public Works)

Public Works Superintendent Del Prete presented the agenda item recommending the City Council Consideration of Adoption of Resolution for Water Conservation Implementing Water Waste Prohibitions and Water Conservation Measures: Stage 1 - Voluntary Conservation in response to the Emergency Proclamation issued by the State of California and funding for water conservation community bucket give away as well as other promotional items to be discussed at the Council meeting.

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Chris Cone, Bay Ren, was in attendance and commented as follows:

- I did want to report very briefly that letters have gone out to single-family customers throughout Sebastopol.
- They started arriving in mailboxes yesterday.
- In the past 24 hours, we've had 7 people enroll in our enrollment app.
- That means they have scheduled a visit from our water specialist, who will help identify what equipment they have and what their estimated savings would be.
- They would help them select products to install, like the type of toilet.
- Execute the customer agreement and help them schedule a contractor to install the measures at a time that works for the customer.
- That service will begin on May 24th.
- We have seven appointments already set up, and it has barely been a day.
- We will be following up with outreach to multifamily properties, and we in fact have one already engaged.
- We have completed all of the program materials, and the marketing materials for the program.
- You will start seeing them in the community, posters and community places where people gather in the community, and we're working with Ms. Hansen as well to get the message of the program out through all the City's communication channels.

Mayor Glass asked for questions.

Councilmember Rich commented as follows:

- I just want to confirm, in terms of our reliance on the groundwater sources that have been there before for us, the Wilson Grove Formation specifically, does that continue to be reliable and stable?
- Do we have any concern that that will change in the future?

Superintendent Del Prete commented as follows:

- As far as the information, I did bounce this question off of GHD, which is very familiar with the Wilson Grove Formation, and working with other collaborating cities within the area.
- Municipalities that are familiar with the Wilson Grove Formation.
- As of right now, historically, and we do keep very reliable and accurate records.
- It continues to appear to be a reliable source for the future.

Councilmember Rich commented as follows:

- The program is really interesting.
- For those that may not have received the letter, is there a website that people can go to, to sign up?

Chris Cone commented as follows:

- Stated yes.
- Included with the letter is a little brochure, and on the brochure is the website address.
- I believe, I'm working from memory here, that it's [waterupgradessave.org](http://waterupgradessave.org).
- I believe that's the URL.
- If you received the letter, you get the brochure with the website on it.

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Councilmember Rich questioned if you could go to the website even independent of the letter?

Chris Cone commented as follows:

- Stated yes.
- Sebastopol being the premier utility partner, there's a button on the page for residents.
- There's that button dedicated to Sebastopol customers.
- That takes you right into the enrollment app, where you give some information and then you can schedule that free assessment.

Councilmember Hinton commented as follows:

- I was just curious about the agenda item.
- It says there's no cost.
- But on the agenda title, it says community bucket giveaway.
- Are we getting free buckets, and that will be part of the PR?
- I was just curious about that.
- Do we have to buy the buckets, but there's no cost?
- It shows it here on the agenda item.
- It does say cost, yes.
- Funding request, \$2,000.

Councilmember Slayter commented as follows:

- The idea was to use some promotional pails rather than buckets.
- I like the word pails for this use.
- For people to catch water running in the shower that just goes down the drain.
- I have no idea how many people run their water to grab a shower every day.
- But if you assume that there's 5,000 showers in Sebastopol every day, that's more than 5,000 gallons every day that is potentially captured and put to some other use like watering your tomatoes or something.
- That was the idea.
- Be part of the promotional piece.

Councilmember Hinton questioned who is on the committee.

Mayor Glass stated it is the water committee composed of Mayor Glass and Vice Mayor Gurney.

Superintendent Del Prete commented Public Works can absorb the cost of \$2,000 for those buckets within my operating budget for this year.

Mayor Glass opened for public comment. There was none.

Council Deliberations:

There were no further deliberations.

**MOTION:**

Vice Mayor Gurney moved and Councilmember Slayter seconded the motion to approve Adoption of Resolution for Water Conservation Implementing Water Waste Prohibitions and Water Conservation Measures: Stage 1 - Voluntary Conservation in response to the Emergency Proclamation issued by the

State of California and funding for water conservation community bucket give away In an amount not to exceed \$2000 that can be absorbed within the Public Works current fiscal year budget.

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass

Noes: None

Absent: None

Abstain: None

**City Council Action: Approved Adoption of Resolution for Water Conservation Implementing Water Waste Prohibitions and Water Conservation Measures: Stage 1 - Voluntary Conservation in response to the Emergency Proclamation issued by the State of California and funding for water conservation community bucket give away In an amount not to exceed \$2000 that can be absorbed within the Public Works current fiscal year budget.**

**Minute Order Number: 2021-092**

**Resolution Number: 6346-2021**

12. Discussion of Relaunching Sebastopol (Requestor: Mayor Glass)

Mayor Glass presented the agenda item recommending the City Council discuss and provide direction to staff and provided the following comments:

- I put this agenda item on here partly in response to the work that the budget subcommittee has been doing.
- As the budget subcommittee is looking at a budget that was provided to us that has a lot of requests like the usual annual requests from our various department heads.
- Public Works wants this, Fire wants that, all of the standard things.
- However, as it has been increasingly clear to me from comments by my colleagues and in the City Council meetings, et cetera, there's a lot of requests for new initiatives that really aren't contained in the standard budget that we've got.
- We have these standard requests that are kind of regular items that just keep rolling along.
- But meanwhile, we have other things that are coming up that need to be addressed and issues and initiatives that in particular have to do with relaunching our economy and relaunching us as a community that may need to be funded.
- I'm bringing this up, because I feel we need to talk about what are those things so that those items can be put on to the agenda and discussed thoroughly as we move into the budget.
- For example, one of the issues that is before us is going to be funding for CoMission.
- Everything keeps coming down to, oh, no, are we going to give them this much money or that much money?
- That's the wrong question.
- The right question is, what do we need to get done to relaunch our community, to help our businesses get relaunched and reopen and attracting business again?
- What do we need to do to get our non-profits back on stable ground again?
- What do we need to do to get our community feeling safe and re-engaged with each other as a community again?
- Then, once we know that we agree, or we have some direction to both the budget committee and some agreement as a Council on what our biggest priorities are, what do we really, really have to get done to move forward, then staff can give us some budget items that respond to those things that we feel we need to get done.

- I think we need to be talking about what do we need to accomplish.
- There were some ideas thrown out here that were in this report.
- But I just would like to bring up other issues that are outstanding that really are leaning into our budget process, that I think are kind of beyond the scope of being decisions for us to make as a budget subcommittee.
- I want, I would like everybody to be thinking about what do we do with these?
- These are some of the things that are before us.
- Some of these are subcommittee items that are moving up the food chain, but we haven't heard them yet.
- I know they're coming.
- They will have an impact on our budget.
- First of all, there's community vitality.
- Community vitality includes engaging with the public, doing outreach.
- Do we need to spend some money on promoting our town?
- Give some more money to our community outreach person to do some promotion in various magazines, or do we need to work with some money for her to work with the tourism council?
- Or do we need to spend some money on Facebook ads or something that are promoting our town, and promoting the events that are around our town?
- Then there is, how are we going to continue staffing and paying for engagement with the various council's that we have?
- We now have those council's, how important is that to keep going?
- How much is that going to have an impact on our ability to reengage as a community?
- Then we have some other things coming up.
- I'm expecting we're going to get some information from our ad hoc committee about sponsorship.
- That will have an impact on the budget.
- I think that that's more information that the budget subcommittee needs from that ad hoc committee.
- Otherwise, we'll end up with a budget that doesn't have a placeholder for whatever it is you're going to recommend to us, and that we're going to agree to.
- There are some other things coming, like you guys out there in fire department land.
- Is there something coming forward from the fire subcommittee that is going to be, some input on what needs to happen with fire engine purchases?
- Here we are, budget subcommittee, getting information from on our side, information from the fire department.
- But you are the guys in the weeds on what the fire department's requesting.
- Do we need to put some money in the budget that has to do with hiring a consultant to determine what is a prudent structure that we're going to move forward with in terms of our fire and emergency services?
- Are we putting a line item in for a consultant on that?
- I feel like, as a budget subcommittee, it's not our job to make those decisions for everybody.
- We're looking for information about that.
- Another item is restructuring our law enforcement emergency response.
- Are we going to move forward with a CAHOOTs kind of contract?

- Should we put a line item in for getting some kind of consultant together so we can find out what kind of CAHOOTs, or costs it might, what kind of costs might be involved with us having some kind of an emergency mental health response from varying groups.
- I was approached by other institutions saying, we should do a CAHOOTs thing, like you want to be in on this.
- This is another question for us.
- But I don't see that as the purview of the budget subcommittee to make that decision.
- We also have emergency planning.
- We're looking at having some work done to update our emergency plan.
- I think we're going to have some funding to help for an individual who will be helping us with that.
- The Council doesn't know about this.
- The Council as a whole hasn't really talked about this.
- Another issue is homeless and mental health outreach.
- I've been talking with West County Community Services for six months about what kinds of services that they could be providing us once we got the money from the County.
- Now we know, we're really getting that \$370,000 from the County.
- How are we going to spend it?
- I'm not quite sure that it's really just Councilmember Hinton's and my decision about what we should do with that money.
- We need input from the Council as a whole.
- I think that the Climate Action Committee may be coming forward with some requests for funding something.
- These are all rumors because I'm left out on getting the details due to the Brown Act.
- I just hear little pieces.
- Why I'm bringing this up is, I feel that the budget subcommittee has done a pretty good job in looking at a lot of the individual line items on the business as usual items.
- We have a lot of business not as usual.
- A lot of them have to do with re-engaging, getting our community going again, and responding to some of the crazy stuff like the pandemic, as well as the entire social justice and equity movement that has happened in the past year.
- I'm opening this up as just a discussion item for what kinds of forum do you think we need to have, in order to be better prepared to have a budget by sometime in June that is going to address some of these line items?
- I need some input.
- I feel like there are so many things coming down the pike, I don't see that we have adequate information.

Mayor Glass asked for questions.

Vice Mayor Gurney commented as follows:

- I just hope to add a few things we talked about that you haven't mentioned.
- We have an upcoming need for work on our older Bicycle and Pedestrian Master Plan.
- There's another need for a consultant, a whole another area of our life here, transportation, that needs attention.
- Also, you mentioned earlier, an equity council.



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- Or a subcommittee that is working on raising equity policies and training for the City.
- As I'm listening to this long list, I hear you talking about it as a member of the budget subcommittee.
- As a councilmember, it's sounding almost like we need a goal and objectives session.
- Because we used to do those one way, and another way, and they became patterned and departmental driven.
- But I think we're at a time in history, there are so many issues that are ripe for us to engage in, to find some way to at least a first step to some kind of resolution.
- I think because it's late now, at best, we can figure out our next step in our process to deal with.
- I think it's going to have to be some kind of goals and objectives workshop with a facilitator.
- Somebody who can help us through all of these conversations.
- I just want to share with Councilmember Rich, this conversation is feeling a little bit like the Climate Action Committee is this earnest group with so much work they're interested in, but not enough people, time, and resources to do everything.
- I think you just listed about 12 other items.
- How can we do all this?
- We have to figure out a way to get help.
- I don't know how it will all be done in a short time, and fold into this upcoming budget.
- That's very challenging for us.

Mayor Glass commented as follows:

- It's a very challenging, how do we roll all of this into a budget.
- Given that we're getting out of complete pandemic crisis mode and moving into a new mode.

Councilmember Hinton commented as follows:

- I'm part of the bunt subcommittee.
- I knew some of the things you reeled off, are discussions that we've been having as a subcommittee.
- I'm glad they're out on the table.
- But when I looked at the agenda item for tonight, which talked about relaunch, I was kind of prepared to talk about ideas related to relaunch.
- I know we have a lot of things.
- It goes back to the year I was mayor in trying to get rid of the big goals and objectives that were so broad.
- That really weren't in my mind a work plan.
- It's true, we're going through the police audit, and that's I think close to, like, some kind of report out.
- These things don't get done quickly.
- I know we need to get direction from the full council about what I think of as placeholders for some of the things.
- We've been talking about the police position since the last mayor.
- For a while, we place-held that in last year's budget.
- We have those big goals, and we are working towards them, but I think maybe that is a bigger discussion than at 10:30 P.M. at night.
- Maybe we can agendize and prioritize before we finish the budget work.

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- Because again, not to jump ahead, I know we're going to do a committee report out after this agenda item.
- But the budget seems to be taking a little longer because of the questions that we need to talk about with the full council.
- I don't know if we want to focus on the relaunch now, I'm just trying to figure out how you want to take this agenda item tonight.
- Because I came prepared to talk about relaunch and marketing and going back to the banners that we launched at the beginning when CoMission was trying to launch support Sebastopol, shop local.
- I do think we really need to focus some energy now that we're opening up on marketing and relaunch.

Mayor Glass commented as follows:

- I actually agree, kind of the thing that is before us that is one of those really big time is of the essence things is, is the marketing and opening up and relaunch things because the governor is saying the State of California is opening up on June 15th.
- What are we doing to facilitate that?
- What are we as a City government doing to facilitate that?
- What is our role in that?
- I think there's a number of things that we might want to do.
- But in that report, in the staff report here, we talked about areas, sponsorship, cross-promotion of events, expansion of parklets, repurposed spaces.
- Promotion of businesses, community engagement, and marketing in tourism.
- These are all areas we need to focus on with our relaunch.
- That needs to happen really soon.
- I'm thinking that what we really need is kind of a goals and priorities study session to nail down specifically these time is of the essence things, and to talk about some of the other items that can give the budget subcommittee some direction.
- That's my proposal.
- That we look at having a special meeting that would be a goals and priorities, that goes through not those really crazy ones.
- Not the big, broad goals and objectives.
- These things that I know everybody is working on right now, and yet we're going to end up with a budget that doesn't respond to any of these items, and we're not setting priorities.
- I would propose a study session to set some of these priorities, and they're real, practical things.

Councilmember Rich commented as follows:

- I agree with you in principle.
- For this to work, we would need someone to facilitate it.
- I would be asking that question, if we want this to be effective, who will facilitate it in order to structure us and give us some direction?
- I think Councilmember Hinton, in terms of your comment, it's really hard to parse out any particular portion of this discussion because they all have an impact, all of these factors, that Mayor Glass was talking about.
- That are listed in this very broad list in the report that has been submitted to us.
- If you just take one issue, the homelessness issue, there are within homelessness all sorts of pending questions that also have a lot to do with the future.

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- Future health of our community.
- I think if we're going to tackle these, especially in the short-term, pulling together a study session quickly to the extent that what I'm hearing is that this information needs to be gathered, reported, assessed, and decided upon by us in time for budget discussions, then we need to act quickly and we need to be productive, and we need an excellent facilitator.
- But I agree, I have a project on the homelessness side and safe overnight parking that is really coming together, with a lot of detail, and I haven't had a chance to talk to the full council about it.
- I think all of us have projects like that, that we're pushing to try to create some vitality and future, allow our community to thrive.
- I'm onboard, and I'll make myself available.

The Council discussed a date/time/facilitator for a special study session.

Mayor Glass commented as follows:

- I do think, if we don't come up with what it is we want to do in terms of the relaunch, then, like, five or six of these items that actually have significant financial impact, we're going to have a budget that is amended over and over again.
- That sounds crazy.
- Nailing down new initiatives, then we spend April through June monetizing them.
- Because the pandemic has been so crazy, and we have all of this relaunch stuff going on, and because we have the social justice stuff, and because of all of that, we also have this additional money that we could be using for homeless and mental health services, we have these unusual components.
- We know those late, you know, late in the budget process.
- We need to nail down what we are doing with them.
- Rather than just throwing a dart at the wall, I think.
- Especially when we're looking at spending over \$100,000 on CoMission.
- Where does that fit together in this big budget?
- There are a lot of things on the table now.

Mayor Glass opened for public comment.

Kyle Falbo commented as follows:

- I want to thank the Council very much for bringing the attention, and if you can have any sort of suggestion, each meeting you have the session where you talk about subcommittees and the actions taking place.
- It would be great to see the level of detail of the items and topics that were brought up tonight to be discussed regularly at those other subcommittee speak-outs, or whatever it is that you are.
- Instead of here at this late stage of the game.
- I understand it comes up when it comes up.
- But I would hope in the future that planning could be in such a way that we could have heard and requested feedback from councilmembers on some of these topics over the last two or three months.
- I hope in the future that that kind of planning can be done.

Council Deliberations:

There were no further deliberations.

The council was in consensus to conduct a special meeting/study session on May 19<sup>th</sup> 2021.

**City Council Action: Consensus to conduct a special meeting/study session on May 19th 2021.**

**Minute Order Number: 2021-093**

**CITY COUNCIL REPORTS:**

13. City Manager-Attorney/City Clerk Reports:

City Manager/Attorney McLaughlin reported as follows:

- I have been telling you, we had a reopening survey done by Ms. Hansen.
- We got the results from Ms. Hansen this morning.
- I will forward it out to the full City Council to look at.
- We tried to do an economical survey, it was not the gold plated survey.
- It was specific to reopening questions. Having to do with City services.
- We had about 100 participants in the survey.
- I'll talk about it more next meeting, and we'll bring this back to the Council before June 15th to discuss as an agenda item.
- It does appear that there is an expectation on the part of the public that City Hall offices will be open. Possibly on a hybrid basis.
- That seems to be the weight of the survey.
- I'll send that out to you hopefully tomorrow.
- You can look at it, and we'll be talking about that in subsequent Council meetings.

Mayor Glass questioned how many people completed the survey.

City Manager/Attorney McLaughlin commented approximately 100 people completed the survey.

14. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards)

Councilmember Rich reported as follows:

- Since the last meeting, the Climate Action Committee has met and so has the Zero Waste Committee.
- The Climate Action Committee is moving forward on a number of policy recommendations.
- My involvement at the moment is focusing on establishing, because they're a new committee, a way to help them have access to staff, in order to inform their process as they consider what are some big policy questions such as smart meters, gas stations, the list is a big, big policy list.
- I will tell you; they will be reporting out on their position regarding the update of the CAP, that it's likely that that issue will be bumped back to the City Council because of a lack of expertise that they feel that they have to update the CAP.
- They'll be reporting out on that topic.
- The Zero Waste Committee is its normal vibrant self.
- Working very actively to support the city's obligations under SB-1383, the organic waste provision that is kicking in in January.

- I'll leave it to Vice Mayor Gurney to share some fun details about what they're up to such as the art project just for fun, which both committees are working on.
- There's an interesting art project that both committees are supporting, it's a community art project with all sorts of people contributing their uses to it.
- That whole effort has been very interesting.
- The two projects that have been taking most of my time in the last couple of weeks are the upcoming summit that is on May 12th from 4:00 P.M. to 7:30 P.M., and I'm hoping that all of the City Council members and anyone in the public has registered for that event.
- It's been a really interesting collaborative process that is engaging four panels on a variety of topics.
- There's another on the environment led by Everett Fernandez and Woody Hastings, who is on the climate action committee with some very interesting panelists. Mental health in schools, hosted by David Mark Raymond.
- A really interesting array of panelists.
- Finally, one that is community enrichment.
- That summit is being messaged as a definite city sponsored event.
- You'll see that messaging on Facebook and Holly's outreach. E-mails that are going out.
- The City involvement and City support, which I think aligns with a lot of what I'm seeing with the relaunch concept and the discussion here tonight will definitely be messaged very strongly in this coming number of weeks.
- There are banners and signage going out, where the city logo will be very prominent.
- The other big project I've been working on that Vice Mayor Gurney is now working with me on is a safe overnight parking plan which I'll be submitting more information about.
- Just so the council is aware, that has involved meetings with Tim Miller and with community church, they're doing safe overnight parking. It's a pilot program there that is happening with the West County Community Services
- Also, there's been outreach to Leo at Linda Hopkins' office.
- He's involved in those discussions, too, primarily because they involve another partner, North Coast Builder's Exchange.
- They're interested in building Conestoga huts, with safe daytime storage.
- They're prepared to build those structures in their program over the summer, their boot camp.
- There's a lot of moving pieces.
- West County Community Services' interest in providing services to any of the individuals who would be parking that would be overseen by this project.

Mayor Glass questioned the committee on safe parking.

Councilmember Rich commented it is not an assigned Council committee but an effort the Vice Mayor and she have been working on in a community effort.

Mayor Glass commented as follows:

- I'm just feeling like the housing subcommittee is Councilmember Slayter and I and so we don't know anything about it which is a little odd to me.
- It could be a housing subcommittee project.

Councilmember Rich commented as follows:

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- What's happened with this project is that it came across as the Conestoga huts and now moved into the safe overnight parking.
- I could definitely see how it would be a housing subcommittee project so at this point how should this be dealt with? Should this project be passed over to the housing subcommittee? Should we talk about this on our workshop and goals and priorities.
- I understand but I can't really under the Brown Act I don't think I can fill in a third Councilmember outside the Council meeting.
- I reported out on my activities and I'm actually pleased I did that because it helped to identify that there's a bigger issue here and I appreciate you Mayor Glass raising that with me

Mayor Glass commented as follows:

- I'm just bringing it up because I have been having ongoing discussions with WCCS and in particular, and this is like part of why we need to do this workshop. I've been having ongoing talks with them for actually a year. About how we're going to deal with things and how we're going to implement the funding that was coming in from the county.
- The left hand doesn't know what the right's doing. We need to pull this together.
- That's the point.

Councilmember Rich commented as follows:

- What I will do, that I just need to make clear with this group City Council meeting given Brown act concerns is at that point especially with the upcoming goals and objectives session I think I'll put any further discussions or efforts in this particular project on hold until we're able to come together again to discuss it as a City Council.
- I understand this hasn't been agendized and I have reported out and I will make sure I coordinate in the future and I will look forward to discussing it further the goals and objectives session.

Councilmember Slayter reported as follows:

- Law enforcement subcommittee we have met a number of times.
- The report out on the report is pending and it sounds like the city manager has news that other subcommittee members may not have at this moment.
- The fire subcommittee has also met a couple of times and a request came from the agenda-setting committee for a report out so we are working on that to report on the actions to date just to keep everybody up to speed on that.
- The Senior Center's directors changed to a monthly format so they go on a bit longer than they used to because they're not as compressed as they once were.
- The board over there is up to, I believe, it's 15 people now, which is remarkable.
- They're fundraising has been so successful over the last several years that they're looking at trying to establish an endowment fund so they can be perpetually self-funding which would be just fantastic.
- It's nothing but good news at the senior center.
- They are really engaged and energetic board right now that's doing a lot of good things.

Vice Mayor Gurney reported as follows:

- My reports are going to be really brief because it seems a lot of my meetings happen in between the first Tuesday and third Tuesday.

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- I say that and then I can tell you all of the meetings I've been to very briefly, community benefits council organization council is really coming together, our last meeting there was great interest in the summit and I'm hoping a number of those people have registered.
- Councilmember Rich mentioned the climate action committee and we'll hear from them coming up at the next council meeting.
- The Community Center is starting to reopen.
- Their last newsletter, it looked great, it's got bright colors and there's class and activity this and that, it's pretty exciting for people I think having gone through hard times to feel just sort of revitalized like that.
- I did go to the Senior Center meeting because I'm Councilmember Slayter's alternate.
- It's quite wonderful that they're expanding, that they're successful with this endowment fund
- The Zero Waste Committee is really upbeat and high-energy.
- Next week, SCTA
- Thank you for the letter this evening.
- That will go over to the seta because of the potential for getting some of the extra money that's been released at MTC for the quick strike programs.

Councilmember Hinton reported as follows:

- We did do another budget meeting after our last council meeting on the 21st.
- The main thing that came out of that, of course, is that we realized we had not got our money from county and I think we identified that at \$370,000 and we got it now, right?
- I did want to point out if everybody saw the news that the board of supers did name an internal candidate for the head of ag and open space. Misty who has been doing acquisitions for a number of years.
- There was a lot of PR when Carol Hart took the interim why misty wasn't for the GM job it was announced today
- Vice Mayor Gurney and I did a meeting with Laguna foundation E.D., to talk about work that has just some kind of meet and greet and what they're up to and how they're opening up
- There was also another project home team meeting which as usual everything is moving along fine.
- Everybody seems like that is being successful.
- Of course, the budget meeting, then the mayor's meetings are on hold right now and I know Larry went to a meeting, there's supposedly some strategies going on about whether the mayors can continue to meet or not and that has part of those strategies have to do with us having specific goal that has to do with briefings that were related to COVID and having the supervisors participate as well.

15 Council Communications Received: There were none.

16. Future City Meeting Dates/Events (Informational Only): (See Agenda and City Web site for Up-to-Date Meeting Dates/Times)

**CLOSED SESSION ITEMS: NONE**

**ADJOURNMENT OF CITY COUNCIL REGULAR MEETING**

Mayor Glass adjourned the meeting at 11:10 pm. Meeting was adjourned to the City Council Regular Meeting Scheduled for May 18, 2021 at 6:00 pm (VIRTUAL ZOOM PLATFORM)

Respectfully Submitted:

Mary C. Gourley  
Assistant City Manager/City Clerk, MMC

DRAFT