

Agenda Report Reviewed by:
City Manager: 

CITY OF SEBASTOPOL
CITY COUNCIL
AGENDA ITEM REPORT

Meeting January 4, 2022 (Item continued from the December 21, 2021 Council Meeting)
To: Honorable Mayor and City Councilmembers
From: City Administration
Subject: Designating Voting Delegate and Alternate(s) to Vote in the Mayor's Absence for the 2022 Sonoma County Mayors and Councilmembers City Selection Committee Meetings and Sonoma County Mayors and Councilmembers Board and General Membership Association Meetings

Recommendation: That the Mayor and Council discuss and designate Voting Delegate and Alternate(s) to serve as representative(s) on all occasions that the Mayor may be absent

Funding: Currently Budgeted: _____ Yes _____ No xxx N/A
Net General Fund Cost: \$
Amount: \$

Account Code/Costs authorized in City Approved Budget AK (verified by Administrative Services Department)

INTRODUCTION/PURPOSE:

This item is to request that the City Council Discuss and provide a Selection for the Voting Delegate and Alternate(s) to Vote in the Mayor's Absence for the 2022 Sonoma County Mayors and Councilmembers City Selection Committee Meetings and Sonoma County Mayors and Councilmembers Board and General Membership Association Meetings.

BACKGROUND:

Five regular membership meetings of the Association shall be held on the second Thursday of every other month beginning in February of each year (excluding December) at a time and place designated by the Chairperson of the Association.

Board of Directors' meetings of the Association shall be held on the second Thursday of the month prior to the regular membership meeting month for the purpose of reviewing policy items, making appointments as may be required or authorized and developing the agenda for the regular membership meeting of the Association. The time and place of the Board of Directors' meeting shall be determined by the Chairperson of the Association.

A regular yearly meeting of the City Selection Committee shall be held on the second Thursday of February in each year at 6:00 p.m. and thereafter as called by the Chair.

The 2022 meeting dates are listed below for your information:

- Feb. 10 – City of Santa Rosa
- April 14 – Rohnert Park
- June 9 – Petaluma
- August 11 – Sebastopol
- October 13 – Sonoma

It is not clear as of the writing of this report if the meetings will be virtual or in person.

DISCUSSION:

Sonoma County Mayors and Councilmembers By Laws state:

In the event a Mayor is unable to attend a meeting of the Board of Directors, he/she shall designate another member, who must be a regular member of the Association, to serve as the representative, by letter delivered to the Secretary of the Association at the time of such meeting or prior thereto. In lieu of a letter being provided prior to each meeting, cities may instead provide a letter to the Chair City at the beginning of each term designating the approved alternates for their city. By such a letter, a Mayor may designate another councilperson to serve as his/her representative on all occasions when the Mayor is absent, or only for a particular meeting or meetings. The representative shall enjoy the same voting privilege during the Board of Directors' meeting as would the Mayor he/she represents. In the absence of such a letter, no one shall be entitled to act as the representative of a Mayor.

Tonight's item is to select the voting delegate and alternate(s).

RECOMMENDATION: Staff recommends that the Mayor and Council discuss and designate a Voting Delegate and alternate(s) to serve as representative(s) on all occasions that the Mayor may be absent.

Attachment(s):

Letter of Authorization for Voting Delegate and Alternate(s)

City Council
Mayor Patrick Slayter
Vice Mayor Neysa Hinton
Una Glass
Sarah Gurney
Diana Rich



Agenda Item Number 12
City Manager
Larry McLaughlin
lmclaughlin@Cityofsebastopol.org
Assistant City Manager/City Clerk, MMC
Mary Gourley
mgourley@Cityofsebastopol.org

City of Sebastopol

January 5, 2022

Mayors and Councilmembers Association of Sonoma County
Chair
City of Cotati
City Hall
201 W Sierra Ave., Cotati, CA 94931

And

Chair of Sonoma County City Selection Committee
575 Administration Drive, Room IOO-A
Santa Rosa, CA 95403

To Whom It May Concern:

In the event that I am unable to attend a meeting of the 2022 Mayors and Councilmembers Association Board of Directors Meeting and/or the Sonoma County City Selection Committee or Mayors and Councilmembers General Membership Meeting, the following Councilmembers are designated representatives who may speak and vote in my place:

In the event that more than one of the above-listed representatives are present, they will be permitted to vote in the order given above.

Sincerely,

Patrick Slayter
Mayor