


Agenda Report Reviewed by:
City Manager: 

CITY OF SEBASTOPOL
CITY COUNCIL
AGENDA ITEM

Meeting Date: June 6, 2023
To: Honorable Mayor and City Councilmembers
From: Mario Landeros, City Engineer
Subject: Notice of Completion, City Contract No. 2022-01
Bodega Ave. Digouts and Repairs Project CIP #0518-22.02
Recommendation: Adopt Minute Order accepting improvements for public use; Authorize staff to file a Notice of Completion.
Funding: Currently Budgeted: _____ Yes _____ No X N/A

Account Code/Costs authorized in City Approved Budget (if applicable) AK (verified by Administrative Services Department)

INTRODUCTION/PURPOSE:

This item is to request the City Council Adopt Minute Order accepting improvements for public use and authorize staff to file a Notice of Completion for the Bodega Ave. Digouts and Repairs Project.

BACKGROUND AND DISCUSSION:

The City Council awarded the contract for Bodega Ave. Digouts and Repairs Project to the Contractor, Ghilotti Bros. Inc., on November 1, 2022. The contract price was \$198,788.

On April 3, 2023, the project was completed by Ghilotti Bros. Inc. The final project price was \$207,073.21, which resulted from additional work as authorized under an approved contract change order in the amount of \$8,285.21. The contractor has completed the work within the contract time of completion and the work has been inspected and approved by the City Engineer.

The adopted Fiscal Year 2022-23 CIP budget includes \$250,000 for project construction/inspection in SB 1 Road Maintenance & Rehab Fund 217. The final contract amount of \$207,073.21 is within the approved budget for Bodega Avenue Digouts and Repairs CIP #0518-22.02.

A Notice of Completion is attached and will be filed with the Sonoma County Recorder after the project has been accepted by the City Council.

GOALS:

This action supports the following City Council Goals and General Plan Actions:

- Goal 2 - Maintain, Improve and Invest in the City’s Infrastructure (Water, Sewer, Streets, Circulation, Parks, Storm Drains and Public Facilities).

ENVIRONMENTAL REVIEW:

The proposed administrative action by the City Council for accepting Bodega Ave. Digouts and Repairs and authorizing staff to file a Notice of Completion is not a “project” under the California Environmental Quality Act (CEQA) and is therefore Exempt from CEQA.

PUBLIC COMMENT:

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this staff report, such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of the agenda item.

PUBLIC NOTICE:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to schedule meeting date.

FISCAL IMPACT:

There is no fiscal impact related to this action.

RECOMMENDATION:

By Minute Order, staff recommends the Sebastopol City Council, for the Bodega Ave. Digouts and Repairs Project, Contract 2022-01, CIP #0518-22.02:

1. Accept improvements for public use.
2. Authorize staff to file a Notice of Completion

Attachments:

Notice of Completion

When Recorded Return to:
City of Sebastopol
P. O. Box 1776
Sebastopol, CA 95473

Recorded for the benefit of the City of Sebastopol
and exempt from recording fees pursuant to
Government Code Section 6103.

(Space Above this Line is for Recorder's Use Only)

NOTICE OF COMPLETION
Contract 2022-01

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is owner of the interest or estate below in the property hereinafter described.
2. The full name of the undersigned is the City of Sebastopol, a Municipal Corporation.
3. The address of the undersigned is P. O. Box 1776, Sebastopol, CA 95473
4. The nature of the title of the undersigned is owner in fee.
5. All work of improvement on the property hereinafter described was completed as of April 3, 2023.
6. The name of the original contractor for the work of improvement was Ghilotti Bros., Inc., of San Rafael, California.
7. The work of improvement is described as follows:

Contract No. 2022-01
Bodega Avenue Digouts and Repairs
 Original Contract Price: \$198,788.00
 Final Contract Price: \$207,073.21

I am the City Engineer for the City of Sebastopol, a Municipal Corporation, the owner of the indicated interest or estate in the property described above. I make this verification on behalf of the City of Sebastopol. I have read the Notice and know its contents. I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

CITY OF SEBASTOPOL
A Municipal Corporation

Dated: _____

Mario Landeros, City Engineer