


Agenda Report Reviewed by:  
 City Manager: 

**CITY OF SEBASTOPOL  
 CITY COUNCIL  
 AGENDA ITEM**

**Meeting Date:** September 5th, 2023  
**To:** Honorable Mayor and City Councilmembers  
**From:** Kari Svanstrom, Planning Director  
**Subject:** Approval of the Countywide Bicycle & Pedestrian Advisory Committee (CBPAC) – Citizen Representative  
**Funding:** Currently Budgeted:  Yes  No  Not Applicable

Account Code: N/A

Costs authorized in City Approved Budget:  Yes (Finance Initialed \_\_\_\_\_)  No (Finance Exempt)

**INTRODUCTION/PURPOSE:**

Discuss the recruitment of the Citizen Representative position on the CBPAC board.

**BACKGROUND/ DISCUSSION:**

The Countywide Bicycle & Pedestrian Advisory Committee (CBPAC) advises the Sonoma County Transportation Authority (SCTA) on programming decisions for bicycle and pedestrian facilities, and aids in project coordination and planning. It is composed of representatives from each bicycle advisory committee in the cities and County (and serves as the BPAC for cities that do not have their own).

Members of the public have expressed interest in becoming a Countywide Bicycle and Pedestrian Advisory Committee citizen representative for the City of Sebastopol. Duties and responsibilities would include attending meetings, reviewing meeting agenda materials, providing feedback on agenda items and discussion topics, updating the group on bicycle/pedestrian activities and events in their represented jurisdiction, and reviewing and approving complete streets checklists and funding program lists several times a year. The climate action committee has requested to discuss the composition of the BPAC and enhance participation by reappointing a citizen representative. Finally, the citizen representative would not replace the City’s appointed staff member representative (Associate Planner, with Planning Director as alternate) but would allow a citizen of Sebastopol to vote and be actively involved with the CBPAC.

**GOALS:**

This action supports the following General Plan Actions and City Council Goals:

Goal 4 - Maintain and Enhance the City of Sebastopol as a Walkable/Bike-able Community and Enhance the City’s Commitment to Promotion of our public’s health by Creating and Participating in City and Community Programs, Services and Policies.

Goal 5 - Provide Open and Responsive Municipal Government Leadership

**PUBLIC COMMENT:**

As of the writing of this staff report, the City has not received any public comment. However, staff anticipates receiving public comments from interested parties following the publication and distribution of this staff report. Such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of the agenda item.

**PUBLIC NOTICE:**

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to the scheduled meeting date.

**FISCAL IMPACT:**

There is no direct fiscal impact associated with the recommended action tonight.

**RECOMMENDATION:**

For the Council to open recruitment for the City of Sebastopol's Citizen Representative for the CBPAC board.

**ATTACHMENTS:**

Links for more information:

(Countywide Bicycle & Pedestrian Advisory)

<https://scta.ca.gov/about-scta/advisory-committees/#countywide-bicycle--pedestrian-cbpac>