


Agenda Report Reviewed by:  
 City Manager: 

**CITY OF SEBASTOPOL  
 CITY COUNCIL  
 AGENDA ITEM**

**Meeting Date:** June 6, 2023  
**To:** Honorable Mayor and City Councilmembers  
**From:** Kari Svanstrom, Planning Director  
**Subject:** Approval of a Resolution Authorizing Staff to apply for a State Recreational Trails Program (RTP) Grant to replace portions of the Ives Park trail  
**Recommendation:** Approve Resolution  
**Funding:** Currently Budgeted: \_\_\_\_\_ Yes \_\_\_X\_\_\_ No \_\_\_\_\_ N/A  
 Measure M Park Fund (Fund 212-00-00-3999): \$25,200  
 Account Code/Costs authorized in City Approved Budget (if applicable) \_\_\_AK\_\_\_ (verified by Administrative Services Department)

**INTRODUCTION/PURPOSE:**

That the City Council approve the Resolution Authorizing Staff to apply for a State Recreational Trails Program (RTP) Grant to replace portions of the Ives Park trail.

**BACKGROUND:**

California Consulting, the City’s grant consultant, has identified a grant to fund Segment 2 (the central and eastern portion) of the Ives Park Pathway replacement project. This item is to authorize city staff to apply for a grant under the Recreational Trails Program (RTP) to fund the replacement of the Ives Park Pathway, Segment 2.

**DISCUSSION:**

The Planning Commission reviewed the replacement design of the trail in 2019 as part of the Ives Park Master Plan implementation. After the Planning Commission review and recommendation to Council, the City Council approved the plans to replace the main pathway from High Street to the accessible picnic table in the southwest corner with a new ADA accessible pathway that is also consistent with the Master Plan concept. The city applied for, and received grant funding (along with the required matching funds from the city) to replace the southwest portion of the pathway (see attached plan).

This grant would provide 88% of the funding (a 12% match is required for the grant) to replace the remaining segment with a new ADA-compliant pathway/trail. The City’s matching grant funding would come from the Measure M Park Fund county-wide sales tax measure.

**GOALS:**

This action supports the following City Council Goals:

- Goal 2- Maintain, Improve, and invest in the City’s Infrastructure, including parks;
- Goal 4 -Maintain and Enhance the City of Sebastopol as a Walkable/Bike-able Community and Enhance the City’s Commitment to Promotion of our public’s health by Creating and Participating in City and Community Programs, Services and Policies;
- Goal 4.1 – Create a Safe, Healthy, and attractive Environment for Residents and Visitors;

Goal 4.1.3 Implementation of the Ives Park Master Plan;

Goal 4.1.4 Evaluate public commons and land and identify opportunities to enhance benefits to the community.

And General Plan Goals and Policies:

Goal COS 12: Ensure the Provision and Preservation of Diverse and Accessible Open Spaces Throughout the Sebastopol Planning Area

Policy COS 12-4: Where possible, integrate open space and stream corridors with trails and other recreational open space in an environmentally sustainable manner that provides opportunities for public access and enjoyment, without compromising or threatening ecological protection efforts.

Policy COS 12-5: Recognize urban open space as essential to maintaining a high quality of life within the city limits of Sebastopol.

Policy COS 12-10: Facilitate public access to open space and environmentally sensitive areas in a manner that ensures protection of biotic resources.

Goal CSF 1: Provide High Quality Community Services, Facilities, and Infrastructure to All Residents, Businesses, and Visitors in Sebastopol

Policy CSF 1-4: Provide adequate public infrastructure (i.e., street, sewer, water, and storm drain) to meet the needs of existing and future development.

Goal CSF 2: Provide a Diversified and High Quality Public Park and Trail System that Provides Active and Passive Recreational Opportunities for All Segments of the Community and Provides Enhanced Connectivity Between Key Residential, Commercial, and Recreational Areas of the City.

Policy CSF 2-2: Ensure park and trail facilities are accessible to various segments of the population including: specific age groups, persons with special physical requirements, and groups interested in particular activities.

Policy CSF 2-4: Encourage and support the development of an integrated trails and routes network extending and connecting local and regional trails and routes to schools, open space areas, park and recreation facilities, and residential areas to serve both recreational and utilitarian travel.

Policy CSF 2-5: Preserve and enhance public access through new and existing development to facilitate access to the local trail network.

Policy CSF 2-7: Place highest priority on maintenance and improvement of existing park, open space, and trail areas.

Policy CSF 2-12: Encourage and solicit public participation in the selection, design, and facilities planning of all future trail and park sites.

**PUBLIC COMMENT:**

As of the writing of this staff report, the City has not received any public comment. However, if staff receives public comment from interested parties following the publication and distribution of this staff report such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of the agenda item.

**PUBLIC NOTICE:**

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to schedule meeting date.

**FISCAL IMPACT:**

The anticipated cost for the remaining work on the trail (Segment 2) is approximately \$210,000. This is currently not funded as shown in the Fiscal Year 2024-25 Capital Improvement Plan. If awarded, the grant would provide

88% of the funding to complete the remaining portion of the trail replacement in Ives Park with a new, ADA-complaint pathway, while the City's 12% match would come from the Measure M Park Fund county-wide sales tax measure. Measure M Park Fund has adequate fund balance to provide for matching requirement. No budget amendment is required for this fiscal year's Capital Improvement Plan.

**RECOMMENDATION:**

Adopt the attached Resolution authorizing staff to submit the required applications and the City Manager to enter into the required agreements.

**Attachments:**

Resolution

Ives Park pathway replacement plans

Link to grant page: [https://www.parks.ca.gov/?page\\_id=24324](https://www.parks.ca.gov/?page_id=24324)

RESOLUTION NUMBER: -2023

CITY OF SEBASTOPOL

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEBASTOPOL APPROVING THE APPLICATION FOR GRANT FUNDS FROM THE RECREATIONAL TRAILS PROGRAM (RTP)

WHEREAS, the Bipartisan Infrastructure Law of 2021 (BIL) provides funds to the State of California for Grants to federal, state, local and non-profit organizations to acquire, develop and/or maintain motorized and non-motorized trail Projects; and

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility for the administration of the program within the State, setting up necessary procedures governing Project Application under the program; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of Application(s) before submission of said Application(s) to the State; and

WHEREAS, the City of Sebastopol (“Grantee” and “Applicant”) is eligible for grants under the Recreational Trail Program (RTP); and

WHEREAS, the Applicant will enter into a Contract with the State of California to complete the Project(s);

WHEREAS, said procedures established by the State Department of Parks and Recreation require the City Grantee’s Governing Body to certify by Resolution the approval of project applications before submission of said applications to the State; and

NOW, THEREFORE, BE IT RESOLVED that the City of Sebastopol City Council hereby approves and certifies the following:

1. Approves the filing of project applications for the Recreational Trails Program; and
2. Certifies that the project is consistent with City of Sebastopol’s General Plan (PRC §80063(a) park and recreation policies, in that it meets the following General Plan Goals and Policies:
  - Goal COS 12: Ensure the Provision and Preservation of Diverse and Accessible Open Spaces Throughout the Sebastopol Planning Area
    - Policy COS 12-4: Where possible, integrate open space and stream corridors with trails and other recreational open space in an environmentally sustainable manner that provides opportunities for public access and enjoyment, without compromising or threatening ecological protection efforts.
    - Policy COS 12-5: Recognize urban open space as essential to maintaining a high quality of life within the city limits of Sebastopol.
    - Policy COS 12-10: Facilitate public access to open space and environmentally sensitive areas in a manner that ensures protection of biotic resources.
  - Goal CSF 1: Provide High Quality Community Services, Facilities, and Infrastructure to All Residents, Businesses, and Visitors in Sebastopol

Policy CSF 1-4: Provide adequate public infrastructure (i.e., street, sewer, water, and storm drain) to meet the needs of existing and future development.

Goal CSF 2: Provide a Diversified and High Quality Public Park and Trail System that Provides Active and Passive Recreational Opportunities for All Segments of the Community and Provides Enhanced Connectivity Between Key Residential, Commercial, and Recreational Areas of the City.

Policy CSF 2-2: Ensure park and trail facilities are accessible to various segments of the population including: specific age groups, persons with special physical requirements, and groups interested in particular activities.

Policy CSF 2-4: Encourage and support the development of an integrated trails and routes network extending and connecting local and regional trails and routes to schools, open space areas, park and recreation facilities, and residential areas to serve both recreational and utilitarian travel.

Policy CSF 2-5: Preserve and enhance public access through new and existing development to facilitate access to the local trail network.

Policy CSF 2-7: Place highest priority on maintenance and improvement of existing park, open space, and trail areas.

Policy CSF 2-12: Encourage and solicit public participation in the selection, design, and facilities planning of all future trail and park sites. And,

3. Certifies that said Applicant has or will have available prior to commencement of any work on the Project(s) included in this Application, sufficient funds for the City’s match to construct the project and sufficient funds to operate and maintain the Project(s); and
4. Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the Contract shown in the Procedural Guide; and
5. Appoints the City Manager as agent to conduct all negotiations, execute and submit all documents, including, but not limited to Applications, agreements, amendments, payment requests and so on, which may be necessary for the completion of the Project.
6. Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

The above and foregoing Resolution was duly passed, approved and adopted at a meeting by the City Council on the 6<sup>th</sup> day of June 2023, by the following vote:

**VOTE:**

Ayes:

Noes:

Abstain:

Absent:

APPROVED: \_\_\_\_\_

Mayor Neysa Hinton

ATTEST: \_\_\_\_\_  
Mary Gourley, Assistant City Manager/City Clerk, MMC

APPROVED AS TO FORM: \_\_\_\_\_  
Larry McLaughlin, City Attorney