

**City Council**  
Mayor Una Glass  
Vice Mayor Sarah Glade Gurney  
Diana Gardner Rich  
Neysa Hinton  
Patrick Slayter



**Agenda Item Number 1**  
**City Manager**  
Larry McLaughlin  
lmclaughlin@cityofsebastopol.org  
**Assistant City Manager/City Clerk, MMC**  
Mary Gourley  
mgourley@cityofsebastopol.org

## City of Sebastopol

### CITY COUNCIL MEETING MINUTES

MINUTES FOR Meeting of September 7, 2021

As Approved by the City Council at their regular meeting of September 21, 2021.

The public is advised that pursuant to Government Code Section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

Please note that minutes are not verbatim minutes and are meant to be the City's record of a summary of actions that took place at the meeting. City Council video recording are kept for a period of one year from date of meeting.

The public is advised that pursuant to Government Code section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

Notice: All resolutions and ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency.

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

\*\*\*\*[GOVERNOR'S EXECUTIVE ORDER N-29-20](#)\*\*\*\*

\*\*RE CORONAVIRUS COVID-19\*\*

CITY COUNCIL MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

*This meeting complies with the Sonoma County Health Officer's COVID-19 Order to Shelter in Place issued on March 17, 2020, and pursuant to California Governor Newsom's Executive Order N-29-20 issued on March 17, 2020.*

Government Code Section 54953.

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

To protect our constituents, City officials and City staff, the City requests all members of the public to follow the California Department of Health Services' guidance and the County of Sonoma's Public Health Officer Order for the Control of COVID-19 restricting group events and gatherings and maintaining social distancing.

Consistent with Executive Order N-29-20, in-person participation by the public will not be permitted and no physical location from which the public may observe the meeting will be available. Remote public participation information is available on the City website.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you remotely to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

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City Council Regular Meetings are available in real time and archived on Livestream. Important Notice  
The City of Sebastopol shows both live broadcasts and Video Archive of City Council Meetings over the Internet. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice. Here is the link: <http://bit.ly/sebcctv>

*There are times that the meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded as soon as possible to the City Web Site.*

*Anyone using abusive, vulgar, offensive, threatening, or harassing language, personal attacks of any kind or offensive terms that target specific individuals or groups will be muted and removed from the meeting.*

**5:30 pm** Convene Special City Council Meeting – Interviews

**CALL TO ORDER:** Mayor Glass called the meeting to order at 5:32 pm.

**ROLL CALL:**

**Present:** Mayor Una Glass – By video teleconference  
Vice Mayor Sarah Glade Gurney – By video teleconference

Councilmember Neysa Hinton – By video teleconference  
Councilmember Diana Rich – By video teleconference  
Councilmember Patrick Slayter – By video teleconference

**Absent:**

None

**Staff:**

City Manager/City Attorney Larry McLaughlin  
Assistant City Manager/City Clerk Mary Gourley

**INTERVIEWS:**

The Council conducted the following interviews:

1. **Interview:** Opening on the Sonoma County Library Commission for a Representative from Sebastopol (Term Ends July 31, 2022)  
Vacancy (Remaining Term) Due to Resignation for the Position on the Sonoma County Library Commission for a Representative from Sebastopol (Term Ends July 31, 2022)

<u>Time of Interview</u>	<u>Name of Applicant</u>
5:30 pm	Fred Engbarth

**City Council Action: Interviewed Fred Engbarth**

**Minute Order Number: 2021-206**

**ADJOURNMENT:** Mayor Glass adjourned the special meeting at 5:55 pm.

**6:00 pm** Convene Regular City Council Meeting (ZOOM VIRTUAL FORMAT)

**CALL TO ORDER:** Mayor Glass called the regular meeting to order at 6:00 pm.

**ROLL CALL:**

**Present:**

Mayor Una Glass – By video teleconference  
Vice Mayor Sarah Glade Gurney – By video teleconference  
Councilmember Neysa Hinton – By video teleconference  
Councilmember Diana Rich – By video teleconference  
Councilmember Patrick Slayter – By video teleconference

**Absent:**

None

**Staff:**

City Manager/City Attorney Larry McLaughlin  
Assistant City Manager/City Clerk Mary Gourley  
Administrative Services Director Ana Kwong  
City Engineer Joe Gaffney  
Fire Chief Bill Braga (absent)  
GHD – Toni Bertolero  
Planning Director Kari Svanstrom  
Police Chief Kevin Kilgore  
Public Works Superintendent Dante Del Prete

**SALUTE TO THE FLAG:** Mayor Glass led the salute to the flag.

Mayor Glass read the protocols of the meeting.

**PROCLAMATIONS/PRESENTATIONS:**

The following were presented:

- Proclamation Declaring September 2021 as National Preparedness Month in the City of Sebastopol
- Proclamation – Proclaiming the “Locals Who Make a Difference” Recognition Program Honoree

**Reference Number: 2021-207**

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

City staff received written public comment from:

- Kyle Falbo
- Barbara Lee

Eris Weaver commented as follows:

- I'm with the Sonoma County Bicycle Coalition
- It has been very wonderful as things started to open up a little bit we can start doing some things in person even though they're outdoors, including resuming our monthly bike happy hour that rotates every month around the County.
- We were in Sebastopol on Friday night where we were joined by over the course of the evening by about probably 20 people including Councilmember Slayter.
- There's are no agendas, just get together and talk about what bike issues and things people are experiencing.
- One of the things that I have been thinking about is that so many more people got on bikes during all of the shelter in place during COVID and bike sales are still through the roof.
- We're continually looking for ways to keep that going.
- One of the things that I have seen happening in some of our different towns and neighborhoods are some kind of informal weekly or monthly community rides.
- There's taco Tuesday in Santa Rosa.
- There's a group starting in Rohnert Park.
- There are two different rides happening in Petaluma.
- In talking with a few different people who seem to maybe have interest to get something going in Sebastopol, although I don't really have the band width to organize weekly rides all over the entire County, I want to help nurture any of those out there waiting to happen and help promote them.
- I will be following up with that and letting all of you know when that actually gets in place.

**STATEMENTS OF CONFLICTS OF INTEREST:** There were none.

**DISCUSSION AND ACTION – APPOINTMENT:**

2. **Appointment** for: Opening on the Sonoma County Library Commission for a Representative from Sebastopol (Term Ends July 31, 2022) Vacancy (Remaining Term) Due to Resignation for the Position on the Sonoma County Library Commission  
Applicant: Fred Engbarth

Mayor Glass presented the agenda item recommending the City Council discuss appointment to the Opening on the Sonoma County Library Commission for a Representative from Sebastopol (Term Ends July 31, 2022) Vacancy (Remaining Term) Due to Resignation for the Position on the Sonoma County Library Commission.

Mayor Glass opened for questions. There were none.

Mayor Glass opened for public comment. There were none.

Council Discussion and/or Deliberations: There were none.

**MOTION:**

Vice Mayor Gurney moved and Councilmember Rich seconded the motion to appoint Fred Engbarth to Opening on the Sonoma County Library Commission for a Representative from Sebastopol (Term Ends July 31, 2022) Vacancy (Remaining Term) Due to Resignation for the Position on the Sonoma County Library Commission.

**Discussion:**

Councilmember Rich commented as follows:

- I just want to affirm how impressed I was by his qualifications.
- This is an individual who will represent our interests and our library's interest incredibly well.
- I feel fortunate to have him in the room with us and interested in serving this community.

Vice Mayor Gurney commented as follows:

- I am very excited that Fred is interested for two particular reasons.
- First, I think he has a very realistic appraisal of what the responsibilities are.
- That's helpful to us in making a successful appointment, and he has so much skill.
- I also am pleased that he's interested in potentially serving beyond this limited opportunity because he's filling a vacancy and is looking perhaps for a full term after this one.
- I'm very grateful, Fred, for your interest and application.

Mayor Glass commented as follows:

- I would just like to say also that I was very impressed with the application, and getting involved in these kind of commissions, it really takes a while to get up to speed.
- There's just so much to know about the organization, the formats, the committees, the who's who
- All of those things are so critical, and here we have somebody that has applied for this position and he already knows and understands so much about this commission and its importance.
- I think we are very fortunate that he has applied.

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass

Noes: None

Absent: None

Abstain: None

**City Council Action: 2021-208**

**Minute Order Number: Appointed Fred Engbarth to the Opening on the Sonoma County Library Commission for a Representative from Sebastopol (Term Ends July 31, 2022) Vacancy (Remaining Term) Due to Resignation for the Position on the Sonoma County Library Commission.**

**CONSENT CALENDAR:**

Mayor Glass read the consent calendar.

City staff presented the following information for clarification/edits on consent calendar items:

**Agenda item #6 Bodega Avenue Rehab project**

- The requirement from Caltrans for additional environmental work was not anticipated due to the minor impact on the properties. The impacts include minor land disturbance for constructing curb ramps and driveway curbs and results in replacing existing landscaping/plantings.
- Although the work in front of Burbank Farm and the cemetery is not being constructed until Phase 2, the design and environmental work is being performed for both Phase 1 and Phase 2. Under CEQA and NEPA rules, the City cannot split up environmental review for a project, it has to be done at one time even though the construction is being done in two phases. Doing the environmental for the entire Phase 1 and 2 will also help the City be more competitive for acquiring future grant funding for Phase 2.
- Amendment #4 for Wood Rodgers is referenced in the staff report but was not included as an attachment. Amendment #4 is now included in the agenda packet.
- The funding source shown in Fiscal Year 2020-21 \$146,040 in CDBG funding. However, because there were issues with the environmental review and the City was not guaranteed to receive the funding, it was removed from Fiscal Year 2021-22 adopted CIP budget. The City only found out in August 2021, that the CDBG funding was approved and the funding agreement will secure the funding.
- There was an error on Table 1 and that has since been corrected on the resolution. The existing funding sources left out \$155,000 from the Road Maintenance fund and the existing funding total should show \$270,000 (not \$115,000). This does not affect the proposed expenditures or funding sources and therefore, the staff recommendation remains unchanged.

**Item 10 (Extending Tolling of Permits to Sept 15, 2022):** Which outstanding building and planning permits this extension will affect? Does this affect the projects that are currently sitting idle, allowing them to remain idle through September 15, 2022? How does this affect the Woodmark project, the hotel project and the project at Murphy and Hwy 116, if at all? And will it apply to new permits issued between now and Sept 15, 2022? Finally are other jurisdictions offering similar extension courtesies?

- This would not affect the Woodmark project, as it only affects already granted approvals. It wouldn't affect the Healdsburg/Murphy site, which already has an issued permit (i.e. the rights are already 'vested'), and the bldg. official can extend those time frames without (there are a couple of other long-standing bldg. permit / construction projects ongoing in the city right now as well that fall into this category).
- It would affect the hotel by extending their planning approval / when they need to pull a building permit to vest their right to build/operate the project. It would also extend the deadline for other planning approvals that have been granted (we have a couple of cannabis industry permits which could benefit from this that I know of which haven't yet pulled their bldg. permits for improvements, although they aren't expiring this year, it would allow them an additional year to move forward). I believe there are a couple of residential permits that have not yet been pulled but are ready as well, this would keep those from expiring/need to meet new regs a new submittal might require as well. I know last year there were 2-3 commercial and 2-4 residential projects that the extension helped.
- some jurisdictions did an initial extension like we did. One jurisdiction (Rohnert Park) has done for each individual application, others have not done such extensions

Mayor Glass opened for public comment on the consent calendar.

Jennifer Kirkham commented as follows:

- I just logged on so I haven't been privy to everything that's been happening, but I am speaking on behalf of my husband and actually my family because we have our water delivered.
- We're out on Burnside.

- I hear there's something on the docket to discuss not letting Sebastopol City water be bought and shared for people's day-to-day living.

Mayr Glass commented as follows:

- This is actually public comment regarding items that are not on tonight's agenda.
- The agenda item that you are talking about is further on in the City Council agenda where we will be discussing the water.
- You are more than welcome to provide your comments at that time if you would like to stick around for that agenda item.

Lynn Deedler commented as follows:

- I would like to pull number six off the consent calendar.
- Just within a few hours back I sent you a very long list of issues with the bike lanes going down Bodega Avenue. Basically, they're dangerous.
- This is almost a universal opinion by the community and bike professionals, that particular problems are they don't meet any of the adopted standards we have in the State of California.
- Things like there's four times the traffic that is considered safe for unprotected bike lanes next to them.
- Every bike professional that I could find, including all four bike shop owners in the community, agree.
- These are not safe. They know that the people that they service will not use them.
- Regular bike riders who are seasoned bike riders say they don't like them. They are not safe.
- The lanes stop one-quarter mile short of the commercial area of town, so that if your grandkid is going down to Screamin Mimi's he has to join traffic in the most congested section of the town and mingle in there with the traffic.
- The list goes on and on. There's about a dozen things. Every one of them should give you pause as to why are you going to put something that is this dangerous in the middle of town.
- Last May we had a very bad accident where somebody wiped out, two bike riders, in unprotected bike lanes.
- You have a whole list of reasons that that particular road will have many distractions.
- One of the big things though, and it is really significant, is if the City gets a grant for those bike lanes, they are going to omit the possibility of the Apple Blossom trail being funded through the Metropolitan Transportation Commission.
- This is according to our County representative to that Commission.
- Six years ago this Council promised that they would explore the opportunity of developing the Apple Blossom trail, which runs parallel to Bodega, and they have put this off endlessly for six years.

Linda Collins commented as follows:

- I just wanted to thank you all for taking the time to look at I believe it is number eight about the Chamber of Commerce and our parade where the City would be able to allow us to use the funding that we received 2021
- The parade will happen on September 18th.
- We have saved those funds to be able to put the parade on, and we have some extensive bills. Even though we're not doing the whole festival, what is expensive on the insurance side is the parade, and then the Police Department and the public works. They also have a fee attached, although they earn that fee by being out there very early in the morning.
- I just wanted to state that I just appreciate you taking the time to look into that, and I just hope that you approve it so that we can continue to have our parade in two weeks.

Mayor Glass questioned if any Councilmember(s) wanted to remove any item(s) from the consent calendar. There was none.

Mayor Glass called for a motion.

**MOTION:**

Councilmember Slayter moved and Councilmember Hinton seconded the motion to approve Consent Calendar Item(s) Number(s) 3 – 14.

**Discussion**

- I do have one quick, extremely quick clarification question on item number six.
- This is for people in the engineering realm.
- This is simply for authorizing design, so we don't know what any of the potential designs are yet, right?

Toni Bertolero, GHD, commented as follows:

- This is actually for the environmental aspect of it.
- It is the cultural resources review, which is part of the environmental.
- It is pre-design.

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass  
Noes: None  
Absent: None  
Abstain: None

3. Approval of Minutes of the City Council Meeting of July 28, 2021 (Responsible Department: City Administration)

**City Council Action: Approved Minutes of the City Council Meeting of July 28, 2021**

**Minute Order Number: 2021-209**

4. Approval of Minutes of the City Council Meeting of August 3, 2021 (Responsible Department: City Administration)

**City Council Action: Approved Minutes of the City Council Meeting of August 3, 2021**

**Minute Order Number: 2021-210**

5. City Council Ratification of Approval of Amendment No. 23 with GHD Inc. for the Preparation of a Local Road Safety Plan (City Administration)

**City Council Action: Approved 5. City Council Ratification of Approval of Amendment No. 23 with GHD Inc. for the Preparation of a Local Road Safety Plan (**

**Minute Order Number: 2021-211**

6. Bodega Avenue Bike Lanes and Rehabilitation Project (Responsible Department: Public Works/GHD):
  - a. Approval of Funding Agreement for Use of FY 2019-20 CDBG Funds for the Design of the Bodega Avenue Accessibility Project; and
  - b. Approval of Modification 1 to Master Agreement 2010-01-37 Amendment No. 4 with Wood Rodgers, Inc. for the Design of the Bodega Avenue Corridor Reconstruction.
  - c. Adoption of Resolution authorizing a budget amendment to the Fiscal Year 2021-22 CIP Budget for CIP Project #0516-85.00.



**City Council Action: Approved Approval of Funding Agreement for Use of FY 2019-20 CDBG Funds for the Design of the Bodega Avenue Accessibility Project; and**

**b. Approval of Modification 1 to Master Agreement 2010-01-37 Amendment No. 4 with Wood Rodgers, Inc. for the Design of the Bodega Avenue Corridor Reconstruction.**

**c. Adoption of Resolution authorizing a budget amendment to the Fiscal Year 2021-22 CIP Budget for CIP Project #0516-85.00.**

**Minute Order Number: 2021-212**

**Resolution Number: 6370-2021**

7. Adoption of the City of Sebastopol Standard Details for Street Improvements (Responsible Department: Public Works/GHD)

**City Council Action: Approved Adoption of the City of Sebastopol Standard Details for Street Improvements**

**Minute Order Number: 2021-213**

**Resolution Number: 6371-2021**

8. Approval of Budget Amendment for Appropriation of FY 20-21 Community Benefit Funds to Sebastopol Chamber of Commerce for Use in FY 21-22 for Use Towards the September 2021 Apple Blossom Chamber of Commerce Parade (Requestor: Councilmember Rich/Responsible Department: Administrative Services)

**City Council Action: Approved Budget Amendment for Appropriation of FY 20-21 Community Benefit Funds to Sebastopol Chamber of Commerce for Use in FY 21-22 for Use Towards the September 2021 Apple Blossom Chamber of Commerce Parade**

**Minute Order Number: 2021-214**

9. Approval of Budget Amendment for Purchase of Public Works Vehicle (Responsible Department: Public Works)

**City Council Action: Approved Budget Amendment for Purchase of Public Works Vehicle**

**Minute Order Number: 2021-215**

**Resolution Number: 6372-2021**

10. Approval of Extension of Planning and Building Permits in response to Covid-19 for an additional year (Responsible Department: Planning)

**City Council Action: Approved Extension of Planning and Building Permits in response to Covid-19 for an additional year**

**Minute Order Number: 2021-216**

**Resolution Number: 6373-2021**

11. Approval of Deferring Vacancy on the Design Review Board to the Recruitment for the December 2021 Vacancies, and Deferring Vacancy on the Planning Commission until the Council has acted on changes to the Planning Commission Ordinance, or until December 2021 whichever is first. (Responsible Department: Planning/City Administration)

**City Council Action: Approved Deferring Vacancy on the Design Review Board to the Recruitment for the December 2021 Vacancies, and Deferring Vacancy on the Planning Commission until the Council has acted on changes to the Planning Commission Ordinance, or until December 2021 whichever is first.**

**Minute Order Number: 2021-217**

12. Approval of Americorp Trail Matching Grant Agreement with Sonoma County Ag + Open Space (Responsible Department: Planning)

**City Council Action: Approved Americorp Trail Matching Grant Agreement with Sonoma County Ag + Open Space**

**Minute Order Number: 2021-218**

13. Approval of Change Order No. 1 for Repaving Local Streets, Contract Number 2020-05 and Approval of Notice of Completion for Repaving Local Streets, Contract Number: 2020-05 (Responsible Department: City Engineer)

**City Council Action: Approved Change Order No. 1 for Repaving Local Streets, Contract Number 2020-05 and Approval of Notice of Completion for Repaving Local Streets, Contract Number: 2020-05**

**Minute Order Number: 2021-219**

14. Approval of Amendment No. 1 to Contract with Stone Creek Environmental Consulting for Stormwater Reporting Not to Exceed Amount \$24,500 (Responsible Department: City Engineer)

**City Council Action: Approved Amendment No. 1 to Contract with Stone Creek Environmental Consulting for Stormwater Reporting Not to Exceed Amount \$24,500**

**Minute Order Number: 2021-220**

**Resolution Number: 6374-2021**

**INFORMATIONAL ITEMS/PRESENTATION:** *(Please Note: Although informational/presentations items are routinely informational in nature, some informational items may contain request for actions such as support, direction to staff, follow up, or receipt of item based on the presentation/information provided.)*

15. Informational Presentation – Zero Waste Committee (Requestor: Vice Mayor Gurney/Councilmember Rich: Responsible Department: City Administration)

Vice Mayor Gurney commented as follows:

- I'm very excited about the work and enthusiasm and focus of this subcommittee of the council.
- We have been interested in having the group report kind of quarterly to make sure we have strong relationship and good connection.
- Our speaker this evening will be Sunny Galbraith

Councilmember Rich commented I will introduce Sunny who is the lead of the Zero Waste Committee here in Sebastopol and an incredible person who brings great energy and drive to this wonderful committee.

Sunny Galbraith provided a slide show presentation to the City Council.

Mayor Glass asked for questions of the presenter. There were none.

Mayor Glass opened for public comment. There were none.

Council Discussion and/or Deliberations:

Vice Mayor Gurney commented as follows:

- One of the delights of this committee is this great age range, right.
- We have the young students and we have people employed, business owners, retirees, elders, and the enthusiasm is solid throughout all of that group.
- I think the Council did well putting together this composition for the committee.

Mayor Glass commented as follows:

- Well, I get really excited when we get a broad spectrum, particularly in the age brackets here in town since we are a little bit on the heavily loaded to the gray side of things.
- So I'm pretty excited to know we have such a broad spectrum of participants, and we need to get all of that energy in there to make this thing happen for our community.
- So thank you all for your work.

**City Council Action: No action required. City Council received the presentation.**

**Minute Order Number: 2021-221**

**PUBLIC HEARING(S): None**

**REGULAR CALENDAR AGENDA ITEMS (DISCUSSION AND/OR ACTION):**

16. Approval of Resolution of Support for Sebastopol-Petaluma Trail Connector (Responsible Department: Planning)

Planning Director Svanstrom presented the agenda item recommending the City Council approve the Resolution of Support for Sebastopol-Petaluma Trail Connector.

Steve Ehert and Ken Tam, Sonoma County Regional Parks, provided a presentation to the City Council.

Mayor Glass opened for questions of staff/presenter.

Councilmember Slayter commented as follows:

- Thinking back to when we looked at this maybe not last time but previously, and has the proposed draft alignment, has that been realigned?
- It feels like it is slightly different, which makes sense given that there's been work and time passed.

County Parks commented as follows:

- No, the alignment is exactly the same as the board approved it and as it was presented to the council in 2018 and the planning commission and so on.
- So, no, it hasn't changed.
- We have learned quite a bit in three years, and the city has built their portion, but the plan has not.
- Now the next step is to get into much more refined detailed, you know, engineering plans that could yield some more nuances.

Councilmember Slayter commented as follows:

- I must be thinking of something even certainly pre-2018, maybe the first pie in the sky idea that was somebody's marker piece of chalk on a sidewalk or something.
- I am excited about this.
- I think this is -- this can be a really remarkable piece of infrastructure and quite an amenity for the region.

Vice Mayor Gurney commented as follows:

- Thank you, Steve and Ken, for your endurance on this project.
- I hope you will stay with it until completion, and then I have to say I hope it gets completed in my lifetime.
- As Councilmember Slayter was saying we all have a little different memories or some wish lists that are lingering in our memory.
- One thing I was looking for was like a spur connector to Cotati and I didn't see it on that map.
- I know this is Sebastopol/Petaluma but Cotati is hanging out there.
- Is there any plan, say, from the Cotati plan to connect in with this trail?

County Parks commented as follows:

- I'm not sure
- The short answer is sort of.
- So there are several other planned trails that will tie in this route into Cotati and Rohnert park.

- I would be happy to go over those at another time.
- There's the trail and kind ball.
- We think of that area as like a rosette with these multiple connections coming off.
- I would be happy to touch on that another time.
- The short answer is, yes, lots of other work to do, and some of those involve water agency channels where the acquisition is already completed but they don't have the immediate benefit that this would have because they get it through less densely populated areas.
  
- Councilmember Rich commented as follows:
- Thank you for the presentation.
- I have a question regarding the private properties that this proposed trail is crossing.
- When I look at the map that you shared that's in the staff report on page six of the staff report, but it is the first one that you displayed, I see that the Green indicates the parts of the route that go against -- go across privately owned assessor parcels.
- Can you give us a sense of what the viability is of getting the agreement, having access to those private property parcels and how many are involved, whether there's any progress there?
- I see that as an important element in the feasibility of this plan.
- So I would appreciate some information on that.

County Parks commented as follows:

- At this stage we have an estimate.
- When we do the detailed Right-of-Way engineering, which is partly the reason why we're asking for the resolution, we get down to really how many feet do we need for this section, how many -- what is -- when you figure in the utilities, the drainage, any of the signage, any of Caltrans' highway design standards or the County's over by stony point, it gets down to inches.
- Before we go knocking on doors we like to have a pretty good idea of what we're asking for.
- Right now Ken and I and other staff are doing this extensively between Sonoma and Santa Rosa, and we're quite used to it, but with each property it is very different.
- So in some case, it is like, hey, can we just -- you give US A two-foot sliver and we will move your fence back, we will pay for that, pay you fair market value for whatever the square foot price is.
- People are like, oh, that's fine, no big deal.
- Or, you know, redo your landscaping.
- But more and more we have a change to someone's property, the trickier it gets.
- So instead of just saying, hey, do you support the trail, they're going to say, well, what does it actually mean.
- So we actually need to be on the engineering level, which is why we call it Right-of-Way engineering, in order to have a significant conversation.
- So we find that most people are willing to work with us, and the more people we have working with us the more others are inspired to work with us.
- The short answer is we have not started to knock on doors, but we will soon, which is why we are trying to prime the pump right now.
- So there are at least over 40, 40-plus parcels we are looking at.
- We are trying to for the preferred alignment, Steve mentioned, it falls with highway 116 and stony point corridor.
- Most of it where we can we actually have more width available along the highway Right-of-Way and public road Right-of-Way, but in some instances we are going to need to do more.

- This feasibility study was more of a high-level document where we actually did not hire surveyors to go out and stake the property to determine.
- But we did it based on the aerals.
- From the aerals it looks like, well, we have enough Right-of-Way, but in these areas it is iffy and we will need more detail engineering.
- Once we find that out, as Steve mentioned, we will need to knock on their door and say, hey, we're doing this wonderful trail project, are you interested in selling a sliver of your property to make this a possibility.
- As I mentioned there will be at least over 40-plus parcels along that corridor that will probably need to approach.

Mayor Glass commented as follows:

- For the benefit of our public here, do you have any data or anything you can say about how important these kinds of trails are to our local economy?
- Like, you know, having bike trails, as we know, I think invites the kind of tourism we want, the kind of people that are interested in that bicycle/pedestrian/tourism as well as, of course, providing transportation for our public.
- I am just wondering if, do you have any numbers you can throw out off the top of your head?

County Parks commented as follows:

- No, not numbers off the top of my head.
- I'm happy to follow up though.
- The concepts are sound and it is, yes, so happy to follow up.

Mayor Glass commented as follows:

- I just wanted to give you an opportunity to talk about this is so much more than just getting from point A to point B, and the only thing that our city has ever object I had to with -- objected to that it is the Petaluma/Sebastopol trail as opposed to the other way around.
- But, of course, we know we are the ultimate destination so I guess that makes it okay.

Councilmember Slayter commented as follows:

- To that point, the City of Sebastopol kicked in three times the original ask when this was before us many years ago now.
- So we're serious.
- We like this idea.

Mayor Glass commented as follows:

- I also remember some earlier alignments that must have been, you know, drawing on the chalk board and maybe those go back like six years or something.
- I think we kind of talked about some other alignments that might have been on the other side, but this was the final objective back in 2018, and you guys have delivered on the plan.

Mayor Glass opened for public comment.

Kyle Falbo commented as follows:

- Tonight's area of interest is describing this location on 116 that goes from the city limits out to Bloomfield road.
- I would like to know if there was maybe consideration of using Cooper road as an alternative.

- In particular, if you look at my virtual background you will see a point of interest that is involving a pretty significant water feature that becomes very close to the roadway.
- I'm not quite sure how the described bike trail that is currently in existence on 116 on the, you know, North end of town would actually fit in this location without major changes to the environmental makeup of this location.
- So I would love to hear if there's any sort of idea about the changes to the makeup at this particular spot as well as any sort of thought about Cooper road as an alternative considering at the end of Cooper road is where the trail diverges away from 116 more significantly.
- Secondly, I want to push for Sebastopol city ordinance which is the electrical or bicycle push ordinance.
- Sebastopol is unique in they've taken the approach of looking at electric assisted bicycles or scooters with restricted speeds of 20 miles per hour as being considered the same as a bicycle and used in places in which bicycles are used.
- This is not the case in other cities and municipalities and I do not believe something like this exists Countywide.
- If we had a trail of this extent, I would hope that we see a similar ordinance happening at the County level so that those can -- with these types of vehicles can partake in this type of a trail.

Eris Weaver commented as follows:

- Well, obviously as Steve mentioned we have an interest in this trail, the bike coalition raised over \$10,000 towards the feasibility study.
- I think it is interesting there's always what name is it, is it Petaluma to Sebastopol, Sebastopol to Petaluma.
- I think perhaps we need to come up with a second name like we have the Joe Rodota trail that connects two cities so let's come up with another name to the trail so we don't have to have disputes back and forth between the cities.
- To what council member gurney was mentioning, the folks in Cotati and burn park, I'm one of those folks as I live in Cotati.
- Despite the fact where I live is equidistance from Santa Rosa, Sebastopol and Petaluma, getting to Sebastopol on my bike safely is extremely difficult, and any of the routes I have to take to do it safely add several miles on to it.
- So I know obviously the residents in the towns at either end, you know, are hoping that work will start at that end, but as someone in the middle there's a big chunk of West of stony point that has no shoulder whatsoever and passing lanes and blind hills that is just absolutely terrifying even for extremely confident cyclists.
- So I'm hoping the center gets some love at some point in there.
- Let's see.
- Oh, the last comment that I had was to, I believe it was mayor glass who was talking about the trail, you know, being about recreation and not just being, you know, point A to point B, but we also have to remember anything that makes it fun, easier for people to get on bikes is crucial for addressing climate change, reducing our vehicle miles traveled.
- So whether someone is riding the bike for transportation or fun, if it is getting them out of a car, that is something that we all want.
- So please vote yes on this resolution.

Lynn Deedler commented as follows:

- Back in May I sent the City Council and Steve Ehert questions about the possibility of going through all of the beautiful publicly owned open space that could go from the end of the trail all the way to the

Bloomfield stoplight there, that there are very few private properties there that have -- it looks like no problem if a trail went along the edges of them.

- Steve, you alluded to the fact that it was an environmental issue, but you have the Laguna wetlands trail right across highway 12 that goes through very similar kinds of area.
- So why is it you can't pursue that?
- I asked Ken this a lodge time ago.
- He said, well, it wasn't in the study area.
- But if you go back and look at the study that quest engineering did, they recommend that you explore possibilities within the Laguna area.
- How come we can't go that way?
- It would be beautiful.

County Parks responded to public comments as follows:

- We did evaluate Cooper road, and, as you know, it jogs out and jogs down.
- It also is very narrow, has other impacts.
- It is further documented in the report about why.
- The next question was in a typical scenario where you have road side ditches that have been colonized by wetland plants or other vegetation, what happens?
- The answer is we look carefully at the full available Right-of-Way and what our options are.
- So in each case we are trying to balance the impacts.
- In some cases we propose to shift the center line of the road into the side of the Right-of-Way that has less impacts.
- Other times there's more utilities, we have to shift it the other way.
- Other times we don't shift at all.
- The section by Andy's market, as an example -- well, let me use a different location.
- Further North on West County trail where we have large ditches with the public struggling to not fall in them, we put culverts and we go on top of them.
- We compensate for this through the sand SEQUA process.
- In some cases we remove the vegetation in those locations and mitigate elsewhere, as near to the site as possible.
- But first we look through how can we balance this here, how can we have the least amount of impact as possible.
- Another feature to be aware of is we have a planned route called the Laguna day center that's the bike way.
- That is on that side, the East side of 116 in Laguna.
- Most of the people who are deep in Laguna environmental issues don't really think it is feasible.
- We have not done a focus study on it since the Rodota trail and the West County trail were originally created.
- Many, many laws, attitudes have shifted and new species have been protected.
- It is very, very difficult to talk some of our state agencies that own and manage some of the subject land into allowing public access across it.
- Their purpose is wildlife, not many accesses in many of these cases.
- So we think it is going to be a big, big struggle.
- It doesn't mean that there aren't short, little connectors and loops and trails that go out to good bird watching location and back.

- Those possibilities still exist, but as far as our major bike way connector through very sensitive habitat, even though some of it appears it is owned by California Department of Wildlife, fish and wildlife, it is a struggle.
- We negotiate with them all the time.
- I believe Ken was waiting for you to get back with him on times we could meet so we could go over your ideas having to deal with the other area in a lot more detail.
- We would still love to follow up with you.
- I think we just haven't heard back from you, maybe three months or so ago.
- Lastly, regarding the name, officially the trail is not named yet.
- I just want to point that out.
- So a lot of times in our planning process we have this clunky name.
- This one came out of the County bike way study.
- It is not named yet.
- So I'll leave it there.
- Would be more than happy to, you know, get together with you and discuss those opportunities again.
- I did reach out to you.
- I sent you an e-mail several months back and I didn't hear back from you.
- So maybe I thought you were busy flying.
- So, anyway, if you get a chance reach out to me and let's get together and just discuss.

Council Discussion and/or Deliberations:

There was no further discussion.

**MOTION:**

Councilmember Slayter moved and Vice Mayor Gurney the motion to approve Resolution of Support for Sebastopol-Petaluma Trail Connector.

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass

Noes: None

Absent: None

Abstain: None

**City Council Action: Approved Resolution of Support for Sebastopol-Petaluma Trail Connector.**

**Minute Order Number: 2021-222**

**Resolution Number: 6375-2021**

17. Discussion of DRAFT Emergency Operations Plan Update (Responsible Department: Contract Employee/Former Interim Police Chief Don Mort/City Administration)

City Administration presented the agenda item and introduced former Interim Police Chief/Contract Employee Don Mort who provided the DRAFT Emergency Operations Plan Update .

Mayor Glass opened for questions of staff/presenter.

Councilmember Hinton commented as follows:

- Thank you for that report.
- I'm glad we've got it updated.



- I'm sure it was probably time.
- I have a first question, which comes off the emergencies that we had in 2019 when we seemed to use the fire station as the primary spot because the Fire Chief is the head.
- So in this new plan, if the Police station is the spot where we're supposed to set up operations, we expect the Fire Chief to go over and be manned at the Police station?

Mr. Mort commented as follows:

- In conversations with the Fire Chief, he says that the Emergency Operations Center has never been operated -- or opened during his tenure -- I can't recall the last time it happened.
- As currently written, as currently established, the Police Department has always been your Emergency Operations Center.
- In 2019, in conversations with Chief Braga, and the city manager may have feedback on this as well, he said it was a limited EOC operation and that they continued Day-to-Day operations out of the Fire Department, but that's up to council.
- If you want the Fire Department to be your primary Emergency Operations Center, then, yes, that's up to you on what you -- again, making sure it is equipped, making sure it is ready, making sure all of the technology, all of the equipment is there.
- I mean that's your call on what you would like.
- I am basing on what the current municipal ordinance and what has been established in the past, but Chief Braga did state -- I know he is not here tonight -- it was not really an EOC operation in 2019.

Councilmember Hinton commented as follows:

- Just to finish my train of thought here.
- I understand that, that it wasn't a full operation.
- I expect that that's what our city manager is going to say.
- I'm just thinking if there was a very serious emergency like a serious earthquake, does it make sense to have our Fire Chief over at the Police Department, then who is at the Fire Department?
- I would assume that it would be an All-hands-On-Deck situation.
- So I just wanted to kind of ask.

City Manager/Attorney McLaughlin commented as follows:

- If I could make a couple of comments about this historically and also look into the future.
- It is correct that we've never had a full opening of the EOC, At least in the last ten years since I've been city manager.
- There have been limited openings.
- Each one of them have had an emphasis on the fire response including the flood, including wildfires, including even evacuations.
- So it was more practically feasible to conduct those out of the Fire Department, being the Chief and my assessment at that time.
- I don't believe, however, that we should be utilizing the Fire Department in the future, especially if there is a full opening of the EOC.
- The Fire Department facilities I don't think are adequate to staff all of the personnel that are needed for a full-fledged EOC opening.
- We have had an EOC exercise since I've been here.
- We conducted a table-top exercise.
- The subject was earthquake.

- We did it with some staff members who have since retired, so obviously, as Don indicated here, we will have to do further training exercises.
- When we did do that tabletop earthquake EOC exercise, we did conduct that from the Police station.
- So the exercise which was a full-fledged opening of the EOC was done at the Police station.
- However, the Police station facilities are outdated, as Don also alluded to.
- Some of the equipment there goes back literally to the '90s.
- The phones that were there, for example, were inadequate.
- We've all had tours of the County facilities, and when you stack up the Police Department facility to the County facility back at the time we did that earthquake tabletop exercise the facility was just not up to par.
- So there were several reasons why we did not do a full opening at the Police Department in our past emergency situations.
- But in the future we are recommending going with the revised plan and making the Police Department up to date in order to fully be able to conduct a full opening of the EOC and then have the specialized exercise for that also at the Police Department because we need to redo that.
- As I mentioned, some key staff members have since retired.
- We will need to do one of the items on the checklist, we will have to do that as soon as we have got this plan completed and adopted.
- We will have to do a full-fledged exercise over at the Police Department using that facility as updated.
- That's all I have to say about that.
- We have never had a full EOC primarily is why we're using the Fire Department.

Councilmember Hinton commented as follows:

- I recall that we approved for a backup generator, and I think it was outfitted to go to the veteran's hall where the center of the arts is, an extra generator.
- Is that something that's addressed in the EOC or is that just more public works knows how that works and it would be implemented if needed?

Mr. Mort commented it is not in the plan.

City Manager/Attorney McLaughlin commented as follows:

- Yes, it is true that we have a powerful generator that can be used at the center for the arts.
- I think that's primarily because it was designated by the County as the primary evacuation center in the city.
- We have since discovered, for instance, in excessive heat events we still cannot provide a cooling center at the center for the arts because of technical issues with the generator that we have and what is needed for operating an HVAC system.

Chief Kilgore commented one of the other things that was not pointed out is that the advantage of having the Emergency Operations Center at the Police Department is the accessibility to our Communications Center and also our community members who run our HAM operating system that enhances our communications as well, and having access to them all in that same building is a significant advantage for us.

Councilmember Hinton commented when would it be in the plan if our Fire Chief is over at the Police station in charge of an operation, is it addressed who takes his place at the firehouse?

Chief Kilgore commented it is addressed who takes his place, and we all have folks who are designated or who will be designated in the event of an emergency, because as a department head, as the Fire Chief, as the Police Chief, our designation is here in the Emergency Operations Center.

Mr. Mort commented as follows:

- The plan as currently written as what the municipal ordinance set forth.
- I have had discussions with the Chief relative to if an emergency happens what his role and responsibility is as being identified as the emergency, director of emergency management that it would be happening to respond to the Fire Department.
- We had a lengthy discussion about that.
- You are right, it is no different than if the Police Chief was identified as the emergency manager or the city manager, you still got to have staffing in place to assume the roles and responsibility for any of the department heads, whether it is Daunte, whether it is Ana, whether it is Mary.
- What's their role and responsibility?
- That's all of the stuff that needs to be discussed and needs to have continued discussion, is this the best use of our resources under the staffing that we currently have.
- But, yes, as currently written the Fire Chief would have to respond to the Police Department and be the head of the entire emergency operation center and pass on to his second in command, who handles the fire operations, just as the Police Chief would pass on to the lieutenant and his sergeants.

Councilmember Rich commented as follows:

- Thank you for all of the work and for the rest of the committed group that worked on this.
- In an emergency I think one of the points you make, a main point here is there needs to be clarity so there isn't confusion.
- I have to tell you that the current document to me suggests the potential for great confusion, and that's because it doesn't recognize that in some instances the place where the EOC may need to be would be the Fire Department.
- So I'm wondering, just as an issue here, whether there's an opportunity as we as a city council consider planning for the future to ensure that the configuration plans and rules as they're put in this document can be implemented both at the Police station and, if needed, at the fire station?
- Because I can see both of these results happening, and I think as our city manager has identified and as everyone who would be asked in the community would respond, honestly, the place where the emergency was handled and we all saw it as an emergency, limited or otherwise, in the most recent instances was at the Fire Department.
- That, I will tell you, I worked with the map your neighborhood group and with the ham radio guys, and they thought that the Fire Department was the place where it happened.
- So I just put out there that if we're looking at resiliency and future preparation, I would suggest that we look at making sure that our alternate location, the Fire Department, is equally prepared to act as the Emergency Operations Center if there's a need, if it is appropriate.
- I would appreciate your comments on it, your input, whether you think that's a problem, a good idea.

Mr. Mort commented as follows:

- I think we can spend a lot of time talking about where the most appropriate place for Emergency Operations Center to be, whether it is the Police Department, whether it is the Fire Department, whether it is at the arts -- city center of the arts.
- The key that you have to keep in mind is which facility is best equipped and taking a look at the cost.

- Every one of them right now would need some sort of cost and equipment and technology implementation to make them into the current century.
- So where does the council want it to be is the biggest key to this question?
- Where do they want to invest their money to make it a State-of-The-Art emergency operation center?
- Do you want to build two?
- Do you want to build three?
- It is up to you as council members to have the decision of where is the best investment for our money and where is the best appropriate place based on the -- you know, I don't have an answer for that.
- I can tell you that the only answer I can give you is that wherever you choose it to be, it needs to be equipped in the 21st century for the needs to meet the community.

City Manager/Attorney McLaughlin commented as follows:

- We need to, I think, be always prepared for a full-scale opening of an EOC in the largest type of disaster that we can imagine, which is probably an earthquake situation.
- So we need a facility that is completely equipped and prepared for that ultimate opening of the EOC.
- For various reasons, part of which were expressed by Chief Kilgore and for part of what I mentioned earlier, I think the spot for that would be the Police station.
- You can always go there.
- We just chose in situations where the emergency was more limited and focused on fire response, we chose to operate out of the Fire Department.
- There's even such things in the County as virtual openings of the EOC where you are doing it from your desks at your regular office.
- It is whatever the emergency is -- how you best handle whatever the emergency is that's presents itself to it.
- So those others were more limited.
- I do agree that we -- because you never know what might happen to the Police station.
- That facility could be damaged or something could happen.
- I do believe we need a backup spot, and I do believe that the Fire Department needs to have a look taken at it to make sure that it is prepared if it is needed to be used.
- But what we're focusing here in my opinion is we're focusing in on the fullest type of an opening of the EOC in the type of emergency where you need all hands.
- To me, that's the spot for that needs to be properly equipped, it is going to be the Police Department.

Councilmember Rich commented I think I understand the point that's being made here, which is that we need a solid plan that will be reliable in the event of the most serious of emergencies, and we need to understand that there will be flexibility in terms of other less serious incidents.

City Manager/Attorney McLaughlin commented as follows:

City Manager/Attorney McLaughlin commented as follows:

- I want to say staff in our last staff meeting commenced checking on the training courses how current staff members are in their training.
- Most all staff has participated in training courses in the past.
- Looking for those certificates and then we're endeavoring to get staff trained where the training is needed or where it needs to be.
- So staff has begun looking at that at the last staff meeting.

Councilmember Rich commented as follows:

- The forms that were included in the report I just want to make sure that those forms are aligned with whatever forms might be used by the County or other jurisdictions that they're consistent with whatever the best practices are there that you might have looked into.
- And secondly, I'd like to know whether there is a digital -- there will be a digital option so that those forms could be completed online and submitted and shared with other jurisdictions as needed.

Mr. Mort commented as follows:

- As I stated early on, this is a document that was prepared from multiple areas within the County.
- I believe they're consistent with best practices in the County itself.
- Looking at all of the other agencies in Sonoma County.
- As the same time digital options, absolutely.
- That's what the templates are there for.
- As city manager has everything on word documents all of my files have been shared.
- It's a matter of how the city chooses to upload them and make them accessible to the entire state.

Mayor Glass commented as follows:

- It appears to me looking at this document, to some degree it's about process more than it is about details.
- Like it's creating structure and process and who has titles and what the org chart looks like.
- Those kind of things.
- But to me it seems like there's a lot of Fill-in-The-Blank details that are not entirely there.
- So, things like -- you know, the absolute details down to the nitty-gritty evacuation plans.
- The -- I don't know, cooling -- I mean, there's just a lot of details that aren't there.
- At least I didn't see them.
- Maybe I just missed them.
- But to my mind it kind of seems like when I look at how big it is for us to be prepared for all these different kind of emergencies that looks like a big-ticket item to me.
- We need more planning to go into this.
- How does map your neighborhood interface with the plans for evacuation.
- How do all these things fit together?
- How are we going to make all this happen?
- And so, my first question is, I'm wondering if -- do you know of -- I think our city probably needs grant funding to help with better, more detailed planning for an emergency.
- Like, taking this as at structure but filling in some of the details.
- Does that sound correct and are there grants out there?

Mr. Mort commented as follows:

- I'm not sure.
- I have not done any grant research if there is grants out there.
- I concur with you that this is the starting point.
- There's a lot of work that still needs to be done.
- You will see in multiple cities they have not necessarily written in the emergency plan it itself.
- But annexes relative to opening and deployment of cooling centers.
- Expanding upon the evacuation plans.

- You can -- each one of those are going to be separate attachments for that will eventually be added to your emergency and operation plan.
  - This is a starting point.
  - This is a living document that as we go through situations, as the city goes through situations, I think there's a lot of discussions that have to be done.
  - With the department heads.
  - With council.
  - In creating that.
  - Where are the cooling centers going to be open if in fact we need a cooling center.
  - What facilities are we going to do relative to sheltering in place if they are there.
  - Those things need to be done.
  - That's the work and the challenges ahead that we will continue moving forward hopefully.
  - And assign those responsibilities to different department heads and people in the org chart to help identify those components.
- 
- Mayor Glass commented as follows:
  - I wasn't at all meaning to be critical.
  - I think this is such a great update and thank you for the structure in this starting point but I just want to bring out that, yes, boy, it sure looks like there's a lot more work to be done, and a, how do we find the financing to do it?
  - Where do we find that kind of expertise?
  - I'm wondering -- I'm just wondering out loud, I guess I'm moving beyond the question phase and a little bit into deliberation here, but, where -- is there any role for our fiscal and emergency fire consultants that we are in the process of hiring now that we put in our budget for them to take this and make some recommendations on how to execute the next stages of this plan.
  - Just wanted to point that out.
  - Seems like this say springboard.
  - Maybe we need to provide some direction or actually an ask related to this emergency planning issue in the RFP's we're looking at for our fiscal consultants and fire consultants.
  - But, just saying, maybe I should open it up for public comment and then after that everybody can tell if me if I'm wrong.

Mayor Glass opened for public comment.

Kyle Falbo commented as follows:

- Can we please talk about the cost of this endeavor.
- I recognize the need to invest in emergency preparedness, there's a lot of reference for cost but it's not clear the city can possibly make decisions without a realistic discussion about the expected cost to this endeavor.
- Will there be outside funding opportunities?
- Sure.
- I hate to see decisions made regarding the way forward without some sort of financial discussion.
- The agenda item tonight claims yes, the recommendation of approval for EOP does not itself have any fiscal impact, however taking even this step will necessitate the expense it's already detailed tonight.
- I don't have a script but made reference previously to the decision to spend over \$100,000 on the retrofitting of only 10 of the emergency vehicles to be up to state standards.
- At that time I was critical of that cost.

- Many other jurisdictions were active in working with other municipalities, other districts, that took benefit from those upgrades and were able to obtain funding sources from those adjacent agencies.
- That was not taken by our agency.
- So, I'm really critical about the approach that we take, when one, we're hearing there hasn't been exploration of grants so far, this far into the planning development, and it's not clear that any sort of research into outside sources that would be benefiting, such as, this is, like an interdisciplinary thing between the County and state and fed, depending on what the emergency is.
- But those haven't been explored yet?

Council Discussion and/or Deliberations:

Councilmember Hinton commented as follows:

I just want to respond to public comment and then also my questions earlier.

I know as a RCFE licensed administrator for state of California I have to for my facility have an emergency evacuation plan in order, I have to write it up and about to invest in evacuation chair upstairs.

We're investing in an automatic generator.

So the plan does roll out usually after the plan is written.

So I really appreciate the first step here.

Because we've got, as mayor glass said, a broad plan and I think we're required to have this in place by law.

And so, we have fulfilled that requirement.

As responsible council people.

And then the next step is to fill in the details and so, I'm happy to share with whoever may be -- that template that I have to do, which is quite lengthy, to maybe get some ideas from or but I'm sure you guys are working on it.

I really appreciate the work done tonight.

Far as I'm concerned this is the first step.

So thank you.

Councilmember Rich commented as follows:

I agree wholeheartedly, this is an important step that we have to take in order to prepare our self for an emergency and it sets up the structure and yes there's a lot of detail that needs to be filled that's been identified.

There is funding that will have to be discussed but we have to be ready.

So I am fully in support of this and really thrilled that we are seeing this updated emergency plan and that so many people have put so much work into making sure it crosses the T's and dots the I's, so thank you very much to everyone who worked on this.

Vice Mayor Gurney commented as follows:

- I'm of the same mind-set as to my two colleagues who just spoke and I want to loop this back to the mayor's comment and about the stability of our potential consultant helping us in some way.
- I think that's a really valid question to put out as we're looking for consultants.
- I don't have the professional background to know if that works but I think it's really important to keep asking that question, as well as, looking at funding from as many sources as we can.
- Because we're going to need that help too.

Councilmember Slayter commented as follows:

- Given that our old emergency plan was photocopied and white out with handwritten Sebastopol over some other city's name, this is something that we need.

- This is something that the council has been asking for years.
- And -- without this plan it's sort of like the -- the -- the flood mitigation plan that's currently under production.
- Once that plan is in place then you can go and -- and research and apply for grants and obtain some of the other funding that might be available.
- If you don't have a plan you're not going to get any funding.
- This is absolutely step one.
- This is absolutely something we've needed for years.
- And it is -- it is dreadfully past due.

Councilmember Rich commented as follows:

- As it was referenced several times in the document, wide awake that we all became in 2017, October 9, the need for this is very real and the need for all of the cities to be working in parallel, in tandem, Hand-in-Glove, whatever you want to call it with each other, some uniformity across the County is needed and the sharing of resources is needed and this type of a plan sets those kind of things in motion.
- So thank you, don, for your work, and Chief Kilgore for yours, and also my gratitude to Chief Braga who is not here tonight but I know his finger prints are all over this thing.
- So thank you to you all.
- I'm looking forward to us taking that next step.
- Whenever that shows up on our next agendas.

Mayor Glass commented as follows:

- In the staff report it ends up with the recommendation here is requesting council to review and discuss this draft operations plan and then direct staff to return to the next meeting for adoption of resolution to approve the plan.
- I feel like we need more than that.
- I feel like we need to direct staff to also -- so we need to adopt this plan, which we really need to get in place because our old one was so outdated.
- Thank you so much former Chief Mort for all of the work getting this plan together but I think the other thing we need to direct staff to do is to come back with agenda item sometime in the future that is a suggested Step-by-Step plan to fill in the blanks.
- What do we need to do to fill in the details of this and find the funding with which to do it.
- I feel a real urgency to have the funding so that we can fill in the blanks on this.
- Because gosh, darn, I mean, the last several fires, sitting there in the emergency shelters and all of those things happening, not to mention the flood.
- Then we can talk about COVID.
- But I feel like there's an urgency for us getting this -- getting the details fleshed out.
- So I think we need to do two things.
- I think we need to approve this plan, which is largely structural in process, and then we need a proposal from staff of what our next steps are.

**MOTION:**

Mayor Glass moved and Councilmember Slayter seconded the motion to direct staff to return to the next Council meeting an agenda item approving the Emergency Operations Plan Update with the following additional direction to staff to return to a future Council Meeting and an agenda item:

- Step-by-Step plan to fill in the blanks.
- Plan to have specific details



- Find Funding (Such as grants)
- Detail in plan specifics to Shelters
- Urgency in getting this plan worked out

**DISCUSSION:**

Vice Mayor Gurney commented as follows:

- I just want to make sure that's a clear enough direction to staff if we leave it at that.
- Fill in the blanks.
- I'm hoping we're communicating effectively here.

City Manager/Attorney McLaughlin commented that we'll discuss that's a staff and if there's an issue we'll bring it back at the next meeting for further amplification, but I think staff understands the Council.

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass

Noes: None

Absent: None

Abstain: None

**City Council Action: Approved directing staff to return to the next Council meeting an agenda item approving the Emergency Operations Plan Update with the following additional direction to staff to return to a future Council Meeting and an agenda item:**

- **Step-by-Step plan to fill in the blanks.**
- **Plan to have specific details**
- **Find Funding (Such as grants)**
- **Detail in plan specifics to Shelters**
- **Urgency in getting this plan worked out**

**Minute Order Number: 2021-223**

Mayor Glass called for a break at 8:50 pm and reconvened the meeting at 9:00 pm

18. Discussion and Consideration of Submittal of City Response to Sonoma County Grand Jury Report (Responsible Department: City Administration/Director of Emergency Services (Fire Chief))

- City Administration presented the agenda item and recommended Approval of Submittal of City Response to Sonoma County Grand Jury Report with the following comments:  
I was drafted to present the staff report this evening, as you know, Chief Braga is not available this evening, so the item before the council is to approve the city's response to Residing judge and response to four areas of inquiry that were directed to various cities, including our own.
- That need to be responded to in connection with the 2020-2021 grand jury report which I think we received in late June.
- So staff report contains some more information about why we have to respond and what the duties are in doing that.
- We've responded to grand jury report questions in the past.
- We basically just outline the question that's asked if and our response to it.
- So the staff report -- and part of this was alluded to by Chief Mort in the last item as noted by the mayor, that Chief Braga laid out four areas of inquiry of the grand jury.
- The question and then the proposed response.

- These are basically all things that we either have done, or are doing, and basically we're telling the grand jury that.
- So the first item was undesignated in the grand jury report is item R-1.
- Which is the County sheriff's office and nine cities must incorporate within their emergency operation plans.
- The steps to reach all sub-population who's may not otherwise receive an alert.
- And our response, which is on page -- 4 -- 3, it looks like, of the staff report -- our response is that we've incorporated action steps within our emergency operations plan to notify all citizens including those who may not otherwise receive an alert for the use of Police and fire sirens and mix local County alert and news media and news releases on our own social media pages and as has been done on occasion, even going door to door for contact.
- So the proposed response to grand jury question R-1 is as I just outlined, on the bottom of page two of the staff report.
- The next question directed to the city and other cities was R-4 which is that the grand jury request that evacuation maps used by the public and first responder be coordinated amongst the cities and counties so that it is consistent -- consistently named with other city and evacuation zones.
- As the Chief reported to the council previously, we have been designated by the County as having four evacuation map zones within our city, designated an official map area zones 1, 2, 3 and 4.
- And so that request for the grand jury has been accomplished and a copy attached to the staff report.
- Our grand jury question R-5 indicates that they will make sure the cities and County are working together to ensure the public is informed of these evacuation zones and that the maps are published in local media online and also through the County emergency.
- And our city response on that has links to the evacuation maps which are on our Website and also on the County of Sonoma Website.
- Finally, this is very relevant to this evening, grand jury request number R-15, were that all the nine cities update their respective emergency operations plans to incorporate the most Up-to-Date information and lessons learned since the disasters of 2017 and thereafter.
- As you just heard from Chief Mort and discussed for the last hour or so, we have done that.
- We have a draft of the revised emergency operations plan in front of you, set to formally adopt it at the next council meeting.
- So those four areas and responses are the cities that staff suggested response to the grand jury report which would need council approval.

Mayor Glass opened for questions of staff/presenter. There were none.

Mayor Glass opened for public comment. There was none.

Council Discussion and/or Deliberations: There were none.

**MOTION:**

Councilmember Rich moved and Vice Mayor Gurney seconded the motion to approve Submittal of City Response to Sonoma County Grand Jury Report.

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass  
Noes: None

Absent: None

Abstain: None

**City Council Action: Approved Submittal of City Response to Sonoma County Grand Jury Report.**

**Minute Order Number: 2021-224**

19. Water Tower Sales Update - Report Back to Council on Direction to Staff From July 28, 2021 City Council Meeting: (Responsible Department: Public Works)

Public Works Superintendent Dante Del Prete presented the agenda item recommending the City Council discuss and provide direction to staff. It is recommended that Council consider:

- Option 1. (Currently in practice) Continue to sell water to all water haulers licensed for potable water, or agricultural and construction uses with no change but continue to request a reduction of 25 percent of their past use. The 25 percent reduction is consistent with what the City is asking from their water customers during the water shortage. In addition, require the haulers to provide water conservation information to their customers regarding reducing water use during the water shortage.
- Option 2. (Restrict to potable use only) Require water tower account holders to be licensed potable water haulers, restrict sales to potable use only and restrict their average monthly use to a 25 percent reduction from the previous year's average monthly use. The 25 percent reduction is consistent with what the City is asking from their water customers during the water shortage. In addition, require the haulers to provide water conservation information to their customers regarding reducing water use during the water shortage.
- Option 3. (Reduced Use) Limit the number of days per week water is available to be purchased from the water tower.

Mayor Glass opened for questions of staff/presenter.

Councilmember Slayter commented are there any non-potable water options for the commercial haulers for irrigation and agriculture or -- and construction.

Superintendent Del Prete commented believe reclaimed water at the Laguna treatment plant is the closest one.

Councilmember Slayter commented but can a commercial hauler can go there.

Superintendent Del Prete commented as follows:

- There's limitations.
- And other cities are doing the same thing.
- City Manager/Attorney McLaughlin and I work together early on when we saw this drought was coming and we put a temporary hold, moratorium on any new accounts, which other cities did as well.
- So when the need got greater, our phone was reading off the hook.
- Petaluma shut us down, can you give us water.
- So the one thing I know potable water hauler is never going to put anything in his truck other than potable water.

Councilmember Slayter comment if the physical truck itself will only be used for potable water.

Superintendent Del Prete commented as follows:

- There are construction guys, one of the guys told me he's bringing water to cattle.
- 
- He's one of the guys that's been in the Sebastopol community doing construction for years and he's hauling water for cattle.
- So, as you know, it's unfortunate Santa Rosa did provide us with the reclaimed water hydrant many years back, but when the geysers project got put in place that water got reallocated to the geysers.
- So I didn't dig too deep into, where they can I get a new account at another city or another agency for reclaimed or recycled water.
- I didn't dig that deep into it.
- But the -- the reason for my question is obvious, and, you know, can we reduce pressure and why are we using potable, valuable, potable, drinkable water to water crops.
- It's kind of -- unfortunate.

Councilmember Rich commented as follows:

- You list three options in your staff report from the tenure of your comments and the tone of the staff report is your recommendation given your discussions with the water truck drivers, is your recommendation that number one your first option laid out there, is an effective way to continue to reduce the water use in an appropriate way from these water trucks.
- Do you feel you can continue to work with them effectively in that manner?

Superintendent Del Prete commented as follows:

- The decision isn't mine to make.
- But I would say that the city manager and I have had discussions, you know, we are lucky that our water table is not showing significant signs of.
- But I still have to stress that it's very -- we have to be very responsible with this critical resource.
- So we have to manage it.
- Tonight's decision, whatever it may be, does not set this in stone.
- If all of a sudden we get to a critical juncture I will be back in front of council saying this isn't working.
- We need to make some changes and I'll be looking, you know, for additional recommendations with consulting, you know, city manager in that process to come up with where do we go from here?
- I just wanted to get it on the radar of these water haulers that we can't be the sole source for everyone.
- We need to share the burden of water supply.
- And I have heard -- you know, I don't know the details of some of these other water areas but I know rushing river is -- there were some talks about shutting off some of the other water tower resources.
- So, you know -- it's a critical resource that is diminishing and I think we need to be responsible in our decision-making that we need to monitor it, we need to let the drivers know we're on top of it, we need to continue to ask them to be responsible and if it doesn't pan out that they are, then we need to look at other options

Councilmember Rich commented as follows:

- I did a ride along with one of the water truck drivers.
- It was Steve Pearson who owns heavy gear enterprises and services potable water to West Sonoma County.
- I want to double check what learned from him and see if it is consistent with what you understand to be the case.
- What I learned from him is that from his customers that he delivers approximately 3,000 to 5,000 gallons to a household of 4 to 6 total people.

- That that's the amount that 4 to 6 total people are using on a monthly basis.
- And he has a lot of customers, I think it was 600 plus in West Sonoma County.
- And the reason that was important to me is because that's such a small amount of water for 4 to 6 people.
- Do you think that sounds accurate?
- Is consistent, if you know, with what you think is going on with other potable water deliveries in West Sonoma County

Superintendent Del Prete commented as follows:

- I do believe our water haulers are responsible people.
- Like I said, I don't believe they're being dishonest with me, because they have nothing to gain from it.
- Steve and I have had several conversations.
- I think his truck holds about 3300 gallons and, yeah, you're asking a family of five to cut even more water and use less.
- It's tough.
- There's been conversations with, you know, I won't name companies.  
But when they're asking for double deliveries when they're saying keeping people honest within the system because some people are getting deliveries from two different potable water companies and maybe those properties have a little bit more lush landscaping than others.
- So the drivers are self-policing it because they recognize the severity of it.

Mayor Glass commented as follows:

- I think what you said was the rate of increase was slower this year than last year.
- But you're still not seeing a reduction, correct?

Superintendent Del Prete commented as follows:

- It's hard to go back and find a reduction because -- let me give you an example to kind of paint the picture.
- There might be a trucking company that owns two trucks and about a year and half or year ago they bought a third truck.
- So it's hard to base it against a company.
- Like I go back in company records, well, that company is growing, that company has 600 customers.
- So it is hard to go back into their records of that water account to say you have to be 25% less than you purchased in 2019.
- It's not really a apples to apples kind of comparison.
- So what I'm looking for is, you know, the jump of water sales from last year, and it's in one the attachments, in July increased significantly.
- Well, this year it didn't increase that much but the drought is more severe.
- So what that tells me in layman's terms is the word's getting out.
- They're really making an effort.
- I'm not sure if that answers your question because I can't really go back in the account history to find a numerical value because the scenarios change, they gain customers, they add additional trucks.
- It's not standard -- it is a metered sale but that meter is supplying multiple water trucks.
- I'm looking for overall, kind of historical data to try to wrap my head around, something I can quantify and say, hey, are you truly making an effort, I had a construction company call me and say one of their water towers in occidental got shut off.

- They still have an account, can I pull four loads of water to finish my job, it's not for potable water and I said right now there's no limitations on that, but, I have to say it's just four loads.
- It's going to be 40 loads then you start to have a discussion about it.
- He had an active account and met all of the criteria but just that courtesy call was important.
- That they realize that these are rough times, you know, I don't want to burn any bridges.
- They don't want to burn bridges.
- Got work in the rules of the game otherwise we're all going to suffer.

Mayor Glass opened for public comment. Water Tower Sales Update

Steve Pearson commented as follows

- I just want to make it real clear to everybody, I invited everybody to come on a ride along and I still invite you to do so to learn what's going on in your zip code.
- Because your zip code is pretty vast and unfortunately, I guess, for you guys, is you're kind of on the outer banks of being a location to provide the water to your outer community and those people for the past 35 years have relied upon you and I think if you -- if conditions got worse and you did have to take drastic measures and say we're going to shut off the spotter pipe well, then, you have to look at state health and safety codes and really analyze the impacts of shutting people's water off.
- I mean, it would be the equivalent of giving everybody in the city let's say 4 or 5,000 gallons of water and when they hit the benchmark telling Superintendent Del Prete and his people to go out to those residents and shut off the water mains to those houses.
- That's what those people experience on a Day-to-Day basis when we're receiving 50 to 75 phone calls a day for people that are in panic-mode because they've had equipment failures, their wells stopped in the middle of the night, and they can get that water, what do you do?
- You got mom, dad, two little kids sitting at home and they're trying to figure out how to provide water for their families and cook their meals and flush their toilets.
- It's that extreme.
- So again if you really want to learn more spend a day with me.
- And one other thing, I do want to acknowledge Diana Rich, she took me up on that, she took a ride.
- In the past 20 years she's the only one that's ever done that.

Kyle Falbo commented as follows:

- First I definitely want to applaud Councilmember Rich for going on that ride along.
- I think it's really important when community members reach out to our public officials and make offers of this kind during a time such as this drought, that those public officials take them up on those offers to learn more about the situation.
- In particular, we have data, we have the numbers on usage, it's clear that there's been an increase in usage over time.
- Particularly in the last year or two.
- It's pretty large increase.
- And you know, I'm not, you know, privy enough to this decision-making process but I would consider maybe scaling back to 2019 -2020 levels if that seems like an appropriate benchmark to hold.
- I would expect that many of the increases that we've seen in the last year are a direct result of the policies that other municipalities who thought ahead to make these types of stoppages of these haulers particularly for agriculture on potable water and I hope that our councilor can -- council can find the correct decision to make sure this isn't happening with our water.

Council Discussion and/or Deliberations:

Vice Mayor Gurney commented as follows:

- First I want to acknowledge Steve's invitation and thank him for that.
- I apologize for not responding.
- I'm one of the people who lives in a COVID-vulnerable household and not going to places outdoors so I passported on the notion of a ride along in a cab truck but I think your right it is important for us to accept as many invitations and see as much of real life for the people We serve as we can.
- I have a priority as I'm looking at it potable goes to the use that's potable water needs to go to.
- For instance, not flushing toilets.
- But for drinking food preparation.
- The absolute necessities.
- Water in food preparation can be used to force flush a toilet.
- I am trying to give a sense for my priorities for use.
- I'm uncomfortable with this part of it and asking you all what you think.
- We meter our customers, we know what our citizens are doing.
- We're asking our citizens to cut back.
- This potable water is going out and I believe our superintendent is accurate in assessing the integrity and honesty of the haulers but we have no idea really of volume of use or actual dedication of that water is just by word of mouth so for instance, potable water for those customers in West County or wherever it's being delivered could be used much more differently than we're compelling our own citizens and We're in a situation as a hypothetical if we need to we could set a rate where a household per number of people gets X-amount and when the household exceeds that amount they go to a tier two or three pricing which is much more expensive for the over use.
- So I really have a hard time rationalizing to our water customers how we can sell water and not exactly know how it's being used or that it is being used with the same care we're demanding of them.
- At the same time, I think we have a responsibility, as Superintendent Del Prete said and our city manager said this, it's our job to be good neighbors and help people and help our nearby neighbors outside our city limits and make sure they're safe and healthy as well.
- So that's the struggle I'm having in releasing potable water.
- My tendency right now would be to go with the second recommendation that Superintendent Del Prete gave rather than the first.

Councilmember Hinton commented as follows:

- I want to touch on a couple things.
- Also I want to say to Steve I'm sorry I also did not respond.
- I was out of town because mid-August is when we take a council meeting off.
- So I was not available.
- For the ride-along.
- So, I grew up out in Burnett Valley and honey road in the era of the late '70s -- well the '70s and '80s where we were short of water, I completely understand the situation.
- I understand wells, happen to drill a new well, but I only need to read the staff report to realize that I think Sebastopol has not taken action like other cities and that we need to set some policies in place for selling one of our most valuable assets.
- I don't -- I cringed when I heard Superintendent Del Prete say someone took four loads of drinkable water for a construction project when they could have picked up recycled water.
- So that means, you know, it's not up to Superintendent Del Prete to be the bad guy, it's up to us to set rules and policies that are in line with our city residents, as Sarah just addressed.

- There's tiers -- and I actually heard today on my Russian river water shed call that there is a study group, a technical group that is looking at wells that are starting to run drier with the water table dropping and they might want Sebastopol to join that group to talk about well water because the lower the water channel gets the more contamination is coming in.
- So I covenant get detail so I couldn't get details on it for the conversation tonight but it goes to show that we really need to be careful with a valuable asset.
- So I'm interested in making some policy changes tonight so our water haulers are using water for drinking water and are conserving as we're asking the rest of our citizens in town to do

Councilmember Rich commented as follows:

- I'm really appreciating the comments from vice mayor gurney and Councilmember Hinton and others.
- I have a slightly different perspective.
- I have a lot of concern about drought and preservation of our resources.
- However, we need to recognize that within the city of Sebastopol our residents are in fact using water for purposes way beyond just drinking water.
- Our residents here are using water for irrigation, and landscaping, and for flushing toilet entertains and for toilets and for other purposes.
- I tend to trust our superintendent of public works, Del Prete in terms of his assessment of his ability to monitor the use by water trucks as we move forward.
- My perspective is we need to support our West County neighbors and allow them to use the water under the supervisor of Superintendent Del Prete Del Prete.
- Subject to concerned expressed here in terms of back to City Council.
- What happens we learn from our superintendent of public works that his efforts to work effectively with these water truck drivers do not produce results then I'm open to more restrictive approach.
- At the moment looking at the amount of water used in our sunrise and accessibility to our water and obligation to our greater community I'd definitely go with option number one.
- I think that's the smarter move especially given our superintendent of public works has indicated 85% of the water is going to those purposes, the potable purposes, anyway.

Councilmember Slayter commented as follows:

- At 3% of water sales from the water tower in 2020 and 2021 fiscal year, what else is in the three-percent range.
- I realize we can't divulge confidential information.
- Is -- what -- can you provide some scale to that?

Superintendent Del Prete commented as follows:

- That is water tower only.
- Remember the water tower has its own individual meter.

Councilmember Slayter commented as follows:

- What I'm asking is there some other industry, some other use that 1 -- other use than 3% of total water sales.
- I'm trying to understand is 3% oversized or not.
- It doesn't seem like it, I mean, it's 3%, right.
- Superintendent Del Prete commented as follows:



- As far as other uses for agriculture I've heard rumors but can't definitely identify where the other agriculture uses are going.
- Whether it's vineyards or other crops.
- I don't really have a good answer for you Councilmember Slayter.

Councilmember Slayter commented as follows:

- I sense your struggle with trying to provide good information because there isn't a whole lot to provide in a lot of these questions -- answers to a lot of these questions because it is based on the honor system.
- And I -- I -- you know, you said that multiple times this evening and then when we talked about this a month ago.
- And I have no reason to believe otherwise engineer.
- Otherwise, either.
- You're absolutely right, that the water haulers have not a lot to gain and a whole lot to lose by being less than honest about it.
- It was interesting to look at the data that you provided in the staff report about what other cities potable water and recycled water and city of Healdsburg with their well-publicized water deliveries for people who purchase a tank and set it up somewhere within 50 feet of the sidewalk and fits their requirements that -- that to me is just looks like a great program.
- I know that each city has its own set of issues with this.
- But it would be great if we could do something like that.
- Because that's reducing, as the vice mayor alluded to as I alluded to in the questions about potable water and what we're using it for and the valuable resource it is, the high-quality drinking water that we provide from the water tower and through our pipes, it would be great to be able to have, well, honestly three systems, one that is potable water, one that's irrigation water and one that's just nice, hot coffee.
- I think that's probably beyond this.
- I think I also am in favor of the option two, which is where we are asking the water haulers.
- Superintendent Del Prete Del Prete water haulers water haulers to do the right thing we're asking of our citizens, it's the appropriate thing to do and I get it will probably be a difficulty for some people.
- None of these are great options.

Superintendent Del Prete commented just to be clear, option number two is what I went out to do is require all of the water accounts to turn in a potable water license and anyone that doesn't the city manager is going to have to authorize me to cancel those accounts. I just want to make sure that's correct.

Mayor Glass commented as follows:

- I also apologize for not going.
- I don't go in anything right now due to COVID either.
- So I'm sorry I didn't go with you but I actually have been following the issue of water in Sonoma County and Western Sonoma County for a long time.
- When I worked at the board of supervisor I get phone calls from people every day particularly in the joy road area and out where wells have been going dry more than 20 years.
- It's been going on for a long time.
- A lot of -- going up and down.
- Many people contributed to their having lack of water has been the proliferation of vineyards with much deeper wells without consideration to other users that are nearby who have more shallow wells.
- This is something that environmentalists have been talking about for like 30 years.

- Taking, like the deep straws going in and smaller straws, the whole issue of dry farmer versus not dry farming.
- Now here we are in a worse crisis than we were in.
- But we've been building up to this.
- And it does go up and down with every -- every drought season.
- And the things that scary is that maybe this drought is more of a permanent drought.
- And that's the scary part.
- First of all if you continue to provide potable water to our neighbors between here and the coast who need to stay in their homes, and need to be able to have water for their homes.
- So that's my number one priority.
- I also find it a priority to provide water -- like, we can't have animals dying of thirst.
- That's another priority for me.
- Right now, as Superintendent Del Prete has said, we have not seen a perceivable drop in our water table compared to what keeps going, you know, up and down.
- That's my understanding from Superintendent Del Prete.
- That does not mean that we do not need to manage the resource very carefully.
- So I'm not quite sure about, you know, your recommendations, one versus two Superintendent Del Prete, I'm wondering about a -- could we be on the honor system where our haulers agree to only provide water for households and water for animals.
- And they do not provide water for regular agriculture or lawns.
- That's my question

Superintendent Del Prete commented that would still be option two because lactating animals are animals are not supposed to be served any water but potable, so potable water has to go to livestock.

Mayor Glass commented as follows:

- I do think that, you know, the other thing of looking at these other cities that I kind of have issues with when We start talking about we have people in town that are using some potable water for their gardens and for, you know, home agriculture, I'm -- like, I am -- I want to continue to support people growing their food at home because guess what, it is more sustainable to be growing the food in your backyard than growing the food miles and miles away and it actually takes more water to get the food from the central valley to your house.
- So it's all of these calculations you can kind of get into this.
- Oh, we'll look good if we just say we're not going to -- we're going to reduce this by x-percent, blah blah blah.
- But it's actually not quite that simple.
- And the other things that going on is, when we look at the original cities in the County they're using water from the river.
- They're using water that's not coming from a water table that has not fallen and that's -- we are in an enviable, happy, little position right now.
- Where our water table is still okay.
- But that doesn't mean we should giveaway all our water.
- However, when people are using water for their gardens, et cetera, actually, we're just replenishing the water table.
- Because they're using the water, pouring it on their plants and guess what, it sinks back into the ground and goes into the water table so I don't have an issue with that.

- But most of all, I -- I think we need to support our neighbors out there in West County so that they can continue to live in their homes.
- I just think that's the neighborly thing for us to do.
- But I do think we should be restricting people from using potable water for construction projects or non-animal agriculture, like major agriculture.
- I don't think we can afford to do that as a city.
- And I think that they should be using recycled water for those applications.
- So, just those are my thoughts right now.
- I'm not making an opinion about option one or option two right now.

Councilmember Rich commented as follows:

- Equity question here, one of my concerns is looking at this, from an equity lens, if we're imposing certain rules for our residents within the city of Sebastopol I'd like to see us do the same thing with our West County neighbors.
- And I want to make sure I understand it correctly.
- My understanding within the city of Sebastopol is that we are expecting everyone here to reduce their water consumption in general.
- By this percentage.
- It sounds like -- so we're not saying you can only use it for drinking water.
- You can't use irrigation.
- We've reduced sprinklers, that kind of thing.
- But the overall rule is 25% regardless of what you're using your water for.
- And that is the rule that you have been trying to apply through this honor system to our West County water trucks.
- Is that correct?
- Did I get that correct.

Superintendent Del Prete commented that is the goal.

Councilmember Rich commented as follows:

- So we need to apply the same rule and give our superintendent of public works an opportunity to see if that educational approach, which is what we're doing with our residents at the moment, is going to work with our West County neighbors.
- The other question I have when you hear these discussions is there a way for you to effectively allow all water use by water trucks accept construction?
- Is there a way for you to kind of carve out people, animals, and agriculture, and not allow construction.
- Or is that just completely not workable?

Superintendent Del Prete commented as follows:

- I could make an educated guess and an attempt, but that would be a very miniscule amount of reduction from our water tower, and that's why I appreciate Councilmember Hinton's comment about four loads of water for a construction compaction job.
- I totally get it, right.
- But on the other hand, you know, we've got 25 trucks hauling water, potable water out of the yard per day.
- So, again, I can make an attempt, we can put the word out and say no construction water but we can't -- we can't kind of put unrealistic restrictions because we have to follow our own rules too.

- So when we start the bodega construction if we're still in this drought can't use water for compaction.
- So there's a lot of different variables in there.
- So I think that it needs to be managed and watched and -- carefully kept an eye on -- but I'm not sure, you know, whether we ask for a variance for construction water where each individual need is researched and approached, you know, by myself and the city manager.
- Perfect example, in our current stage water reduction, we had a city resident that absolutely needed to pressure wash their mobile home roof.
- It was the only way to apply a type of roofing.
- So in conversation you're going to use the least amount of water possible and make sure it doesn't run into the storm drain and then we approve that one variance.
- But they had to ask and follow criteria and then we approved it via e-mail.
- Maybe the construction use going to have to be something tailored to that.
- Kind of approval process.
- Because I'm not sure we can just say no water.
- Because eventually we're going to have a city project that's going to require water.
- The paving that just happened up at Michael place had a water hydrant connection for construction, required.
- So, it needs to be managed and monitored and maybe there needs to be an approval process like an approved variance procedure and some guidelines to be strictly adhered to for water conservation.
- But I'm not sure we can just say, no, none, never.

Councilmember Rich commented I'm still in favor of discretion with our superintendent at public works and an equitable approach that treats our residents same as we treat our West County neighbors.

Councilmember Hinton commented as follows:

- First I want to recognize that I don't expect Superintendent Del Prete to be the checker of every water truck that comes through the yard.
- I think that would be really difficult, which is why I really think we need to make some sort of policy, whatever that is.
- And when you talk about our own construction projects, I certainly think that we should walk the walk that we're making policy to and use recycled water.
- If that means our person use needs to go pick it up a few more miles down the road, I don't think we should use potable water for our own city construction projects.
- So, as I listen to this -- my question was, so some of the haulers if we're asking them now to show a certificate does anyone know how long it would take for them to get that certificate?
- Is just a matter of sending their application to the state and becoming potable water haulers?

Superintendent Del Prete commented as follows:

- They already have it, I can look out and see the decal on the back of their truck.
- This year it's blue.
- It's like a registration sticker on their vehicle.
- It's about a 4 by 8 decal that is visible from the rear of the truck.

Councilmember Hinton commented as follows:

- With that said, I'm making an assumption, stretching a little bit, if they're hauling potable water they already have the certification and it's the guys without the certification hauling it for other uses like vineyards and construction.

- I am definitely in favor of suggestion B tonight and that's the way I'll be voting, thanks.

**MOTION:**

Councilmember Hinton moved and Vice Mayor Gurney seconded the motion to approve Option 2.

- Option 2. (Restrict to potable use only) Require water tower account holders to be licensed potable water haulers, restrict sales to potable use only and restrict their average monthly use to a 25 percent reduction from the previous year's average monthly use. The 25 percent reduction is consistent with what the City is asking from their water customers during the water shortage. In addition, require the haulers to provide water conservation information to their customers regarding reducing water use during the water shortage.

Restricting water to trucks with the potable water stickers

**DISCUSSION:**

Mayor Glass commented as follows:

- I actually have some questions about that and so maybe we can clarify the motion a little bit.
- So, are we actually making a policy that we're only selling for potable uses or are we just restricting sales to trucks that have a potable water sticker.

Councilmember Hinton commented as follows:

- The motion is that we are restricting water to truck that's have potable water stickers and -- because we are sure that that's going for drinking water and animal water.
- That would be the easiest way to monitor it.
- And we would ask that everybody conserve as well.

Councilmember Slayer commented as follows:

- I agree that the potable water haulers being licensed potable water haulers is appropriate and I know that Superintendent Del Prete has already provided information to the haulers to provide to their customers.
- I'm not sure that that needs to be part of the motion but I'd certainly like to make sure that those efforts continue.
- Education about water saving.

Vice Mayor Gurney commented as follows:

- We need clarification on the motion, is to adopt in full the option two recommendation?
- Which includes the 25% reduction and the educational piece.
- I'm anticipating that is your intent.
- Want to be clear with this

Councilmember Hinton commented as follows:

- It would be my intent but more an education because what I'm thinking is that it's hard to monitor how much, you know, where they dump the water they pick up.
- So yes it would be with an education piece of the reduction of 25%, same as we're asking our city residents.
- Which I think Superintendent Del Prete has already implemented with the letters.

Mayor Glass commented as follows:

- To clarify that as I think Superintendent Del Prete pointed out, the haulers could be asking their customers to reduce their usage by 25% but they may be picking up more customers because there are more people whose wells are failing, so they may continue to be using like buying the same amount of water but they're delivering it to more people because there's more wells failing.
- So what is we're saying here?
- To just -- are we saying we're trying to get the haulers to buy 25% less?

Councilmember Hinton commented as follows:

- I think what I'm saying is if more people need drinking water more people need drinking water but at least it's going to drinking water not going to construction projects or vineyards.
- That's what I'm saying.
- So -- we can't follow them around as Superintendent Del Prete said earlier to make sure where they're dropping the water.
- It's likely that we still could have a lot of usage in my mind because people will continue to run out of water if the drought continues.

Mayor Glass commented as follows:

- To clarify the motion, we're asking for an education piece where we're asking the users, the end customers to reduce their usage by 25% but we're not asking our customer, which is the water haulers to reduce their purchases from us by 25%.
- And we are restricting our sales to tag trucks only.
- Potable water trucks only with decals.
- That's correct.

Vice Mayor Gurney commented as follows:

- What that allows us to do is be a water provider for our West County neighbors and take care of them for, I'm just going to say the drinking water purposes.
- The people and the animals.
- It may be that Superintendent Del Prete is going to see the sales go up astronomically because as the mayor has said wells are going dry and he's go -- he's already alerted to his need to report that to the council, responsibly if we're developing some big problem with our own supply.
- But I think it's our good will that we wanted to demonstrate and prioritize potable water for the uses of potability or however you say that, I don't know.
- I think that's what we really want

Councilmember Slayter commented as follows:

- In town, or water account customer water use is easy for us to track.
- It's relatively stable.
- I'm not asking us to figure this out tonight but I'll go ahead and float this balloon up that perhaps water tower sales somehow need to be tied to water account writ large over the full city and if there is some tipping point on the water teeter writ large over the full city and if there is some tipping point on the water teeter of water tower sales becoming larger that the council is able to revisit this at any point in the future.
- What I've been struggling with and I think all of us are is coming up with some sort of reference point, some sort of metric of knowing what's too much and what isn't.
- That 3% of total water sales out of the water tower, 3% isn't really very much in total.

- But if it gets to 5% or 7% and I won't continue on with the prime numbers because that's my OCD coming out.
- So the need for the council and the policymakers to come up with some sort of a point in time or point in sales does that make any sense to anybody else?

Mayor Glass questioned if Councilmember Slayter was asking for a metric for Superintendent Del Prete to come back to the council based on a particular metric?

Councilmember Slayter commented as follows:

- I think so.
- What I'm trying to do is figure out how the council and staff can analyze the situation.
- So that we have an idea about how many customers are receiving water tower water being hauled through wonderful partners in this weird system that we're in.
- I mean, it's kind of crazy when you think about it that we're relying on private industry to supply water to people who need it.
- It's sort of whacky, that's where we are.
- But -- but -- so that everybody is treated equitably.
- That's what I'm looking for.
- And we're not going to come up with that tonight.
- I think what I'm asking is just can staff continue to consider ways that we can figure this out.

Superintendent Del Prete commented as follows:

- What I can commit to, I'm already graphing and charting the water use, I think it's trackable that way and visible.
- I can supply that through city manager to all of the councilmembers to be distributed so it's transparent.
- I'm not sure if I can commit to do it in my monthly report of actions because it will take me an extra week or so to get it but mid-month I think I can distribute it to all the councilmembers so it is all very visible and we'll see where we are at and where we're going with it.

Mayor Glass commented as follows:

- Perhaps we could add that report as part of city manager reports.
- He could just deliver that at the end of every council meeting what the latest and greatest is from Superintendent Del Prete about water consumption.

Councilmember Slayter commented as follows:

- We get the departmental report maybe it's just part of that.
- Just a reminder to everybody, this is what the trend is.
- It would only be once a month.

Councilmember Hinton has her hand up.

- I just wanted to add, it would probably be a pretty easy exercise if you just take the average household water Bill, I get mine every two months and you divide it by the amounts we're selling, it would be interesting to see how many households on average we might be providing for out of the County -- or out of the city, you know.
- Just by dividing the money.
- Because we, I think, sell it at the same rate as our citizens buy it.
- So it would be a pretty reasonable, average, I would think.
- That might be a way to compare how much we're selling out of town versus our city residents are using.

- Just a thought.

Vice Mayor Gurney commented as follows:

- That's an interesting notion.
- I don't know how accurate when you think of difference of sizes of lots, sizes of homes, how the properties are used, and I don't want to get into any specifics.
- I think you get the drift there.
- I think Superintendent Del Prete we haven't addressed the issue that Councilmember Slayter was talking to that I had mentioned before saying you're watching this and it's your responsibility and you're going to get back to us with a professional judgment if we're heading into sort of dangerous water territory.
- I think this is the point -- I mean, when do we get to a tipping point where it's too much.
- We don't want to get so close to the it's too much.
- I have no idea how to make that judgment but I think that's what the source of anxiety is right here.
- We don't want to sell off all our water and then have no water for our citizens.
- But how do we measure that.
- It seems like it's a moving target.
- We don't know how long the drought is going to go on.
- We don't know if we'll have real threats we just don't know.
- I don't know, Superintendent Del Prete, I'm thinking our better course of action is to remind you to see if you can figure it out.

Superintendent Del Prete commented as follows:

- It's definitely a moving target.
- I'm monitoring water levels, and monitoring use, it's something that we're keeping an eye on.
- And we're all praying for rain.
- I can take the gallons per person per day and figure out how many gallons sold to address Councilmember Hinton's kind of average how many people outside of city services are we providing water to.
- As a basic estimation.
- I have gallons per person per day estimated level in the service report so I could use that.
- Let me -- I mean, I could run some numbers and see if I can quantify what it really looks like.

Vice Mayor Gurney commented as follows:

- I think each of us knows whenever our water practices were earlier when we had snow-pack in the Sierras might be really different from what we're doing today.
- So how do we get to an accurate number that reflects the appropriate amount of conservation of water.
- I don't know how we get to that number either.
- That's another moving target.
- I mean, personally, I'm learning things every day to save water and doing, you know, being more diligent about it some days than other days.
- It's just really tricky.

Councilmember Rich commented if you know to the to the extent we do not sell to water trucks -- to the extent we limit the water tower to only potable water trucks where are those trucks who are currently coming to our water tower for something other than potable water use, where are they going to go, do you know?

Superintendent Del Prete commented as follows:



- I don't know.
- I believe Laguna treatment plant has a resource for reclaimed water if that's what you're asking.
- But there's still, you know, construction trucks that don't want to put reclaimed water in their tanks either.
- So, you know, that's -- like the market will bear, you know, where they go.
- I'm not a water hauler so not privy to where all the resources are, where's the best place.
- I'm not mapping out the route to use the least amount of diesel while trying to get water to my customers.
- That's a little deeper than I can dig.
- I'm talking to these drivers but can't get that much information out of them.

Mayor Glass commented as follows:

- To me I just have to make a comment here that the ultimate test is what's the water level in our wells?
- Are we seeing a reduction in our water table?
- And thus far no.
- And if we see any reduction in it, yeah, as soon as we start to see reductions in it then we need to be a lot more radical about what we're doing.
- But right now we're not seeing a big reduction in it.
- Or any reduction in it is my understanding.
- So I think, you know, we're not getting our water from the Sierras, from the rushing river, we're getting it from down there.
- And we just need to make sure that we don't over use that resource.
- I actually had a reporter say to me, well, gosh, you guys, you don't have a reduced water resource, you guys water table still just fine.
- So maybe you're going to have to reduce your usage a whole bunch because you're going to have to supply Santa Rosa or Petaluma, and so, that's the other question.
- In the long run, if this turns out to be a really long-term drought are we going to have to supply more than just West County.
- But for the time being I think our biggest barometer is what do our well levels look like.
- If Superintendent Del Prete sees any reduction in that he needs to come to a council meeting and jump up and down

Superintendent Del Prete commented as follows:

- We have seen a seasonal reduction in water level but it's compared to normal summer declines, nothing exponentially greater than.
- I wouldn't say we're seeing zero.
- But, you know, it's been in line with historically where our summer dips are in the water table.

**MOTION:**

Councilmember Hinton moved and Vice Mayor Gurney seconded the motion to approve Option 2 with clarifications as follows: To provide education to the residents, asking the customers of the water haulers to reduce water use by 25% but not asking water haulers to reduce purchases by 25% based on uses such as wells going dry, things like that.

- Option 2. (Restrict to potable use only) Require water tower account holders to be licensed potable water haulers, restrict sales to potable use only and restrict their average monthly use to a 25 percent reduction from the previous year's average monthly use. The 25 percent reduction is consistent with what the City is

asking from their water customers during the water shortage. In addition, require the haulers to provide water conservation information to their customers regarding reducing water use during the water shortage.

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Hinton, Slayter, Vice Mayor Gurney and Mayor Glass

Noes: Councilmember Rich

Absent: None

Abstain: None

**City Council Action: approve Option 2 with clarifications as follows: To provide education to the residents, asking the customers of the water haulers to reduce water use by 25% but not asking water haulers to reduce purchases by 25% based on uses such as wells going dry, things like that.**

**• Option 2. (Restrict to potable use only) Require water tower account holders to be licensed potable water haulers, restrict sales to potable use only and restrict their average monthly use to a 25 percent reduction from the previous year's average monthly use. The 25 percent reduction is consistent with what the City is asking from their water customers during the water shortage. In addition, require the haulers to provide water conservation information to their customers regarding reducing water use during the water shortage.**

**Minute Order Number: 2021-225**

The Council was in consensus to move forward with agenda items.

20. Continued Discussion of Ad Hoc/Standing Committees (Requestor: Vice Mayor Gurney/Councilmember Rich) – This is a follow up to the agenda item of August 3, 2021

Councilmember Rich presented the agenda item recommending the City Council discuss and consider the recommendations for ad hoc/standing Council created committees with the following comments:

- I would just suggest this for the purposes of organizing our discussion is that we just review the spreadsheet.
- Committee by committee and tackle it that way.
- This is an item follow up to August 3 City Council meeting.
- When requested all council members on committees coordinate with fellow committee to report back on the name, proposed members, task and time frame and task needs for those committee opportunity to assess given limited staff ability given this is a time with things fairly quiet.
- And assistant city manager collected the information and included it in the staff report.
- My proposal is that we have, if you find this agreeable, mayor glass, that we have our city attorney go over for us in very brief fashion the difference between an ad hoc committee and standing committee so we understand what the implications are.
- What is the definition of a standing versus ad hoc committee and what are the consequences of labelling a committee as an ad hoc and standing committee.
- Just to provide us a framing of the issue.

City Manager/Attorney McLaughlin commented as follows:

- Provided in essence of what these two committees are.

- First to remind everybody, standing committees are subject to Brown act requirements, regardless how many persons serve on the committee, even if less than a quorum, it's subject to the Brown act and must post an agenda in advance, et cetera.
- Ad hoc committee must be less than a quorum and is not subject to the Brown act.
- So the essence of the standing committee, standing committee has an indefinite ongoing and indefinite term and it has continuing subject matter.
- Finite an ongoing and indefinite term and it has continuing subject matter.
- An ad hoc committee is a temporary committee with a single or limited purpose.
- Single or limited and it is dissolved when done.
- So ad hoc.
- Temporary.
- Single, or limited purpose.
- Dissolved and done.
- Standing committee ongoing or indefinite term continuing subject matter.

Councilmember Rich commented could you please clarify for us when you specify in the ad hoc committee that it's temporary, what does -- is there a general definition of temporary in terms of a time frame?

City Manager/Attorney McLaughlin commented as follows:

- Basically the temporary committee aspect from the single or limited purpose of absolving the committee when the purpose is achieved.
- Then basically that defines it as temporary.

Councilmember Rich questioned if there is a specific time frame for an ad hoc committee.

City Manager/Attorney McLaughlin commented no.

Councilmember Rich commented that would be helpful for our conversation for us and questioned if they are generally for a temporary committee, can they last for two years, for example.

City Manager/Attorney McLaughlin commented as follows:

- I can't think of offhand an example of one, but I guess it's possible.
- For single or limited purpose but took a long time to get that work done.
- And it was going to end when the work was finished.
- I don't think there's no particular time period that equates to temporary.
- But it has to have limited purpose at least.

Mayor Glass commented as follows:

- I would just like to comment about my thoughts about what we need to consider as we think about ad hoc versus standing.
- And I feel the ad hoc committees give the opportunity for members of the council to get together, shoot some ideas around, get some minutiae information and then come up with notions that they can then pass on to the rest of the council for vetting and for public discussion.
- And to me that's kind of the advantage of an ad hoc committee.
- Because it affords members of a committee to get together in a fairly informal setting to knock around ideas and then to then coalesce around some more thought-out ideas to present to the rest of the council.

- And then the council can then vet those ideas.
- A standing committee is almost like a council meeting because it's got minutes.
- It's got agendas, it's a much more formal and it is open to the public.
- So it's not as much of a, let's knock around some ideas here kind of a setting.
- So, to me, a standing committee is something that really has to have -- be very formal.
- And be very organized in order for the public to kind of understand what's going on.
- So I think it requires a much more formality so when I think about the notion of those two types of committees, that's what I'm thinking about in terms of functionality.
- But I do understand the distinction.
- But I think that as we think about ad hoc versus standing we need to think about kind of how they function as we think about whether something should be standing or ad hoc.

Councilmember Rich commented as follows:

- I understand that completely understand that completely.
- Could ask our city manager, city attorney, is that consistent those comments consistent with a standing and ad hoc committee from your understanding, best practices, what's been described by our mayor.

City Manager/Attorney McLaughlin commented as follows:

- Formalities of standing committee have to comply with the Brown act.
- So complying with the Brown act brings with it certain formalities such as publishing an agenda, posting it several hours in advance of the meeting, letting the public speak, et cetera.
- But some standing committees nevertheless are fairly informal in how they work.
- A good example of that in my opinion would be zero-waste committee.
- It's a committee I'm very familiar with.
- It has a great amount of informality.
- You almost can't tell it's complying with the Brown act even though it is because it seems like everybody is pretty relaxed.
- But that is definitely a standing committee.
- It's posted as such.
- It's true ad hoc committees can be quite informal because they're less than a quorum they're an ad hoc committee and are not subject to the Brown act so they can meet in private, they can say anything they want, they can be super relaxed, that part of it is true.
- But the essence of each of these committees as I defined it before it's what is their purpose and how long is going to take to achieve it.

Councilmember Rich commented an additional question that might come up, if you could, is the ad hoc -- is membership in an ad hoc committee limited in terms of public participation?

City Manager/Attorney McLaughlin commented as follows:

- Well, yes, it's not subject to the Brown act, so you would not normally have the public present, although you conceivably could meet with the public for specific reasons, the committee could meet with, you know, something on a construction project or something you're looking at, you might meet with the architect, something like that, an ad hoc committee could do that.
- Generally speaking the public is not invited and so it has a lot more freedom and flexibility.

Councilmember Rich commented as follows:

- The question I have at this point I guess I direct it to mayor glass and vice mayor gurney.

- As I look at this issue I see a couple ways that we could approach it.
- One would be the report has a number of tasks outlined for various committees.
- One would be to inquire city manager attorney whether those tasks are tasks that look like ad hoc or standing committee tasks.
- Since he's framed it in that fashion.
- The other approach would be to simply go sequentially through the various committees.
- So, I am not quite sure the best approach.

Mayor Glass commented it would be my preference that we just go through everything in the order of grid. Of the spreadsheet that we just go through each committee and talk about it.

Mayor Glass opened for questions of staff/presenter.

Vice Mayor Gurney led the agenda item and commented because the attachment is so small and has so much information, but what I hope we can do is maybe limit our discussion because I'm not sure everything here is worthy of detailed and detailed reading.

The Council discussed the following committees:

1	Agenda Review Committee
2	Budget Committee
3	Climate Action Committee
4	Disaster Council (Sebastopol)
5	Emergency Services (Fire)/Committee --Emergency Preparedness/Review of Ordinances/Policies/ Procedures --Fire Department Long Term Staffing Goals and Solutions
6	Financial Sponsorship Committee
7	Housing Committee
8	Law Enforcement Committee – Policies/Procedures/Best Practices/Social Justice/Police Audit
9	Locals Who Make a Difference
10	Park Village/West County Community Services/Group of Advocates
11	Water Committee
12	Zero Waste Committee

#1. Agenda Review Committee. The Council thumbs up to retain as is.

#2. Budget Committee:

Councilmember Rich commented as follows:

- Question on time frame
- I guess I'd ask our city attorney if you have a committee as is the case here that is present year to year, but has kind of a one-year repeating pattern.

- What we're looking at here.
- Is that standing -- would that be considered a standing or ad hoc committee.
- It's a little unclear to me because this seems to be some blend in the middle.
- So some advice please.

City Manager/Attorney McLaughlin commented as follows:

- History of this committee is that it was formed by council wanted the committee to generalize in detail budget for the council to get away from the numerous public hearings that were required every year in order to pass the budget where all of the work was done at the council level.
- So the committee was formed to take a lot of that workload and detail re, review, away from the full council, give it to a committee that would take their time to review all of those details, all of it is very time-consuming work.
- We soon realized the committee was doing so much of the detailed work that touched on a lot of personnel and other confidential issues and really did not lend itself to having complete presence during those discussions because it was typically discussions of staffing, how many staff people were needed.
- Do they need to hire another staff person or whether staff person go.
- There was just all kinds of issues that were raised and talk about detail where it would not be appropriate to have public present.
- The fact council would be having those discussions we'd advice council to move to closed session as permitted bit Brown act.
- That reason -- remember this is before there was a distinction between ad hoc and less of a quorum council could do this and could do it in a closed session format.
- Once the Brown act was rewritten to provide that some committees standing have to allow the public, have to comply with the Brown act requirements, that raised an issue with the budget committee.
- A lot of the work the budget committee did again would not be possible to do it in standard committee format.
- So what the budget committee tried to do at this point in time few years ago was schedule some public meeting so the public would have an opportunity to attend those meetings, those special meetings of the committee and listen to the work that had been done on the budget to that date and hear a lot of those details and could ask questions so we schedule the public meetings and by and large the public's been happy as far as I can tell with our process as I just described, some meetings the public is allowed.
- Some meetings, most of them in fact, the budget committee meets without the public being present.
- However, if you view the definitions, as provided in the law, standing committees and ad hoc committees, I'm afraid to say, I think that the budget committee really falls most squarely in the definition of a standing committee.
- Because even though the membership of the budget committee changes yearly, the committee continues on.
- There's no doubt.
- There's not a time when there's no budget committee.
- There's a time when the persons who are on the committee change but there's not a time where there's no committee.
- So, the committee meets the definition of having an ongoing or indefinite term and continuing subject matter, that is to say, to work on the budget.
- And what doesn't meet definition of ad hoc committee is the single purpose of dissolving the committee when the purpose is achieved.
- The budget committee doesn't really get dissolved and I don't believe it's a temporary committee.

- So I think to be in full compliance with the Brown act I'm suggesting that in the next couple months, whenever is appropriate, council will take another look at the budget process.
- How can it have the same level of detail work done and discussions take place that are needed to fully understand the budget while doing that in a public quorum.
- I think the budget committee should go to public forum i.e., be it standing committee.
- I understand why it's traditionally been the way it's been because of the nature of discussion taking place at that level.
- Budget committee would have department heads with specific questions about people working in that department, what are their duties, is there another way to do that work, these are discussions that needed to take place in closed session-type of format.
- That's the reason that budget committee ended up the way it is.
- If you look at the definitions, I think it's a standing committee.

Councilmember Slayter commented is it possible for a standing committee to have a closed session by itself?

City Manager/Attorney McLaughlin commented as follows:

- I have not researched that.
- I think that the laws -- basically, the answer is I have not researched it.
- I think that the way the laws are written, closed sessions City Councils can move into for specific reasons, I think they could be applied to a committee.
- We'd have to look into that.
- I've never heard of it, doesn't mean it hasn't happened but haven't heard of a committee having a closed session.

Councilmember Hinton commented as follows:

- We thought about this a lot and talked it through.
- I hear our city attorney has weighed in on opinion, however, I would like to point out after the budget is adopted the committee never meets again until after new committees are appointed.
- The committees one goal once it is appoint in December is to work on the budget that is adopted each July and that document is a second document each and every year.
- Which to me weighs to a task that is completed that take as proximately one half of our year.
- I would challenge that.
- I don't think when you combine that the budget committee can change.
- Done the know if -- I don't know if got on the spreadsheet but I mentioned in my report you should continue with one member over as best practices although that wouldn't be required.
- I understand it's a legal opinion but it's an opinion and I feel like I need to challenge it because I do not know of any meetings outside of COVID in my three years on the budget committee that -- and that was an exception, that we would typically meet after the budget was adopted until mid-year review happens in January.
- That means there's no meetings at all for six months.
- Could end committee in July
- It's the city manager's job to implement the budget that the Council as a whole adopts and I have no, nor have I had any say in that process generally, unless it comes back to full council.

Vice Mayor Gurney commented as follows:

- I think we're anticipating a future discussion on our budgeting process.
- That's not tonight's discussion.

- Tonight is the status.
- Standing or ad hoc.

Councilmember Rich commented as follows:

- I think Councilmember Hinton's comments actually -- and our city comments actually blend in an interesting way.
- I think there's an opportunity to formalize what may be a hybrid arrangement that would recognize the city manager's role and in some way, I'm sure the city manager come back with the suggestion.
- But, in some way protect the confidentiality of some of the discussions in order to allow our department heads to share in a forthright manner their observations and goals regarding their department within a staff discussion and then, integrate that and record it out at the budget committee.
- I would agree given our City Council, our city attorney's description and advice that it's a standing committee.

Mayor Glass commented as follows:

- I would disagree
- The thing was, we used to not have so much of the mid-year budget thing, especially in the past couple of years, the mid-year budget thing has turned in to a bigger thing than it used to be.
- A number of years ago, there was not much of a mid-year budget thing.
- I, my personal opinion is, I don't see if there cannot be like that, kind of one on one detail which actually regularly falls in to the HR universe.
- If, if we can't do that, then I don't really see the point of having a budget subcommittee.
- We may as well have budget hearings.
- And change the budget process in my opinion.

Vice Mayor Gurney commented as follows:

- I think we are looking for the budget subcommittees first level of recommendation for a more is successful process.
- Because I think all of us observed the two of you as an enduring team, especially this last year to put in a whole lot of hours in to the work and I think my understanding from comments was that, you have some changes that you would like to suggest and I think a council would probably want to talk about our own process of budget and mid-year budget and all.
- But tonight, all we are looking at is what is the status of this committee.
- As we anticipate a future agenda item on the budgeting process.
- Either from the committee if I wants to or from staff if they want to initiate that.
- So, I am going to ask you, madam mayor, how would you like to resolve the issue as to status tonight.
- I was going to do thumbs up and thumbs down and see the if we could roll through it quickly and this is, I think, an anticipated point of disagreement.

Councilmember Hinton commented as follows:

- I would say there's actually three choices here.
- One is, should we continue to have a budget committee.
- Should it be ad hoc or should it be standing the?
- Basically in the presentation I wrote, as far as I'm concerned I, let me add, we are disbanded right now.
- We have no work in front of us.
- It will not be meeting until a new budget subcommittee is appointed in December.
- So, as far as I'm concerned, add disbandment.



Vice Mayor Gurney commented to staff is that acceptable to our staff to not have a budget subcommittee with some status standing or ad hoc?

City Manager/Attorney McLaughlin commented as follows:

- Without referring to any specific budget committee or any specific members thereof, I would say overall I have considered that the budget committee continues in existence after the adoption of the budget.
- Every year, there's been other things that that budget committee did.
- Most likely or most often with respect to the budget review.
- The same budget committee will review that with the budget committee doing other things as well.
- And I just considered the committee to stay in existence.
- I have, I understand why the committee was operating the way it does.
- I was part of that committee and operated that way as well.
- So, I am confessing in a way that, that, you know, that potentially we were not doing it quite right, that's why I wanted to say why I thought we set it up that way.
- I argued with a former city manager on this very same question and a city attorney, I argued this should be a standing committee.
- And I was told you how are we going to operate great if we have to be a standing committee the?
- And I have finally went with the program and said, yeah, I understand.
- Have these discussions, you are going to have to do it, in a meeting that is not open to the public.
- It's been relocated here, that touches on HR every meeting.
- So, I understand the reason for it.
- I am a participant, I have been on the budget.
- Every budget committee for the last ten years.
- I have been on the budget committee.
- So, as I mentioned, we tried to incorporate the public in our meeting process by opening some of our meetings to the public.
- We have had very interested public who are highly critical of the budget process when I was appointed city manager back in 2012.
- Those people very much wanted to attend meetings.
- So, we set up meetings so they could attend and those members of the public sat in and they do not complain that they were not in every budget committee meeting.
- They attended the meetings that we set up for the public and invited and by and large, as the budget committee did additional work over the years, the budget was fine-tuned with the hiring of our administrative services director and the public got to like the way we did budget.
- But the budget was a more understandable document and by the large, decided they didn't care about coming to the meetings anymore.
- So we were with able to have the HR discussions.
- Nobody really wanted to come and attend those meetings.
- But, I have been asked the specific question I did not ask to be asked this question.
- But having been asked the question.
- I have to say as city attorney, I think it's pretty obvious and unfortunately I say obvious, it's pretty obvious that by the definitions this is a standing committee.

Vice Mayor Gurney commented the committee itself think it's ad hoc and they want to disband, they feel it's their status right now.

Councilmember Rich commented as follows:

- Yes, my question of our city attorney and actually, of the City Council here, is whether one solution on this particular topic, regarding this particular committee.
- Would be to disband the budget committee and ask that our city manager and staff return to the full City Council with a proposal that would meet the needs of budgeting for our city that would be compliant with the standing committee format?
- I suspect that might be some sort of hybrid model.
- But, maybe if this City Council was presented with an outline of what it would look like, then this City Council could make an informed decision of whether that was workable.
- So I'm asking, I suppose I'm asking vice mayor Gurney, whether, whether we should ask the budget subcommittee if that would be acceptable to them and ask our city attorney if that would be workable for him.

Councilmember Hinton commented as follows:

- I would be for that if we bring back both choices.
- So, I think the city manager should bring back both choices.
- Meaning standing, here's how it would be as a standing.
- What it would consider can its purpose and subject matter and here is what it is as ad hoc, okay?

Mayor Glass commented I don't think that we ever had a budget committee until actually Michael was on the City Council.

Vice Mayor Gurney commented as follows:

- I was on the budget subcommittee before knowing Michael.
- Didn't resemble this work at all.
- We had meetings with staff that were not noticed meetings and we recommended a budget and it was pretty fast.
- So, I am anticipating those are in the times, years when we had money and we were not so worried about what is it, what is the jockeying

Mayor Glass commented as follows:

- I think you know, why this year was a particularly long process really had to do with not the particularly the work of the budget committee, it was the lack of definition of particular initiatives getting done before the budget process.
- That's something that I think we want to review

Vice Mayor Gurney commented the question is it acceptable that we direct the city manager to come back with recommendations as to the budget subcommittee as standings, when it's work and subject matter would be, and ad hoc, what its work and subject would be.

Mayor Glass commented as follows:

- I am clear about what my opinion is.
- That it just doesn't function, there's not any point that has a committee when you can't have like kind of one on one meetings with staff to come up with ideas.
- Because, then you may as well just, you may as well go ahead and have a public hearing about the you budget.
- It will not be coming from staff.

Councilmember Slayter commented as follows:

- I would like to suggest that any committee on this list that has any question, any, anything less than consensus of the full council that We immediately defer it to a future agenda item with a full staff report for the item.
- We cannot spend 45 minutes on each item on what is supposed to be a report out.

All for having our city manager tell us that staff would like to come back to council with a revisioning of I'm all for that that.

I'm not all for spending ad infinitum on an item that is not agendized.

Which how we do our budget.

I'm frustrated.

Councilmember Rich commented as follows:

Aligned with Councilmember Slayter

I think that we should do a thumbs up, thumbs down.

And if everyone's thumbs up and there's no conflict, we leave It alone.

And if there's some conflict, we put it to the bottom of the list and hopefully address it at another time.

But, we might be able to move through things quickly.

On this point, I will say, that to the extent that any of these committees are faced with a legal opinion from our city attorney, indicating that they should be either ad hoc or standing, I personally would be he very uncomfortable disregarding that opinion.

But, I'm willing to just leave this budget reassessment to another discussion.

That seems like a great idea.

#3. Climate Action Committee. Five thumbs

#4. Disaster Council. Dissolved upon amending of ordinance. Five thumbs up.

#5. Emergency Services.

Councilmember Rich commented as follows:

There's a deadline set on this committee.

It is the, it's being redefined as the Fire Department funding and staffing committee.

It's stated as ad hoc.

With this specific task being those that were approved by this full City Council on May 18, 2021.

And the deadline if I can get there is June 30 of 2222.

Five Thumbs Up.

#6. Financial Sponsorship Committee.

Specific Deadline

Five Thumbs Up

#7. Housing Committee.

Councilmember Slayter commented as follows:

- With the update of the housing element that's now been authorized, we have our consultant for that and the planning commission begins that work soon.
- We have our kickoff meeting the end of the month.
- Joint meeting, and the so much of the work that we were doing, starting way back with the housing forum that we put together as a city, and hosted at the community center and the changes to the zoning code and the promotion of second units and junior accessory dwellings.
- So much of that has either ended or will be under review by the planning commission during, initially during the housing element update.
- So, we have sort of morphed as the committee has gone along with check ins with the council and when the Sebastopol inn was transformed in to elder bury commons, we were doing a lot of work with the liaison for that and the County officials and with West County community services.
- And so, that's kind of where we have landed with this committee.

Mayor Glass commented as follows:

- As part of that, I got appointed to the County tack, or the homeless task force tack.
- So, I got appointed to that and then, as you know, probably the County disbanded that because somebody sued them, and then there was a follow-up committee and I have been meeting monthly with a couple of different regional homeless issue groups including the South County group that is mostly staffers but also elects from the South County from, for four different cities.
- And so, we have been talking about regional housing solutions.
- So, what, what we are proposing is, that because we have been engaged as has Patrick.
- With regional housing issues and it's a follow on from our on work with the County, the CDC, Elderberry Commons and et cetera, that we just kind of wrap our work there, that also included homeless outreach and the idea of getting funding for the, for our social worker that we now have engaged with through WCCS and we just continue to the end of the year and wrap up the committee.
- But that we continue working on those issues with the WCCS, because we have been doing it for really like a year and a half or so including working with Linda hop kin's office and with the CDC, and with various other groups.
- But that we would utilize the work that we have done there to communicate with West County community services to make sure that that work kind of wraps in to the contract that they now have for providing outreach services to the unhoused population in town.
- And then we wrap it up by the end of December.

Vice Mayor Gurney commented as follows:

- I noticed that item is in conflict with the committee that's listed as number ten.
- Which is formerly the park village committee where we are suggesting a new name, that is council member Hinton and myself and it's the oversight body for park village, we would like to continue as oversight for homeless services.
- So, we have a conflict already on number seven and ten, so we will refer those to a future meeting.
- Because it's 11:30 and that's the process that you wanted to do rather than talk about it tonight.

Councilmember Rich commented as follows:

- Can I ask a clarification question regarding the committee?
- I understand we will discuss it later.
- Are you suggesting -- is this committee suggested, being proposed to expire, to dissolve at the end of the calendar year?

Councilmember Slayter commented as follows:

- That is what we are proposing.
- The only other task that I you would conceive of actually might have something to do where the housing subcommittee after we launch this, you know, what we are doing with WCCS.
- It would be any kind of work that we can do on the continuous of the Airbnb moratorium and issues related to that.
- That's the only thing.
- Because the planning commission is engaged with all of the arena numbers and housing element update.
- So, that's like, we are stepping on the planning commission's toes if we continue.

Vice Mayor Gurney commented this spreadsheet doesn't say that it would dissolve, but your oral report said you would be done by December.

Mayor Glass commented it would be dissolved within four months.

This item as continued as there was no consensus.

#8. Law Enforcement Committee. Five thumbs up.

#9. Local Who Make a Difference. Five Thumbs Up.

#10. Park Village.

Item Continued – No Council consensus.

#11. Water Committee Five Thumbs UP

#12. Zero Waste Committee Five Thumbs Up

Vice Mayor Gurney clarified that the three remaining items will be discussed at the next City Council meeting and will be first on the discussion/action agenda item.

Councilmember Rich commented as follows:

- Discussed direction to staff
- What I understand, there's interest from the council in having the budget subcommittee presented by staff as a standing committee.
- What it's responsibilities and timelines would be and if it's an ad hoc committee - f those on would be different in some way.
- And I'm a anticipating a completely separate item from this that would be about budget process.

City Manager/Attorney McLaughlin commented as follows:

- You just answered my question.
- I asked the in the last sentence on we would not be able to come back to the meeting -- but I'm not sure I can think of a circumstance exactly how you could make the budget committee in to a completely legal ad hoc committee.

Vice Mayor Gurney commented the Council is not anticipating further staff work up on the remaining two committees.

Councilmember Rich commented as follows:

- I would appreciate, I think we do need from the committee that mayor glass and council member Slayter are proposing any additional tasks for that committee.
- So for instance the reason I say that, is because mare glass, you mentioned the Airbnb issue and I didn't see that in the, in the initial report.

Mayor Glass commented as follows:

- We were not talking about.
- I was just like spontaneously saying I cannot imagine any housing issues coming up that are not going to be dealt with.
- That would not be dealt with by the planning commission other than that moratorium.

Mayor Glass opened for public comment.

Kyle Falbo commented as follows:

- I appreciate that it's an act of transparency and any act of transparency that this body can perform is appreciated in particular, I would like to make a statement about the Police subcommittee in which the notes and agenda item said that it's the acts of the body are completed.
- I would like to remind the body that one of the tasks in phase 2 of the analysis of the Police Department was the creation and implementation of a citizen oversight committee.
- That has yet to be completed and returned to the agenda or any sort of follow-up on that recommendation that was made by both that committee and this council by vote.

City staff responded to public comment as follows:

- Those recommendations, he is bringing back gradual.
- o, we have taken it away from the committee because the Chief is now responsible for bringing back the recommendations in those audits.
- So, he is bringing them back quarterly.
- I don't know when the community, with that oversight conversation will take placements it's coming back.
- I do not have a date.
- But it's not being, it's not that the committee has dissolved its work.
- The Chief has taken on those.
- The assignment was the audit and he has taken that on.

Vice Mayor Gurney commented as follows:

- I believe the oversight is committee had a longer timeframe.
- Other things were more urgent and doable in a short timeframe and that might have been longer.

City staff commented as follows:

- I believe that you are correct in that.
- That was a longer timeframe, it's been some of the more urgent items that need be addressed in the audit.
- So, but he is providing that and I think he is doing that.
- He is going to return quarterly on the update on certain items.

Council Discussion and/or Deliberations:

Council Recap of Item:

- Approved those as listed below:
- Staff to conduct write up of budget subcommittee – how it would look as ad hoc or as standing committee
- Committee members to submit information for the report
- No additional write up needed for Housing or Park Village committees
- Update of Spread Sheet

Council Consensus:

1	Agenda Review Committee	Council Consensus okay as is.
2	Budget Committee	Return to future meeting
3	Climate Action Committee	Council Consensus
4	Disaster Council (Sebastopol)	Dissolved
5	Emergency Services (Fire)/Committee --Emergency Preparedness/Review of Ordinances/Policies/ Procedures --Fire Department Long Term Staffing Goals and Solutions	Deadline – June 30 2022 Redefined Ad Hoc <b>Five Thumbs Up</b>
6	Financial Sponsorship Committee	Dissolved after approval of policy
7	Housing Committee	Proposed New Committee Name: Unsheltered & Housing Subcommittee Return to future meeting
8	Law Enforcement Committee – Policies/Procedures/Best Practices/Social Justice/Police Audit	Dissolved
9	Locals Who Make a Difference	Standing 4 meetings a year Thumbs up
10	Park Village/West County Community Services/Group of Advocates	Proposed New Committee Name: Committee to Address Services to Our Vulnerable Population Return to future meeting
11	Water Committee	Dissolved
12	Zero Waste Committee	Consensus

**City Council Action: Item to return to next City Council Meeting.**

**Minute Order Number: 2021-226**

21. Discussion and Consideration of Approval of Sponsorship Policy (Requestor: Sponsorship Committee)

Administrative Services Director Ana Kwong presented the agenda item recommending approval of the City Sponsorship Policy.

Vice Mayor Gurney commented as follows:

- I would like to assume that you have all read the proposed policy at that hour.
- The request is that you adopt the policy.
- It's been several meetings.
- We had expert help from Ana, and from admin.
- And we have put together something that we think is very workable.
- That will provide opportunities distinct from community grants.
- If anybody has questions How about we answer questions.

Mayor Glass opened for questions of staff/presenter.

Councilmember Rich commented as follows:

- My question that I appreciate the thoroughness of the policy, it makes sense to me and well organized.
- The piece that was not in there and I think, I would like to know whether there's direction from the committee, or a reason that it was left out.
- Is a suggested grant request amount.
- Some sort of range of grant requests.
- Have you, we have, I think it's funded with \$15,000.
- And yet, there's no indication for anyone who might want to submit a grant request, I know of one already.
- And regarding the flags that boy scouts.
- They are likely to submit a request.
- But, there's no indication of what sort of range they should request.
- Was there a goal in terms of the number of grants that might anticipated.
- A range of 500-1500.
- I'm now wondering if there's guidelines that you considered or on you may suggest to individuals who may want to apply?

Councilmember Slayter commented as follows:

- We did talk about that and, we were not able to come to a clear proposal, because it gets in to I had an idea where it was, it would be what is your total budget and then some percentage of that total budget would be available in sponsorship.
- But there, we calm up with scenarios where it was not necessarily workable.
- It is a bit open ended and honesty by design

Vice Mayor Gurney commented as follows:

- It's by design because it's a trial year.
- We have not had a number in play that could be devoted to sponsorships.
- And they often are organized in the traditional way, do you want to be, what?
- Silver, bronze or gold and there's perks that go with level wills of sponsorship.
- It would be up to the council to decide how much of the investment was worth the city identifying with that event.
- Like what do we get for identifying with that event?
- According to the terms of this.
- So, we just thought, let's try it out and see.
- It might be problematic.



Councilmember Rich commented as follows:

- is it acceptable for someone who applies for one of these grants within the policy parameters to indicate their background.
- That they would request an amount and a willingness to accept a lesser amount.
- Depending on what the council felt was appropriate?

The committee commented that would make sense.

Mayor Glass opened for public comment. There was none.

Council Discussion and/or Deliberations:

There was no further discussion.

**MOTION:**

Vice Mayor Gurney moved and Councilmember Slayter seconded the motion to approve the City Sponsorship Policy.

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

**VOTE:**

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass

Noes: None

Absent: None

Abstain: None

**City Council Action: Approved City Sponsorship Policy.**

**Minute Order Number: 2021-227**

**CITY COUNCIL REPORTS:**

22. City Manager-Attorney/City Clerk Reports:

City staff reported as follows:

- Save the Date for Joint Planning Commission/City Council Housing Element Joint Meeting
- September 28th 2021
- 6:00 pm
- Planning department will be sending out the agenda and information on that, and then, also, I will be sending out the forward calendars to the council and I just want to make notions there's special meetings.

23. City Council Reports/Committee/Sub-Committee Meeting Reports: (Reports by Mayor/City Councilmembers Regarding Various Agency Meetings/Committee Meetings/Sub-Committee Meeting /Conferences Attended and Possible Direction to its Representatives (If Needed) on Pending issues before such Boards)

Mayor Glass reported as follows:

- first thing I'm just going to bring up is, remember that the apple blossom parade, we may be confused because it will be hot and terribly dry, for it to be the apple blossom parade, but that is happening in very shortly.
- So, we all as a council need to think about are we all participating in that.

- And so, I was going to ask Mary, I thought Mayor needs to reach out to Linda and find out about us all being in the parade.
- But I just thought I would bring that up.
- Hey, it's really soon.
- We need to get our marching shoes on.
- And maybe if anybody has any comments about, like, do you want to walk, do you want a vehicle, do you want to be in a truck.
- Any thoughts about that?
- Because it's soon.
- Well, if you have ideas maybe you could send them to Mary and she will be reaching out the Linda Collins so that we can be in the raid.

Councilmember Rich commented she is out of town.

Councilmember Rich commented as follows:

- The service in action coalition has continued to meet.
- That was the service clubs is now retitled to service in action coalition.
- And continuing to meet about two time as month.
- And was present at the peace down concert's tabling.
- And I did attend the health action he coalition's, I think it was a quarterly meeting.
- Very interesting update on their activities.
- I substituted in for vices mayor Gurney.
- I did a presentation at the sunrise rotary club, talking about updates regarding City Council activities that was on August 18th.
- The zero waste committee, and the climate action committee have met in the interim, the zero waste committee as we know is working on a very interesting art contest to replace our current web page banner.
- Then, the legislation committee, I attended that on behalf of council member Hinton, fascinating to hearer the update on developments from a legislative perspective and the SB-1383 working group meeting I have continued to attend and oddly fascinating.

24. Council Communications Received: None

25. Future City Meeting Dates/Events (Informational Only): (See Agenda and City Web site for Up-to-Date Meeting Dates/Times)

#### **ADJOURNMENT OF CITY COUNCIL REGULAR MEETING**

September 7, 2021 City Council Meeting will be adjourned to the City Council Regular Meeting of September 21, 2021 at 6:00 pm. (VIRTUAL ZOOM PLATFORM)

**ADJOURNMENT OF CITY COUNCIL REGULAR MEETING**

Mayor Glass adjourned the regular City Council Meeting at 11:49 pm.

Respectfully Submitted:

Mary C. Gourley  
Assistant City Manager/City Clerk, MMC