


Agenda Report Reviewed by:
City Manager: 

CITY OF SEBASTOPOL
CITY COUNCIL
AGENDA ITEM

Meeting Date: January 18, 2022
To: Honorable Mayor and Honorable City Councilmembers
From: Kari Svanstrom, Planning Director/City Administration
Subject: Interview(s) for Opening(s) on the Public Arts Committee
Recommendation : That the Mayor and City Council Interview Applicants (Appointment to be made later in the agenda)
Funding: Currently Budgeted: _____ Yes _____ No XX N/A
Net General Fund Cost: N/A
Amount: \$0

Account Code/Costs authorized in City Approved Budget (if applicable) AK (verified by Administrative Services Department)

INTRODUCTION: This item is to request that the City Council Interview Applicant(s) for the Opening(s) on the Public Arts Committee (Appointment to be made later in the agenda).

BACKGROUND:

The City of Sebastopol Public Arts Committee consists of five voting members with the criteria for a City of Sebastopol Public Arts Committee Member as listed below. Terms of office for each of the Committee members shall be four-year, staggered terms. Said Committee shall be comprised of five members as follows:

Members of the Committee shall be appointed by the City Council.

Prior to making any appointments, the City Council will seek the input and nominations for potential Committee members from City of Sebastopol based registered non-profit art organizations, entities, facilities, schools, etc.

Preference will be shown to City of Sebastopol residents and persons who own a business or work in the City, however, qualified candidates from the greater Sebastopol and Sonoma County area will be considered.

- 1) *One member shall be an active member of a City of Sebastopol based, art focused, registered non-profit organization, entity or facility*
- 2) *Two members shall be persons with experience in the public art field as either an artist, installer or designer.*
- 3) *One member shall be a member of the general public.*
- 4) *The Council shall appoint a member of the Design Review Board to serve on the Committee.*

In the event suitable candidates satisfactory to the City Council in the above categories are not available to serve, the City Council may then select any person or persons in their discretion.

The Committee shall maintain a registry of public art in the City and perform the duties required of this ordinance and any other ordinance or resolution of the City Council pertaining to the City of Sebastopol's Public Art Program.

In addition to development related public art projects or public art projects funded by the Public Art Fund, the Committee shall review and provide recommendations to the City Council on Non-Development Generated Public Art projects.

The Current Public Arts Committee Members are as follows:

<u>PAC MEMBER</u>	<u>Term Ending Date</u>	<u>Category</u>
Marghe Mills-Thysen	June 30, 2022	2
Barbara Harris	December 31, 2021	1
Jeffrey Stucker	December 31, 2021	3
Jen Vertz	December 31, 2021	2
Lars Langberg	Upon DRB Term Ending Date	4

DISCUSSION:

City Staff initiated the public application process for the upcoming vacancy. Opening was noticed in the Sonoma West Times and News; City web site; Facebook, City newsletter and City email distribution list. As of the deadline the City received four applications for consideration. Interviews have been scheduled as follows:

<u>Time of Interview</u>	<u>Name of Applicant</u>
5:00 PM	Barbara Harris
5:15 PM	Jeffrey Stucker
5:30 PM	Natalie Timm
5:45 PM	Robert Brent

GOALS:

This item relates to City Council Goal 5: Provide open and responsive Municipal Government Leadership, as it communicates the CAC's work to the Council and general community. It also relates to General Plan Goal CSF 6, policy SCF 6-1, Continue to maximize public participation in local government actions and maintain excellent levels of City government services.

PUBLIC COMMENT:

As of the writing of this staff report, the City has not received any public comment. However, staff anticipates receiving public comment from interested parties following the publication and distribution of this staff report. Such comments will be provided to the City Council as supplemental materials before or at the meeting. In addition, public comments may be offered during the public comment portion of the agenda item.

PUBLIC NOTICE:

This item was noticed in accordance with the Ralph M. Brown Act and was available for public viewing and review at least 72 hours prior to scheduled meeting date.

FISCAL IMPACT:

There is no direct fiscal impact associated with the recommended action tonight.

RECOMMENDATION: Staff recommends that the Mayor and Council conduct the interview(s) and consider appointment later in the agenda.

Attachments:

Applications

If you have questions about the function and role of members, talk with the City staff liaison to the board, committee or commission you are applying for. The City Clerk can provide contact information for City staff members who are assigned to work with the boards, committees and commissions. It is important to note that City staff members cannot and do not recommend or lobby for any applicant.

Find out City Council's priorities and interests. Attend City Council meetings and review meeting minutes. Council meeting videos are archived on the City's website <http://ci.sebastopol.ca.us/> and are available for purchase on DVD from the City Clerk's Office.

Review the Code of Ethics for Appointed and Elected Officials (the Brown Act), available by request from the City Clerk's Office and understand that if you are appointed to a board, committee or commission, you will be required to abide by it.

Prepare for the interview. Although we do not know what specific questions Council will ask, we suggest that you clarify for yourself why you are applying for a specific board, committee or commission, understand its role and function, and be familiar with the current issues it is examining.

Treat the interview with City Council as a business or job interview. Understand that the City Council is not only considering what experience, skills and talents you bring, they are interested in how you will represent the City.

APPLICATION FOR CITY OF SEBASTOPOL BOARDS, COMMISSIONS & COMMITTEES

Contact Information

Assistant City Manager/City Clerk, MMC
Mary Gourley
7120 Bodega Avenue
P.O. Box 1776
Sebastopol, CA 95473
Mgourley@cityofsebastopol.org

phone: 707-823-1153
fax: 707-823-1135

Office Hours: Monday - Thursday - 7:00 am - 5:30 pm (closed 12:00 pm - 1:00 pm for lunch)
Closed every Friday

Instructions:

Use this form to apply to serve on any of the City of Sebastopol's Boards, Committees or Commissions. Please complete the entire form. If a question does not apply, please note as not applicable. Please deliver completed form, by the date and time due, to the City Clerk. All applications will be reviewed by the City Council. If appointed, you have a choice whether you wish to have your contact information visible to the public; however, your information may be made public upon request by (a) member(s) of the public.

Board, Commission, or Committee being applied for? Public Arts

Name: Barbara A Harris

Home Address, City, State and Zip Code:
[REDACTED]



Home Phone Number: [REDACTED]

If appointed, do you want this number to be visible to the public?
 Yes No

Work Phone Number: [REDACTED]

If appointed, do you want this number to be visible to the public?
 Yes No

Facsimile Number: _____

If appointed, do you want this number to be visible to the public?
 Yes No

E-Mail Address: [REDACTED] If

appointed, do you want this address to be visible to the public?
 Yes No

Are you a registered voter in Sebastopol?

Yes No
If so, for how long? 48 years

Do you hold a current business license from the City of Sebastopol?

Yes No
If so, for how long? _____

Have you attended a meeting of this body? When?

Yes; unknown date

Have you served on, interviewed for, or applied for this body previously?

Yes No

If so, when? _____

Present Employer: **Retired**

Job Title: **Arts Administrator; Educator; Artist**

Have you previously served on any governmental bodies or held elected office? If so please list position held and dates:

California Arts Council State/Local Partnership Program (1989-2000)

Please list civic or charitable organization to which you belong or have belonged:

Chop's Teen Center, Becoming Independent (BI), and Marin Arts Council Advisory Committees; Sebastopol Center for the Arts Art at the Source Steering Committee; Sonoma County Library Visual Arts Committee; Sonoma County Sheriff Department Gang Task Force; Sonoma County Office of Education Arts Education Committee; Cotati Accordion Festival; Sonoma County Book Fair; Community Baptist Church Gospel Music Concert Steering Committee; South of A (SOFA) Arts District; Santa Rosa Junior College Communication Arts Advisory Committee

Have you been an officer in any of these organizations? If so, please list position held and dates:

Chop's Teen Center, Vice Chair, 1984); BI (Chair, 1995); California Arts Council State/Local Partnership (Co-Chair, 1989-2000)

What special interests, skills and talents would you bring to this board, commission, or committee?

Lengthy, enthusiastic, and dedicated affiliations and leadership roles with local, regional, state, and national arts organizations; staff and volunteer management; knowledge of budgets, revenue and expenditures, fundraising; event preparation and production; copywriting and editing; curricula design, student supervision, teaching and research as Santa Rosa Junior College instructor, 32 years; Executive Director, Cultural Arts Council of Sonoma County, 1989-2000; Communications Director, Voigt Family Sculpture Foundation: Docent Coordinator. Oliver Ranch

Please list any college, professional or vocational schools you have attended with major subject studied, dates and any earned degrees:

University of Toledo (Ohio) English and Fine Arts major; New School for Social Research, New York, NY, painting; University of California at Berkeley, Vocational Education Teaching Credential; Santa Rosa Junior College, Applied Graphics and Illustration certificates

Please list any special awards or recognition you have received:

Redwood Empire American Association of Architects, Certificate of Appreciation;
Santa Rosa Public Art Commission, Award of Coordination; Leadership Santa Rosa,
Certificate of Arts Management; Sonoma State University, Award of Local Arts
Coordination

Please state why you would like to become a member of this board, commission or Committee, including what specific objectives you would be working toward as a member of this body:

Art in public places means that the handmade works of art are literally visible, accessible and available, with the intention of welcoming participation from viewers. These opportunities create an outdoor gallery environment which reflects concerted commitment from the city of Sebastopol toward securing the sculptures for the enjoyment of participants. This is a measure of aesthetic involvement and partnership between artist, local government, residents and visitors as opportunity toward civic enrichment. Art to be seen is a benchmark of the cultural health and well being of our community. Thank you for this chance to be considered for inclusion on this committee.

Are you associated with any organization/employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

Yes No

If yes, please state name of organization/employment: _____

City policy directs all appointed, advisory body members not to vote on matters where there exists a potential conflict of interest such as property ownership near a project, or a financial relationship with the applicant. Would you be willing to abstain from voting if such a conflict arises?

Yes No

How did you hear about this opening?

Sonoma West Times and News

Is there any other information that you feel would be useful to the City Council in reviewing your application and materials provided with the application?

I am a dedicated to actively remain involved with the arts. This committee further enhances this intention.

What do you think qualifies you to be appointed to this board/committee/commission?

I know so many artists, appreciating their efforts while recognizing their challenges and points of view. I know so many residents (and visitors), appreciating their desires to access art. Art belongs where we all meet; truly speaking a common language.

Are there particular issues you think the board/committee/commission should concentrate on?

Community involvement and education about the arts which to be viewed publicly; how to maintain clear guidelines while sustaining flexibility in decision making; awareness of the unique and possibly unforeseen aspects of public art which may not adhere to the norm; to understand that the obvious may instead be led by the surprise.

Conversations about art are meant to engage diversity.

How should community comments be integrated into the board/committee/commission decision-making process?

Community comments are integrated by being made available as a priority. this happens when there are clear descriptions of what's to be considered. What is going on locally which prompts the consideration of art in public spaces. The library recently included a table of small scale, three dimensional examples of each of the pieces under consideration for placement in the front lawn area. The public could view these (rather than drawings and schematics), then were asked to make the decision as to what they would like to see fabricated and installed. This, in addition to further publicizing the art to be considered (newspaper, water bill, City newsletter) to alert the residents and solicit comments; Committee agenda to include appearances and/or comments; clear and concise directive that the final decision is to be made by the Committee (following the fully integrated community input).

If appointed, how would you handle it if another board/committee/commission member vehemently disagrees with your comments on a regular basis?

I would approach this member directly, listening attentively and personally to instill trust and lack of competitiveness, encouraging conversation rather than confrontation.

If needed, I would request assistance from Committee chair to intervene. I would then, if necessary, request involvement from mediator. If none of these methods work, I would request that the Committee request this member's resignation since their lack of cooperation is adversely affecting the mission of the Committee.

How would you handle a situation where a proposal comes before your board/committee/commission that the City staff finds consistent with City policies and standards, but that you personally do not support?

I would thoroughly explain my stance with researched and valid statements of having deciding support. I would refer to policies and standards as guidelines, yet announce that aesthetics may contribute more to these, augmenting existent process with additional opportunity for creative solution. This is a matter of each and all being educated. Often, information supersedes regulation.

I certify that I have thoroughly read and understand all material in this application.

Applicant's Signature

Applicant's Name (PLEASE PRINT): Barbara A Harris

Date: June 10, 2020

November 30, 2021

APPLICATION FOR APPOINTMENT
TO CITY BOARDS/COMMITTEES/AND COMMISSIONS Agenda Item Number 1 - REDACTED

City Boards, Commissions, and Committees

The City Council appoints members to various boards, committees, and commissions as listed below:

- Planning Commission
- Design Review Board
- Public Arts Committee
- Other Miscellaneous Boards/Committees/Commission as Approved by the City Council

The bodies are comprised of community members who volunteer for service and are appointed by the City Council. All committee members serve at the pleasure of the City Council. The primary responsibility of the committees is to implement adopted City policy, and advise and make recommendations to the City Council. The adoption of policies, the issuance of proclamations, and the approval of agreements and other official acts of the City are the responsibility of the City Council. The City Manager designates as official staff liaison to each committee.

Application Process

When a vacancy on a board, committee or commission occurs, the City Clerk prepares a press release that is distributed to local media, including the Sonoma West County Times and News. The vacancy is also announced at City Hall and on the City of Sebastopol's web site <http://ci.sebastopol.ca.us/>

Applications for vacancies are obtained from the City Clerk's office and completed applications are submitted to the City Clerk's office. Three to four weeks after the vacancy announcement, the completed applications are forwarded to the City Council in a regular agenda packet for public review. The City Council interviews all applicants at a meeting open to the public. The official appointment of Commission, Board or Committee members is made at a City Council meeting.

Terms of Office

Board, commission, and committee members generally serve two, three, or four-year overlapping terms. There is no monetary compensation or benefits for board, commission, or committee members.

The City Council may reappoint incumbent members or fill vacancies with new appointees. Some bodies limit the number of consecutive terms an individual may serve.

Members are expected to serve their full terms of office; however, when a member must resign, due to personal or professional circumstances, he/she should send a letter to the City Council stating the effective date of the resignation. A member shall be removed from office upon three affirmative votes of the City Council, based on one of the following grounds:

- At the pleasure of the City Council, without cause:
- If he/she is absent from three consecutive meetings, unless permission by a majority vote of the board, committee or commission had been granted as reflected in the official minutes of the body.
- Or by operation of the City Code if:
- If he/she is convicted of a crime of moral turpitude.
- If he/she ceases to be a qualified board, commission or committee member per the City of Sebastopol Municipal Code.

General Responsibilities of Boards, Commissions, and Committees

City boards, commissions, and committees shall have the following general powers, duties and responsibilities in addition to those set forth in the Sebastopol Municipal Code and various Resolutions:

- To establish rules and regulations governing the election of their officers, the holding of meetings and the conduct of business for these meetings.
- To use all appropriate techniques in crystallizing and testing public sentiment on major public issues in their respective fields.
- To hold official hearings as required by law or requested by the City Council.

- To advise and recommend on City policies and procedures pertinent to their respective activities and functions.
- To support and adhere to all City policies promulgated by the City Council and to establish needed interim policies in the absence of the same.
- To provide information and promote good public relations between the City and the general public.
- To perform such other related functions as may be assigned to them by the City Council.

Desirable Characteristics in Applicants for Boards, Commissions, and Committees

While membership on City boards, committees and commissions requires no specific qualifications, with the exception of some seats on the Design Review Board and the Public Arts Committee, there are desirable characteristics for which the Council will be looking as they review applications:

- **Familiarity with Community**

The Council would require appointees to be familiar with the physical, social, and economic make-up of the City. Applicants should have demonstrated an active interest and involvement in the community.

Familiarity with Major Issues

While it will be assumed that applicants are familiar with the specific issues that are being addressed by the board, committee or commission for which they are applying, it is also expected that applicants be aware of issues which will impact all sectors of City programs and services.

Knowledge of the Board, Commission or Committee

During the application process, applicants should become familiar with the responsibilities and role in the City's policy-making structure of the board, committee or commission for which they are applying.

Commitment to Serve

When appointed, members are expected to serve their term of office. While personal or professional circumstances might prompt an unexpected resignation, applicants who are aware of any reasons why they may not be able to complete a full term or attend regularly scheduled meetings, should indicate this on the application. While time commitments will vary depending upon schedules and workload, members are expected to attend all scheduled meetings. In addition to attending scheduled meetings, members may be expected to participate in study sessions or serve on subcommittees.

Relationship with the Community

As a member of a City board, committee or commission, your actions will reflect on the City of Sebastopol and you are required to relate to the community with impartiality and courtesy.

Commitment to City Policy:

The City Council has adopted ordinances and policies following an appropriate public process. As an appointed board, committee or commission member, your duty is to abide by such policies rather than implement personal preferences.

Tips for Applying for a City Board, Commission, or Committee

Type or neatly print your application. Due to the quantity of applications the Council must review, a neat application is appreciated.

Answer all questions on the application. Council reviews your application to gain an understanding of your background and experience, and what skills and talents you believe you could bring to a particular board, committee or commission. Don't forget to sign and date your application.

Attend one or two meetings of the board, committee or commission for which you are applying. Find out what the current issues are, and what issues may be coming in the future. Review the minutes of past meetings, available on the City web site or at City Hall depending on the appointment being applied for.

Talk to a current member. Current members can share with you their experience, they can give you an estimate of the time commitment involved, and they can discuss with you what they see as current and future issues for the City.

If you have questions about the function and role of members, talk with the City staff liaison to the board, committee or commission you are applying for. The City Clerk can provide contact information for City staff members who are assigned to work with the boards, committees and commissions. It is important to note that City staff members cannot and do not recommend or lobby for any applicant.

Find out City Council’s priorities and interests. Attend City Council meetings and review meeting minutes. Council meeting videos are archived on the City’s website <http://ci.sebastopol.ca.us/> and are available for purchase on DVD from the City Clerk's Office.

Review the Code of Ethics for Appointed and Elected Officials (the Brown Act), available by request from the City Clerk’s Office and understand that if you are appointed to a board, committee or commission, you will be required to abide by it.

Prepare for the interview. Although we do not know what specific questions Council will ask, we suggest that you clarify for yourself why you are applying for a specific board, committee or commission, understand its role and function, and be familiar with the current issues it is examining.

Treat the interview with City Council as a business or job interview. Understand that the City Council is not only considering what experience, skills and talents you bring, they are interested in how you will represent the City.

APPLICATION FOR CITY OF SEBASTOPOL BOARDS, COMMISSIONS & COMMITTEES

Contact Information

Assistant City Manager/City Clerk, MMC
Mary Gourley
7120 Bodega Avenue
P.O. Box 1776
Sebastopol, CA 95473
Mgourley@cityofsebastopol.org

phone: 707-823-1153
fax: 707-823-1135

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Board, Commission, or Committee being applied for? Public Arts Committee

Name: Jeff Stucker

Home Address, City, State and Zip Code:
[REDACTED]
[REDACTED]

Home Phone Number: [REDACTED]

If appointed, do you want this number to be visible to the public?

Yes No

Work Phone Number: N/A

If appointed, do you want this number to be visible to the public?

Yes No

Facsimile Number: N/A

If appointed, do you want this number to be visible to the public?

Yes No

E-Mail Address: [REDACTED] If

appointed, do you want this address to be visible to the public?

Yes No

Are you a registered voter in Sebastopol?

Yes No

If so, for how long? 25 yrs

Do you hold a current business license from the City of Sebastopol?

Yes No

If so, for how long? _____

Have you attended a meeting of this body? When?

Current PAC member

Have you served on, interviewed for, or applied for this body previously?

Yes No

Current member of past 2 years

If so, when? _____

Safari West Animal Preserve

Present Employer: _____

Safari Tour Guide; Former local Teacher of 32 years

Job Title: _____

Have you previously served on any governmental bodies or held elected office? If so please list position held and dates:

(Current) Sebastopol PAC member, 2019-present

Please list civic or charitable organization to which you belong or have belonged:

Current Interact Club community service (via Rotary) at Brook Haven School;
CalTrans Adopt-a-Highway Crew leader of past 4 years;

Have you been an officer in any of these organizations? If so, please list position held and dates:

No

What special interests, skills and talents would you bring to this board, commission, or committee?

Committee leadership w/ various school focus groups; Union president & officer;
Negotiation team member for school union; Staff development rep; New/developing
teacher mentor;

Landscape architecture & design background; amateur art experience; planning;

Please list any college, professional or vocational schools you have attended with major subject studied, dates and any earned degrees:

BLA in landscape architecture, Univ of Georgia, 1982;
Multiple Subject Teaching Credential, Sonoma State Univ, 1987

Please list any special awards or recognition you have received:

West Sonoma County Teacher of the Year (via Rotary), 2017

Please state why you would like to become a member of this board, commission or Committee, including what specific objectives you would be working toward as a member of this body:

I have a personal passion, interest, and motivation for the beautification, arts, and overall design, of communities, particularly the one I live in; as a 2 year member of the PAC, I hope to continue w/ the projects I've been involved with thus far, including completion of the Community Sculpture Garden at Ives, location/installation of other Art pieces in major public spaces in town, and the coordination of current and future art throughout Sebastopol.

Are you associated with any organization/employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

Yes No

If yes, please state name of organization/employment: _____

City policy directs all appointed, advisory body members not to vote on matters where there exists a potential conflict of interest such as property ownership near a project, or a financial relationship with the applicant. Would you be willing to abstain from voting if such a conflict arises?

Yes No

How did you hear about this opening?

Current PAC member

Is there any other information that you feel would be useful to the City Council in reviewing your application and materials provided with the application?

Please see previous appl.-2019

What do you think qualifies you to be appointed to this board/committee/commission?

Please see previous appl.-2019

Are there particular issues you think the board/committee/commission should concentrate on?

Continued focus on placement/installation of major art/sculpture pieces in public spaces/focal points; coordination of, improvement of, and installation of signage/interpretation for art and other public notices in/around Sebastopol; public pathways; funding for art in town.

How should community comments be integrated into the board/committee/commission decision-making process?

Should be taken seriously and interwoven into our decisionmaking processes; as a public servant, it's part of my role/responsibility to consider these comments in regard to how the public sees the PAC, and the City, and its roles representing the citizens and visitors of, and to, Sebastopol.

If appointed, how would you handle it if another board/committee/commission member vehemently disagrees with your comments on a regular basis?

Please see previous appl.-2019

How would you handle a situation where a proposal comes before your board/committee/commission that the City staff finds consistent with City policies and standards, but that you personally do not support?

Please see previous appl.-2019

I certify that I have thoroughly read and understand all material in this application.



Applicant's Signature : _____

Applicant's Name (PLEASE PRINT): Jeff Stucker

Date: 11/30/2021

If you have questions about the function and role of members, talk with the City staff liaison to the board, committee or commission you are applying for. The City Clerk can provide contact information for City staff members who are assigned to work with the boards, committees and commissions. It is important to note that City staff members cannot and do not recommend or lobby for any applicant.

Find out City Council's priorities and interests. Attend City Council meetings and review meeting minutes. Council meeting videos are archived on the City's website <http://ci.sebastopol.ca.us/> and are available for purchase on DVD from the City Clerk's Office.

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APPLICATION FOR CITY OF SEBASTOPOL BOARDS, COMMISSIONS & COMMITTEES

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Name: Jeffrey Stucker

Home Address, City, State and Zip Code:

[REDACTED] Sebastopol, CA 95472

Home Phone Number: [REDACTED]

If appointed, do you want this number to be available to the public?
 Yes No

Work Phone Number: N/A

If appointed, do you want this number to be available to the public?
 Yes No

Facsimile Number: N/A

If appointed, do you want this number to be available to the public?
 Yes No

E-Mail Address: [REDACTED]

If appointed, do you want this address to be available to the public?
 Yes No

Are you a registered voter in Sebastopol?

Yes No

If so, for how long? 26 years / though not in City Limits

Do you hold a current business license from the City of Sebastopol?

Yes No

If so, for how long? _____

Board, Commission, or Committee being applied for? Design Review Board

**For Design Review Board Applicants:
Design Review Board Supplemental Questions:
Which Category are you Applying For?**

(although I'm willing to be considered for P.C. or P.A.C.)

Category A

- Licensed Architect
- Licensed Landscape Architect

Category B

- Licenses Architect
- Licensed Landscape Architect
- Unlicensed Building Designer
- Licensed Building Contractor
- Landscape Contractor

Category C

Any Applicant Not in Category A or Category B

Category D

Any Applicant from Category A or who possesses a particular expertise in the area of design, land use patterns, urban development or other related fields to serve at any meeting or on any matter in the absence of a Board member, or in the event a member has a conflict of interest.

Have you attended a meeting of this body? When?

One meeting in 2013 _____

Have you served on, interviewed for, or applied for this body previously?

Yes No

If so, when? _____

Present Employer: Currently retired in June, 2019; Planning to work part-time

Job Title: Recently retired from Sebastopol Union School District; 32 years all in Sebastopol
Prior to teaching, worked for 2 small Landscape Architecture firms.

Have you previously served on any governmental bodies or held elected office? If so please list position held and dates: NO

Please list civic or charitable organization to which you belong or have belonged:

I volunteer as an Interact Club student advisor at Brook Haven School (via Rotary);
I lead 2 Adopt-a-Highway crews on Hwy. 12 in Sebastopol.

Have you been an officer in any of these organizations? If so, please list position held and dates:

No

What special interests, skills and talents would you bring to this board, commission, or committee?

Committee leadership experience; Teacher's Union president, negotiator & rep; served as a voting member of various School District councils; staff development rep; mentor to new teachers; organized & detail-oriented

Please list any college, professional or vocational schools you have attended with major subject studied, dates and any earned degrees:

*Univ. of GA, BLA in landscape arch., 1982;
SSU, Teaching Credential, 1987*

Please list any special awards or recognition you have received:

*West Sonoma County Teacher of Year, 2017- (via
2018 Rotary)*

Please state why you would like to become a member of this board, commission or Committee, including what specific objectives you would be working toward as a member of this body:

I have long wanted to participate in the decisionmaking of a Design (or Arts) Review (or similar) Board. I have a passion and personal interest in all things design, whether architectural, landscape, interior, or visual arts. I'd like to continue w/ the City of Sebastopol's goals of a well-designed, beautiful, and effectively functioning town for its citizens and business.

Are you associated with any organization/employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

Yes No

If yes, please state name of organization/employment: _____

City policy directs all appointed, advisory body members not to vote on matters where there exists a potential conflict of interest such as property ownership near a project, or a financial relationship with the applicant. Would you be willing to abstain from voting if such a conflict arises?

Yes No

How did you hear about this opening?

Sonoma West Times

Is there any other information that you feel would be useful to the City Council in reviewing your application and materials provided with the application?

I have participated in several public space design "charrettes". Recently retired, I now have time to donate to this Board service.

I've lived in Sebastopol for 25 years and worked here for 32 years. I know many in the community and constantly stay abreast of city issues, decision new/old projects, and need. I'm a focused person and would work to keep meetings on track.

Applicant's Signature :



Applicant's Name (PLEASE PRINT):

Jeffrey Stucker

Date:

October 25, 2019

PLEASE ANSWER QUESTIONS BELOW AND SUBMIT WITH THE APPLICATION:

What do you think qualifies you to be appointed to this board/committee/commission?

My personal interest in design, combined with my design background, plus a wealth of experience serving on a variety of committees, think-tanks, and volunteer/charitable projects.

Time, history, and involvement in the Sebastopol community.

Are there particular issues you think the board/committee/commission should concentrate on?

City entryways, signage, affordable housing, public arts standards, public pathways

How should community comments be integrated into the board/committee/commission decision-making process?

Recorded, reviewed, discussed, and then considered as if a Board member in the room. Conduct surveys if needed, to compile community feelings and stance on topics.

As a committee member over the years, public comments were frequently recorded, then discussed at next committee meeting, then that discussion/decision would be shared at next public meeting or via newsletter/online.

If appointed, how would you handle it if another board/committee/commission member vehemently disagrees with your comments on a regular basis?

I'd request a private meeting with said member (& perhaps Board chair) in order to discuss what's been happening & why. I'd be flexible and consider changing my point-of-view. I may just stand my ground calmly, and ride it out.

How would you handle a situation where a proposal comes before your board/committee/commission that the City staff finds consistent with City policies and standards, but that you personally do not support?

As a regular voter and participant in our democratic process, my stand and/or vote on a proposal or initiative has failed many times over the years. I take it in stride and continue with the process. I'd understand that there's a majority view, which, at times, I might oppose. But I'd continue my service, finish my term, and, as a representative, support City policies and standards, which is my duty.

If you have questions about the function and role of members, talk with the City staff liaison to the board, committee or commission you are applying for. The City Clerk can provide contact information for City staff members who are assigned to work with the boards, committees and commissions. It is important to note that City staff members cannot and do not recommend or lobby for any applicant.

Find out City Council's priorities and interests. Attend City Council meetings and review meeting minutes. Council meeting videos are archived on the City's website <http://ci.sebastopol.ca.us/> and are available for purchase on DVD from the City Clerk's Office.

Review the Code of Ethics for Appointed and Elected Officials (the Brown Act), available by request from the City Clerk's Office and understand that if you are appointed to a board, committee or commission, you will be required to abide by it.

Prepare for the interview. Although we do not know what specific questions Council will ask, we suggest that you clarify for yourself why you are applying for a specific board, committee or commission, understand its role and function, and be familiar with the current issues it is examining.

Treat the interview with City Council as a business or job interview. Understand that the City Council is not only considering what experience, skills and talents you bring, they are interested in how you will represent the City.

APPLICATION FOR CITY OF SEBASTOPOL BOARDS, COMMISSIONS & COMMITTEES

Contact Information

Assistant City Manager/City Clerk, MMC
Mary Gourley
7120 Bodega Avenue
P.O. Box 1776
Sebastopol, CA 95473
Mgourley@cityofsebastopol.org

phone: 707-823-1153
fax: 707-823-1135

Office Hours: Monday - Thursday - 7:00 am - 5:30 pm (closed 12:00 pm - 1:00 pm for lunch)
Closed every Friday

Instructions:

Use this form to apply to serve on any of the City of Sebastopol's Boards, Committees or Commissions. Please complete the entire form. If a question does not apply, please note as not applicable. Please deliver completed form, by the date and time due, to the City Clerk. All applications will be reviewed by the City Council. If appointed, you have a choice whether you wish to have your contact information visible to the public; however, your information may be made public upon request by (a) member(s) of the public.

Board, Commission, or Committee being applied for? PUBLIC ARTS Committee

Name: Natalie Timm

Home Address, City, State and Zip Code:
[REDACTED]

Sebastopol [REDACTED]

Home Phone Number: [REDACTED]

If appointed, do you want this number to be visible to the public?
 Yes No

Work Phone Number: _____

If appointed, do you want this number to be visible to the public?
 Yes No

Facsimile Number: _____

If appointed, do you want this number to be visible to the public?
 Yes No

E-Mail Address: [REDACTED] If

¹
If appointed, do you want this address to be visible to the public?
 Yes No

Are you a registered voter in Sebastopol?

Yes No
If so, for how long? 36 year

Do you hold a current business license from the City of Sebastopol?

Yes No BIENNA
If so, for how long? _____

Have you attended a meeting of this body? When? 2018?

Ned Kahn ~~was~~ ^{ere} there to discuss their projects' potential & other sculptors intent... Selection process, 2018?

Have you served on, interviewed for, or applied for this body previously?

Yes No

If so, when? _____

Present Employer: retired - former marketing researcher ^{consultant} focus groups
newsletter for Garbage Reincarnation 1986-2002
phone sales for INSTITUTE of Reading Development

Job Title: retired

Have you previously served on any governmental bodies or held elected office? If so please list position held and dates:

1987-2005? Local Task Force on Solid Waste as marketing representative appointed by Ernie Carpenter

Please list civic or charitable organization to which you belong or have belonged:

Catholic Charities
Planned Parenthood
~~Harbor~~ KQED, Food BANKS,
Sebastopol Center for the ARTS - founding member
" Senior Center, Friends of Library, Audobon, SL Trust

Have you been an officer in any of these organizations? If so, please list position held and dates:

no

What special interests, skills and talents would you bring to this board, commission, or committee? .

Long time artist + as painter, crafts, installations, mural making, floor painter, as well as art history, focused art travel - all combine to give me broad views of public art.

Please list any college, professional or vocational schools you have attended with major subject studied, dates and any earned degrees:

B.A. Marietta College, Marietta Ohio
major - Business Administration
Economics
minor { ART HISTORY

Cincinnati Art Acad
10 Classes
Seattle Artists League
current member
2001 classes

Please list any special awards or recognition you have received:

None

Please state why you would like to become a member of this board, commission or Committee, including what specific objectives you would be working toward as a member of this body:

I want to spend my time broadening art appreciation & the enjoyment of public art in Sebastopol. Personally, I'd like more public art. At some point it becomes a point of civic pride.

Are you associated with any organization/employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

Yes No

If yes, please state name of organization/employment: Member of Seb Center for Arts

City policy directs all appointed, advisory body members not to vote on matters where there exists a potential conflict of interest such as property ownership near a project, or a financial relationship with the applicant. Would you be willing to abstain from voting if such a conflict arises?

Yes No

How did you hear about this opening? City of Sebastopol newsletter / email

Is there any other information that you feel would be useful to the City Council in reviewing your application and materials provided with the application?

I like to coordinate art-making events. One was in 2015 for a milestone birthday. It took 5 months from start to finish, with about 30 friends painting any & all kinds of flowers. Now in my garden, on wooden planks, STILL VIBRANT, and no water required. Please walk or drive by.

What do you think qualifies you to be appointed to this board/committee/commission?

Interest level & desire to serve.
I know a little about what lasts outside & maintenance costs.

Are there particular issues you think the board/committee/commission should concentrate on?

I don't know. Maybe zoning? We're small & compact so is there an issue there?

The committee should post its minutes. Several times I have looked on the website & not found them.

How should community comments be integrated into the board/committee/commission decision-making process?

Similar or the same as our city council's community comments.

If appointed, how would you handle it if another board/committee/commission member vehemently disagrees with your comments on a regular basis?

Hard to say... Attempt to meet for coffee? Prepare in advance to expect the unexpected so as to remain cool-headed? Look away?

How would you handle a situation where a proposal comes before your board/committee/commission that the City staff finds consistent with City policies and standards, but that you personally do not support?

I would voice my opinion but back it up with observations or conflicting facts.



I certify that I have thoroughly read and understand all material in this application.

Applicant's Signature :



Applicant's Name (PLEASE PRINT):

Natalie Timm

Date:

12-2-2021

APPLICATION FOR APPOINTMENT
TO CITY BOARDS/COMMITTEES/AND COMMISSIONS Agenda Item Number 1 - REDACTED

City Boards, Commissions, and Committees

The City Council appoints members to various boards, committees, and commissions as listed below:

- Planning Commission
- Design Review Board
- Public Arts Committee
- Other Miscellaneous Boards/Committees/Commission as Approved by the City Council

The bodies are comprised of community members who volunteer for service and are appointed by the City Council. All committee members serve at the pleasure of the City Council. The primary responsibility of the committees is to implement adopted City policy, and advise and make recommendations to the City Council. The adoption of policies, the issuance of proclamations, and the approval of agreements and other official acts of the City are the responsibility of the City Council. The City Manager designates as official staff liaison to each committee.

Application Process

When a vacancy on a board, committee or commission occurs, the City Clerk prepares a press release that is distributed to local media, including the Sonoma West County Times and News. The vacancy is also announced at City Hall and on the City of Sebastopol's web site <http://ci.sebastopol.ca.us/>

Applications for vacancies are obtained from the City Clerk's office and completed applications are submitted to the City Clerk's office. Three to four weeks after the vacancy announcement, the completed applications are forwarded to the City Council in a regular agenda packet for public review. The City Council interviews all applicants at a meeting open to the public. The official appointment of Commission, Board or Committee members is made at a City Council meeting.

Terms of Office

Board, commission, and committee members generally serve two, three, or four-year overlapping terms. There is no monetary compensation or benefits for board, commission, or committee members.

The City Council may reappoint incumbent members or fill vacancies with new appointees. Some bodies limit the number of consecutive terms an individual may serve.

Members are expected to serve their full terms of office; however, when a member must resign, due to personal or professional circumstances, he/she should send a letter to the City Council stating the effective date of the resignation. A member shall be removed from office upon three affirmative votes of the City Council, based on one of the following grounds:

- At the pleasure of the City Council, without cause:
- If he/she is absent from three consecutive meetings, unless permission by a majority vote of the board, committee or commission had been granted as reflected in the official minutes of the body.
- Or by operation of the City Code if:
- If he/she is convicted of a crime of moral turpitude.
- If he/she ceases to be a qualified board, commission or committee member per the City of Sebastopol Municipal Code.

General Responsibilities of Boards, Commissions, and Committees

City boards, commissions, and committees shall have the following general powers, duties and responsibilities in addition to those set forth in the Sebastopol Municipal Code and various Resolutions:

- To establish rules and regulations governing the election of their officers, the holding of meetings and the conduct of business for these meetings.
- To use all appropriate techniques in crystallizing and testing public sentiment on major public issues in their respective fields.
- To hold official hearings as required by law or requested by the City Council.

- To advise and recommend on City policies and procedures pertinent to their respective activities and functions.
- To support and adhere to all City policies promulgated by the City Council and to establish needed interim policies in the absence of the same.
- To provide information and promote good public relations between the City and the general public.
- To perform such other related functions as may be assigned to them by the City Council.

Desirable Characteristics in Applicants for Boards, Commissions, and Committees

While membership on City boards, committees and commissions requires no specific qualifications, with the exception of some seats on the Design Review Board and the Public Arts Committee, there are desirable characteristics for which the Council will be looking as they review applications:

- **Familiarity with Community**
The Council would require appointees to be familiar with the physical, social, and economic make-up of the City. Applicants should have demonstrated an active interest and involvement in the community.

Familiarity with Major Issues

While it will be assumed that applicants are familiar with the specific issues that are being addressed by the board, committee or commission for which they are applying, it is also expected that applicants be aware of issues which will impact all sectors of City programs and services.

Knowledge of the Board, Commission or Committee

During the application process, applicants should become familiar with the responsibilities and role in the City's policy-making structure of the board, committee or commission for which they are applying.

Commitment to Serve

When appointed, members are expected to serve their term of office. While personal or professional circumstances might prompt an unexpected resignation, applicants who are aware of any reasons why they may not be able to complete a full term or attend regularly scheduled meetings, should indicate this on the application. While time commitments will vary depending upon schedules and workload, members are expected to attend all scheduled meetings. In addition to attending scheduled meetings, members may be expected to participate in study sessions or serve on subcommittees.

Relationship with the Community

As a member of a City board, committee or commission, your actions will reflect on the City of Sebastopol and you are required to relate to the community with impartiality and courtesy.

Commitment to City Policy:

The City Council has adopted ordinances and policies following an appropriate public process. As an appointed board, committee or commission member, your duty is to abide by such policies rather than implement personal preferences.

Tips for Applying for a City Board, Commission, or Committee

Type or neatly print your application. Due to the quantity of applications the Council must review, a neat application is appreciated.

Answer all questions on the application. Council reviews your application to gain an understanding of your background and experience, and what skills and talents you believe you could bring to a particular board, committee or commission. Don't forget to sign and date your application.

Attend one or two meetings of the board, committee or commission for which you are applying. Find out what the current issues are, and what issues may be coming in the future. Review the minutes of past meetings, available on the City web site or at City Hall depending on the appointment being applied for.

Talk to a current member. Current members can share with you their experience, they can give you an estimate of the time commitment involved, and they can discuss with you what they see as current and future issues for the City.

If you have questions about the function and role of members, talk with the City staff liaison to the board, committee or commission you are applying for. The City Clerk can provide contact information for City staff members who are assigned to work with the boards, committees and commissions. It is important to note that City staff members cannot and do not recommend or lobby for any applicant.

Find out City Council's priorities and interests. Attend City Council meetings and review meeting minutes. Council meeting videos are archived on the City's website <http://ci.sebastopol.ca.us/> and are available for purchase on DVD from the City Clerk's Office.

Review the Code of Ethics for Appointed and Elected Officials (the Brown Act), available by request from the City Clerk's Office and understand that if you are appointed to a board, committee or commission, you will be required to abide by it.

Prepare for the interview. Although we do not know what specific questions Council will ask, we suggest that you clarify for yourself why you are applying for a specific board, committee or commission, understand its role and function, and be familiar with the current issues it is examining.

Treat the interview with City Council as a business or job interview. Understand that the City Council is not only considering what experience, skills and talents you bring, they are interested in how you will represent the City.

APPLICATION FOR CITY OF SEBASTOPOL BOARDS, COMMISSIONS & COMMITTEES

Contact Information

Assistant City Manager/City Clerk, MMC
Mary Gourley
7120 Bodega Avenue
P.O. Box 1776
Sebastopol, CA 95473
Mgourley@cityofsebastopol.org

phone: 707-823-1153
fax: 707-823-1135

Office Hours: Monday - Thursday - 7:00 am - 5:30 pm (closed 12:00 pm - 1:00 pm for lunch)
Closed every Friday

Instructions:

Use this form to apply to serve on any of the City of Sebastopol's Boards, Committees or Commissions. Please complete the entire form. If a question does not apply, please note as not applicable. Please deliver completed form, by the date and time due, to the City Clerk. All applications will be reviewed by the City Council. If appointed, you have a choice whether you wish to have your contact information visible to the public; however, your information may be made public upon request by (a) member(s) of the public.

Board, Commission, or Committee being applied for? _____ Public Arts Committee _____

Name: Robert Brent

Home Address, City, State and Zip Code:

Sebastopol, _____

Home Phone Number: _____

If appointed, do you want this number to be visible to the public?
Yes No

Work Phone Number: _____

If appointed, do you want this number to be visible to the public?
Yes No

Facsimile Number: _____

If appointed, do you want this number to be visible to the public?
Yes No

E-Mail Address: _____ If

appointed, do you want this address to be visible to the public?
Yes No

Are you a registered voter in Sebastopol?

Yes No

If so, for how long? _____

Do you hold a current business license from the City of Sebastopol?

Yes No

If so, for how long? _____

Have you attended a meeting of this body? When?

No

Have you served on, interviewed for, or applied for this body previously?

Yes No

If so, when? Twice in last 10 years, not sure which

Present Employer: Retired

Job Title: _____

Have you previously served on any governmental bodies or held elected office? If so please list position held and dates:

Elected to 4 year term on Harmony Union School Board 1988

Please list civic or charitable organization to which you belong or have belonged:

Sebastopol Center for the Arts
Sonoma Land Trust (28 years on the Board)

Have you been an officer in any of these organizations? If so, please list position held and dates:

Was on SCA Board 8 years, served as President for 4 years while managing construction/remodel of Veteran's Building.

What special interests, skills and talents would you bring to this board, commission, or committee?

A lifetime of interest in the arts. Potter, pottery equipment manufacturer, woodworker.

Please list any college, professional or vocational schools you have attended with major subject studied, dates and any earned degrees:

Oberlin College, majoring in maths

Please list any special awards or recognition you have received:

Sebastopol Citizen of the Year 2013

Please state why you would like to become a member of this board, commission or Committee, including what specific objectives you would be working toward as a member of this body:

I think I can bring a broad appreciation of all forms of art, and a pragmatic financial viewpoint to the Committee. I am particularly interested in the City's desire to create a sculpture walk on the path from High St. to Ives Park.

Are you associated with any organization/employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

Yes No

If yes, please state name of organization/employment: _____

City policy directs all appointed, advisory body members not to vote on matters where there exists a potential conflict of interest such as property ownership near a project, or a financial relationship with the applicant. Would you be willing to abstain from voting if such a conflict arises?

Yes No

How did you hear about this opening?

City email newsletter

Is there any other information that you feel would be useful to the City Council in reviewing your application and materials provided with the application?

No. I am known to most of the Council Members

What do you think qualifies you to be appointed to this board/committee/commission?

Experience with creating a community resource in the arts at SCA

Are there particular issues you think the board/committee/commission should concentrate on?

Outdoor sculpture

How should community comments be integrated into the board/committee/commission decision-making process?

Public viewing and input on maquettes or renderings of sculptures being considered for the sculpture walk.

If appointed, how would you handle it if another board/committee/commission member vehemently disagrees with your comments on a regular basis?

By letting other members of the Committee see both points of view clearly and seeking their input to reach as much consensus as possible

How would you handle a situation where a proposal comes before your board/committee/commission that the City staff finds consistent with City policies and standards, but that you personally do not support?

By accepting the vote of the Committee with the knowledge the the ultimate decision rests with the City Council

I certify that I have thoroughly read and understand all material in this application.

Applicant's Signature :

A black rectangular redaction box covers the signature of the applicant. A thin, curved line extends from the right side of the box, suggesting a handwritten signature.

Applicant's Name (PLEASE PRINT): Robert Brent

Date: 12/1/2021