

*City Council Meeting Minutes of June 21, 2021*

CITY COUNCIL MEETING MINUTES

MINUTES FOR Meeting of June 21, 2021

As Approved by the City Council at their regular meeting of July 6, 2021.

The public is advised that pursuant to Government Code Section 54957.5 all writings submitted to the City Council are public records and will be made available for review.

Please note that minutes are not verbatim minutes and are meant to be the City's record of a summary of actions that took place at the meeting. City Council video recording are kept for a period of one year from date of meeting.

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Notice: All resolutions and ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

SIMULTANEOUS MEETING COMPENSATION DISCLOSURE (Government Code § 54952.3): Members of the City Council receive no additional compensation as a result of convening a joint meeting of the City Council and Successor Agency to the Former Community Development Agency.

SB 751 Legislative bodies of local agencies must publicly report: (1) any action taken and (2) the vote or abstention on each action taken by each member present for the action at a meeting.

\*\*\*\*[GOVERNOR'S EXECUTIVE ORDER N-29-20](#)\*\*\*\*

\*\*RE CORONAVIRUS COVID-19\*\*

CITY COUNCL MEETINGS WILL BE CONDUCTED PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

*This meeting complies with the Sonoma County Health Officer's COVID-19 Order to Shelter in Place issued on March 17, 2020, and pursuant to California Governor Newsom's Executive Order N-29-20 issued on March 17, 2020.*

Government Code Section 54953.

(a) All meetings of the legislative body of a local agency shall be open and public, and all persons shall be permitted to attend any meeting of the legislative body of a local agency, except as otherwise provided in this chapter.

(b) (1) Notwithstanding any other provision of law, the legislative body of a local agency may use teleconferencing for the benefit of the public and the legislative body of a local agency in connection with any meeting or proceeding authorized by law. The teleconferenced meeting or proceeding shall comply with all requirements of this chapter and all otherwise applicable provisions of law relating to a specific type of meeting or proceeding.

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(2) Teleconferencing, as authorized by this section, may be used for all purposes in connection with any meeting within the subject matter jurisdiction of the legislative body. All votes taken during a teleconferenced meeting shall be by rollcall.

CORONAVIRUS DISEASE (COVID-19) ADVISORY

To protect our constituents, City officials and City staff, the City requests all members of the public to follow the California Department of Health Services' guidance and the County of Sonoma's Public Health Officer Order for the Control of COVID-19 restricting group events and gatherings and maintaining social distancing.

Consistent with Executive Order N-29-20, in-person participation by the public will not be permitted and no physical location from which the public may observe the meeting will be available. Remote public participation information is available on the City website.

NOTICE: All Resolutions and Ordinances introduced and/or adopted under this agenda are waived of all reading of entire resolution(s) and ordinance(s).

The Sebastopol City Council welcomes you remotely to its meetings that are generally scheduled for the 1st and 3rd Tuesday of every month. Your interest and participation are encouraged and appreciated.

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City Council Regular Meetings are available in real time and archived on Livestream. Important Notice The City of Sebastopol shows both live broadcasts and Video Archive of City Council Meetings over the Internet. Your attendance at this public meeting may result in the recording and broadcast of your image and/or voice.

Here is the link: <http://bit.ly/sebcctv>

*There are times that the meetings may not be live streamed due to technical issues; if that is the case, the meeting will be video-taped and uploaded as soon as possible to the City Web Site.*

*Anyone using abusive, vulgar, offensive, threatening, or harassing language, personal attacks of any kind or offensive terms that target specific individuals or groups will be muted and removed from the meeting.*

**6:00 pm** Convene Special City Council Meeting (ZOOM VIRTUAL FORMAT)

**CALL TO ORDER:** Mayor Glass called the regular meeting to order at 5:05 p.m.

**ROLL CALL:**

**Present:** Mayor Una Glass – By video teleconference  
Vice Mayor Sarah Glade Gurney – By video teleconference  
Councilmember Neysa Hinton – By video teleconference  
Councilmember Diana Rich – By video teleconference  
Councilmember Patrick Slayter – By video teleconference

**Absent:** None

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Staff: City Manager/City Attorney Larry McLaughlin  
Assistant City Manager/City Clerk Mary Gourley

**PUBLIC COMMENT:**

(Prior to adjournment into Closed Session, the public may speak up to 3 minutes on items to be addressed in Closed Session).

There were none

**ADJOURN INTO CLOSED SESSION**

Mayor Glass adjourned the open session into the closed session.

**1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Government Code Section 54956.9

Name of Case: V. Murphy vs. City of Sebastopol

**2. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Government Code Section 54956.9

(One Case)

**ADJOURNMENT OF CLOSED SESSION**

Mayor Glass adjourned the closed session to the open session.

Mayor Glass adjourned the special meeting at 6:05 pm.

**City Council Action: No Report Out.**

**Minute Order Number: 2021-135**

**6:00 pm Convene Special City Council Meeting (ZOOM VIRTUAL FORMAT)**

**CALL TO ORDER:** Mayor Glass called the regular meeting to order at 6:07 p.m.

**ROLL CALL:**

**Present:** Mayor Una Glass – By video teleconference  
Vice Mayor Sarah Glade Gurney – By video teleconference  
Councilmember Neysa Hinton – By video teleconference  
Councilmember Diana Rich – By video teleconference  
Councilmember Patrick Slayter – By video teleconference

**Absent:** None

**Staff:** City Manager/City Attorney Larry McLaughlin  
Assistant City Manager/City Clerk Mary Gourley  
Administrative Services Director Ana Kwong  
GHD Engineering  
Fire Chief Bill Braga  
Planning Director Kari Svanstrom  
Police Chief Kevin Kilgore  
Public Works Superintendent Dante Del Prete

**SALUTE TO THE FLAG:** Mayor Glass led the salute to the flag.

Mayor Glass read the COVID 19 Protocols.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:** There were none.

### **STATEMENTS OF CONFLICTS OF INTEREST**

Mayor Glass commented she has a conflict of interest for the discussion of the community benefit grants as she works with the Center for the Arts and would be recusing herself from that portion of the discussion.

Councilmember Slayer commented he has a conflict of interest for the discussion of the community benefit grants as he is involved with Rebuilding Together Sebastopol and would be recusing himself from that portion of the discussion.

**REPORT OUT OF CLOSED SESSION:** There was no report out.

### **PUBLIC HEARING(s):**

3. Public Hearing – To Conduct a Public Hearing on the Capital Improvement Program FY 2021-22 to FY 2025-26 and the Proposed CIP Budget for FY 2021-22 (Responsible Department: GHD/Public Works). This item was rescheduled from the June 15th City Council Meeting.

Toni Bertolero, GHD, presented the staff report recommending the City Council Conduct a Public Hearing on the Capital Improvement Program FY 2021-22 to FY 2025-26 and the Proposed CIP Budget for FY 2021-22. Ms. Bertolero presented a slide show presentation to the City Council.

Mayor Glass asked for questions.

Councilmember Rich commented as follows:

- Could you please give us a little information about the Bodega Ave bike lanes?
- There's two items there, fairly small amounts, \$5,000 and \$4,195.
- What is that paying for?

Toni Bertolero commented as follows:

- it's really the same project.
- It's just that the way it's split up in the budget.
- You've got the design phase and then the actual construction.
- A lot of it is related to the city engineer's cost.
- He also has to do work on this project to help coordinate it through Caltrans and those are related to his costs that will occur during the design phase as well as on the bid phase.

Councilmember Rich commented as follows:

- So is that the larger Bodega Ave project that you referenced earlier?
- Is the bike lane reference to lay bike lane striping, markings on the pavement?

Toni Bertolero commented as follows:

- It's the repaving project that will go from High Street to Pleasant Hill Avenue.
- These are also for the bike lane striping and markings

Vice Mayor Gurney commented as follows:

- Thank you for your work and thank you for acknowledging my work and other Councilmembers on the Quick Strike.

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- I want to acknowledge your work and say we got there because you really have worked hard in a short time frame and also thank you to Steve Weinberger.
- Is there a termination date on the OBAG money for Bodega Avenue pavement project?
- When does the money have to be spent by?

Toni Bertolero commented as follows:

- Right now we're on track to be able to spend that money on time.
- The budget shows that the construction we're anticipating occurs in fiscal year 22-23.
- We're on track to be able to do that.
- However, [for the Bodega Avenue pavement project] as I mentioned, there is insufficient funding to do the entire project, and so I will also talk about what our strategy is to be able to continue to do the project within the budget that we have.

Vice Mayor Gurney commented as follows:

- I'm just checking in with you about doing this design work in the concept of shovel-ready.
- If we're able to do the design work successfully, will it make any of these projects more ready for a successful grant application?
- We always see we have a lot of work to do and it rolls from year to year.
- It would be great if doing design work would let us be successful at grant applications to get funding help.

Toni Bertolero commented as follows:

That's actually very correct in that one of the things that you really need to do in order to show that you're shovel-ready is that you've completed the design.

- A lot of times you've also completed the environmental review work. Those two things really help to position yourself for future grants.
- I'm not that familiar with what types of grants we can get, for example, for the Burbank Farm or for the Ives Pool exterior shower.
- The Calder creek streambed naturalization, that one is going to take a lot longer.
- That one is just a hydrology study.  
We're looking to not even be able to start design until next year because that one has a lot of pre-design effort.
- There's always grant monies when it comes to streambed naturalization-type projects.

Planning Director Svanstrom commented as follows:

- There aren't any upcoming state grants.
- There have been in the past, and we've applied for and received those for the Libby Park playground and portion of the Ives Park pathway replacement project.
- I have been talking with Sonoma County CDC about potential funding for an exterior shower at Ives Pool.
- There are a couple of different grant programs locally for Calder Creek in the future
- They would require a match, but those could be done with other programs as Toni Bertolero noted.

Councilmember Rich commented as follows:

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- When I look at the projects that we have planned for this coming fiscal year, I just want to confirm that the only unsecured grant in that list of projects is the \$132,700 amount that you referenced which you've just submitted the application.
- Other than that, are all of the projects fully funded?

Toni Bertolero commented as follows:

- For the CDBG projects, that is correct.
- For the parks projects, I believe the Burbank Farm facility design does not have a grant.

Director Svanstrom commented as follows:

- We have funding for the design phase of Burbank Farm restroom, but no funding has been identified necessarily in a future year budget for the construction component of it.
- For the non-city parks, we have a tree fund that the Planning Department maintains.
- The Ameri Corp Trail - we do have a matching grant from Ag and Open Space for that amount.
- The Burbank Farms - that does not have any grant funding, so that's coming from our park fund, and we do not necessarily have construction dollars identified at this point.
- The Ives Park pathway - we do have a Measure M fund as well as a grant from Prop 68 state grants for a portion of it. However, in talking with Toni Bertolero I don't believe that we have enough to do the entire pathway at this time. We're still looking for additional funding for that.
- The Ives Park shower - the \$18,000 would come from the park fund, we do not have future construction dollars identified.
- The tennis courts - those are basically done.
- Trail connection to Tomodachi park - we have park funds for the design of it in this year's budget, but we do not have construction dollars identified. That's not as huge a project as some of the others, but that we'll have to identify in the future.

Councilmember Rich commented as follows:

- In terms of funding for the projects planned for this year, it sounds like we might be short on the pathway project
- We haven't secured the funding for the \$132,700 planned project ADA upgrade.
- But other than that, what I'm hearing from you is that for parks, we do have the funding?

Director Svanstrom commented as follows:

- For the dollars that are identified on this page, we do.
- This will get them shovel-ready for if there are future if there are grant opportunities either in a federal stimulus or others.
- Will note that it does bring our park improvement fund pretty close to a zero balance.
- We are drawing that down significantly.
- Our park funding - that's based on development impact fees.
- It depends on what happens in the development world in terms of replenishing that.
- Then we also have the Measure M parks - the county wide parks for all funding measure.
- We get about \$80,000 to \$90,000 is the estimated revenues from that. That's about one of the few funds that can be used for maintenance.

Councilmember Rich commented as follows:

- It is important to have accurate cost estimates.

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- I'm hearing from our Planning Director that at least one of those numbers that she's talking about may be a little low.
- When we look at these proposals here, have these numbers been updated, and do they reflect what we can currently expect to pay, or are they still in need of that updating?

Toni Bertolero commented as follows:

- That's one of the things that I wanted to make sure that before we propose this budget to you, that we were confident with the cost estimates.
- We actually did take a look at the CIP budgets, particularly for this fiscal year.
- I can't speak to a lot of the ones in the future years because we didn't have time to do all future years.
- For this fiscal year, these are pretty up to date, and that's the reason why, for example, the Ameri Corp Trail extension, if we realize there wasn't enough money in there to do the whole project because the cost estimate for that was quite old.
- When we redid the cost estimate for that, we had to cut the project in half.
- What we're doing is we're proposing to do sort of scaled-down version of this project for this fiscal year and then the balance of it for next fiscal year pending getting some kind of a grant for the future years.
- These cost estimates that are before you have been updated.

Councilmember Slayter commented as follows:

- Ameri corps trail extension - that's a matching grant.
- To make sure I fully understand this, is the city also contributing \$253,000 and change, or is this the total project and we're paying half of that?
- For the Ameri corps trail, this is the total project cost.
- Just to clarify what Toni Bertolero was talking about, doing a scaled-back version and then doing additional work in a future year, she was talking about the Ives Park pathway, not the Ameri corps trail.

Director Svanstrom commented as follows:

- That's correct. Thank you for correcting that.
- Ameri corps trail is a matching grant and the \$254,000 is the total number.
- Our responsibility is \$129,000, whatever half that is from Ag and Open Space. We have a portion of the match as an in-kind donation from the Laguna Foundation.
- They're doing landscaping vegetation management as part of an in-kind contribution for us.
- Then the city will be responsible for the remaining dollars.
- In the grant funding for that, we had identified that it's \$129,000, but that was one project where we have not updated that budget number because that was in the grant.
- So if there is an overage in bids, the city would be responsible for that.
- We are ready to go out to bid and we'll have a good cost estimate whenever that comes in.
- I would say that's the one that concerns me most in terms of a potential overage.

Councilmember Slayter commented as follows:

- These projects like that one that are funded from multiple sources, that's a lot of balls to keep up in the air at the same time
- This is at least in the ballpark it's a reasonable number for us to take a look at.
- Ives park, that's been a topic of discussion for years and years.

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- Master Plan - I had input and voted on that when I was on the Planning Commission all those years ago.
- That's been in the works for a long time.
- This is the first meaningful amount of money that's been devoted to that.
- Are we going backwards, though? Is any of this potential upgrade ADA work, that desperately needs to be done, does any of that get done with a master plan implementation?

Director Svanstrom commented as follows:

- Everything we're doing in Ives Park should be aligned with the master plan.
- I've been working with the Planning Commission as the Parks Commission in reviewing these.
- So the path goes from the barbecue area and picnic tables and we actually have an ADA Picnic table but no path to get there.
- It would go past the new sculpture garden area to connect with High Street.
- We carefully shaped it to make sure it aligned with the master plan and the people who did the design for it are the same people who wrote the master plan, so they're very familiar with that.
- We are actually going to be removing a significant percentage of asphalt, which is great and definitely in line with the master plan.
- We anticipate being able to get the southwest portion of the pathway up as far as we can towards Ives Pool moving northeast but we're going to start at the southwest corner.
- And yes, that does align with where the master plan has that going. We're far enough away from the creek that it won't impact the creek portion projects.

Councilmember Slayter commented as follows:

- What about the northwest corner near the fire department?
- That entrance has been one of significant interest on the part of the Council over the years.

Director Svanstrom commented as follows:

- We are not doing anything up in that corner.
- We're staying south of the creek because we don't know quite what the creek naturalization design and alignment will be.
- The Planning Commission is actually very interested in moving the whole master plan forward.
- That's where some of these projects are being recommended to you this year and last year.
- We want to understand the naturalization and, in the master plan, the southwest area, that would be capped as part of the master plan, making sure we have capacity, but then just capping it and having a larger lawn there and how that impacts things north, we don't really know until the creek study is done, which is why we're prioritizing that so we can understand the impacts of the park and make any adjustments that are needed from that.

Councilmember Slayter commented as follows:

- Certainly understand the need to phase this because of the net price tag to do the whole park at once is something that we clearly can't afford.
- The Burbank farm public restroom facility. So I understand that a local design professional provided a design pro bono for that. That project, the building design - has been reviewed by the historic consultant that is needed.
- As I understand it, the city has a many-page report and a recommended approval from the historic consultants because it's a historic facility, the park, which is the farm. The need for building design, I think, doesn't exist unless there's some glaring fault with the current version.



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- There aren't necessarily full construction specifications for the building, and so I just want to make sure that staff understands that some of that has already been done pro bono style.

City Manager/Attorney McLaughlin commented as follows:

- My recollection is that we needed the specifications or the next step after design on this is what we really needed.
- I'm doing that memory because that goes back, Glenn Schainblatt to discuss this pre-pandemic, but that was my recommendation. It needs the building construction specification, not actual design.

Toni Bertolero commented there is a need for utility services for that public restroom facility. That's part of that cost.

Councilmember Slayter commented as follows:

- One last thing, and that is on the AmeriCorps trail extension and the AmeriCorps trail itself.
- Are we required to retain that name?
- Can we give it a more local and appropriate name?

Director Svanstrom commented as follows:

- I don't think they would mind if we changed the name.
- That would be quite appropriate.
- I'm happy to talk to them

Councilmember Slayter commented as follows:

- I think there's some opportunities there.
- Clearly this is not agendized, but I think we can do better than the AmeriCorps trail.

Councilmember Rich commented as follows:

- I see a lot of numbers going forward over the remaining four years that have unfunded and unsecured.
- In the opening comments it was stated that there would need to be an inquiry.
- You weren't sure what the sources of some of this funding might be.
- The question is, is there a plan for applying for grants, for determining which grants are available to the city?
- What's our plan? Specifically, I look at bicycles and I see a 9.9 million number there in 2024-25, and that's a huge number in the available funds it's simply unfunded.
- Any plan for grant applications or sources?

Toni Bertolero commented as follows:

- Thank you for pointing out that very large \$9 million cost estimate.
- the city actually applied for an ATP grant, an active transportation program grant.
- I know that Steve Weinberger was part of that when they applied for that probably two or three years ago.
- So the city is always looking to see what grants are out there, particularly in terms of transportation. But obviously these grants are highly competitive and it's very difficult to be awarded.
- But again, all you could do is try to position yourself as best as possible to become creative.

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- The best way to do that, really, is to be at the table, just to be aware of what grants are out there.
- I think there's going to be a lot more potential for grants in the near future, and I'll be talking about that as well in tonight's presentation after we go through these budgets.
- But the budgets that we're putting before you, all these have proposed funding except, for example, the city hall ADA upgrade which we have a pretty good feeling we will secure that award.
- But for future years, it's less clear, obviously.

Vice Mayor Gurney commented as follows:

- I had the same question about applying for grants because we have the road project which was the ATP application where we came so close - four points off getting money.
- I think that's a stellar project because we can apply jointly with the county.
- That's a pretty unusual project.
- I was just hopeful that we're lining up our grant applications because there's \$70 million coming into the county to distribute over the next couple years.

Councilmember Rich commented as follows:

- This is a big-picture question
- I was interested in your comment that there might be some low-interest loans available to cover some of these water and sewer projects.
- My reference point here is on our projected budget.
- When we look at our water fund and sewer fund numbers here, we talked about some amounts that I think we were discussing drawing out of our reserves to cover water and sewer expenses as I'm looking at the budget book here on my page 15, \$494,911 to cover our projected water fund expenses and \$672,760 to cover our projected sewer fund expenses.
- So my question is whether on a big-picture basis there's an opportunity to take advantage of some low-interest loans to cover some of those expenses, therefore, freeing up that money for other uses.
- it may be hat misunderstanding where the amounts in the budget for additional uses of reserves are coming from.
- Perhaps they're coming from other dedicated funds rather than our unallocated reserves.

Director Kwong commented as follows:

- there's no such thing as delicate reserve.
- It's just unrestricted net position of the enterprise fund.
- So the collection of fees that the customer pay for their water and sewer, it goes to pay for operation, salary, benefits, and all other maintenance.
- That's also including paying for projects such as what's mentioned as far as water and sewer project.
- They're all coming out of operations.
- To address the question where there's some low interest rate with the water agency somewhere at the state where the city could potentially get those loans, we have to be able to pay for those loans first before we can go out and get loan, even though they are low interest.
- So in the staff report for the operating side of the house, there was mention in the June 15 meeting that we might be able to have to re-engage the consultant who did the water study because priority has changed or priority has been shifted since that study.

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- So right now the water fund has \$333,000 transferred out to pay for these projects that's been proposed in this coming '21-'22, and the sewer has about the same amount or a little larger.
- I think it's, like, half a million dollars in the sewer fund that is proposed to be transferred out of operating.
- So as you can imagine, all these years that the rate has been collected from the revenue that the customer pay and it's been building up and building up, and now we are paying it out of the bottom line. So there is a detected fund similar to general fund where you have three different assigned fund balance of pension and vehicle and building. This is just coming out of water fund and sewer fund operating.

Councilmember Rich commented as follows:

- Just to clarify, my bottom-line question is whether the loan opportunity might create an ability to free up some of the money that we are currently planning to use for water and sewer fund for other general fund purposes.
- I think what you're saying is no, but I want to make sure I understand that.

Director Kwong commented as follows:

- no, the loan that you are proposing or it's being discussed right now from the water board would be for enterprise.
- So there won't be any money freed up for any general fund purposes use, if you will. if the water fund or the sewer fund can't pay for these projects right now and we have to take out the loan, we have to be able to find a way to pay for it eventually.

Mayor Glass commented as follows:

- I've been reading in the news so much about the back and forth about whether there's going to be an infrastructure bill in Washington.
- One of the things that keeps being spoken of is America's aging water and sewer infrastructure.
- Are you keeping an eye on that?
- Is there any possible light at the end of the tunnel?
- Are you seeing the potential for that kind of federal grant funding in another year

Toni Bertolero commented as follows:

- We are very hopeful.
- I know that we have folks in GHD that's actually tracking that.
- Whenever I share my information with Council, it's because I'm getting that information from folks in our group that's tracking the infrastructure bill because it could really be a big infusion of funding.
- That's why I know that there's always this talk about being shovel ready because when you have to compete for those monies, they don't give you a lot of time.
- You want to be positioned at the right time.
- We're hearing about it and you're right, there is money there, supposedly, for leaky sewer lines and also for drinking water lines.
- Those are the areas that I'm not sure they're going to be full-on grants for everybody.
- For example, communities like Flint, Michigan, they're obviously going to get a big infusion of money.
- They are also on the lower income.

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- They have really disadvantaged communities within that city, and so they're able to secure that money. However, others who are not in the same disadvantaged community category can still apply for some of these grants.
- I think they'll be closer to low-interest loans than they are grants.
- That's why I talk about the low-interest loans.
- Really, the benefit of the low-interest loan is you're able to do more projects and pay them out over a certain period of time.
- Right now the city does basically a pay-as-you-go-type system.
- You have to have the money available and then pay that out all at one time.
- These projects are quite expensive.
- It takes a long time to save that money in order to be able to do a project.
- The rate study that was done recently -- that's one of the things that the financial adviser could help sort of carve out for us and say, okay, what if we cluster these projects because there are economies of scale when you do projects, larger projects versus a bunch of little projects.
- What can you do to be able to do these large projects and then pay it out over time through some kind of a low-interest loan?
- Those are the things we're going to be talking about with the financial adviser and also getting that kind of information to Council as kind of a strategy as to how we're going to pay for these things.

Mayor Glass commented as follows:

- I'm glad we're thinking ahead about the feds and hopefully we'll have some additional influx of money to help us with our aging infrastructure.
- I have one other question, and that was on the city sponsorship of new art, the \$5,000, do you know what that was for?
- Is it related to the \$3,500 that was for Climate Action subcommittee for art project.

Director Svanstrom commented as follows:

- When I put together this budget, that was not on my radar.
- This is if we have capacity to move forward for the public art committee to put together a new call.
- This would be a larger commissioned piece similar to the Michael McGinnis and Ned Kahn competitions.
- Right now they're discussing potential sites for that, trying to focus on entries, gateways into towns.
- So the \$5,000 that's in here would be enough for getting the call out there, advertising it, and the honorarium for the finalists, basically for the process part of it. Then we would anticipate, based on our budget, having enough for \$30,000 to \$40,000 commissioned piece for the next fiscal year.
- This is the first part of it.
- If this is something that the Council wants to add to the budget, that would need to be added as part of the upcycle project. It is not currently in this CIP.

Councilmember Rich commented as follows:

- Thank you for that presentation.
- I loved the kind of forward-looking strategy here.
- That's really reassuring from a planning perspective.

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- I did have a question about the sewer lateral revolving fund.
- I know you said you'll be bringing that back to the city Council in the future, but is that an amount, that \$50,000 amount, as I recall, that we should be considering for this upcoming fiscal year budget?

Toni Bertolero commented as follows:

- It may have to come this fiscal year because it was actually June 12<sup>th</sup>, 2022.
- I don't know if that was included in the budget or not, but perhaps when we present it to Council, we could amend the budget to include it at that time.
- I don't think it's in the budget.

Councilmember Slayter commented as follows:

- The undergrounding of the overhead, that fund from PGE, and that approximately \$1 million.
- That is a big number.
- My experience is that \$1 million is like about four feet.
- It doesn't go as far as one thinks it might.
- They're extremely proud of their work and they expect to be compensated appropriately.
- Just to make sure that the potential undergrounding is looked at the same time as sewer work under streets as repaving of streets
- I hear it all the time, as long as we're here, the wall is open and we're remodeling the kitchen, we may as well do the bathroom.
- So then the other question I have is on the urban water management and drought contingency plan.
- I understand that we're not currently in that category and that it has to do with customers.
- I'm curious as the representative from Sebastopol to the Santa Rosa Plain GSA, does this have any interplay at all with SGMA and the ground water sustainability push from the state?

Toni Bertolero commented as follows:

- Joe Gaffney is the representative but is not in attendance tonight.
- My understanding is it's not related. But there's always a push to do a drought contingency plan from the state. But I don't believe they are related.
- In other words, if there's some requirements for Sebastopol under SGMA, the urban water management plan is not part of that. But I can ask Joe Gaffney when I see him if he's aware if there's any kind of nexus between the two.

Councilmember Slayter commented as follows:

- Many of the questions we talked about when we voted to join the GSA, and it has to do with boundaries and customers in urban areas as well as rural areas.
- It all is sort of a big, ugly mess.
- How do you have an urban water management plan for a system that is equally supplying rural
- It's not necessarily a question, but just curious how this all eventually is going to come out

Vice Mayor Gurney commented as follows:

- I appreciate how you've been talking about the plans that we need to write or update -- the ones we need to write that we don't have and the old ones we need to update.
- I think that's important for us to know. This is kind of a suggestion, a request. It would be very helpful to see those play out on a calendar.

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- Which one do we do first, how long it's going to take, what's it going to cost us, so we have a rolling time line about all the plans we need to be working up or working on.
- The local road safety plan, is that funded in this year's budget? My understanding is it is.

Mayor Glass commented as follows:

- You were talking about some of these projects that have to do with our water and sewer funds
- I was wondering, do we need to go through more precisely, you and your colleagues, go through and identify what projects we need to prioritize and what we need to do prior to us doing a water and sewer right study.

Toni Bertolero commented that is correct.

Mayor Glass commented as follows:

- That's what I thought. Otherwise we're shooting in the dark and perhaps we're just being arbitrary about which projects to do.

Toni Bertolero commented as follows:

- That's why these master plans are really helpful because then there's a systematic way of determining what the CIP looks like rather than preference or somebody's memory.
- The answer is definitely yes, we need to have a plan before we start looking at how do we pay for it.

Mayor Glass commented as follows:

- Is there a time frame look for you to have these kinds of plans, to have them done in order for us to move forward with the rate study? Because it looks like we need to move forward with the rate study?

Toni Bertolero commented as follows:

- The master plans actually take a while to do because there's modeling that has to happen.
- One of the things you want to do is make sure there's sufficient capacity in your water and sewer lines.
- It's really an engineering study. So those could take, my guess is about, you know, six months to do, from start to finish.
- We could try to see if there's an opportunity to do a more focused one, maybe focused on certain areas and build it.
- We could phase it, for example, because that's a lot to do all in one year.
- But that is something that I could take a look at more closely to see.
- I like that idea of the calendar of these master plans.
- I think that's a good idea because obviously whenever you do any of these studies, it does take staff time to provide information.
- Obviously you have to have good information, otherwise you're just, again, guessing with bad information.
- That does take staff time to be able to do these properly. I'll have to get together with Dante Del Prete because it would affect his group the most.

Mayor Glass commented as follows:

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- Suggested an update on that fairly soon so we can start thinking about where we need to go with this rate study and maybe also be in communication with the Administrative Services Director because this is all going to affect consultants that we get on the finance side as well.
- I have to thank you so much for the clarity of your presentation, the clarity of your work. It's just so helpful and thank you very much.

Mayor Glass opened the public hearing.

Hearing no comments, Mayor Glass closed the public hearing.

### Council Discussion and/or Deliberations:

Councilmember Slayter commented as follows:

- It's sort of going backwards if I might. Something I asked for in the budget proper and it's been in there ever since, and it's extremely helpful, is the schedule of our retirement of the debt service and knowing when notes are paid in full and coming off the books.
- That's incredibly useful.
- I completely agree with the suggestion of having some sort of a schedule or calendar about the work, the reports, the plans, all those things.
- One thing feeds the next, and I'm thinking of all the grants that we are not eligible for because we don't have the proper
- I think that's a great idea to have a flowchart schedule of the way those would work.

Mayor Glass commented I believe that we're not going to actually finish off the final passage of the CIP this evening because the CIP also kind of sometimes interacts with our regular budget, the general fund budget.

Staff suggested continuing this item right now until the end of this meeting to see what we do with the budget. And then if we need to continue it, we continue both of them to the same meeting.

Mayor Glass commented the Council will table this item pending discussion of the City operating budget.

Mayor Glass called for a break at 8:02 pm and reconvened the meeting at 8:12 pm.

4. Public Hearing – To continue the Public Hearing on Fiscal Year 2021-2022 City of Sebastopol Budget (Responsible Department: Administrative Services Director)  
CONTINUATION: This item is a continuation from the June 15th City Council Meeting.

Administrative Services Director Kwong presented the staff report recommending the City Council discuss and consider the proposed 21-22 City Budget. Director Kwong presented a slide show presentation to the City Council.

Mayor Glass asked for questions.

Councilmember Slayter commented so the community benefit grant, that \$97, 660 that is proposed, what category is the proposed sea serpent funding?

Director Kwong commented it is in the \$97,660.

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Vice Mayor Gurney commented as follows:

- Requested staff send the slides to Council
- Asked staff to annotate them with the remarks noted tonight

Councilmember Slayter commented as follows:

- I understand the way the budget works and that any budgeted but unspent funds from the previous year roll into the general fund and every year is its own entity
- What was the difference between what was budgeted and what was spent?
- I know we're not to the end of the fiscal year either.

Director Kwong commented as follows:

- Discussed the adjusted budget for 2021.
- This is truly a guess. Showed the slide for 2021 estimated. So as you can see, some are more and some are less.
- Everybody is working very hard to make it less and not more but there are changes in planned shifting priorities, programs, which would cost these numbers to be a big or small, depending on the adjusted budget.

Councilmember Slayter commented as follows:

- It's just interesting to track that.
- Some years it is large when Councilmember Kyes were the budget committee, that was a point of extreme interest on his part.
- I always got the sense that he understood it but he also felt like he had a printing press in the basement that was printing money.

Director Kwong commented as follows:

- The estimated actual for those debt services would be a little bit less than what was budgeted.
- So their story in each of these as to why they turned out the way they are, the department manager should be able to address them if Council has any question for them specifically.

Councilmember Slayter commented as follows:

- In that specific instance, it's easy to see what the proposed budget is for debt service.
- That's something that usually trends about the same every year.

Director Kwong commented as follows:

- The same thing would transfer out as well.
- So if the project is not going to spend that much, so there won't be much transfer out to pay for that project. Then it will just roll over to the next year. Same thing in a government revenue -- other general government which houses things such as accrual in lieu that was paid out, with a handful of retirement, that could cause the numbers to go up.
- I don't remember everything that's in those non-departmental, but you can see those in your budget page what's housed in that non departmental
- It's also housed in this other general government.

Councilmember Rich commented as follows:



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- Thank you for this distribution of expenditures and revenues over multiple years, it really is helpful.
- I'm seeing a disconnect between what we have in the budget book for expenditures for 18-19.
- It must be a typo.
- I'm on page 166 of the print, which I know is out of sync with the digital version.
- The page that says general fund transaction and use fund tax history and forecast.
- It shows all of the expenditures for each year.
- They line up with what I'm seeing here on this document for expenditures for '19, '20, and '21 but for '18-'19, the number is substantially lower in the booklet.
- I'm wondering if you can take a look at and let me know what I'm missing.
- I'm seeing here a number of 8,080,034,135, but in your summary document tonight, it's 11,345. Can you tell me what I am missing?

Director Kwong commented it might be the transfer out but will take a look at it and see why there's a difference.

Councilmember Rich commented just as a follow-up, the reason it was important to me is, as many of us - I'm looking at the patterns and trying to figure out as we project forward and I am thinking are we going to be spending this amount that we're projected next year or might we be able to skinny down later on.

Councilmember Hinton commented as follows:

- Discussed the request for the Upcycled art project
- I know this request did not come through the budget subcommittee.
- It came up during a Council meeting, and I feel like if we're going to take it out of the art and lieu fund, maybe that Commission should vet it, versus just allocate it without their feedback.
- I know it was an idea, which is great, but considering they already have an art project in, I would toss this back to where I think it belongs, and that's the art commission to make a recommendation to the Council.

Mayor Glass questioned how long does Planning think that would take for us to get feedback on that?

Director Svanstrom commented as follows:

- Requested clarification from the Council
- Would you like a recommendation to move forward with the project or not
- Or would you like, similar to where Council directed to us work to vet a project?

Councilmember Hinton commented as follows:

- I think it's kind of coming backwards in because we're in a budget process, but I think that my understanding of the commission is that's what they do.
- If it's public art for the city, then it should be vetted by them before we approve spending.

Vice Mayor Gurney requested clarification of the process of the discussion of budget items.

Mayor Glass commented as follows:

- At our earlier meeting decided not to do thumbs up/thumbs down.
- We were going to do a priority number.

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- I'm going off the agenda item, except the art was added from the 15<sup>th</sup>, which has most of the items.
- I'm going through my notes of all the different things from all these different meetings to see if we can get kind of a list of priorities that we could have by the end of the evening.
- It's like a scale. So 1 is super important, and 5 is really not important. 3 is sort of medium important.
- So by the end of the evening we should have a list.

Councilmember Rich commented as follows:

- Had the same thought that was expressed by Councilmember Hinton, but I don't understand the task -- the responsibility assigned to the art committee.
- Is there an expectation by this group of citizen volunteers that they allocate to have responsibility, control over this particular fund?
- If so, I think we need to respect it to the extent that, in fact, the city Council has leeway that would be acceptable to this group of volunteers.
- In other words you're looking at history and I don't know the history here, then I would feel strongly that we should allocate the \$3,500 as a project that supports a bunch of different very useful goals within our town and would not delay this project that we have appointed commissions fully 100% engaged in.
- That's the zero waste committee and the climate action committee.
- I'd hate to see them delayed unless there would be a message that we wouldn't want to convey that would undermine the sense of responsibility and authority of the art committee.

Mayor Glass commented as follows:

- From the history of it, I feel that this committee is advisory, that they don't have any kind of budgetary item is actually our purview.
- Asked the city manager about spending by subcommittees, but I would think that city commissions are advisory as opposed to decision-making.

Director Svanstrom commented as follows:

- I agree with Mayo Glass
- They certainly are advisory and make recommendations to Council in terms of spending, any funding for various art projects and discussions with Council, Council's directive to then make the city alive with art. That said, I draw a parallel to the black lives matter mural that was done at the plaza.
- That came to Council and Council directed public art committee.
- I think the piece that the public art committee would feel strongly about is the role they play for the city.
- It's probably more important than the Council direct and go spending money, but that they have a curatorial role in making sure it's a robust and beautiful piece for the city.

Vice Mayor Gurney commented as follows:

- My impression of most committees is they want to know what the Council wants them to do rather than tell the Council what to do.
- We have two committees of really energized people who way outnumber the public arts committee, and they're very engaged in this project, and I think like the black lives matter mural, this would be fun to encourage them to get behind in that coordinated, curating way, whatever,

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so all the energies are going together and we have a fun piece of public art that's going to promote our interests in climate action, our new generated strong interest, and also our revived interest in zero waste.

- So I'm very much in favor of spending this small amount of money from the public arts budget.
- For me, it becomes a top priority for all those reasons.

Councilmember Slayter commented as follows:

- I have no problem with the \$3,500 from the public art fund.
- I think that that's a logical place for it.
- What I don't want is this project to go forward without running through the public art committee.
- We have some reasonably recent examples of very public pieces that were incredibly well intentioned, but honestly the design may be lacking.
- That's the very reason we have the public art committee is to guide and vet these things.
- So if the climate action committees want to take the lead on it and be sort of the applicant, I think that's great.
- I just want the public art committee to be able to have a voice in it.
- We've talked way too long about something that is virtually nonconsequential to the budget.

The Council discussed the next item of administrative services department staffing position as well as administrative support for the Police Department and City Administration.

Councilmember Rich commented as follows:

- The idea here was to consider allocating funds to provide administrative support to our city manager and assistant city manager, and also to our police chief.
- I think as we look at our staff, which is hard-working in many ways, I think from my perspective, overextended
- I expect there is a need for additional staff, and during this next number of months, probably the first half of the year we're likely to see where in the city staff that need might be for additional staff.
- My proposal is not to specifically allocate exact amounts of funds for an exact position, but instead, to bump this back to our city manager and have our city manager look over the course of the next number of months at what sort of staffing, additional staffing might be needed to address a variety of issues and allow our city manager to make a proposal and to come back at mid-year.
- But as a city Council, what we would be conveying to our city manager and our hard-working staff, is that we're willing as a Council, despite the financial stress that we are in right now, to invest further in staff to the extent that it becomes necessary.
- I say that because I was not part of the budget subcommittee process, only two city Council members were.
- I do not understand the context.
- I haven't done a deep dive.
- I don't have the appropriate data
- We have the CARES Act fund
- We have the rescue fund
- I would modify the proposal as a vote of confidence and public support for our staff and our request that our city manager come back with a proposal for additional staff needs, possibly to consider a mid-year or earlier than that.

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Mayor Glass commented as follows:

- What I'm hearing from Councilmember Rich is she's suggest that go we do mid-year review regarding staffing needs for administrative support, our police department, and for our management or just in general administrative support for the city.
- That sounds like a good idea to me.

Councilmember Hinton commented as follows:

- I don't want to belabor this either, but I just wanted to say, I fully support leaving it up to the city manager to analyze not only the police department and the city management, but, frankly, the whole city and every department because there might be some job share cost savings in all areas
- It's really the manager's job of the city to do that of all employees, their job description and how to best utilize our entire staff to maximize and find out where we have holes.
- I support the idea once we figure all that out of possibly adding if we need to.
- The whole city analysis would be great.

Councilmember Rich requested input from the City Manager/City Attorney.

City Manager/City Attorney McLaughlin commented I accept the assignment of this task to come back mid-year with recommendations for staffing in our office as well as the police chief and possibly the with recommendations for other departments.

Vice Mayor Gurney commented as follows:

- I just want to say what I'm interested in that as sort of the baseline, City Manager/Attorney McLaughlin, for this assignment.
- What I would like to have you explore is the reorganization. It's not just who needs some extra help, so to speak.
- Where are we putting people in what positions and how does that affect workflow use of the facilities, all those managerial questions.
- I'm saying reorganization is a potential subject matter for you.

City Manager/Attorney McLaughlin commented as follows:

- We're always looking at how to better serve the public in terms of where our offices are located, and that's utilization of space, so we're always looking at that.
- I will say I'm not sure we can fit any more people in city hall, for example, and move people around. You're not referring, though, to the question of economic vitality position -- combining some of those? You're talking staffing?

Vice Mayor Gurney commented I'm talking about reorganization of the departments internally that we talked about at the last meeting.

City Manager/Attorney McLaughlin commented as follows:

- We can come back to the Council
- That's what I meantime when I said we could come back with something more comprehensive than just whether or not we're looking at administrative help in police and city manager offices.

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Vice Mayor Gurney commented that's why I wanted to say the word "reorganization" so that it's clear what I'm thinking and it's clear what you believe your assignment is.

The Council then discussed SB 1383.

City Manager/Attorney McLaughlin commented I think mid-year would be an appropriate destination for this one.

Councilmember Rich commented as follows:

- Just an alert to the rest of the city Council there will be staff expenses associated with SB 1383.
- I'm confident that Ryan Crawford from our engineering firm will have a good handle on it and, mid-year seems like a good time to address it.

The Council then discussed water/sewer rate study.

Mayor Glass commented as follows:

- I think this is another thing we need to take a look at mid-year, and the reason why is because we will have more information from our Administrative Services Director regarding what studies we need to do or what planning we need to do in order to determine what goes into the rate study.
- In other words, what projects for water and sewer need to happen so that they get included in our projections for doing a rate study.
- I'm looking at that being mid-year also.

Councilmember Rich commented as follows:

- I did hear a discussion from Toni Bertolero about the need for a study in preparation for that rate study.
- My question is whether we need to set aside funds for whatever that master plan assessment was that she was talking about or whether, in fact, that's already assumed in whatever GHD will be doing for us
- It seems like there might be money that is needed there.

City Manager/Attorney McLaughlin commented as follows:

- some money will need to be put towards doing the sewer water rate.
- We got that mid-year.
- That's where I think that should go.

Director Kwong commented as follows:

- We should do plan a and then b and then c. order before we get to the rate study
- We need another set of studies.
- I don't recommend that we put any money in the budget right now because we don't know what that scope is yet.
- It could come back more, it could come back less.
- I would recommend that we wait for Toni Bertolero to have a little time to look into the scope of that study first.
- Once she determines what the scope is, she'll bring a report back to Council at that time for a review. It's any budget adjustment that needs to happen at that time for that project or that study to go forward, then we would ask for an amendment on an adjustment.

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Vice Mayor Gurney commented as follows

- I just want to make sure that Toni Bertolero understands the assignments we would like her to take on.
- One is that pre-study work to the water sewer study, and the other one is the calendar of what studies do we need in what order so that we can be grant ready as an applicant.

City Manager/Attorney McLaughlin commented as follows:

- I'm perfectly happy to bring back the staff recommendations not in a mid-year budget request, but just as an agenda item.
- The main reason is it will take a while to work that up.
- What Toni Bertolero and I talked recently, and a what we were doing, we were having her help guide the process, look into what we need, when do we need to do it, the calendar was a great idea.
- I'm basically assuming she's basically going to be in charge of prioritizing those in the proper order and bringing them back at the right time.
- She's really good at that and she has taken kind of overall control of those subjects like a staff member would, looking to prioritize them, get them on a calendar, and return with the city Council.
- What you saw her present tonight is sort of like her work list.
- I think you can assume if she thinks we should be doing it, you will see it again.

Vice Mayor Gurney commented as follows:

- I think we're in agreement regarding that item.
- Then there's question of consolidation.
- This one is a really big question.
- This is the notion that was put forward at our recent meeting of consolidating community and vitality, economic development, doing a RFP and rolling relaunch into it
- That was a notion that was put forward at the meeting.

Councilmember Rich commented as follows:

- We have three dollar items that have some element of marketing, community vitality that addresses consultant as we go forward out of the covid era, being optimistic, and into the future.
- The one was the relaunch Sebastopol item, just to put a dollar figure on it, and that total item was 74,000, but we'd will looking in terms of the marketing piece at 50,000. 24,000 was about landscaping.
- Looking at the marketing piece, it would be 50,000 that's currently in the proposed budget that we were discussing the last time.
- The second item is the community vitality contract, and that's 72,000.
- Then discussed in that context, which I don't know, is really within the same category because I think it may be basic services.
- It would be good to get our city manager's perspective on this, is the Holly Hansen amount, proposed at 52,000.
- I think those are the dollar amounts and the question becomes what we want to do in terms of our marketing of our town moving forward and to this next stapling.
- Those are the dollar amounts involved and I would love to hear input from our city manager

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Councilmember Slayter commented as follows:

- This is an interesting question.
- I think that Councilmember Rich and I both said the same thing in different ways, which is the entirety of it might need to be refocused.
- At least that's my wish on this, is that we have the community vitality piece, and then we have the relaunch piece, and then we have the beautification component of one of the pieces.
- I'm not sure that I would group our outreach coordinator directly.
- I think that that position is separate
- I think it's incredibly important, and honestly, the history that the Council and the city government has had, the amount of information we're pushing out is tenfold.
- It's really a remarkable increase in sharing the city's news with residents in the area, in the region and the professionalism that comes from having a communications expert
- I'm fine with this year's budget figure for that piece of it.
- I don't want to just stop the funding for the community of vitality consultant.
- I think that is good work, and I says a reason for a lot of those activities to continue.
- What I'm concerned with is that it's getting a little bit far afield.
- It's too big a topic to try to take on it ten minutes after 9:00. But I think the Council needs to seriously consider the two other parts of that, the relaunch and the vitality, because I think there's an awful lot of overlap there, and I think that the community vitality piece, due to the pandemic and all the situations that that led to, I'm not sure that the focus is Council driven so much at this point, which is then community driven.
- I worry that that's sort of drifted.
- So for budget reasons, I think that a smaller figure for the community vitality is maybe the best way to go that at least some of that work, what the Council would consider to be the most violates of that work continues, and then look at it holistically.

City Manager/Attorney McLaughlin commented as follows:

- I essentially agree with Councilmember Slayter on this because the last time I mentioned what staff's recommendation is to do a RFP for the economic development portion of it.
- CoMission has been retained, but then we went into the pandemic and never did those things that were in the original RFP.
- I did recommend last time that we keep CoMission doing the Council work that they've been doing that we provided a work plan for.
- My overall suggestion is that we return with a RFP and basically recommence that project with more input from the Council before we put that RFP out.
- The other issue is I absolutely agree that we should separate out the outreach functions.
- To me, that is distinct and different than presently being done.
- I'd like to see that separated out from the consolidation item and continue with that work as a separate item.
- This is my request. That CoMission be funded continue the Council work pursuant to the work plan we put out in RFP for the economic vitality position and get further input from the Council, go back to that original idea, and finally that we keep the outreach coordinator position separated out from this consolidation discussion.

Councilmember Hinton commented as follows:

- It's a little awkward coming after that speech.
- I think that there may be even four distinct things and we should keep them separately.

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- We have our relationship with Holly Hansen who has done a great job.
- She was with the city long before I got on Council, maybe not long, but that's a separate piece.
- Then we have the beautification downtown. I think that would maybe go be managed by our public works department. So that's a separate piece.
- Then we have the marketing arm proposed of the \$50,000, and having a 25-year marketing career, that's what I did, I have to advocate for a RFP going out for people that specialize in that, that have media and can negotiate rates that can stretch our dollar.
- Where the vitality comes in -- and I have talked to a couple of people on our various councils who feel like they could step up very similar to our zero waste council and facilitate their own meetings.
- I'm not excited about the proposal we've received from CoMission that is about \$6,000 a month to facilitate our councils we've created in the last year.
- To get ready for this you do it I went back to our Council meeting minutes of May 5th, 2020 and re-read what we discussed about this vitality position.
- Basically it was that this item was actually to have a person who would be an essential linkage between city offices and city projects and the business community to start a two-way conversation so that they're aware of what the city is doing and aware of our needs. T
- That was what we envisioned. I just want to go back to that.
- It did change when covid hit, and I think CoMission has filled some vital roles.
- Staff talked about in this meeting about recovery and our goals at the time, which included helping businesses do their achieving small business loan assist, et cetera, et cetera.
- I think that what we should be looking at for this year is completely different than what we've been doing, maybe not completely, but I think some of those councils now that they're launched can self-facilitate.
- I'd like to really relook at what the vitality position should be and where we move forward from here.

Vice Mayor Gurney commented as follows:

- This always turns into a long discussion.
- I've been talking about this discussion from different animals probably for five or eight years.
- And I think now with experience with different people doing different work, we're starting to hone in on it better.
- I think for me, what I'm interested at this moment in time is the financial health of our businesses, the financial health of our nonprofits, and the financial health of our government.
- All those involve marketing
- Our businesses need to be marketed so they're successful, they stay working, providing sales tax revenue for us.
- Our nonprofits need to be really with a fund base that's independent from city assistance.
- They're important because they bring people into town who then go to all our other businesses and spend money, which helps our sales tax.
- I think our government needs to be marketed as well so that our people are engaged in democracy. Bottom line, I think we have a marketing position here for the health of our community so that people feel a sense of belonging to this community.
- Our work with CoMission so far has done a lot focusing on people and how they're doing through a period of threat and isolation and insecurity.
- That's what we are hopefully exiting.



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- Now is the time to do the RFP or RFQ or whatever is appropriate, the professional person who has expertise can leverage our dollars and market ourselves to ourselves, ourselves to the region, and help us be financially successful because we got to have some answer to the revenue challenge.
- We can see that looking at our budget.
- I also respect the city manager's assessment.
- If he finds that Holly Hansen is really helpful in the outreach she's doing, I feel compelled to listen to his assessment.
- Individually, I'm not aware of all the work she's doing, so perhaps my assessment isn't exactly accurate. I think we got a lot of money here.
- The total Councilmember Rich was talking about, \$174,000.
- There's a lot of money there that I think we have to optimize our use of to make sure we see change pretty quickly.
- My concern and question is how long is it going to take us to get somebody to come in and do this? .
- I for one am willing to look at interim help from CoMission assisting the nonprofits and maybe the business council, but certainly I think the level they're talking about and the time they're talking about is extended.
- City Manager/Attorney McLaughlin, how long would it take to draft that, get it approved by Council and send out a successful applicant in and on board? We don't have four or five months to wait.

City Manager/Attorney McLaughlin commented as follows:

- It did take a while last time what my proposal was basically to utilize the former RFP and bring it back with a Council to fine tune it as soon as possible.
- If the city Council going to make some more drastic changes that may take a while longer.
- I think it took them at least three months to put out the RFP, get back the responses, and do interviews.
- I heard that everybody is more or less talking about the same thing, doing a RFP and have an economic position filled, separating out the outreach and continue CoMission possibly.

Councilmember Rich commented as follows:

- Listening to the comments here, this is my thought, bringing it all together considering a delay in a RFQ or RFP, the benefits of CoMission so far, and let's face it, the possibility that, in fact, CoMission may be the entity that we would select based on a new RFP, RFQ.
- It hasn't been put out there. So they could apply for that.
- I'm hearing that the outreach coordinator is really well supported. Leave the \$52,000 alone for Holly Hansen.
- The beautification under the relaunch category of \$24,000, I think that's also supported by our public works director, and hearing support for it, let's leave that alone.
- Let's think about taking proposing to CoMission a six-month contract.
- Propose to them that they sign on for six months at \$36,000
- That that gives us enough time to then go out for a RFQ.
- We can combine the \$50,000 that's been set aside for relaunch as a marketing person with the balance of \$36,000 to give us \$86,000 to work with for our new vision, whatever it might be
- CoMission might be interested in putting a proposal out.

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Councilmember Hinton commented as follows:

- We've given CoMission in the last year \$160,000.
- I have reviewed their invoices, and it's unclear to me how much each of our initiatives cost.
- I do believe the last nonprofit summit was in the range of \$20,000.
- I'm uncomfortable moving forward, and I believe another Councilmember said it when we hired CoMission. I really want to see what the results are, right?
- We're going to put this money forward, let's see the results.
- Since I don't know what any of the project's cost, it's hard to analyze the results.
- At the end of the day, I'm a data person.
- It does seem quite high, their billing rate is very high, to give them \$6,000 a month, to oversee facilitation of three councils.
- I don't know how many meetings that is a month.
- I just know that \$6,000 a month, and when I reviewed their proposal, basically that's what they were doing is moving forward with a business council, the nonprofit council, and I think there was a third one.
- I would not be in favor of the proposal tonight, approving that.
- I really think that it would not hurt us to take a couple months, step back after spending \$160,000, and certainly CoMission can pitch in a process, a work plan for a set amount of money so that we know what we're spending, instead of just allocating money, and then not really having a really great recap.

Councilmember Rich commented as follows:

- I would just like to hear from our city manager, whether he feels that a six-month contract with CoMission would likely be workable for CoMission
- Recognizing and respecting Councilmember Hinton's comments, understanding her concerns, I also feel compelled to listen to our city manager, unless he corrects me otherwise, is clearly messaging that CoMission has been valuable from his perspective.
- In addition to recognizing that opinion of his, I think it's important that we be careful about not losing momentum if we're going to put out a RFP, RFQ, and it's going to take three months right at a time that is truly essential to our community.
- That bridging with CoMission's assistance and involvement I think would be valuable.

City Manager/Attorney McLaughlin commented as follows:

- So we can certainly talk to CoMission about a six-month contract.
- We have not talked to them about that before, but I would be happy to do it as soon as tomorrow, for example.
- I will say during the pandemic, I thought the work they did was very valuable.
- I think by Council comments, the Council would agree with that.
- I did come up with the idea going out for another RFP or RFQ to begin the work again.
- It would take about three months to do that.
- In the meantime, I'm recommending continuing with CoMission's work for a period of time and we would be happy to talk with them about whether they're willing to do that for six months.
- Then bring back to the Council a proposed RFP.

Vice Mayor Gurney commented as follows:

- I think the city manager's point of view is really important.
- He perhaps has the closest contact with CoMission.

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- My only concern is that I think \$6,000 a month is pretty expensive to run at the most three councils.
- I know for the CBO council, that includes a newsletter, like putting together a newsletter and sending it out, and that newsletter has a really important networking component, which is the follow-on to the once a month meeting.
- I just don't quite understand why it cost all of \$6,000 a month, and I have seen the hours in the scope of work plan.
- It just seems expensive to me.
- I'm wondering if City Manager/Attorney McLaughlin were going to talk to them about a six-month contract, if there was a willingness to discuss some sort of lower monthly charge for the work they're doing.
- I don't know anybody on the CBO council who has said I want to step up and facilitate this.
- In fact, everybody has expressed gratitude for the work that CoMission is doing, because they're all, with their whole band width are pivoting and trying to reopen. So I don't see that shift of responsibility to the volunteer EDS or other people on the CBO council.

Councilmember Hinton commented as follows:

- It was from the business council that I heard somebody told me that, vice mayor gurney. Not the nonprofit council, just to clarify.
- The other thing, I just want to say this, I think we've done a really good job co-branding CoMission. But like tonight, we should be branding the city of Sebastopol.
- Tonight we heard from Toni Bertolero, who is a consultant for us, but never once, I think for except maybe in our headline did she say her company's name.
- So, again, as a marketing professional, CoMission's work should be for us, and we should be branding the City of Sebastopol with outreach, not a name of a company that we hire as a consultant.
- I just wanted to add that to the discussion tonight in base we move forward with them in any kind of future contracts.

Mayor Glass commented as follows:

- I'm just going to make a comment that I agree with Vice Mayor Gurney that \$6,000 for managing or facilitating three councils seems extremely expensive to me.
- I think having the councils going to is a good idea.
- I've heard from other members of various councils that they think the councils are valuable, but they also think the amount being charged is very high.
- I think the nonprofits, some of them would like to have some of that money being sent to them instead of being paid out.
- It's very expensive for us as a city.
- I would like to see a significantly lower price, although I am enthusiastic about keeping the councils going.

Councilmember Slayter commented as follows:

- I'm not sure what that translates to.
- I'm hearing a form of consensus that we're interested in keeping the discussion meetings open, the nonprofit, the business councils
- We're not sure that we're seeing the value in what we're seeing on invoices.

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- it's not that we don't appreciate the pivot on the point of a pin that CoMission was able to do in regard to responding to requests from the city over the past year and a half.
- The idea of the business loan. The city doesn't have staff to look at that, you know. That was an expertise that they were able to bring.
- I don't want to discount the value that we have seen. What I think I'm hearing from my colleagues is that we need to see the value going forward.
- At this point in our history, it's time to take another look at it all.
- If a lower contract amount or what becomes a monthly payment is something that is maybe a little closer to a considerate level for the Council to help keep facilitating the business councils, the nonprofit councils
- I don't know what that number is, because, you know, our city manager needs to sit down with the consultant and find out what that might look like.
- I don't have a middle of the road compromise to go with this, because I feel like I'm lacking some information.

Councilmember Rich requested if the Council could come to a consensus on the following items:

- Leaving the outreach coordinator amount of \$52,000 alone,
- Leaving the beautify case of \$24,000 for landscaping alone.
- The \$122,000, which is in the current draft budget, the \$50,000 for relaunch marketing plus the \$72,000 for community vitality and say to the city manager, what can you skinny down the CoMission piece down to for some sort of transitional six months.
- What portion should go to that and what portion should, in fact, go to a RFP, RFQ?
- Thumbs up on the Holly Hansen and beautification on the mix of the other remaining \$122,000.

The Council discussed the Outreach Community Coordinator.

Mayor Glass commented as follows:

- First of all, there's \$52,000.
- I'm going to give that a one, in terms of my ranking.
- The Council was in consensus to keep this in the budget

The Council discussed beautification.

Mayor Glass commented as follows:

- Second item is the beautification for \$24,000.
- I also want to give that a one.
- The Council was in consensus to keep this in the budget

The Council discussed combination of marketing, vitality relaunch.

Mayor Glass commented as follows:

- There's a lot of how are we going to combine this, how would we do a RFP, maybe getting some more information from other cities how they do marketing
- Item was tabled for now and we're going to revisit this when we continue this, and we will have more information from our city manager when we revisit it on the 6<sup>th</sup>

The Council discussed the homeless outreach position.

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Mayor Glass commented as follows

- The homeless outreach person, that's in the budget with a place mark.
- That's a RFP for \$72,000 for homeless outreach.
- Everybody has a number one for that.

The Council discussed the municipal finance consultant.

Councilmember Rich commented as follows:

- I'm a number one on that, but I am concerned that we don't have enough money in that line item.
- That's based on a comment from finance director ana at our last meeting.
- It might be worthwhile to ask whether that number needs to be bumped up to be more realistic.

Director Kwong commented it was just an off the cuff figure.

Mayor Glass commented as follows:

- Is it possible to make a few phone calls to a couple of vendors, it would be nice to have a little more of a ballpark on that.
- Perhaps our city manager could check out the municipal consultants and find out what they would expect the charge would be.
- Does that seem like a reasonable thing to do, City Manager/Attorney McLaughlin.

City Manager/Attorney McLaughlin commented he would do that.

Councilmember Rich commented as follows:

- I'm just checking on money. There was money, I think Councilmember Hinton mentioned it, that we had set aside for the homeless services. \$37,000 or \$39,000 already in this year's budget.
- What's happened to that money?
- If we haven't spent it, could we either put it to this outreach number of \$72,000 and the number becomes lower, or can we put it to this consultant?

Director Kwong commented as follows:

- All non-spending just goes in the general fund to re-spend again
- We didn't spend that, so it's rolling over.
- Tt rolls over into our reserve.

Mayor Glass commented as follows:

- so even though we say we want to commit this money to something, we don't want to honor that commitment, now we're going to mix it all in one pot again. Okay.
- we can't help it. That's the way the state of California tells us to do it.

Vice Mayor Gurney commented we can do that, but we can also honor our commitment and say we have this money already.

Councilmember Rich commented as follows:

- Just want to understand what the budget document is reflecting for us on this topic.

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- If we could ask the Administrative Services Director whether the estimated expenses for this present fiscal year assume that that \$20,000 is being spent as intended or instead is going into the general fund.

Director Kwong commented I don't think that \$25,000 was anticipated to be used.

The Council discussed funding for the long range fire consultant.

The Council was in consensus to fund the consultant.

The Council discussed the sponsorship program.

The Council was in consensus to fund the sponsorship program.

The Council discussed Civic Sparks.

Mayor Glass asked if the City only pays this if we do not get the grant.

Vice Mayor Gurney commented as follows:

- We apply for a grant, and the \$29,000 is our obligation, and the RCPA is providing physical space, and we also provide some supervision.
- We're not going to have a civics fellow at zero cost.
- If we do not get the grant, we still need to pay \$29,000.

Councilmember Rich commented as follows:

- Discussed the Sea Serpents
- I have to express my concern in terms of moving forward, to the extent that this is a program that the city Council considers supporting into the future, and also as a message at least for me individually to the sea serpents, this program is a membership program.
- I would hope that to the extent that we support it in the future, that we do our part to encourage the sea serpents to provide more broader confidences to the community, not just to individuals that are members.
- They also do their part to reach out to their supporters, to obtain private funding
- Discussed need for equal access to this program, regardless of ability to pay.
- To the extent they already have that in place, I would want to see it expanded or more information provided about it.

Councilmember Hinton commented as follows:

- I think we have a community grant process, and while I'm support of this basically due to them losing their fireworks booth, if they brought something to us next year on community grants, just like we look at all of our community grants that we fund, I would feel treating the sea serpents as the other nonprofits we fund, including the senior center and the community center, et cetera, would be fair.
- I don't think this precludes us from funding them again in the future
- I think they would be judged the same as every nonprofit, such as Rebuilding Together, et cetera
- I just wanted to put that out there. Because this will come up next year.

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Councilmember Rich commented just tossing in an idea, not to discuss tonight, but just thinking in the direction of Councilmember Hinton's comments, maybe at some point down the line, we need to be looking at this in a more organized, structured way

The Council was in consensus with the Civic Sparks funding.

The Council discussed funding for the fire engine

Councilmember Slayter commented as follows:

- Discussed vehicles
- We have a half ton pickup truck that is in the public works departmental budget, we have a three quarter ton truck that is in enterprise. Probably water.
- Then we have as I understand it, an \$80,000 down payment for an apparatus for the fire department that is in the vehicle replacement fund.
- I understand why the three quarter ton pickup truck is in one of the enterprise funds.
- What I'm not understanding is the public works vehicle.

Director Kwong commented as follows:

- I think it's just routinely that the truck for public works is just housed in public works.
- The fire truck was a little more controversial.
- We're not sure if it was paid for outright or there's going to be a lease or how much.
- In terms of the fire truck is just a place holder.
- The subcommittee was proposing that it rather than coming out of the fire department, they did bring in some money, reimbursement from Cal OES, makes sense to offset it there.
- The same could be said for the public works if that is direction the Council wants anything related to the vehicle going forward, it should come out of reserve, where Council has been working very hard to put money aside for such purpose.

Councilmember Slayter commented as follows:

- It's a matter of what gets transferred from where.
- I'm just wondering if it's a little more logical if we set our procedure and we stick with it across the board.
- Just for consistency's sake.
- I have no problem at all with the pickup trucks, those are routine things.
- Of the public works vehicles, and the very rapid electrification of pickup trucks coming out of Detroit, and if we might be able to limp along for one more year or two more years, when an electric vehicle might be more affordable and perfectly viable for the use.
- A heavy duty commercial grade pickup truck with electric drive train speaks to our values.
- We held off on purchasing a diesel dump truck, for good reason. I think thanks largely to some research that Councilmember Hinton did.
- We made I think a more ecologically sound decision.
- The fire engine, the fire apparatus, as a member of the fire committee, this is not something that we have taken really much of a look at all.
- Honestly, I'm not sure which apparatus this request is meant to cover.
- I get mutual aid. I understand that perfectly. But we don't have a lot of wildlands in the City of Sebastopol. I know we go out on fires. I understand that.

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- If we have another apparatus that is used heavily within the City of Sebastopol, helping the residents who paid for that an apparatus, to me it makes more sense to do the more general purpose rig first.
- The fire committee has not discussed this at all.

Councilmember Hinton commented as follows:

- To be fair, I was on the fire committee last year along with Mayor glass, and we discussed it at length.
- So I'm sorry to say that I understand, like the subcommittee process.
- I feel very strongly that it's true, we do have another piece of fire equipment coming that needs replacement in the next year or so.
- We've been talking about for some time.
- It's a big safety risk for our firemen that are volunteers.
- We have to provide mutual aid.
- When there's a fire, we have to go. That's how I feel.

Councilmember Rich commented as follows:

- Suggested to set aside the \$80,000.
- There will be money needed for fire trucks of one kind or another.
- We determine what that which truck that should go to buy at a later date.
- The money be set aside for purchase of a fire truck.

Vice Mayor Gurney commented as follows:

- I like that idea. That works for me.
- I would just add this as a message.
- If we set aside this money, I think the chief need to know it may turn out that the money does to something else.
- If there's something that the Council determines is more urgent.
- For instance, last time we set aside that money for services to the homeless, and it didn't get spent and went in the general pot
- If we get an idea that something has to be purchased on some timeline, then the money will be there.
- If there's some other more urgent need and the fire subcommittee doesn't have a strong recommendation, then the money may go elsewhere.
- That's what I would say.

Councilmember Slayter commented as follows:

- I understand the way that time works, and that the fire trucks age out and need to be replaced on a regular schedule. I get that.
- My difficulty in this item is normally large purchases like this go through a RFP process.
- There are ways that that process can get shortcut sometimes appropriately, and sometimes in of other municipalities, it gets abused.
- The need for professional equipment is apparent.
- We need to provide the appropriate level of equipment for our volunteer fire department.
- We also just prioritized some money for an outside consultant for the fire department.
- I'm sure any consultant we would consider is going to take a good, strong look and have some very proactive recommendations on equipment.



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- This just feels a little early to me.
- I realize that I'm being set up to look like the bad guy to the fire department.
- I don't want to be the bad guy to the fire department.
- What I want to be is an appropriate representative of our residents who provide the tax funds to support the fire department in the best way possible.

Mayor Glass commented as follows:

- When the budget subcommittee talked about this, we definitely expected it go through a RFP process. We did not think let's buy the chrome plated rolls royals of fire engines.
- Let's put a RFP out there and see.
- I am hoping that \$80,000 is way too much. I
- I think we should be able to finance it, and it would cost us less than that, if we finance it over four years.
- But that's just a thought. We just don't have adequate information on it yet.

Councilmember Hinton commented as follows:

- I just want to reiterate, I'm not trying to make anybody be the bad guy here.
- We totally will demand an RFP with three bids and be able to analyze it as a full Council.
- I have to say that I was on the fire subcommittee last fall when this truck came to our attention. We were in the middle of a budget approval during covid and we didn't want to throw it in at the last minute.
- I'm not making anybody sound bad, I'm just trying to state the facts that this isn't the first time we have seen this replacement come forward.
- We talked about this truck and how old, it's the oldest in our fire fleet and it doesn't have air, and it was a hazard to our firemen last year.
- W
- have been talking about getting it replaced.
- That's why it's recommended on this list, to put a place holder in that we can fully vet.

Councilmember Rich commented as follows:

- I'm really on the fence on this topic.
- I have to listen to Councilmember Slayter's comments, and I understand, Councilmember Hinton, that there's some history here.
- It's different now because we are getting ready to spend money on a consultant to give us some direction on a thriving future for our fire department.
- Spending \$80,000 on a vehicle without the input of that consultant and the benefit of that report feels like it's just the wrong timing.
- On the other hand, we're sitting here in June, and we know that fire season is coming.
- I talk to these guys. I heard what it's like for them to be in a fire truck that has no air conditioning in fire situations.
- I'm definitely on the fence

Vice Mayor Gurney commented as follows:

- So this discussion is pointing out to me an overarching problem that we have
- The report I'm getting from I think four of you is there was an original subcommittee that had a lot of conversations that the subsequent subcommittee never knew about.
- That's a subcommittee creation continuing problem.

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- Where are the notes and why wasn't handed off?
- Just saying, as an example, our subcommittee history is going to need to be reviewed.
- I think the point is one of timing.
- I don't know how long the consultant is going to take.
- I don't know how long to come in and advise us about the fire department, but it's going to be months. A RFP is going to take three months or something.
- We are looking at an extended fire season.
- You know, we have already made it through may without a fire so far through June
- But we're looking for fires, maybe all the way into December, maybe throughout the whole year, if this drought continues.
- I think the safety of our firefighters is important.
- We might as well run these two parallel tracks and see what comes in first.
- Because if we don't run the track of getting the RFP out on the fire engine with the air conditioning, and we have major fires in the next moment, we're going to be really sorry, and we know there's going to be repeat calls. It's just part of our future.
- I think fire season is compelling us to make this decision and we run both those tracks and see where, you know, what we're led to.
- I would support setting aside the money at this time and moving forward on both issues we made as the number one priority.

Mayor Glass commented as follows:

- I was compelled to agree that given our fire circumstances
- No matter what our consultant comes back and says about how we're going to structure our fire department in the future, what that holds, , I just can't see sending them out there without saying we're going to make an effort to get a fire truck without an air conditioner.
- I'm hoping that we can go out there and start dialing for low dollars to call up all those fire truck dealers and get the best deal we can get and not get the silver plated one but get something that's going to do the job and that has the most competitive price we can get.
- I think we need to do that sooner rather than later, because this is certainly a very, very, very bad fire year.
- The other thing that nobody brought up was that Cal OES has been compensating us for use of the truck.
- Last year Cal OES or Cal fire reimbursed us \$205,000.
- We're kind of getting funded to buy it in some ways although there's other expenses associated with this, as well.
- I just think it's a necessity for the safety of our firemen.
- It's one I'm sure hoping it's less than \$80,000 this year.

Councilmember Slayter commented is this a purchase total or is this if this budget item is approved, the city will be financing debt service for a number of years forward without knowledge of what it at this moment?

Mayor Glass commented as follows:

- The idea was it was a financed purchase
- I think we should put a place holder in the budget, and that when the bids come back, the entire Council would see the bids

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- That will give the fire subcommittee the confidence to feel like we're doing something that makes sense, and hopefully everybody will be feeling like they're fully informed.
- I would just ask that we get the quotes for the financing and purchase first.

Director Kwong commented as follows:

- I think what Councilmember Slayter is asking is that if we approve this, we are making a commitment, this is a loan
- Let's just say for the sake of discussion, if it's an \$80,000 annual payment and it's four years, then you are making that commitment.
- Mayor Glass commented we are putting a place holder in to get RFPs on a replacement fire engine, which will have to come back to Council for review of how we buy it or lease it or what the determines are, et cetera. This is just a place holder.

Councilmember Slayter commented as follows:

- As long as the two tracks can exist in a parallel way, as suggested by the Vice Mayor, I think that works for me
- My stated hesitation was just illuminated by the administrative services director, a little bit of uncertainty as the process.
- I mean, are we looking at buying an \$80,000 truck or a \$500,000 truck that gets financed?
- There's a lot of air space between those two figures.

Councilmember Hinton commented as follows:

- My understanding is this truck, with the research we did on budget subcommittee, is in the range of \$300,000 to \$325,000.
- As Mayor Glass pointed out, we took in \$205,000 last year.
- So we're place holding \$80,000.
- Then the rest is in the vehicle replacement fund.
- So in a year and a half, we could have it paid off based on what we've been doing, if we wanted to.
- That's probably not the best use of our money or the way to spend our money.

Mayor Glass commented as follows:

- Cal fire is reimbursing us for the use of the truck every time there ask a wildfire.
- So we brought in over \$200,000 in reimbursement for use last year.
- If we assume there's going to be a wild land fire this year, we'll probably get more money from Cal fire.

Councilmember Rich commented as follows:

- I looked at the budget and understand that we receive \$205,000.
- Is the assumption that this wildlife fire truck will be funded by \$205,000 reimbursement that we have received plus \$80,000 that we're setting aside?

Mayor Glass commented it's not a direct funding, but we're receiving income to compensate us for how much we're spending on it.

Councilmember Rich commented putting out a RFP and bringing it back to the Council to see what we do it sounds like a good plan, because I expect all of these questions will be sorted out in that process.

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The Council was in consensus to set aside the place holder of \$80,000,

Mayor Glass re-opened the public hearing.

Kyle Falbo commented as follows:

- I'm really interested in the capital improvement project scheduled for this meeting.
- I haven't had the chance to review the materials, but if you could give me a quick update, that would make my research that much easier.

Mayor Glass commented as follows:

- We reviewed the CIP and we did not take final action on that.
- The entire CIP is the list of what we considered is in the staff report and at this point, even though we have not passed it, everybody was amenable to the list of items presented by Toni Bertolero, who is our consultant on the cip.

Hearing no further comments, Mayor Glass closed the public hearing.

### Council Discussion and/or Deliberations:

There was no further discussion.

### **MOTION:**

Councilmember Slayter moved and Vice Mayor Gurney seconded the motion to Adopt a Resolution entitled: A Resolution of the City Council of the City of Sebastopol approving interim expenditures prior to adoption of the budget for fiscal year 2021-22.

### Discussion:

Councilmember Rich commented as follows:

- I'm just hoping before we close up here that we could have a quick list of the items we did not get to tonight.
- Just so we understand where we are, and if you want to itemize those for us, that's great, mayor glass.
- I would ask that -- to me it looks like number 9, 10, and 12 from the last meeting.
- And I would just like to remind us to add, if you wouldn't mind, the \$50,000 for the sewer lateral revolving fund.
- I would like to make sure we don't lose track of that.

Mayor Glass recapped the budget items not discussed:

- Map your neighborhood
- Pension Reserve
- \$15000 for staffing for Administrative Services Department
- \$50000 for sewer lateral

Councilmember Slayter discussed the typo in the resolution and withdrew the motion and Vice Mayor Gurney withdrew her second.

### **MOTION:**

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Councilmember Slayter moved and Vice Mayor Gurney seconded the motion to Adopt a Resolution entitled: A Resolution of the City Council of the City of Sebastopol approving interim expenditures prior to adoption of the budget for fiscal year 2021-22.

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

VOTE:

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass

Noes: None

Absent: None

Abstain: None

**City Council Action:** Approved Resolution entitled: A Resolution of the City Council of the City of Sebastopol approving interim expenditures prior to adoption of the budget for fiscal year 2021-22.

**Minute Order Number:** 2021-137

**Resolution Number:** 6355-2021

**MOTION:**

Councilmember Slayter moved and Vice Mayor Gurney seconded the motion to continue the final CIP to the July 6<sup>th</sup> City Council Meeting,

Mayor Glass called for a roll call vote. City staff conducted a roll call vote.

VOTE:

Ayes: Councilmembers Hinton, Rich, Slayter, Vice Mayor Gurney and Mayor Glass

Noes: None

Absent: None

Abstain: None

**City Council Action:** Continued the final CIP to the July 6th City Council Meeting,

**Minute Order Number:** 2021-136

**ADJOURNMENT OF CITY COUNCIL SPECIAL MEETING**

Meeting will be adjourned to the City Council Regular Meeting of July 6 2021 Special City Council Meeting at 6:00 pm. (VIRTUAL ZOOM PLATFORM)

**ADJOURNMENT OF CITY COUNCIL REGULAR MEETING**

Mayor Glass adjourned the meeting at 10:24 pm.

Respectfully Submitted:



Mary C. Gourley  
Assistant City Manager/City Clerk, MMC